

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
TUESDAY, SEPTEMBER 2, 2003**

8:00 a.m. – 8:45 a.m.	Work Session – Commissioners
8:45 a.m. – 9:30 a.m.	Work Session – County Administrator
10:00 a.m. – 10:45 a.m.	Department Head Meeting
10:45 a.m. – 11:00 a.m.	Presentation & Proclamation – Skagit County United Way Campaign
11:00 a.m. – 11:30 a.m.	Consent Agenda and Miscellaneous
11:30 a.m. – 11:45 a.m.	Public Comment Period
2:00 p.m. – 4:00 p.m.	Executive Session – Personnel, Litigation, and Land Acquisition

The Skagit County Board of Commissioners met in regular session on Monday, September 2, 2003, with Commissioners Kenneth A. Dahlstedt, Ted W. Anderson, and Don Munks present.

DEPARTMENT HEAD MEETING.

Chairman Dahlstedt opened the monthly Department Head meeting with the Pledge of Allegiance.

Natural Resources Policy Administrator, Tom Karsh, introduced Allison Deets as the new Farmland Legacy Program Director.

Dan Berentson, Communications Director, spoke about a proposed Spanish language newspaper and resource directory for government agencies in Skagit County. He said it has been determined that there is enough need for this information that the project will proceed. He will have more details on how to participate by the end of October.

County Administrator, Gary Rowe, informed everyone that at the last budget meeting the classification study contract was cancelled. Human Resources Director, Billie Kadrmas, indicated that the original Request For Proposal responses that were received at the beginning of this process will be reviewed and updates will be given as to the progress that is being made. Mr. Rowe also said he had met with the Law and Justice Council regarding funding for their department. It has been suggested that there be a ballot measure put before the voters to increase taxes to keep up with the growth and demands of the department. A decision would have to be made by mid-September in order to get the measure on the ballot in November. Mr. Rowe also mentioned cost of living adjustments and salary increases for 2004 and said there would be none until the budget process is completed in December. The Board does want to be equitable but from a financial standpoint, we have to be realistic.

Skagit County Prosecutor, Tom Seguine, asked the Board if they have thought about conducting a special ceremony for those military personnel that are in the process of returning home from the war. The Board agreed that it is a great idea so Mr. Seguine and Mr. Berentson will be working on that project.

Mr. Rowe also announced that parking fees for County employees will no longer be collected as of September 1, 2003. Commissioner Anderson said this action is to encourage employees to park in County lots and not the public parking areas in the downtown shopping district. In addition, Mr. Rowe asked if the Department Heads and Elected Officials preferred to hold bi-monthly Department Head meetings or monthly meetings. It was decided that a monthly meeting would suffice. These will be held on the first Monday of each month from 10:00 a.m. to 10:45 a.m.

PRESENTATION & PROCLAMATION – SKAGIT COUNTY UNITED WAY CAMPAIGN.

Paul Chaplick, Executive Director for United Way of Skagit County, stated that the Commissioners have always played a very important role in the annual County government United Way campaign. It has a very positive impact on department heads and other employees when they take the time to help kick-off the campaign. Skagit County employees have regularly participated in the campaign for many years. It is obvious there is a strong belief that United Way is an excellent way to support the many health and human service agencies so essential to the well being of our County's most needy citizens. Currently, United Way provides funding for 28 non-profit agencies and programs.

Mr. Chaplick indicated that Brad Whaley, Dan Berentson, Rick Grimstead and Peter Browning serve on the United Way Board of Directors. He then presented a short video to the audience.

2003 Campaign Chair, Kathi Williams, reported that poor economic conditions over the past few years have increased the demands on their partner agencies and United Way is attempting to keep pace by raising more dollars. Last year County employees contributed \$16,244 to the United Way campaign. The overall campaign goal for the entire County this year is \$780,000.

Jere La Follette again thanked the Board for their support. He said that Tom Sebastian with Compass Health and Bob McGilcrest with Catholic Community Services will be helping him in contacting the different County departments to explain the United Way campaign.

Commissioner Munks then read a proclamation proclaiming September, October, and November, 2003 as United Way Campaign Months in Skagit County.

CONSENT AGENDA.

Commissioner Anderson motioned to approve the Consent Agenda for Tuesday, September 2, 2003, Items 1 through 17. Commissioner Munks seconded the motion, which passed unanimously.

COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, August 25, 2003.
2. Record of the Proceedings for Tuesday, August 26, 2003.

ADMINISTRATIVE SERVICES:

3. Resolution to rescind the parking fees for county employees effective September 1, 2003. **(Resolution No. R20030295)**
4. Advertising Agreement with Skagit Valley Herald for all county advertising. The term of this agreement shall commence on July 1, 2003 and continue until June 30, 2004. Compensation shall vary based on display rates. Total compensation shall not-exceed \$50,000. **(Contract No. C20030379)**
5. Advertising Agreement with Skagit Valley News Group for all county advertising. The term of this agreement shall commence on August 1, 2003 and continue until July 31, 2004. Compensation shall vary depending upon the newspaper and the size of the ad. **(Contract No. C20030380)**

BUDGET & FINANCE:

6. Resolution authorizing a call for a supplemental budget public hearing scheduled for Monday, September 15, 2003 at 9:45 a.m. **(Resolution No. R20030296)**

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7. Interlocal Cooperative Agreement with the City of Anacortes to provide infrastructure funding from the Distressed County Facility Fund for the Snow Mountain Mill Expansion per Resolution **No. R20030258**. The term of this agreement shall commence on August 25, 2003 and continue until May 25, 2003. Compensation shall not exceed \$72,000. **(Contract No. C20030381)**
8. Resolution authorizing execution of an Interlocal Agreement regarding library services with municipalities of Anacortes, Burlington, Mount Vernon, and Sedro-Woolley. **(Resolution No. R20030297)**
9. Interlocal Cooperative Agreement for library services with municipalities of Anacortes, Burlington, Mount Vernon, and Sedro Woolley. The term of this agreement shall commence on January 1, 2003 and continue until December 31, 2003. Compensation has been established based on circulation and collection figures by provided by the cities, the \$100,000 will be distributed as follows: Anacortes \$30,144, Burlington \$12,533, Mount Vernon \$42,632 and Sedro Woolley \$14,690. **(Contract No. C20030382)**

HEALTH DEPARTMENT:

10. Amendment No. 7 to DSHS "Passport" Contract **No. 04483** to increase funding by \$8,084 for a new contract total of \$137,495 and extends the contract termination date to December 31, 2003. **(Amendment No. A20030125)**

MEDIATION SERVICES:

11. Resolution to set a new fee schedule and facilitation services guidelines effective October 1, 2003. **(Resolution No. R20030298)**

PLANNING AND PERMIT CENTER

12. Amendment No. 6 to Contract **No. 04771** for Reid Middleton, Inc. to perform tasks related to the preparation of a final Environmental Impact Statement (EIS) for the Bayview Ridge Subarea Plan. The amendment shall be effective July 1, 2003 and continue until December 31, 2003. Compensation shall be increased by \$15,140 for a new project total of \$76,142. **(Amendment No. A20030126)**

PUBLIC WORKS:

13. Resolution to authorize a call for a public hearing to amend Resolution No. 9487 establishment of Buchanan Lane #78250 as a county road. The public hearing is scheduled for Tuesday, September 23, 2003 at 9:00 a.m. **(Resolution No. R20030299)**
14. Resolution to authorize a call for a public hearing for the consideration of a vacation of a portion of unopened county right-of-way known as First Street. The public hearing is scheduled for Tuesday, September, 2003 at 9:00 a.m. **(Resolution No. R20030300)**
15. Right-of-Entry Agreement with Floyd Strawn Parcel No. P43117 allowing the Public Works Department the right of ingress and egress over and upon the land to remove gravel debris left from the channel clearance operation in January 2002 and includes the right of temporary use of property adjacent to the Boyd Creek for removing gravel side cast on the banks during the flood. This agreement shall commence upon signing and continue until project is completed. There is no compensation for this agreement. **(Contract No. C20030383)**
16. Resolution authorizing execution of Interlocal Agreement with Dike District #3. **(Resolution No. R20030301)**

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17. Interlocal Cooperative Agreement with Skagit County Dike District #3 to allow Skagit County to work cooperatively with Dike District #3 on a dike relocation and restoration project on a reimbursable basis. The term of this agreement shall commence of May 1, 2003 and continue until December 31, 2003. **(Contract No. C20030384)**

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, September 2, 2003, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$75,185.01 (Transmittal No. C-101-03); and

Warrants numbered 151212 through 151911 from Clearing Fund 696 in the total dollar amount of \$1,207,469.30 (Transmittal No. C-102-03).

PUBLIC COMMENT PERIOD.

No one was present for the public comment period.

ADJOURNMENT.

Commissioner Anderson made a motion to adjourn the proceedings. Commissioner Munks seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chairman

Ted W. Anderson, Commissioner

Don Munks, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners