

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, MARCH 8, 2004**

8:00 a.m. – 8:45 a.m.	Work Session – Commissioners
8:45 a.m. – 9:30 a.m.	Work Session – County Administrator
9:45 a.m. – 10:30 a.m.	Department Head Meeting
10:30 a.m. – 10:45 a.m.	Bid Opening – Continental Place Building Remodel
11:00 a.m. – 11:30 a.m.	Consent Agenda and Miscellaneous Items
11:30 a.m. – 11:45 a.m.	Public Comment Period
11:45 a.m. – 12:00 p.m.	Certification of the 2003 Fixed Asset Inventory
1:30 p.m. – 2:30 p.m.	Work Session – Skagit County Fiber Optics with TMC Group
2:30 p.m. – 4:30 p.m.	Executive Session – Personnel, Litigation and Land Acquisition
7:00 p.m.	Public Hearing – Adoption of Proposed New Regulations and Amendments to Existing Regulations Related to Lot Certification, Development on Lots of Record, Administration and Interpretation, Innocent Purchaser, and Boundary Line Adjustments (Hearing Rooms B and C)

The Skagit County Board of Commissioners met in regular session on Monday, March 8, 2004 with Commissioners Ted W. Anderson, Don Munks and Kenneth A. Dahlstedt present.

DEPARTMENT HEAD MEETING.

During the Department Head meeting, the Commissioners gave an overview of their recent trip to Washington, D.C., where they attended the National Association of Counties annual conference. They each spoke about the steering committees they currently serve on as well as some of the issues they were able to bring forth with the legislators. County Administrator, Gary Rowe, noted that he serves on the Transportation Steering Committee where negotiations continue regarding additional funding for rural roads.

Commissioner Munks said Skagit County is the only county out of 3,200 counties in the United States that has a representative sitting on all four steering committees at the same time. This being the case, it allows them to bring the Skagit County's important issues to the forefront of the nation.

Prosecuting Attorney, Tom Seguire, introduced the following new employees: Melinda Miller, Civil Division Deputy Prosecutor; Laura Riquelme, Criminal Division Deputy Prosecutor, Shauna Byers, Criminal Division Deputy Prosecutor; and Kimberley Reynolds, Criminal Division Support Staff.

Superior Court Clerk, Nancy Scott, introduced Delilah George and announced that she has been hired to replace Pam Green who retired at the end of February.

Bob Vaux, Parks and Recreation Director, handed out copies of their new newsletter, which will be distributed in-house electronically. He also indicated that the Spring Leisure Guide will appear in Thursday's Skagit Valley Herald.

Youth & Family Services Director, Nancy Brown, introduced Jere LaFollette as their new Resource Manager, who replaces Bob Hicks.

**RECORD OF THE PROCEEDINGS
MONDAY, MARCH 8, 2004
PAGE NO. 2**

Mr. Rowe announced that current Public Works employee, Trisha Logue, will begin work in the Budget & Finance Office on Monday, March 15, 2004. She will be joining Mike Edwards, Grants Administrator, and the two of them will be reporting directly to Mr. Rowe

Commissioner Munks reported that at the Republican Party Lincoln Dinner held on Saturday evening at the CottonTree Inn, he announced his intention to run for a second term.

BID OPENING – CONTINENTAL PLACE BUILDING REMODEL.

Roger Howard, Facilities Maintenance Director, opened the following bids for the building remodel located at 1800 Continental Place, Mount Vernon:

Roosendaal-Honcoop Construction, Inc.	Base Bid:	\$755,300.00
5977 Guide Meridian	Add Alt. 1:	35,310.00
Bellingham, WA 98226	Add Alt. 2:	43,180.00
	Add Alt. 3:	27,110.00
	Add Alt. 4:	47,170.00
	<u>Add Alt. 5:</u>	<u>12,550.00</u>
	Total:	\$920,620.00

Hanson Brothers Construction, Inc.	Base Bid:	\$815,000.00
17958 Cove Lane	Add Alt. 1:	28,000.00
Mount Vernon, WA 98274	Add Alt. 2:	37,000.00
	Add Alt. 3:	19,000.00
	Add Alt. 4:	33,000.00
	<u>Add Alt. 5:</u>	<u>16,000.00</u>
	Total:	\$948,000.00

Pottle & Sons Construction, Inc.	Base Bid:	\$772,360.00
5747 Northwest Drive	Add Alt. 1:	47,510.00
Ferndale, WA 98248	Add Alt. 2:	41,270.00
	Add Alt. 3:	34,060.00
	Add Alt. 4:	54,360.00
	<u>Add Alt. 5:</u>	<u>19,300.00</u>
	Total:	\$968,860.00

Colacuricio Brothers Construction	Base Bid:	\$827,900.00
3287 H Street Road	Add Alt. 1:	28,000.00
Blaine, WA 98230	Add Alt. 2:	37,200.00
	Add Alt. 3:	24,000.00
	Add Alt. 4:	41,100.00
	<u>Add Alt. 5:</u>	<u>18,900.00</u>
	Total:	\$977,100.00

Ebenal General, Inc.	Base Bid:	\$839,000.00
PO Box 31548	Add Alt. 1:	34,700.00
Bellingham, WA 98228	Add Alt. 2:	34,000.00
	Add Alt. 3:	34,700.00
	Add Alt. 4:	54,000.00
	<u>Add Alt. 5:</u>	<u>19,000.00</u>
	Total:	\$1,015,400.00

**RECORD OF THE PROCEEDINGS
MONDAY, MARCH 8, 2004
PAGE NO. 3**

Ferrell-Penning, Inc.
17510 Aurora Ave. N.
Shoreline, WA 98133

Base Bid: \$863,000.00
Add Alt. 1: 36,600.00
Add Alt. 2: 43,000.00
Add Alt. 3: 26,000.00
Add Alt. 4: 55,100.00
Add Alt. 5: 12,500.00
Total: \$1,036,200.00

Impero Contracting Co., LLC
1971 Midway Lane, Suite N
Bellingham, WA 98226

Base Bid: \$872,400.00
Add Alt. 1: 51,800.00
Add Alt. 2: 48,200.00
Add Alt. 3: 25,800.00
Add Alt. 4: 55,400.00
Add Alt. 5: 28,100.00
Total: \$1,081,700.00

Graham Contracting Ltd.
9709 3rd Ave. NE. Suite 208
Seattle, WA 98115

Base Bid: \$867,000.00
Add Alt. 1: 56,360.00
Add Alt. 2: 68,500.00
Add Alt. 3: 31,320.00
Add Alt. 4: 76,610.00
Add Alt. 5: 34,130.00
Total: \$1,133,920.00

Briere & Associates, Inc.
1944 Duvall Ave. NE
Renton, WA 98059

Base Bid: \$1,037,000.00
Add Alt. 1: 55,000.00
Add Alt. 2: 76,000.00
Add Alt. 3: 19,000.00
Add Alt. 4: 39,000.00
Add Alt. 5: 33,800.00
Total: \$1,259,800.00

Mr. Howard indicated the engineer's estimate for the project was approximately 1.2 million dollars for the base bid. He will review the bids and return with a recommendation next week.

CONSENT AGENDA.

Commissioner Munks motioned to approve the Consent Agenda for Monday, March 8, 2004, items 1 through 5 and items 7 through 29. Commissioner Dahlstedt seconded the motion, which passed unanimously. Item 6 was pulled for further review.

COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, February 22, 2004.
2. Interlocal Cooperative Agreement between Skagit County and the Skagit Conservation District for the coordination of the development, implementation and maintenance of water quality programs. The agreement shall commence on January 1, 2004 and continue through December 31, 2004. Compensation shall total \$7,291.67 per month, with a not-to-exceed amount of \$87,500. **(Contract No. C20040096)**
3. Resolution calling for bids for County legal printing for 2004-2005. The bid opening will be held on Monday, April 5, 2004 at 10:45 a.m. **(Resolution No. R20040069)**

**RECORD OF THE PROCEEDINGS
MONDAY, MARCH 8, 2004
PAGE NO. 4**

4. Amendment No. 2 to Interlocal Agreement **No. 005220** with the City of Sedro-Woolley for Public Facility Project Funding, which extends the agreement to February 27, 2005. All other terms and conditions shall remain in effect. **(Amendment No. A20040055)**

FACILITIES MANAGEMENT:

5. Resolution calling for bids for Skagit County re-roofing projects. The bid opening will be held on Monday, April 5, 2004 at 1:45 p.m. **(Resolution No. R20040070)**

FARMLAND LEGACY PROGRAM:

6. Vendor Services Agreement with Skagit Land Trust, to provide assistance to the County in fulfilling the terms of a Salmon Recovery Funding Board grant to permanently protect 474 acres of strategic habitat and farmland on Hart Island in the Sedro-Woolley area. The agreement shall commence on March 10, 2004 and continue until October 10, 2004. Compensation is not to exceed a maximum total of \$15,000. **(This item was removed from the agenda)**

HEALTH DEPARTMENT:

7. Amendment No. 8 to the State Department of Health Consolidated Contract **No. C20020436**, which increases compensation by an additional \$45,000 for a revised total maximum consideration of \$1,149,342. This funding is added to the Bio-terrorism/Focus B Program for the period of September 1, 2003 through August 31, 2004. **(Amendment No. A20040056)**
8. Resolution authorizing an Interlocal Cooperative Agreement with La Conner School District No. 311, which will allow Public Health Nurses to perform nursing consultations as requested by the District. **(Resolution No. R20040071)**

INFORMATION SERVICES:

9. Resolution authorizing the transfer of surplus computer equipment to the Cedardale Fire Department. **(Resolution No. R20040072)**
10. Resolution authorizing the transfer of surplus computer equipment to the Burlington Edison School District. **(Resolution No. R20040073)**

PUBLIC DEFENDER:

11. Personal Services Agreement with Lynn J. Miner, Attorney at Law, to handle 15 juvenile cases per month in Skagit County Superior Court – Juvenile Division. The agreement shall commence on February 1, 2004 and continue through December 31 2004. Compensation shall total \$3,500 per month. **(Contract No. C20040097)**

RISK MANAGEMENT:

12. Personal Services Agreement with Bianchi Group, LLC to provide on-site trainings and consultations for various Skagit County Departments. The agreement shall commence on February 1, 2004 and continue until December 31, 2004. Compensation is not to exceed a total of \$10,000. **(Contract No. C20040098)**

YOUTH & FAMILY SERVICES:

13. Personal Services Agreement with John Davis, Ph.D., to provide specialized child, adolescent, adult and family assessment, evaluation and treatment as referred by Skagit County. The agreement shall commence on February 1, 2004 and will continue until December 31, 2005. Compensation shall not exceed an annual maximum of \$25,000. **(Contract No. C20040099)**

**RECORD OF THE PROCEEDINGS
MONDAY, MARCH 8, 2004
PAGE NO. 5**

14. Personal Services Agreement with Mary Dumas to facilitate an ARIS staff retreat on February 19, 2004, including additional follow-up meetings. The agreement shall commence on February 15, 2004 and continue until December 12, 2004. Compensation is not to exceed a total of \$5,000. **(Contract No. C20040100)**
15. Interlocal Cooperative Agreement between Skagit County and the Anacortes School District, to provide Mental Health Services. The agreement shall commence on January 1, 2004 and continue through December 31, 2004. Compensation shall total \$8,000. **(Contract No. C20040101)**
16. Personal Services Agreement with the Skagit Valley Family YMCA, to provide services to youth of low income families referred by the At Risk Intervention Specialist (ARIS) program. The agreement shall commence on March 1, 2004 and continue until December 31, 2005. Compensation is not to exceed a total of \$5,000. **(Contract No. C20040102)**

PUBLIC WORKS:

17. Real Estate Summary of Offer for acquisition of two properties on Guemes Island for future development and expansion of the Guemes Island Ferry Terminal and parking facilities. **(Contract No. C20040103)**
18. Resolution calling for an update of vendor lists for maintenance material and rental equipment. **(Resolution No. R20040074)**
19. Resolution calling for bids for rental equipment with expected annual expenditures to exceed \$25,000. The bid opening will be held on April 5, 2004 at 11:45 a.m. **(Resolution No. R20040075)**
20. Resolution appointing the 2004 Solid Waste Advisory Committee Membership. **(Resolution No. R20040076)**
21. Resolution requesting proposals for permitting and environmental services for the Burlington Northern Santa Fe Railroad Bridge Replacement Project No. WA 110005-105-8. **(Resolution No. R20040077)**
22. Vendor Services Agreement with Torggy's Custom Installation, to provide 2-way radio and electronic equipment removal and installation in County vehicles. The agreement shall commence on March 1, 2004 and continue through Mar1, 2005. Compensation is not to exceed a maximum of \$24,500. **(Contract No. C20040104)**
23. Amendment No. 1 to Personal Services Agreement **No. C20030242** with Semrau Engineering and Surveying, PLLC, which extends the term of the agreement to February 28, 2005. This allows for the continuance of surveying and engineering services for the Skagit River Feasibility Study, Natural Resources and drainage projects. Compensation is also increased by \$15,000 for a new total of \$25,000. All other terms and conditions shall remain in effect. **(Amendment No. A20040052)**
24. Ordinance amending SCC 11.30.010 updating "Primitive Road" list. **(Ordinance No. O20040004)**
25. Resolution **AND** Interlocal Cooperative Agreement between Skagit County and the City of Sedro-Woolley, which allows the City to contribute \$25,000 from their annual budget in support of the Skagit River Feasibility Study. The agreement shall commence on January 1, 2004 and continue through December 31, 2004. **(Resolution No. R20040078 AND Contract No. C20040105)**

RECORD OF THE PROCEEDINGS
MONDAY, MARCH 8, 2004
PAGE NO. 6

26. Vendor Services Agreement with GeoTest Services, Inc., to provide testing for the McTaggart Avenue Asphalt Overlay Project, No. ES20020-3. The agreement shall commence on March 1, 2004 and continue through February 28, 2005. Compensation is not to exceed a total of \$5,000. **(Contract No. C20040106)**
27. Vendor Services Agreement with Blue Heron Farms to provide services and products for maintenance of County-owned Conservation Reserve Enhancement Program (CREP) sites. The agreement shall commence on February 1, 2004 and shall continue through January 31, 2006. Compensation shall not exceed \$15,000. **(Contract No. C20040107)**
28. Amendment No. 3 to Personal Services Agreement **No. C20030038** with HydroLogic Services, which will continue to provide technical and facilitation services on the County's behalf in an effort to produce the Samish Basin Watershed Plan and Instream Flow Rule. Compensation is increased a total of \$25,000 and the end date will be extended through February 4, 2006. **(Amendment No. A20040058)**
29. Personal Services Agreement with Lisser and Associates, PLLC, to provide surveying and engineering services on an as needed basis for the Skagit River Feasibility Study, Natural Resources and drainage projects. The agreement shall commence on February 17, 2004 and continue through February 28, 2005. Compensation is not to exceed a total of \$15,000. **(Contract No. C20040108)**

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, March 8, 2004, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Warrants numbered 164709 through 164890 from Clearing Fund 696 in the total dollar amount of \$238,612.72 (Transmittal No. C-27-04); and

Warrants numbered 164891 through 165320 from Clearing Fund 696 in the total dollar amount of \$410,761.72 (Transmittal No. C-28-04); and

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$74,791.82 (Transmittal No. C-29-04); and

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$43,532.60 (Transmittal No. C-30-04); and

Warrants numbered 165321 through 165579 from Clearing Fund 696 in the total dollar amount of \$3,678,067.59 (Transmittal No. C-31-04); and

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$62,320.96 (Transmittal No. C-32-04); and

Payroll warrants numbered 962016 through 962153 in the total dollar amount of \$156,856.79 (Transmittal No. P-07-04); and

Payroll warrants numbered 140508 through 141512 in the total dollar amount of \$894,815.80 (Transmittal No. P-08-04).

PUBLIC COMMENT PERIOD.

**RECORD OF THE PROCEEDINGS
MONDAY, MARCH 8, 2004
PAGE NO. 7**

Ed Little, 4506 San Juan Avenue, Anacortes, asked the Board how much money they have allotted to continue the March's Point sewer line. He also expressed his frustration regarding an appeal he turned into the Board of Equalization. He felt the three gentlemen appointed to sit on the Board were being intimidated by an appraiser with the Assessor's office and therefore, were not receptive to his particular argument. Mr. Little said he needs tax relief on property that can't be used because of a city water line that has created a wetlands situation due to continued leakage.

Ken Crews, 706 St. Mary's Place, Anacortes, said he owns an acre of wetlands in the same area as Mr. Little. After speaking to County appraiser, Ben Dodge, the value on his piece of land was lowered \$6,000.

Bill Knuth, 24230 Alexander Street, Sedro-Woolley, spoke of his concerns regarding an illegal landfill near his property. Commissioner Munks said he had talked with Mr. Knuth previously about the problem and forwarded the complaint to the Public Works Department. He said he would check to see who is working on the issue.

CERTIFICATION OF THE 2003 FIXED ASSET INVENTORY.

Chris Stamey, Information Services, presented the 2003 Fixed Asset Inventory list for certification. The document certifies that a complete physical inventory of all personal property owned by Skagit County is accounted for during the twelve month period ending December 31, 2003. Mr. Stamey stated that the attached report includes a complete listing of all assets of Skagit County, together with a report listing assets and items disposed of during 2003.

Commissioner Dahlstedt commented on the number of surplus computers that have been given to various school districts. Mr. Stamey indicated that the majority of those computers are donated to the Burlington-Edison School District, where they are upgraded and transferred other county districts.

Commissioner Munks motioned to approve certification of Skagit County's 2003 Fixed Asset Inventory and the motioned was seconded by Commissioner Dahlstedt. The motion passed unanimously.

ADJOURNMENT.

Commissioner Munks made a motion to adjourn the proceedings. Commissioner Dahlstedt seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ted W. Anderson, Chairman

Don Munks, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners