

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY COMMISSIONERS  
MONDAY, APRIL 19, 2004**

8:00 a.m. – 8:45 a.m.	Work Session – Commissioners
8:45 a.m. – 9:30 a.m.	Work Session – County Administrator
10:00 a.m. – 10:45 a.m.	Budget Work Session
10:45 a.m. – 11:00 a.m.	Public Hearing – To Consider a Resolution to Amend the 2004 Budget for Various Funds
11:00 a.m. – 11:30 a.m.	Consent Agenda and Miscellaneous Items
11:30 a.m. – 11:45 a.m.	Public Comment Period
11:45 a.m. – 12:00 p.m.	Bid Opening – Lease of Lands for Hay Cutting
1:30 p.m. – 2:00 p.m.	Consideration of Planning Commission’s Recorded Motion Regarding the Skagit County Parks & Recreation Comprehensive Plan
2:00 p.m. – 4:00 p.m.	Executive Session – Personnel, Litigation and Land Acquisition

The Skagit County Board of Commissioners met in regular session on Monday, April 19, 2004 with Commissioners Don Munks and Kenneth A. Dahlstedt present. Commissioner Ted W. Anderson’s absence was excused.

**PUBLIC HEARING – TO CONSIDER A RESOLUTION TO AMEND THE 2004 BUDGET FOR VARIOUS FUNDS.**

County Administrator, Gary Rowe, stated that the Emergency Management, County Roads, Drainage Utility, Central Services, Low Income Housing and General/Current Expense Funds will incur expenditures in categories and amounts other than anticipated in the adopted budget. In order to accurately reflect a change in spending authority based upon reallocation and increases in revenue, the impacted budgets must be amended as follows:

Emergency Management	#105	\$ 203,520
County Roads	#117	\$1,359,704
Drainage Utility	#402	\$ 9,566
Central Services	#543	\$ 235,000
General/Current Expense	#001	\$ 301,723
Low Income Housing	#162	# 301,723

There being no public testimony forthcoming, Commissioner Dahlstedt motioned to close the public hearing. Commissioner Munks seconded the motion, which carried. The public hearing was closed.

Commissioner Dahlstedt motioned to approve the recommended supplemental budget, as outlined by Mr. Rowe. Commissioner Munks seconded the motion, which carried. **(Resolution No. R20040133)**

**CONSENT AGENDA.**

Commissioner Dahlstedt motioned to approve the Consent Agenda for Monday, April 19, 2004, items 1 through 23. Commissioner Munks seconded the motion, which passed unanimously.

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**COMMISSIONERS' OFFICE:**

1. Record of the Proceedings for Monday, April 12, 2004.
2. Record of the Proceedings for Tuesday, April 13, 2004.
3. Resolution awarding the bid for 2004-2005 County legal printing to Skagit Valley Publishing Co **(Resolution No. R20040134)**.

**ADMINISTRATIVE SERVICES:**

4. Amendment No. 2 to Agreement for EMS Ambulance Services **No. C20030199** between Skagit County and Aero-Skagit Emergency Services, Inc. Additional funding in the amount of \$96,000 will be provided for 2004 as recommended by the Skagit EMS Commission for a new contract total of \$327,795. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20040074)**

**FAIR:**

5. Resolution calling for a public hearing to consider changes in admission fees for the Skagit County Fair. The public hearing will take place on Monday, May 3, 2004 at 1:30 p.m. **(Resolution No. R20040135)**

**HEALTH DEPARTMENT:**

6. Contract for Services between the Washington State Migrant Council (WSMC) and Skagit County, by and through the Skagit County Health Department. The agreement will provide Registered Nurse consultation services to WSMC child development centers. It shall commence on April 1, 2004 and continue through October 31, 2004 and compensation is expected to total \$6,100. **(Contract No. C20040190)**

**INFORMATION SERVICES:**

7. Addendum No. 1 to Personal Services Agreement **No. C20030468** with TMC Group, LLC, which will increase the scope of work to include assisting in the formulation and initial operation of a fiber optic deployment consortium. Additional compensation in the amount of \$15,000 is being added to the original contract amount of \$7,942.50 for a new total of \$22,942.50. The term of the agreement shall be extended to September 30, 2004. **(Amendment No. A20040075)**
8. Resolution authorizing the transfer of surplus computer equipment to the City of Mount Vernon. **(Resolution No. R20040136)**

**PLANNING & PERMIT CENTER:**

9. Amendment No. 7 to Personal Services Agreement **No. 04771 with Reid Middleton, Inc.**, which increases the scope of work for the Bayview Ridge Subarea Plan. Compensation shall increase by \$5,000 for a new total of \$81,142. **(Amendment No. A20040076)**

**SENIOR SERVICES:**

10. Amendment No. 1 to Rental Agreement **No. C20030190** with the Saturday Community Market Association, which stipulates dates for the year 2004 that the Market will be utilizing the Concrete Senior Center. The dates shall commence on May 15, 2004 and expire on the first Saturday in September, 2004. Compensation shall total \$240. **(Amendment No. A20040077)**

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**SHERIFF:**

11. Professional Services Agreement with Justice Benefits International to review the policies and procedures used by the County to identify and secure additional revenues, if any, through participation in new programs or expansion of existing Federal Financial Participation programs. JBI will be compensated 22% of all revenue actually earned by the County as a direct result of work completed by them. The agreement shall commence on October 1, 2003 and continue until September 30, 2004. **(Contract No. C20040191)**

**TREASURER:**

12. Addendum No. 4 to License Agreement **No. 04743** with Balanced Action, Inc., which authorizes a General Ledger Module and Graphical Reporting Module with Web Publishing Capabilities to be added to the CASHTAX 2000/INVESTMENTMGR2000 License. The total cost of these modules is \$31,000. **(Amendment No. A20040078)**

**PUBLIC WORKS:**

13. Resolution calling for a Public Hearing for consideration of an unopened County right-of-way in Similk Beach off of North Green Street. The hearing will be held on Tuesday, May 11, 2004 at 9:00 a.m. **(Resolution No. R20040137)**
14. Resolution awarding the bid for the Emmanuel Lane Drainage Correction Project No. WA402016 to FNW-Burlington #3124 in the amount of \$19,238.30. **(Resolution No. R20040138)**
15. Resolution rejecting all bids for the Guemes Ferry/Anacortes Parking Lot Construction Project No. ESMC 991-1, due to defective bid documents. **(Resolution No. R20040139)**
16. Resolution calling for bids for the Guemes Ferry/Anacortes Parking Lot Construction Project No. ESMC 991-1. Bids will be opened on Monday, May 10, 2004 at 10:45 a.m. **(Resolution No. R20040140)**
17. Resolution authorizing the closure of Peterson Road to through traffic between MP 0.71 and 1.52 for the purpose of sewer line connection to the pump station by the City of Burlington, beginning on April 26, 2004. **(Resolution No. R20040141)**
18. Amendment No. 1 to Coastal Zone Management Agreement **No. C20040131** between Skagit County and the Department of Ecology for the Northwest Straits Project: Skagit Bays Initiative. This amendment revises due dates for some of the deliverables and revises the Samish Island beach enhancement project scope of work. All other terms and conditions shall remain in effect. **(Amendment No. A20040079)**
19. Amendment No. 2 to Personal Services Agreement **No. C20040409** for services rendered by Larry E. Halvorson, counsel for IBU negotiations. This amendment adds an additional compensation amount of \$25,000 to the contract for a new total of \$75,000. All other terms and conditions of the original contract shall remain the same. **(Amendment No. A20040080)**
20. Amendment No. 1 to Personal Services Agreement **No. C20030425** with Peratrovich, Nottingham & Drage, Inc. to provide engineering for replacement of dolphins C and A at the Anacortes Ferry Terminal. This amendment adds an additional compensation amount of \$30,425 for a new contract total of \$70,936. All other terms and conditions shall remain in effect. **(Amendment No. A20040081)**

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21. Amendment No. 1 to Vendor Services Agreement **No. C20030120** with Recycle Systems, LLC, which extends the original contract end date from March 17, 2004 to March 17, 2006 and increases the compensation amount \$20,000 per year for a new total contract amount of \$60,000. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20040082)**
22. Vendor Services Agreement with Kamps Painting Co. to install pavement markings on various County roads. The agreement shall commence on April 12, 2004 and continue through April 12, 2005. Compensation shall not exceed \$7,500. **(Contract No. C20040192)**
23. Resolution AND Interlocal Cooperative Agreement with the Northwest Air Pollution Authority, which would allow the Skagit County Public Works Department to provide materials, equipment rental and perform road maintenance services on a reimbursable basis. The agreement shall commence on March 1, 2004 and continue through December 31, 2008. **(Resolution No. R20040142 AND Contract No. C20040193)**

**MISCELLANEOUS.**

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, April 19, 2004, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$45,745.06 (Transmittal No. C-50-04); and

Warrants numbered 168097 through 168511 from Clearing Fund 696 in the total dollar amount of \$550,291.41 (Transmittal No. C-51-04); and

ACH Transfer Request Form and Certification to Xpress Flex from Clearing Fund 696 in the total dollar amount of \$220.00 (Transmittal No. C-52-04).

**PUBLIC COMMENT PERIOD.**

During the public comment period, Don Bockelman of 30623 South Skagit Highway, Sedro-Woolley, spoke on his ongoing concerns regarding Day Creek Sand & Gravel.

**BID OPENING – LEASE OF LANDS FOR HAY CUTTING.**

Brian Adams and Jim Rabenstein of the Parks and Recreation Department opened the following bids for hay cutting for fields at the Northern State Recreation Area.

Nick and Margy Bates  
489 Cook Road  
Sedro-Woolley, WA 98284  
Total Bid: \$1,001.50

John Bates  
8110 Sims Road  
Sedro-Woolley, WA 98284  
Total Bid: \$350.

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Vern Mast  
30841 Lyman Hamilton Highway  
Sedro-Woolley, WA 98284  
Total Bid: \$1,500

Mr. Adams said the harvest would be 18 months in durations in order to receive hay cutting services for two seasons. After the bids are reviewed, he indicated that a recommendation would be forthcoming.

**CONSIDERATION OF PLANNING COMMISSION'S RECORDED MOTION REGARDING  
THE SKAGIT COUNTY PARKS & RECREATION COMPREHENSIVE PLAN.**

Commissioner Munks announced that this meeting is not a public hearing as was erroneously reported in Saturday's edition of the Skagit Valley Herald. However, public comments will be accepted through the end of the day.

Gary Christiansen, Assistant Director, introduced Kirk Johnson, Senior Planner of the Planning and Permit Center.

Mr. Johnson stated that the Planning Commission voted 8-0 to recommend approval of the 2004 update to the Comprehensive Parks and Recreation Plan. This Plan updates the 1998 version and is intended to lay the groundwork for the future of the County park system. The Plan inventories existing parks and identifies current and future park needs. It explores potential park developments and/or improvements, and prioritizes strategies to meet a level of service, which fits the needs of County residents. The Plan also describes existing and potential funding sources that will be needed to meet the desired level of service and maintain park facilities and recreation services.

The Planning Commission made a number of valuable contributions to the Plan including clarifications to level of service standards and methodologies, suggestions to improve intergovernmental coordination, and general editorial, mapping and formatting improvements. Following fairly extensive public comment on the Frailey Mountain Shooting Range and the Cascade Trail, Mr. Johnson said the Planning Commission recommended retaining references to those projects and facilities within the Plan, while acknowledging that this does not represent an endorsement for or against those specific projects or facilities.

Mr. Johnson said the Planning and Permit Center and the Parks and Recreation Department recommend approval of the 2004 update to the Comprehensive Parks and Recreation Plan, consistent with the Planning Commission's Recorded Motion.

Parks and Recreation Director, Bob Vaux, gave a modified version of a PowerPoint presentation that he had previously given to the Planning Commission. He then recognized Keith Magee, Colleen Fisher and John Semrau of the Parks and Recreation Advisory Board. They have been volunteering their services for the past year-and-a-half and have done an excellent job.

Mr. Vaux said Comprehensive Parks and Recreation Plan's recommendations reflect what people want, what is available for use, and what people use.

Commissioner Dahlstedt made a motion to approve the Plan, as outlined by Mr. Johnson and Mr. Vaux. Commissioner Munks seconded the motion, which passed unanimously.

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**ADJOURNMENT.**

Commissioner Dahlstedt made a motion to adjourn the proceedings. Commissioner Munks seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Ted W. Anderson, Chairman

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Don Munks, Commissioner

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Kenneth A. Dahlstedt, Commissioner

ATTEST:

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JoAnne Giesbrecht, Clerk of the Board  
Skagit County Board of Commissioners