

**RECORD OF PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, JANUARY 26, 2004**

8:00 a.m. – 8:45 a.m.	Work Session – Commissioners
8:45 a.m. – 9:30 a.m.	Work Session – County Administrator
10:45 a.m. – 11:00 a.m.	Public Hearing – Supplemental Budget for 2003
11:00 a.m. – 11:30 a.m.	Consent Agenda and Miscellaneous Items
11:30 a.m. – 11:45 a.m.	Public Comment Period
2:00 p.m. – 4:00 p.m.	Executive Session – Personnel, Litigation and Land Acquisition

The Skagit County Board of Commissioners met in regular session on Monday, January 26, 2004 with Commissioners Don Munks and Kenneth A. Dahlstedt present. Commissioner Anderson's absence was excused due to illness.

**PUBLIC HEARING – SUPPLEMENTAL BUDGET FOR 2003.**

Budget Director, Brad Whaley, indicated that Skagit County has evaluated revenue projections and is making the following adjustments accordingly:

- The County Clerk has incurred expenses incrementally over the approved budget of \$700.
- The District Court has incurred excess part-time wages due to increased case filings of \$20,000.
- The Historical Museum incurred excess wages for the year in the amount of \$3,000.
- The Sheriff's Department has incurred expenditures related to supplies needed for 2004 of \$10,000.
- The Finance Committee approved the early payout of the Department of Ecology Water Quality Loan Program to save approximately \$20,000 in interest payments under Debt Service.
- To pay the Debt Service for the 2003 LTGO Bonds under Debt Service totaling \$508,425.
- To provide additional budget for Lake Management District #1 – Big Lake of \$1,450.

Mr. Whaley said this would be the last of the 2003 budget amendments.

As no public testimony was forthcoming, Commissioner Dahlstedt motioned to close the public hearing. The motion was seconded by Commissioner Munks and the public hearing was closed.

Commissioner Dahlstedt motioned to approve the supplemental budget for 2003. Commissioner Munks seconded the motion, which carried. **(Resolution No. R20040021)**

**CONSENT AGENDA.**

Commissioner Dahlstedt motioned to approve the Consent Agenda for Monday, January 26, 2004, items 1 through 26. Commissioner Munks seconded the motion, which passed with a unanimous vote.

**COMMISSIONERS' OFFICE:**

1. Record of the Proceedings for Tuesday, January 20, 2004.
2. Resolution approving a petition by Drainage District 22 for reorganization into a Drainage and Irrigation Improvement District and calling for a Special Election to be held on March 9, 2004. **(Resolution No. R20040022)**

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3. Resolution approving a petition by Drainage District 20 for reorganization into a Drainage and Irrigation Improvement District and calling for a Special Election to be held on March 9, 2004. **(Resolution No. R20040023)**
4. Resolution approving a petition by Drainage District 14 for reorganization into a Drainage and Irrigation Improvement District and calling for a Special Election to be held on March 9, 2004. **(Resolution No. R20040024)**
5. Resolution approving a petition by Drainage District 18 for reorganization into a Drainage and Irrigation Improvement District and calling for a Special Election to be held on March 9, 2004. **(Resolution No. R20040025)**
6. Resolution approving the issuance of permits to owners of wild and/or exotic animals, per Skagit County Code Chapter 7.04. Permits will be issues to Michael and Jennifer Jones and William David Coleburn. **(Resolution No. R20040026)**

**ADMINISTRATIVE SERVICES:**

7. Resolution to call for a Public Hearing to amend Chapter 2.48 of the Skagit County Code related to the Emergency Medical Services Commission Composition. The hearing will be held on Monday, February 9, 2004 at 10:00 a.m. **(Resolution No. R20040027)**
8. Purchase and Sale Agreement for property adjacent and south of the Mount Vernon Family Resource Center, owned by A. Elliott Johnson and to be purchased by Skagit County in the amount of \$156,600. **(Contract No. C20040037)**

**BUDGET & FINANCE DEPARTMENT:**

9. Resolution authorizing the establishment of an Interfund Loan of \$30,000 from Current Expense Fund #001 to the Substance Abuse Fund #115. This is necessary to offset expenditure costs due to the timing of grant billings. **(Resolution No. R20040028)**
10. Resolution authorizing budget line item changes for various County departments. **(Resolution No. R20040029)**

**CONSERVATION FUTURES:**

11. Resolution re-appointing Murray Benjamin, Dave Boon, Bob Finkbohner and Oscar Lagerlund to the Agricultural Advisory Board effective February 1, 2004 and expiring on January 31, 2006. **(Resolution No. R20040030)**

**HEALTH DEPARTMENT:**

12. County Program Agreement for Alternative Response Systems Services between the State of Washington Department of Social and Health Services and the Skagit County Health Department. The agreement would provide services for families screened by Child Protective Services to be low-risk to moderately low-risk of abuse or neglect. The effective date of the agreement is January 1, through June 30, 2004 for a total of \$8,892. **(Contract No. C20040038)**
13. WorkFirst Amendment No. 2 to County Program Agreement **No. C20020374** with the Washington Department of Social and Health Services and the Skagit County Health Department. The amendment extends the end date to June 30, 2004 and shall become effective January 1, 2004. All other terms and conditions shall remain the same. **(Amendment No. A20040019)**

**HUMAN RESOURCES:**

14. Resolution authorizing the approval of sick leave transfer for an employee of the Public Works Department. **(Resolution No. R20040031)**

**HUMAN SERVICES:**

15. Personal Services Agreement with Skagit Preschool & Resource Center (SPARC), which will provide, through its Skagit County Parent to Parent program, various services to parents of children with special needs. The Skagit County Developmental Disabilities Advisory Board has allocated 2004 millage funds in the amount of \$9,000 to support the continuation of Parent to Parent program activities. The agreement shall commence on January 1, 2004 and continue through December 31, 2004. **(Contract No. C20040039)**
16. Amendment No. 1 to Personal Services Agreement **No. C20030365** with Chinook Enterprises, which shall extend the term of the agreement to December 31, 2004 and amend the invoice due date to December 17, 2004. All other terms and conditions shall remain the same. **(Amendment No. A20040020)**

**PUBLIC DEFENDER:**

17. Amendment No. 1 to Personal Services Agreement **No. C20030012** with Jennifer A. Bouwens, Attorney at Law, which shall extend the term of the agreement to December 31, 2004. All other terms and conditions shall remain the same. **(Amendment No. A20040021)**

**PUBLIC WORKS:**

18. Resolution calling for a Public Hearing regarding consideration of amending Skagit County Code 11.30.010, Primitive Roads. The hearing will be held on Tuesday, February 10, 2004 at 9:00 a.m. **(Resolution No. R20040032)**
19. Resolution authorizing a call for bids for rental equipment with expected annual expenditures to EXCEED \$25,000. The bid opening will be held on Tuesday, February 24, 2004 at 10:00 a.m. **(Resolution No. R20040033)**
20. Order of Vacation of unopened County right-of-way known as Edward Street in Rockport. **(Resolution No. R20040034)**
21. Order of Vacation of unopened County right-of-way known as Front Street in Rockport. **(Resolution No. R20040035)**
22. Amendment No. 3 to Professional Services Agreement **No. 04753** with Green Solution, which extends the term of the agreement until December 31, 2004 and adds an additional amount of \$10,000 for a new contract total of \$80,644. This will allow for the completion of the Skagit County Comprehensive Solid Waste Management Plan. All other terms and conditions of the original contract shall remain the same. **(Amendment No. A20040022)**
23. Local Agency Standard Consultant Agreement with Leonard, Boudinot & Skodje, Inc. to provide design engineering services for the Main Street Road Improvement Project on behalf of the Town of Concrete. The agreement shall commence on January 26, 2004 and continue through June 30, 2005. Compensation is expected to total \$54,934. **(Contract No. C20040040)**
24. Supplemental Agreement No. 3 to Local Agency Standard Consultant Agreement **No. 05145** with KPFF, which will continue to provide geotechnical consulting services for the Guemes Ferry/Anacortes Parking Lot Project. The amendment extends the completion date to December 31, 2004, adds an additional \$15,476 for a total amount payable of \$93,863, and adds language to

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the Scope of Work. All other terms and conditions of the original contract shall remain the same. **(Amendment No. A20040023)**

25. Supplemental Agreement No. 5 to Standard Consultant Agreement **No. 04448** with KPFF, which will continue to provide services for the Prairie Road/Burlington Northern Santa Fe Trestle project. The amendment extends the completion date to December 31, 2004. All other terms and conditions of the original contract shall remain the same. **(Amendment No. A20040024)**
26. Amendment No. 1 to Vendor Services Agreement **No. C20030477** with Ackermann Electric, Inc. to provide electrical services associated with the undergrounding of utilities for the Morris Street Improvement Project located in the Town of La Conner. The amendment includes the La Conner-Whitney/Chilberg Roads Intersection Project. The amendment will add an additional \$3,194.92 to the contract for a total amount of \$13,194. **(Amendment No. A20040025)**

**MISCELLANEOUS.**

1. Staff presented a resolution establishing Skagit County's Cost Assessment Policy for Skagit County Emergency Medical Services. Commissioner Dahlstedt motioned to approve the resolution, as outlined by Mr. Whaley. Commissioner Munks seconded the motion, which carried. **(Resolution No. R20040036)**
2. Brandon Black of the Planning & Permit Center requested that a time and date be set to sign a final binding site plan for Paul Hagman. Commissioner Dahlstedt motioned to approve Monday, February 2, 2004 at 10:45 a.m. as the date to approve the site plan. Commissioner Munks seconded the motion, which carried.
3. A Personal Services Agreement between Skagit County and CORE was presented before the Board. The agreement would allow the contractor to conduct youth seminars focusing on self-esteem, anger management, anti-violence, anti-substance abuse, problem solving, personal safety, conflict management, and other social skills for youth ages 13-18. The agreement shall commence on November 1, 2003 and continue through October 31, 2005. The maximum annual reimbursement shall not exceed \$15,000.

Commissioner Dahlstedt motioned to approve the Personal Services Agreement with CORE. Commissioner Munks seconded the motion, which passed unanimously. **(Contract No. C20040041)**

4. Staff presented Amendment No. 1 to Vendor Services Agreement **No. C20030027** with the Wizard of Ooze, which extends the agreement to February 6, 2005. All other terms and conditions of the original contract shall remain in effect. Commissioner Dahlstedt motioned to approve the amendment as outlined; Commissioner Munks seconded the motion, which carried unanimously. **(Amendment No. A200400)26**
5. Commissioner Dahlstedt made a motion to approve submittal of the Federal Annual Certification Report. Commissioner Munks seconded the motion, which passed. **(Approved)**
6. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, January 26, 2004, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Warrant number 162072 from Clearing Fund 696 in the total dollar amount of \$100,000 (Transmittal No. C-08-04); and

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Warrants numbered 162073 through 162456 from Clearing Fund 696 in the total dollar amount of \$1,182,875.11 (Transmittal No. C-09-04); and

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$84,672.27 (Transmittal No. C-10-04); and

Warrants numbered 162457 through 162599 from Clearing Fund 696 in the total dollar amount of \$926,159.29 (Transmittal No. C-11-04); and

Payroll warrants numbered 961731 through 961870 in the total dollar amount of \$171,174.00 (Transmittal No. P-03-04); and

Payroll warrants numbered 138971 through 139740 in the total dollar amount of \$925,553.30 (Transmittal No. P-04-04); and

**PUBLIC COMMENT PERIOD.**

No one was present for the public comment period.

**ADJOURNMENT.**

Commissioner Dahlstedt made a motion to adjourn the proceedings. Commissioner Munks seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Ted W. Anderson, Chairman

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Don Munks, Commissioner

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Kenneth A. Dahlstedt, Commissioner

ATTEST:

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JoAnne Giesbrecht, Clerk of the Board  
Skagit County Board of Commissioners