

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, NOVEMBER 3, 2003**

8:00 a.m. – 8:45 a.m.	Work Session – Commissioners
8:45 a.m. – 9:30 a.m.	Work Session – County Administrator
10:00 a.m. – 10:45 a.m.	Department Head Meeting
11:00 a.m. – 11:30 a.m.	Consent Agenda and Miscellaneous Items
11:30 a.m. – 11:45 a.m.	Public Comment Period
1:30 p.m. – 1:45 p.m.	Public Hearing – Supplemental Budget for 2003
2:00 p.m. – 4:00 p.m.	Executive Session – Personnel, Litigation and Land Acquisition

The Skagit County Board of Commissioners met in regular session on Monday, November 3, 2003 with Commissioners Kenneth A. Dahlstedt and Ted W. Anderson present. Commissioner Munks' absence was excused due to illness.

**DEPARTMENT HEAD MEETING.**

Chairman Dahlstedt called the Department Head meeting to order with the Pledge of Allegiance.

Human Resources Director, Billie Kadrmas, announced that the 2003 Health and Benefit Fair will be held on Thursday, November 6 from 7:00 a.m. to 2:00 p.m. in Hearing Rooms A, B, and C. It will include cholesterol and wellness screening as well as free flu shots for County employees.

Chal Martin, Public Works Director, introduced Harry Hosey from the consulting firm of Pacific International Engineering. He indicated that Mr. Hosey is a part of the County's flood project consultant team that is here today to go over the technical details of how the recent flood event built and how the flood storage space affected it.

Mr. Hosey presented a computer model and explained that the Skagit River floodplain, from the Town of Concrete to the river mouth, has chronically suffered severe flood damages. The U.S. Army Corps of Engineers has been performing a feasibility study, with Skagit County funding 50% of the cost. After six years, the study did not result in a financially feasible solution. The County has now assumed a higher profile in managing the direction of the continuation of the study.

The County's plan to eliminate or minimize flooding has been separated into five components:

- Additional storage and reservoir management operations for Baker Dam and Ross Dam; and
- Increased conveyance and elimination of major flow impediments through the Three Bridges Corridor; and
- Setback levees at Sedro-Woolley, Burlington and Mount Vernon; and
- Rehabilitation of the levee system downstream of Mount Vernon; and
- Emergency overflow routing.

Mr. Hosey indicated that Puget Sound Energy (PSE) helped tremendously in storing what water they could. Without their foresight, the flood could have been much worse. He also said that this analysis has not yet been done for Ross Dam. His firm will be meeting with Seattle City Light personnel to present and explain the computer model.

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Emergency Management Director, Tom Sheahan, stated that the emphasis of the recent flood was east of Concrete. He said the citizens of Burlington and Mount Vernon survived because Hamilton, Shangri La, Cockerham Island and Cape Horn took the brunt of the flood.

Chairman Dahlstedt remarked that when talks began with PSE regarding additional flood storage, they were against the idea. However, now that the County has hired a consulting firm and negotiations continue with relicensing, PSE is being forced to negotiate.

Peter Browning, Public Health Director, announced that the United Way campaign is halfway through and will be wrapped up in February. He encouraged those departments which have yet to be contacted to let him know. Mr. Browning said these types of funds are critical, especially at a time when the County is affected by a flood of this magnitude.

Chairman Dahlstedt and Commissioner Anderson thanked those Skagit County employees that participated in the flood fight. They said it is nice to see the whole community come together.

Auditor, Norma Brummett, reminded everyone that tomorrow is Election Day. Therefore, it is important to get out and vote and if you are going to vote absentee, make sure the ballot is postmarked November 4, 2003 or dropped off at the Auditor's office.

**CONSENT AGENDA.**

Commissioner Anderson motioned to approve the Consent Agenda for Monday, November 3, 2003, items 1 through 4 and 6 through 12. Chairman Dahlstedt seconded the motion, which passed unanimously. Item 5 was removed from the agenda.

**COMMISSIONERS' OFFICE:**

1. Record of the Proceedings for Monday, October 27, 2003.
2. Record of the Proceedings for Tuesday, October 28, 2003.
3. Resolution appointing Gary Christensen as the Administrative Official of the Skagit County Planning & Permit Center. **(Resolution No. R20030351)**
4. Resolution rescinding Resolution No. R20030343 and appointing Rene Morris to serve as a member of the Housing Authority of Skagit County Board for the five-year term effective October 23, 2003 and expiring on October 22, 2008. **(Resolution No. R20030352)**

**BUDGET & FINANCE:**

5. Resolution authorizing an Interfund Loan to Elections Fund #113. **(Removed)**

**CORONER:**

6. Amendment No. 1 to Personal Services Agreement **No. C20020278** with Daniel Selove, M.D., which increases the vitreous lab fee from \$13.50 to \$35.35. The change shall become effective upon the date of signature. All other terms and conditions shall remain the same. **(Amendment No. A20030157)**

**HUMAN SERVICES:**

7. Personal Services Agreement with Chinook Enterprises, which based on the individual plan, employment retention services will assist clients to maintain gainful employment and community contribution. The agreement shall commence on November 1, 2003 and continue through June 30, 2005. Compensation shall be based on a fee-for-service basis. **(Contract No. C20030463)**

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**PARKS & RECREATION:**

8. 2003-2004 Winter Recreation Program Cooperative/Collection Agreement between the State of Washington, Washington State Parks and Recreation Commission and Skagit County to provide services connected to the Snowmobile and Winter Recreation Programs in Skagit County. The agreement shall commence on December 1, 2003 and continue until May 31, 2004. Compensation shall total \$34,780. **(Contract No. C20030464)**

**YOUTH & FAMILY SERVICES:**

9. County Program Agreement for the Juvenile Accountability Incentive Block Grant between the State of Washington, Department of Social and Health Services and Skagit County. The agreement shall become effective on September 1, 2003 and continue until August 31, 2004. Compensation amount shall total \$26,867. **(Contract No. C20030465)**

**PUBLIC WORKS DEPARTMENT:**

10. Final Order of Vacation of Unopened County Right-of-Way in Clear Lake, south of Mud Lake Road and west of State Route 9, per the public hearing on October 14, 2003 and as petitioned by Mr. Loren Sande. **(Contract No. C20030466)**
11. Resolution regarding the sale of excess property to the City of Sultan. The item for sale is a 1999 Kawasaki motorcycle used by the Sheriff's Department in the amount of \$4,300. **(Resolution No. R20030353)**
12. Vendor Services Agreement between Skagit County and Camcal to provide parts and labor to calibrate fuel dispensers at County fueling sites. The agreement shall commence on October 1, 2003 and continue until September 30, 2004 with total compensation not to exceed \$2,500. **(Contract No. C20030467)**

**MISCELLANEOUS.**

1. Mr. Martin presented a Memorandum addressed to the Samish Watershed Planning Committee Members regarding the Washington Department of Fish and Wildlife proposed instream flow recommendations for the Samish Basin. He asked for the Board's signature on the document as it is being sent on behalf of the three Skagit County Commissioners; Peter Kremen, Whatcom County Executive; Marilyn Scott, Upper Skagit Indian Tribe Chairman; and Roger Tjeerdsma, City of Burlington Mayor.

Commissioner Anderson motioned to approve the letter as outlined by Mr. Martin and Chairman Dahlstedt seconded the motion. Commissioner Anderson further noted that the letter would be delivered for Commissioner Munks' signature if he was in agreement. The motion was carried. **(Approved)**

2. Mr. Martin next presented a resolution amending **Resolution No. R20030340** calling for bids for the Guemes/Anacortes Parking Lot Demolition Project No. ESMC 991-1. He indicated that the previous bid opening was scheduled for November 4, 2003 at 11:30 a.m. It is advisable to extend the bid opening date due to changes in the project specifications.

Commissioner Anderson made a motion to amend Resolution No. R20030340, as outlined by Mr. Martin, and extend the bid opening date to November 10, 2003 at 1:15 p.m. for the demolition and removal of two buildings located near the Guemes/Anacortes Ferry Terminal located in Anacortes. Chairman Dahlstedt seconded the motion, which carried unanimously. **(Resolution No. R20030354)**

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3. Administrator, Gary Rowe, produced a Personal Services Agreement with TMC Group, L.L.C., which will provide consulting services to Skagit County in support of a countywide fiber optic network build out that supports the current economic development initiative. He stated that the network options to be considered include both current and planned networks created by the City of Mount Vernon and Public Utilities District No. 1 as well as by private network providers. In developing a project plan for Skagit County, the consultant would analyze the results of their research, options and potential strategies for allocating Distressed County Facilities funds. Mr. Rowe thinks this would be a good opportunity to reach an agreement that would benefit all of Skagit County. The anticipated cost of this proposal is expected to be between \$12,000 to \$15,000.

Commissioner Anderson motioned to approve a contract with TMC Group, L.L.C., as outlined by Mr. Rowe. Chairman Dahlstedt seconded the motion, which was carried. **(Contract No. C20030468)**

4. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, November 3, 2003, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$54,073.10 (Transmittal No. C-126-03); and

Warrants numbered 155670 through 155991 from Clearing Fund 696 in the total dollar amount of \$824,692.38 (Transmittal No. C-127-03).

5. Commissioner Anderson motioned to adopt and then read a proclamation to salute the 667 officers, chief petty officers and enlisted sailors assigned to the USS BRIDGE (AOE 10). They are returning home after an extended deployment where they served the United States bravely in support of OPERATION IRAQI FREEDOM, our nation's war on terrorism. Chairman Dahlstedt seconded the motion, which passed. **(Approved)**

**PUBLIC COMMENT PERIOD.**

During the public comment period, Leonard Halvorsen of 11558 Sterling Road in Sedro-Woolley provided his thoughts and suggestions regarding Skagit County's recent flood event. He spoke of creating an early warning system that would provide accurate information instead of false predictions. Mr. Halvorsen also asked when the County might be declared a disaster area. Commissioner Anderson replied that he had John Pennington working on the declaration. In addition, Mr. Halvorsen expressed concerns about the non-removal of the Old Hwy 99 Bridge between Mount Vernon and Burlington.

**PUBLIC HEARING – SUPPLEMENTAL BUDGET FOR 2003.**

Budget Director, Brad Whaley, reviewed the resolution authorizing a supplemental budget for the 2003 budget. He stated the following:

- The 911 telephone surcharge was increased from 25 cents to 50 cents resulting in additional revenue being collected and available for Fund 125, Communications Systems; and
- Notice has been received that the Readiness to Learn Grant award from the Office of the Superintendent of Public Instruction has been reduced from \$275,000 to \$210,000 requiring corresponding expenditure reductions totaling \$15,485 in the FY 03 Youth and Family Services budget, Fund 001 – Department 0010; and

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- It is necessary to increase the expenditure budget for Assigned Council, Fund 001 – Department 003, in the amount of \$2,041.43 for the purchase of an additional computer and monitor with software; and
- Park Acquisition Fund 352 has been awarded \$150,000 from IAC and requests an additional \$5,000 from General Fund Reserve; and
- The County Clerk of Courts requests an additional \$5,000 from General Fund Reserve; and
- Senior Services has received notice of grant funding reductions leading to a request of \$6,623 from General Fund Reserve; and
- Cooperative Extension has received notice of being awarded additional revenue in the amount of \$1,500 from the 4-H Foundation.

Chairman Dahlstedt opened the public hearing. There being no public testimony forthcoming, Commissioner Anderson motioned to close the public hearing. Chairman Dahlstedt seconded the motion and the public hearing was closed.

Commissioner Anderson made a motion to approve a resolution authorizing a supplemental budget, as outlined by Mr. Whaley. Chairman Dahlstedt seconded the motion, which carried. **(Resolution No. R20030355)**

**ADJOURNMENT.**

Commissioner Anderson made a motion to adjourn the proceedings. Chairman Dahlstedt seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Kenneth A. Dahlstedt, Chairman

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Ted W. Anderson, Commissioner

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Don Munks, Commissioner

ATTEST:

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JoAnne Giesbrecht, Clerk of the Board  
Skagit County Board of Commissioners