

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, FEBRUARY 2, 2004**

8:00 a.m. – 8:45 a.m.	Work Session – Commissioners
8:45 a.m. – 9:30 a.m.	Work Session – County Administrator
10:00 a.m. – 10:45 a.m.	Department Head Meeting
10:45 a.m. – 11:00 a.m.	Binding Site Plan Request #PL01-0518 by Paul Hagman
11:00 a.m. – 11:30 a.m.	Consent Agenda and Miscellaneous Items
11:30 a.m. – 11:45 a.m.	Public Comment Period
2:00 p.m. – 4:00 p.m.	Executive Session – Personnel, Litigation and Land Acquisition

The Skagit County Board of Commissioners met in regular session on Monday, February 2, 2004 with Commissioners Don Munks and Kenneth A. Dahlstedt present. Commissioner Anderson's absence was excused due to illness.

**DEPARTMENT HEAD MEETING.**

Budget Director, Brad Whaley, stated that he would soon be distributing the budget books for this year. He has updated the financial and statistical information against the 2003 figures, based on the latest information that was available to him. Mr. Whaley hopes to have them out by the end of the week and would like to have them returned by the end of the month.

Tom Sheahan, Director of Emergency Management, introduced Skagit County Homeland Security Program Coordinator, Dave Bond. Mr. Bond's employment will be a two-year grant funded position.

Mr. Bond said he was raised in Skagit County and then spoke of his emergency response background. In his new position, he will be working closely with Emergency Management, but is not considered to be a separate entity. Skagit County will be coordinating Homeland Security efforts with San Juan, Island, Whatcom and Snohomish Counties, as well.

Mr. Bond outlined the Homeland Security Regional Concept and the Skagit County Homeland Security Program, as mandated by presidential directives.

Commissioner Dahlstedt asked if food safety will be addressed as currently only 1% of the food coming into the United States is being inspected. Mr. Bond said he hasn't had a lot of experience in this area but will certainly look into it.

Commissioner Munks said that due to the lack of food safety inspections at our borders, this would be the fastest and easiest way for a terrorist to contaminate our food supply. It is critical to know where our food is coming from.

Mr. Sheahan indicated that in the near future, there will be many training opportunities for County employees. These sessions may include training responders how to handle radiation, chemical or biological emergencies. Further training may be needed for incident command capabilities and hazardous materials.

The Board then gave an update of the County's continued water rights and flood storage issues.

It was announced that the next Department Head meeting normally scheduled for Monday, March 1, 2004 at 10:00 a.m. would be rescheduled to Monday, March 8, 2004 at 9:45 a.m. The Board will be in

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Washington, D. C. during the period February 24 – March 3, 2004 for a National Association of Counties conference.

**BINDING SITE PLAN REQUEST #PL01-0518 BY PAUL HAGMAN.**

Brandon Black of the Planning & Permit Center brought forth Binding Site Plan #PL01-0518 for Paul Hagman. This is for the creation of six (5) commercially developable lots and Tract "A", which is not a separate building lot, on 7.94 acres.

Mr. Black said the proposed project is located at 1224 Anderson Road and is in an area designated as Commercial/Light Industrial within the Mount Vernon Urban Growth Areas, as indicated in the Skagit County Comprehensive Plan and associated maps adopted on July 24, 2000.

Commissioner Dahlstedt motioned to approve the request, as outlined by Mr. Black. Commissioner Munks seconded the motion, which passed unanimously. **(Approved)**

**CONSENT AGENDA.**

Commissioner Dahlstedt motioned to approve the Consent Agenda for Monday, February 2, 2004, items 1 through 22. Commissioner Munks seconded the motion, which passed unanimously.

**COMMISSIONERS' OFFICE:**

1. Record of the Proceedings for Monday, January 26, 2004.
2. Record of the Proceedings for Tuesday, January 27, 2004.
3. Addendum No. 1 to Interlocal Cooperative Agreement **No. C20030200**, between Skagit County and Northwest Regional Council. This amendment extends the contract date through March 31, 2004 and adds additional compensation totaling \$7,938 for a new contract total of \$38,938. All other terms and conditions shall remain the same. **(Amendment No. A20040027)**

**BUDGET/FINANCE:**

4. Resolution authorizing the revision of 2003 cost allocations to County funds. **(Resolution No. R20040037)**

**EMERGENCY MANAGEMENT:**

5. Amendment No. 1 to Personal Services Agreement **No. C20030396** with Best Editions, which extends the termination date to February 29, 2004. All other terms and conditions shall remain the same. **(Amendment No. A20040028)**

**FACILITIES MANAGEMENT:**

6. Resolution authorizing a call for bids for the Continental Place Building Remodel. The bid opening will be held on Monday, March 8, 2004 at 10:30 a.m. **(Resolution No. R20040038)**

**HEALTH DEPARTMENT:**

7. Amendment No. 8 to County Program Agreement **No. 04485** between the State of Washington Department of Social and Health Services and the Health Department. This amendment increases the compensation amount by \$6,268 for the period January 1 through June 30, 2004 for a total maximum consideration of \$115,749. All other terms and conditions shall remain the same. **(Amendment No. A20040029)**

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8. Amendment No. 6 to Interagency Agreement **No. C20020436**, between the State of Washington Department of Health and the Skagit County Health Department, which increases the contract by \$157,205 for a revised maximum consideration of \$1,044,073. All other terms and conditions shall remain the same. **(Amendment No. A20040030)**

**HUMAN RESOURCES:**

9. Personal Services Agreement with HR Answers, Inc. to develop and present various Human Resource trainings as requested by the Risk Management Department. The agreement shall commence on December 15, 2003 and continue until December 31, 2004. Compensation shall not exceed a total of \$6,000. **(Contract No. C20040042)**

**HUMAN SERVICES:**

10. Amendment No. 1 to Personal Services Agreement **No. C20030398** with Compass Health, which extends the termination date to June 30, 2005 and increases the contract by \$52,408 for a revised total of \$77,408. All other terms and conditions shall remain the same. **(Amendment No. A20040031)**
11. Resolution appointment Timothy Justice as a County designated Mental Health Professional. The appointment shall become effective February 2, 2004. **(Resolution No. R20040039)**
12. Interagency Agreement between the North Sound Mental Health Administration and Skagit County, which would provide the Skagit County Human Services Department, funds for mental health administration, development, planning, co-occurring disorders and special mental health projects in Skagit County. The agreement shall commence on January 1, 2004 and continue through December 31, 2005. Compensation shall total \$149,440. **(Contract No. C20040043)**

**INFORMATION SERVICES:**

13. Resolution authorizing the transfer of surplus computer equipment to the City of Mount Vernon. **(Resolution No. R20040040)**

**PARKS AND RECREATION:**

14. Rafting Contract with Wildwater River Tours for the use of Howard Miller Steelhead Park for commercial float trip launches and exits. The agreement shall commence on January 1, 2004 and continue through December 31, 2004. Compensation shall be paid at the rate of 2% of the Company's end-of-season gross total made on the Skagit River. **(Contract No. C20040044)**
15. Rafting Contract with Pacific Rim Expeditions, Inc. for the use of Howard Miller Steelhead Park for commercial float trip launches and exits. The agreement shall commence on January 1, 2004 and continue through December 31, 2004. Compensation shall be paid at the rate of 2% of the Company's end-of-season gross total made on the Skagit River. **(Contract No. C20040045)**
16. Rafting Contract with River Recreation, Inc., for the use of Howard Miller Steelhead Park for commercial float trip launches and exits. The agreement shall commence on January 1, 2004 and continue through December 31, 2004. Compensation shall be paid at the rate of 2% of the Company's end-of-season gross total made on the Skagit River. **(Contract No. C20040046)**
17. Rafting Contract with Orion Expeditions, Inc., for the use of Howard Miller Steelhead Park for commercial float trip launches and exits. The agreement shall commence on January 1, 2004 and continue through December 31, 2004. Compensation shall be paid at the rate of 2% of the Company's end-of-season gross total made on the Skagit River. **(Contract No. C20040047)**

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18. Rafting Contract with BEWET-Boeing Recreational Club, for the use of Howard Miller Steelhead Park for commercial float trip launches and exits. The agreement shall commence on January 1, 2004 and continue through December 31, 2004. Compensation shall be paid at the rate of 2% of the Company's end-of-season gross total made on the Skagit River. **(Contract No. C20040048)**

**SHERIFF'S OFFICE:**

19. Shooting Range Use Contract between the Skagit County Sheriff's Office and the Arlington Recreational Shooting and Training Center, which will provide use of the range to the Sheriff's Department and Correctional staff. The contract shall commence on January 1, 2004 and continue through December 31, 2004. Compensation shall total \$8,437. **(Contract No. C20040049)**

**PUBLIC WORKS:**

20. Local Agency Standard Consultant Agreement with Reid Middleton, Inc., to provide traffic analysis for the Helmick Road Improvement Project. The agreement shall commence upon the date of signature and continue through December 31, 2004. Compensation is expected to total \$12,650. **(Contract No. C20040050)**
21. Temporary Right-of-Entry Construction Agreement with Steven and Jeanne Luhrs, owners of Parcel No. P70792, which will give the County and its assigns the right to enter upon their land for the purpose of performing road construction improvements for Main Street in Concrete. **(Contract No. C20040051)**
22. Local Agency Standard Consultant Agreement with Shearer Design, which will provide structural engineering services for the Baker River Bridge Rehabilitation Project. The agreement shall commence upon the date of signature and continue through December 31, 2004. Compensation is expected to total \$47,850. **(Contract No. C20040052)**

**MISCELLANEOUS.**

1. Commissioner Munks read a Proclamation honoring the accomplishments of Susan Wilbur along with her contribution to the well-being of the Swinomish Tribe, the Town of La Conner and to all the citizens of Skagit County. Ms. Wilbur passed away suddenly on Thursday, January 29, 2004.
2. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, February 2, 2004, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Warrants numbered 162600 through 162694 from Clearing Fund 696 in the total dollar amount of \$854,939.82 (Transmittal No. C-12-04); and

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$44,873.14 (Transmittal No. C-13-04); and

ACT Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$105,147.15 (Transmittal No. C-14-04); and

Warrants numbered 162695 through 163080 from Clearing Fund 696 in the total dollar amount of \$819,974.52 (Transmittal No. C-15-04).

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**PUBLIC COMMENT PERIOD.**

During the public comment period, Jim Vogelsang of 1404 2<sup>nd</sup> Street, Mount Vernon, said he had met with a representative of the Department of Natural Resources to clarify an issue regarding an entrance road to the proposed Frailey Mountain Shooting Range.

**ADJOURNMENT.**

Commissioner Munks made a motion to adjourn the proceedings. Commissioner Dahlstedt seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Ted W. Anderson, Chairman

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Don Munks, Commissioner

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Kenneth A. Dahlstedt, Commissioner

ATTEST:

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JoAnne Giesbrecht, Clerk of the Board  
Skagit County Board of Commissioners