

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, OCTOBER 13, 2003**

8:00 a.m. – 8:45 a.m.	Work Session – Commissioners
8:45 a.m. – 9:30 a.m.	Work Session – County Administrator
11:00 a.m. – 11:30 a.m.	Consent Agenda and Miscellaneous Items
11:30 a.m. – 11:45 a.m.	Public Comment Period
2:00 p.m. – 4:00 p.m.	Executive Session – Personnel, Litigation and Land Acquisition

The Skagit County Board of Commissioners met in regular session on Monday, October 13, 2003, with Commissioners Kenneth A. Dahlstedt, and Don Munks present. Commissioner Ted Anderson was excused.

**CONSENT AGENDA.**

Commissioner Munks motioned to approve the Consent Agenda for Monday, October 13, 2003, items 1 through 17. Commissioner Dahlstedt seconded the motion, which passed unanimously

**COMMISSIONER'S OFFICE:**

1. Record of the Proceedings for Monday, October 6, 2003.
2. Record of the Proceedings for Tuesday, October 7, 2003.

**BUDGET AND FINANCE**

3. Resolution to call for a public hearing on Monday, October 27, 2003 at 10:00 a.m. to meet the requirements for closing out the Community Development Block Grant (CDBG) Micro-enterprise Grant #00-64020-096. (**Resolution No. R20030327**)
4. Resolution to call for a public hearing on Tuesday, November 4, 2003 at 11:00 a.m. for the purpose of seeking public input prior to submitting a CDBG grant application for funds to expand the Skagit County Community Action grounds and facilities. (**Resolution No. R20030328**)

**COOPERATIVE EXTENSION**

5. Resolution authorizing an Interlocal Agreement with Mount Vernon School District No. 320. (**Resolution No. R20030329**)
6. Interlocal Agreement with Mount Vernon School District No. 320 to implement a Friday after-school 4-H education program at Madison Elementary School. The agreement is effective August 1, 2003, through July 1, 2004. (**Contract No. C20030428**)

**EMERGENCY MANAGEMENT:**

7. Hazardous Material Emergency Response Agreement with Specialized Emergency Response Program (SERP). The agreement is effective upon execution and shall continue through October 13, 2005. Compensation shall not exceed \$15,000 per year for a total of \$30,000. (**Contract No. c20030429**)

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**FACILITY MANAGEMENT:**

8. Vendor Service Agreement with Northwest Moving Services Inc. to provide storage services for Skagit County from January 1, 2003 – December 31, 2004. The agreement shall be effective upon execution and shall continue through December 31, 2004. Compensation shall not exceed \$15,000. **(Contract No. C20030430)**

**PLANNING AND PERMIT CENTER:**

9. Ordinance for shoreline map amendment PL-02-0652 Carlson Family Investments as approved by the Skagit County Board of Commissioners on August 12, 2003. **(Ordinance No. O20030030)**
10. Personal Services Agreement with William P. Henderson for consultation and assistance in preparing the 2004-2009 Capital Facilities Plan. The agreement shall be effective October 1, 2003 and continue through March 31, 2004. Compensation shall not exceed \$19,650. **(Contract No. C20030431)**

**PROSECUTING ATTORNEY:**

11. Resolution authorizing Civil Deputy Melinda Miller to engage in outside employment. **(Resolution No. R20030330)**

**RISK MANAGEMENT:**

12. Personal Services Agreement with Bianchi Group LLC to provide on-site equipment training as required by the Department of Transportation. The agreement shall commence on September 1, 2003, and continue until September 1, 2004. Compensation shall not exceed \$5,000. **(Contract No. C20030432)**

**SENIOR SERVICES:**

13. Interlocal Cooperative Agreement with Island Hospital per Resolution **No. R20030268** for meal preparation and delivery for the Skagit Nutrition Project at the Anacortes Senior Center. The contract is effective from January 1, 2004 through December 31, 2004. Compensation shall not exceed \$77,367. **(Contract No. C20030433)**

**PUBLIC WORKS:**

14. Resolution to call for bids for the Abandoned Burlington Northern Rail Road (BNRR) Bridge Debris Removal Project ESMP1-5. Bids will be opened on Tuesday, October 28, 2003 at 1:45 p.m. **(Resolution No. R20030331)**
15. Resolution to authorize an Interlocal Agreement with Skagit Transit (SKAT). **(Resolution No. R20030332)**
16. Interlocal Agreement with SKAT to allow Skagit County Public Works to provide materials, equipment rental, and perform work on a reimbursable basis for Skagit Transit. The agreement is effective September 23, 2003 through December 31, 2007. **(Contract No. C20030434)**
17. Amendment #1 to Vendor Services Agreement **No. C20030279** with Foss Maritime to allow payment for additional unanticipated repairs to the Guemes Ferry during the 2003 Haul Out. Compensation shall increase by \$39,816 for a new total of \$198,049. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20030147)**

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**MISCELLANEOUS.**

1. Patti Chambers, Planning Department staff, presented a resolution approving the final subdivision of Elysian Meadows (PL-02-0757). The mylar for the plat was approved on October 7, 2003. Commissioner Munks moved approval of the resolution. Commissioner Dahlstedt seconded the motion, which carried unanimously. **(Resolution No. R20030333)**
2. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, October 13, 2003, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$72,140.42 (Transmittal No. C-118-03); and

Warrants numbered 153895 through 154523 from Clearing Fund 696 in the total dollar amount of \$4,762,618.01 (Transmittal No. C-119-03); and

Payroll warrants numbered 132656 through 133531 in the total dollar amount of \$992,971.41 (Transmittal No. P-38-03); and

Payroll warrants numbered 960715 through 960862 in the total dollar amount of \$162,465.04 (Transmittal No. P-37-03).

**PUBLIC COMMENT PERIOD.**

Dan O'Donnell of LaConner spoke about two letters he sent to the Board. A letter regarding property taxes for the City of LaConner was sent November 13, 2002; and a letter about the Co-Gen facility was sent on July 11, 2003. Mr. O'Donnell would like the Commissioners to respond to those letters.

**ADJOURNMENT**

Commissioner Munks made a motion to adjourn the proceedings. Commissioner Dahlstedt seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Kenneth A. Dahlstedt, Chairman

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Ted W. Anderson, Commissioner

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Don Munks, Commissioner

ATTEST:

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Shirley Knapp, Acting Clerk of the Board for JoAnne Giesbrecht  
Skagit County Board of Commissioners