

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, OCTOBER 27, 2003**

8:00 a.m. – 8:45 a.m.	Work Session – Commissioners
8:45 a.m. – 9:30 a.m.	Work Session – County Administrator
10:00 a.m. – 10:30 a.m.	Public Hearing – Community Development Block Grant Micro-Enterprise Fund Grant Closeout
*T 10:30 a.m. – 11:00 a.m.	Presentation by Sam Crossman to Donate a 130-year Old Compass to Skagit County
11:00 a.m. – 11: 30 a.m.	Consent Agenda and Miscellaneous Items
11:30 a.m. – 11: 45 a.m.	Public Comment Period
2:30 p.m. – 4:00 p.m.	Executive Session – Personnel, Litigation, and Land Acquisition
3:30 p.m. – 4:30 p.m.	Reception for Mike Hackett Out-Going Chair and Introduction of Ned Zaugg New Chair for Washington State University, Skagit County Cooperative Extension Office

The Skagit County Board of Commissioners met in regular session on Monday, October 27, 2003, with Commissioners Kenneth A. Dahlstedt, Ted W. Anderson and Don Munks present.

**PUBLIC HEARING – COMMUNITY DEVELOPMENT BLOCK GRANT MICRO-ENTREPRISE FUND GRANT CLOSEOUT.**

Mike Edwards, Budget and Finance, introduced Kelley Moldstadt from the Skagit Council of Governments (SCOG) and also welcomed a Spanish interpreter. He indicated that the purpose of today's public hearing is to review and close out a Community Trade and Economic Development (CTED) Block Grant source of funds. The total amount of the grant was \$150,000 and of that amount \$110,000 was spent for the purpose of assisting small businesses of low to moderate income. Loans were made to these businesses and repaid funds will be used for additional loans in the future.

Mr. Moldstadt thanked Skagit County for contracting with CTED approximately 2 ½ years ago, which enabled SCOG to receive \$150,000. The County acted as the administrator of the grant with SCOG being the sub-recipient of the funds. An amount of \$40,000 was not able to be used due to the fact that they are compelled to use program income prior to asking CTED for additional money. As the loans are repaid, those funds have been loaned back out so there has been no need to seek extra funds from them. Mr. Moldstadt explained that out of \$110,000 that has been received, loans have been made totaling \$185,900, with 16 loans being made over a period of 2 ½ years. As Mr. Edwards mentioned, these loans are for the benefit of either the owner having low to moderate income or 51% of the employees that they hire meeting that requirement.

Chairman Dahlstedt opened the public hearing. There being no public testimony forthcoming, Commissioner Anderson motioned to close the public hearing. Commissioner Munks seconded the motion and the public hearing was closed.

Mr. Edwards said no further action is required. He did indicate that a draft of the closeout documents have been sent to Olympia. Final documents will be sent by the end of this week with a request for a final \$5,000 in administrative funds, which will come to the County.

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**PRESENTATION BY SAM CROSSMAN TO DONATE A 130 YEAR OLD COMPASS TO SKAGIT COUNTY.**

This presentation was cancelled.

**CONSENT AGENDA.**

Commissioner Anderson motioned to approve the Consent Agenda for Monday, October 20, 2003, items 1 through 22. Commissioner Munks seconded the motion, which passed unanimously

**COMMISSIONER'S OFFICE:**

1. Record of the Proceedings for Special Session on Friday, October 17, 2003.
2. Record of the Proceedings for Monday, October 20, 2003.
3. Record of the Proceedings for Special Session on Monday, October 20, 2003.
4. Resolution to appoint Rene' Morris to the Skagit County Housing Authority Board for a five-year term beginning November 1, 2003 and ending October 31, 2008. **(Resolution No. R20030343)**

**BUDGET AND FINANCE:**

5. Personal Services Agreement with Paul Schissler Associates for the purpose of writing a Community Development Block Grant application to fund the expansion of the Skagit County Community Action Agency facility and land base. The agreement is effective from September 15, 2003, through December 31, 2003. Compensation shall not exceed \$11,000. **(Contract No. C20030452)**
6. Resolution to Call for a Public Hearing regarding application for the Public Service Grant component of the Community Development Block Grant (CDBG) and to hear comments on the County's and Skagit County Community Action Agency's performance and use of their 2003 CDBG Public Service Grant awards. The public hearing is scheduled for Tuesday, November 10, 2003 at 1:30 p.m. **(Resolution No. R20030344)**
7. Resolution to authorize a public hearing for the purpose of receiving public comment on a proposed supplemental budget request. The public hearing will be held on Monday, November 10, 2003 at 2:00 p.m. **(Resolution No. R20030345)**

**HEALTH DEPARTMENT:**

8. Amendment No. 3 to Contract **No. C20020040** with SmileSavers for dental hygienist services. The amendment will extend the termination date to June 30, 2004 and increase compensation by \$7,000 for a new total of \$19,000. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20030155)**
9. Medical Service Agreement with Group Health Cooperative to provide reimbursement for Group Health enrollees that are referred and receive influenza vaccine. The agreement shall be effective October 1, 2003, and continue through September 30, 2004. Compensation shall be based on the charges for services. **(Contract No. C20030453)**
10. Personal Services Agreement with Linda Kathleen Wigal for providing nursing assessments and interventions to eligible MSS (Integrated Maternity Support Services) and ICM (Infant Case Management) clients. The agreement is effective October 1, 2003 through September 30, 2004. Compensation will vary depending on the service provided. **(Contract No. C20030454)**

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11. Site Hazard Assessment Agreement with the State of Washington Department of Ecology for site hazard assessment/meth lab cleanup. This contract is effective January 1, 2004 and will continue through June 30, 2005. Funding will be provided to the Health Department in the amount of \$52,200. **(Contract No. C20030455)**

**HUMAN SERVICES:**

12. Amendment No. 1 to Contract **No. C20030289** with the Department of Social and Health Services (DSHS) Division of Alcohol and Substance Abuse for new funds for adult drug court, temporary assistance for needy families, and treatment and prevention services. The amendment is retroactive to July 1, 2003 and will end June 30, 2004. Compensation shall increase by \$296,590 for a new total of \$2,014,258. **(Amendment No. A20030156)**

**INFORMATION SERVICES:**

13. Vendor Services Agreement with Dimensional Communications for installation and training on the replacement of the audio system for the Skagit County hearing rooms. The agreement will be effective upon execution and shall continue through October 31, 2004. Compensation shall not exceed \$8,851. **(Contract No. C20030456)**

**SENIOR SERVICES:**

14. Resolution authorizing an Interlocal Agreement with the Town of Concrete. **(Resolution No. R20030346)**
15. Interlocal Cooperative Agreement with the Town of Concrete to allow Senior Services to provide staff, equipment, and materials for the delivery of community-based services to the senior citizens of the Town of Concrete. The agreement shall be effective from January 1, 2004 through December 31, 2004. Compensation shall not exceed \$6,464. **(Contract No. C20030457)**
16. Resolution authorizing an Interlocal Agreement with the City of Anacortes. **(Resolution No. R20030347)**
17. Interlocal Agreement with the City of Anacortes to allow Senior Services to provide staff, equipment, and materials for the delivery of community-based services to the senior citizens of the City of Anacortes. . The agreement shall be effective from January 1, 2004 through December 31, 2004. Compensation shall not exceed \$25,325. **(Contract No. C20030458)**

**PUBLIC WORKS:**

18. Vendor Services Agreement with Computerized Mailers, Inc. (CMI) to mail flood awareness brochures to every address in Skagit County. The agreement is effective October 13, 2003 and will continue through October 13, 2004. Compensation shall not exceed \$7,823. **(Contract No. C20030459)**
19. Vendor Services Agreement with Industrial Mowing and Spraying for mowing on various County roads. The agreement is effective October 13, 2003 and will continue through October 13, 2004. Compensation shall not exceed \$8,632. **(Contract No. C20030460)**
20. Temporary Right-of-Entry Construction Agreement with Scott Swoboda, owner of Parcel Nos. P74169 and P74172, which gives the County and its assigns the right to enter upon his property for the purpose of performing improvements for Morris Street Improvement Project in LaConner (Project ES9700-3). **(Contract No. C20030461)**

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21. Personal Services Agreement with GeoEngineers, Inc. to design a series of in-channel sediment retention structures in Reach 2 of Hansen Creek. The agreement shall commence on October 27, 2003, and continue through November 1, 2004. Compensation shall not exceed \$15,000. **(Contract No. C20030462)**
22. Resolution to call for bids for the Abandoned Burlington Northern Railroad Bridge Debris Removal Project ESMP1-5. The bid opening has been rescheduled for Monday November 10, at 11:45 p.m. (It was previously scheduled for Tuesday, October 28, 2003 at 1:45 p.m.) **(Resolution No. R20030348)**

**MISCELLANEOUS.**

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, October 27, 2003, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$75,721.86 (Transmittal No. C-123-03); and

Warrants numbered 154979 through 155448 from Clearing Fund 696 in the total dollar amount of \$771,798.58 (Transmittal No. C-124-03); and

Warrants numbered 155449 through 155669 from Clearing Fund 696 in the total dollar amount of \$977,939.71 (Transmittal No. C-125-03); and

Payroll warrants numbered 960863 through 961001 in the total dollar amount of \$159,009.03 (Transmittal No. P-39-03); and

Payroll warrants numbered 133532 through 134404 in the total dollar amount of \$968,999.83 (Transmittal No. P-40-03).

2. Staff presented a resolution appointing Richard Royston to serve a four year term on the Fair Advisory Board effective November 1, 2003 and expiring on October 31, 2007. Commissioner Anderson motioned to approve the appointment and Commissioner Munks seconded the motion. The motion passed unanimously. **(Resolution No. R20030349)**
3. Alison Mohns, Planning and Permit Center, stated that the Department of Ecology (DOE) has placed Skagit County on the final award list for 1.5 million dollars out of the State Revolving Loan Fund for septic onsite repairs. The final contract is in the process of being revamped by the new financial manager as he felt the one submitted was too cumbersome. DOE is aware that the County is in need of these funds as soon as possible so they have indicated that we could request preauthorization from them to spend up to \$350,000 beginning immediately. Ms. Mohns presented a letter for Chairman Dahlstedt's signature.

Commissioner Anderson motioned to approve the letter to the Washington State Department of Ecology requesting a preauthorization to spend money from the 2003 SRF amounts that were awarded to Skagit County under this year's funding cycle. Commissioner Munks seconded the motion, which passed unanimously. **(Approved)**

**PUBLIC COMMENT PERIOD.**

No one was present for the public comment period.

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**ADJOURNMENT.**

Commissioner Anderson made a motion to adjourn the proceedings. Commissioner Munks seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Kenneth A. Dahlstedt, Chairman

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Ted W. Anderson, Commissioner

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Don Munks, Commissioner

ATTEST:

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JoAnne Giesbrecht, Clerk of the Board  
Skagit County Board of Commissioners