

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, OCTOBER 20, 2003**

8:00 a.m. – 8:45 a.m.	Work Session – Commissioners
8:45 a.m. – 9:30 a.m.	Work Session – County Administrator
10:00 a.m. – 10:45 a.m.	Budget/Finance Meeting
11:00 a.m. – 11:30 a.m.	Consent Agenda and Miscellaneous
11:30 a.m. – 11:45 a.m.	Public Comment Period
*T1:30 p.m. – 2:30 p.m.	Work Session – Solid Waste
2:30 p.m. – 4:00 p.m.	Executive Session – Personnel, Litigation, and Land Acquisition

The Skagit County Board of Commissioners met in regular session on Monday, October 20, 2003, with Commissioners Kenneth A. Dahlstedt, Ted W. Anderson and Don Munks present.

**BUDGET/FINANCE MEETING**

County Administrator Gary Rowe provided a briefing on the 2004 budget. County staff performed an exercise to identify priorities for the Board's consideration. Discussion followed and data was provided regarding the impacts of variety of budget scenarios. Mr. Rowe encouraged staff to call or email him if they have feedback or suggestions. A meeting will be scheduled for a final budget recommendation after the November election.

**CONSENT AGENDA**

Commissioner Anderson motioned to approve the Consent Agenda for Monday, October 20, 2003, items 1 through 26. Commissioner Munks seconded the motion, which passed unanimously

**COMMISSIONER'S OFFICE:**

1. Record of the Proceedings for Monday, October 13, 2003.
2. Record of the Proceedings for Tuesday, October 14, 2003.

**ASSIGNED COUNCIL:**

3. Personal Services Agreement for Hortensia Castillo, Attorney at Law, to provide legal representation for indigent defendants appointed by the Office of Assigned Council that are conflict cases for the Public Defenders Office. The agreement shall commence on September 15, 2003 and continue through September 15, 2005. Compensation will vary depending on the type of case. **(Contract No. C20030436)**

**BUDGET AND FINANCE:**

4. Resolution to authorize a public hearing for the purpose of receiving public comment on a proposed budget amendment. The public hearing will be on November 3, 2003 at 1:30 p.m. **(Resolution No. R20030338)**

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**DISTRICT COURT:**

5. Interlocal Agreement with the State of Washington Department of Social and Health Services (DSHS) to provide administration and cost of providing judicial services and securing legal counsel, medical and psychiatric examinations for indigent clients of the Pioneer Center North alcohol treatment facility. The agreement is effective July 1, 2003 through June 30, 2005. Compensation shall not exceed \$56,000. **(Contract No. C20030437)**
6. Resolution authorizing an Interlocal Agreement with the Town of Concrete. **(Resolution No. R20030339)**
7. Interlocal Agreement with the Town of Concrete to provide the Town with appropriate court services for misdemeanor traffic and criminal violations and certain civil infractions. The agreement shall commence on November 1, 2003, and continue through November 1, 2005 with automatic one-year renewals. Compensation will be paid to the County with revenue from cases filed on a per-case basis. **(Contract No. C20030438)**

**FACILITY MANAGEMENT:**

8. Amendment No. 3 to Personal Services Agreement **No. C20020120** with Elliott W. Johnson Inc. PS, Attorney At Law for assistance in negotiating and preparation of purchase agreements for real property. This amendment will extend the term of the agreement to December 31, 2004. Compensation will be increased by \$7,500 for a new total of \$24,000. **(Amendment No. A20030148)**
9. Personal Services Agreement with David Parsons & Associates, Inc. to prepare appraisal reports for real property, and review appraisal reports from property owners and verify their value. The agreement shall commence upon execution and continue through September 30, 2004. Compensation shall not exceed \$5,400. **(Contract No. C20030439)**

**HEALTH DEPARTMENT:**

10. Amendment No. 5 to Washington State Department of Health Consolidated Contract **No. C20020436**. This amendment adds \$75,000 to the Bioterrorism/Focus A Program, and \$11,175 to the EHP/Drinking Water program for a total increase of \$86,175. The new contract total is \$886,868. The amendment is effective July 1, 2003. All other terms of the contract shall remain in full force and effect. **(Amendment No. A20030149)**
11. Personal Services Agreement with Vanessa Soderberg for provision of behavioral health assessment and interventions to eligible MSS (Integrated Maternity Support Services) and ICM (Infant Case Management) clients who are referred by the Skagit County Health Department. This agreement shall commence on October 1, 2003 and continue until September 30, 2004. Compensation will vary based on the service that is provided. **(Contract No. C20030440)**
12. Amendment No. 2 to DSHS Agreement **No. 05151** to provide assurances that the Health Department will comply with HIPAA (Health Insurance Portability and Accountability Act) Privacy Rule requirements to safeguard client protected health information. The amendment is effective April 4, 2003 through June 30, 2005. All other terms of the contract shall remain in full force and effect. **(Amendment No. A20030150)**

**HUMAN SERVICES:**

13. Amendment No. 2 to Personal Services Agreement **No 05541** for Developmental Disabilities Early Childhood Development services to children from birth to three years old. The amendment will be effective September 1, 2003 and will continue through October 31, 2003. Compensation shall increase by \$12,000 for a new total of \$193,779. **(Amendment No. A20030151)**

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14. Program Agreement with DSHS-Division of Disabilities for the 2003-2005 biennium to provide client services in the community. The contract is retroactive to July 1, 2003 and will continue through June 30, 2005. Compensation to the County shall not exceed \$1,530,754. **(Contract No. C20030441)**
15. Personal Services Agreement with Skagit Recovery Center for Substance Abuse Services covering Strengthening Families Training in Mount Vernon and Anacortes. The agreement shall commence on July 1, 2003 and continue through June 30, 2005. Compensation shall not exceed \$16,650. **(Contract No. C20030442)**
16. Personal Services Agreement with Skagit Domestic Violence & Sexual Assault Services to provide continued support to the Kulshan Creek Neighborhood Station Outreach Substance Abuse Prevention Project in the City of Mount Vernon. The agreement is retroactive to January 1, 2003 and will continue through December 31, 2003. Compensation shall not exceed \$35,000. **(Contract No. C20030443)**
17. Interlocal Agreement with Burlington-Edison School District per Resolution **No. R20020077** for the continuation of the Substance Abuse Prevention IGNITE Freshman Orientation Mentoring Program. The agreement is effective July 1, 2003 through June 30, 2005. Compensation shall not exceed \$8,500. **(Contract No. C20030444)**

**INFORMATION SERVICES:**

18. Agreement with Environmental Research Incorporated to upgrade the Spatial Database Engine software to version 8.3 and provide training to staff to perform future upgrades. Compensation shall not exceed \$7,742. The agreement is effective upon execution. **(Contract No. C20030445)**
19. Amendment No. 1 to Contract **No. C20020235** with Imagesource to provide on-site training for Optika software. Compensation shall be increased by \$6,000 for a new total of \$301,872. **(Amendment No. A20030152)**

**RISK MANAGEMENT:**

20. Personal Services Agreement with HR Answers, Inc. to present various Human Resource trainings as requested by the Risk Manager. This agreement shall commence on September 25, 2003, and continued through September 25, 2004. Compensation shall not exceed \$6,000. **(Contract No. C20030446)**

**SUPERIOR COURT:**

21. Amendment No. 1 to Personal Services Agreement with Northwest Family & Children's Services Contract **No. C20020456**. The amendment is to increase the contract amount by \$15,000 for a new total of \$90,000. **(Amendment No. A20030153)**

**YOUTH AND FAMILY SERVICES:**

22. Personal Services Agreement with Dr. Robert Fleming to provide child, adolescent, comprehensive psychiatric evaluations upon request. The agreement shall begin on September 15, 2003, and continue through August 31, 2005. Compensation shall be \$15,000 annually for a total of \$30,000. **(Contract No. C20030447)**

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**PUBLIC WORKS:**

23. Vendor Services Agreement with Culbertson Marine Construction for emergency repairs to the Guemes Island Ferry Transfer Span-Anacortes side during the month of September 2003. Compensation shall not exceed \$5,552.74. **(Contract No. C20030448)**
24. Right-of-Entry Agreement with Larry M. Lowe to allow the County access to his property, Skagit County Parcel P40440, to install a barbed wire fence and repair the existing County storm drain. **(Contract No. C20030449)**
25. Vendor Services Agreement with Skagit Island Electric, Inc. to provide electrical services associated with the undergrounding of utilities for the Morris Street Improvement Project (Town of LaConner), which includes the LaConner-Whitney/Chillberg Roads Intersection Project. The agreement is effective September 24, 2003 through September 24, 2004. Compensation shall not exceed \$24,999. **(Contract No. C20030450)**
26. Amendment No. 1 to Davis Wright Tremaine, LLP Contract **No. C20030326** to increase the amount payable for legal fees associated with relicensing of the Baker Dam Project by \$30,000 for a new total contract amount of \$60,000. The amendment will also extend the ending date of the contract to December 31, 2004, and change the GL coding to 110 546004110. **(Amendment No. A20030154)**

**MISCELLANEOUS**

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, October 20, 2003, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Purchase Card Electronic Payment to JP Morgan Chase from Clearing Fund 696 in the total dollar amount of \$27,034.47 (Transmittal C-120-03); and

Warrants numbered 154524 through 154978 from Clearing Fund 696 in the total dollar amount of \$1,459,228.37 (Transmittal No. C-121-03); and

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$55,442.84 (Transmittal No. C-122-03).

2. Steve Flude, Public Works staff, presented a resolution to Call for Bids for demolition of the Apex Fish Warehouse at the Guemes Ferry parking lot site in Anacortes. The bid opening will be held on Tuesday, November 4, 2003 at 11:30 a.m. Commissioner Anderson moved and Commissioner Munks seconded the motion to approve the resolution. The motion carried unanimously. **(R20030340)**
3. Mr. Flude presented an Emergency Resolution for providing electrical services for the Morris Street Improvement Project in the Town of LaConner. The resolution would waive the competitive bidding process for additional underground electrical services and authorize the work to be done immediately. **(Resolution No. R20030341)**

**PUBLIC COMMENT PERIOD**

Jim Vogelsang did not wish to speak but provided copies of materials regarding Charter Government and "Citizens to Save Pilchuck Creek" a special interest group organized to oppose the Frailey Mountain Shooting Range.

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Bud Norris, 3780 College Way, Mount Vernon expressed his concerns about the potential danger in leaving the old Mount Vernon bridge in the river. He felt this was an added risk for flooding and possible damage to the new structure. He added that he has not received information from the City about how the bridge project is progressing.

The Commissioners commented that they were concerned as well and that they are planning to send a letter to the City asking for clarification regarding their plans for removal of the old bridge.

**WORK SESSION – SOLID WASTE**

The solid waste work session was cancelled due to potential flood conditions.

**ADJOURNMENT**

Commissioner Anderson made a motion to adjourn the proceedings. Commissioner Munks seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS**  
**SKAGIT COUNTY, WASHINGTON**

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Kenneth A. Dahlstedt, Chairman

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Ted W. Anderson, Commissioner

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Don Munks, Commissioner

ATTEST:

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Shirley Knapp, Acting Clerk of the Board for JoAnne Giesbrecht  
Skagit County Board of Commissioners

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The Skagit County Board of Commissioners met in special session on Monday, October 20, 2003, with Commissioners Kenneth A. Dahlstedt and Don Munks present. Commissioner Ted Anderson was excused to check on flood conditions in the upriver community. The purpose of the meeting was to consider a resolution to declare that a flood emergency situation exists effective 10:00 a.m. on Monday, October 20, 2003 and to authorize the expenditure of funds as required to meet the emergency. This action is in accordance with RCW 36.40.180 and 38.52.070.

Commissioner Munks moved to approve the emergency resolution as outlined. Commissioner Dahlstedt seconded the motion, which carried unanimously. **(Resolution No. R20030342)**

**ADJOURNMENT**

Commissioner Munks made a motion to adjourn the proceedings. Commissioner Dahlstedt seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Kenneth A. Dahlstedt, Chairman

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Ted W. Anderson, Commissioner

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Don Munks, Commissioner

ATTEST:

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Shirley Knapp, Acting Clerk of the Board for JoAnne Giesbrecht  
Skagit County Board of Commissioners