

- 8:00 a.m. – 8:45 a.m. Work Session – Commissioners
- 8:45 a.m. – 9:30 a.m. Work Session – County Administrator
- \*T 9:45 a.m. – 10:00 a.m. Decision – Consideration of Road Name Change of County Road Known as North East Cape Horn Road, #95010, to Elliott Road, #95010
- \*T 10:00 a.m. – 10:30 a.m. Public Hearing – Consideration Regarding a Proposed Amendment to Skagit County Code 3.16, Which Would Set Forth the Requirement to Create a Lodging and Tax Advisory Committee
- 10:30 a.m. – 11:00 a.m. Consideration of Law and Justice Budget Requests for 2003
- 11:00 a.m. – 11:30 a.m. Consent Agenda and Miscellaneous Items
- 11:30 a.m. – 11:45 a.m. Public Comment Period
- 2:00 p.m. – 4:00 p.m. Executive Session – Personnel, Litigation and Land Acquisition

The Skagit County Board of Commissioners met in regular session on Monday, August 18, 2003 with Commissioners Kenneth A. Dahlstedt and Don Munks present. Commissioner Ted W. Anderson's absence was excused.

**DECISION – CONSIDERATION OF ROAD NAME CHANGE OF COUNTY ROAD KNOWN AS NORTH EAST CAPE HORN ROAD, #95010, TO ELLIOTT ROAD, #95010.**

Chairman Dahlstedt reviewed the proposed name change as outlined during the public hearing, which was held on Tuesday, August 12, 2003. He explained that after careful consideration, the Board was inclined to deny the request as submitted.

Commissioner Munks then motioned to disapprove the current request for the road name change, which was seconded by Chairman Dahlstedt. The motion was carried. The Public Works Department will initiate a new public hearing process to consider a change from North East Cape Horn Road to Northeast Cape Horn Road.

**PUBLIC HEARING – CONSIDERATION REGARDING A PROPOSED AMENDMENT TO SKAGIT COUNTY CODE 3.16, WHICH WOULD SET FORTH THE REQUIREMENT TO CREATE A LODGING AND TAX ADVISORY COMMITTEE.**

Gary Rowe, County Administrator, briefed the Board on the proposal to amend Chapter 3.16 of the Skagit County Code, which would create a Lodging and Tax Advisory Committee. The committee would serve in an advisory capacity to the Skagit County Board of Commissioners on the use of revenues received from the special excise tax of 2% on lodging as allowed by RCW 67.28.180.

Mr. Rowe indicated that the Lodging and Tax Advisory Committee (LTAC) would be comprised of five members, each appointed by the Board of Commissioners, as follows:

One member shall be a Skagit County Commissioner, who shall serve as Chair.

Two members shall be representatives of businesses required to collect tax under this Chapter.

Two members shall be persons involved in activities authorized to be funded by revenue received under this Chapter.

Chairman Dahlstedt opened the public hearing. Kristen Whitener, representing the Skagit County Chamber of Commerce Executive Association, spoke in favor of adopting the new ordinance.

There being no further public testimony, Commissioner Munks motioned to close the public hearing. Chairman Dahlstedt seconded the motion, which carried. The public hearing was closed.

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Commissioner Munks then moved to bring the proposed ordinance forth under the Consent Agenda for Monday, August 25, 2003. Chairman Dahlstedt seconded the motion, which was carried.

**CONSIDERATION OF LAW AND JUSTICE BUDGET REQUESTS FOR 2003.**

Mr. Rowe provided a summary, including recommendations, for Law and Justice Budget requests for 2003/2004.

**CONSENT AGENDA.**

Commissioner Munks motioned to approve the Consent Agenda for Monday, August 18, 2003, items 1 through 20 and items 22 through 29. Chairman Dahlstedt seconded the motion, which carried. Item 21 was removed from the agenda for further review.

**COMMISSIONERS' OFFICE:**

1. Record of the Proceedings for Monday, August 11, 2003.
2. Record of the Proceedings for Tuesday, August 12, 2003.
3. Resolution amending Section 19.5 of the Personnel Policies and Procedures Manual under Travel Expenses to allow the County Administrator to authorize reimbursement for out-of-state travel requests by County employees. **(Resolution No. R20030280)**

**FACILITIES MANAGEMENT:**

4. Vendor Services Agreement with Culligan Water, Inc. to provide water dispensers and weekly bottle delivery for various County Courthouse locations at 205 W. Kincaid Street, Mount Vernon. The agreement shall commence on the date of execution and continue until August 31, 2005. Compensation shall not exceed \$7,500. **(Contract No. C20030353)**

**HUMAN RESOURCES:**

5. Resolution authorizing the approval of sick leave transfer for Teresa A. Kelly of the Skagit County Sheriff's Office. **(Resolution No. R20030281)**

**HUMAN SERVICES:**

6. Amendment No. 1 to Personal Services Agreement **No. 05541** with Skagit Preschool & Resource Center (SPARC), which would allow for SPARC's continuation of the Developmental Disabilities Early Childhood Development services from July 1, 2003 through August 31, 2003 for an additional cost of \$12,000. The amendment would also allow continuation of Parent to Parent services through December 31, 2003 at a cost of \$4,778.58. **(Amendment No. A20030113)**
7. Personal Services Agreement with Skagit Recovery Center, which allows for the continuance of Substance Abuse Treatment services for Skagit County residents for the period July 1, 2003 through December 31, 2003. Compensation is not to exceed a total of \$342,735. **(Contract No. C20030354)**
8. Resolution authorizing the execution of an Interlocal Agreement with Educational Service District 105. **(Resolution No. R20030282)**
9. Interlocal Contractual Agreement between Skagit County and Educational Service District 105, which would allow ESD 105 to act as the fiscal agent for the Northwest High Intensity Drug Trafficking Area Federal Funding from the Office of National Drug Control Policy. These funds allow for continued support to the Kulshan Creek Neighborhood Station Outreach Substance

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Abuse Prevention Project in the City of Mount Vernon. The agreement is for the period of January 1, 2003 through December 31, 2003 in the amount of \$35,000. **(Contract No. C20030355)**

10. Amendment No. 2 to Personal Services Agreement **No. 05390** with Sea Mar Community Health Centers to allow for the adjustment of the number of service hours for the 7/1/01 – 6/30/03 biennium for substance abuse treatment. There is no additional compensation amount. **(Amendment No. A20030114)**
11. Personal Services Agreement with Sea Mar Community Health Centers, which allows for continuance of Substance Abuse Outpatient Treatment services to the Hispanic community in Skagit County for the period July 1, 2003 through December 31, 2003. Compensation in the amount of \$25,000 is funded by DSHS – Division of Alcohol & Substance Abuse with both State and Federal funds. **(Contract No. C20030356)**

**LAW LIBRARY:**

12. Subscriber Agreement with West Group, which would allow the formation of a password for the stand-alone computer located in the Law Library that would enable public access to Westlaw's legal research database. The agreement would commence on September 1, 2003 and continue until August 31, 2006. Compensation shall total \$42,024. **(Contract No. C20030357)**

**NOXIOUS WEEDS:**

13. Interagency Agreement between Skagit County and its agent the Skagit County Noxious Weed Control Board and the Washington State Department of Agriculture. The agreement will provide funding for Spartina control and eradication within the County and shall commence on July 1, 2003 and continue until June 30, 2005 for a total cost not to exceed \$80,000. **(Contract No. C20030358)**

**PLANNING & PERMIT CENTER:**

14. Resolution authorizing a preliminary plat application of John Raby, #PP 03 0016, Red Tail Flats. **(Resolution No. R20030283)**
15. Ordinance addressing the Northern State Recreation Area Comprehensive Parks and Recreation Plan Amendment for the Northern State Recreation Area Facility. **(Ordinance No. O20030024)**

**PROSECUTOR'S OFFICE:**

16. Partial Satisfaction and Release of Judgment in the Halverson, et al. v. Skagit County case as it relates to Kathy and Neil Evans, which will pay \$1,009.83 for said Release. **(Approved)**

**RISK MANAGEMENT:**

17. Personal Services Agreement with Skagit Whatcom Electronic Supply to provide installation of ADA required assisted listening devices in County court rooms. The agreement shall commence on August 1, 2003 and continue until August 1, 2004. Compensation is not to exceed \$2,000. **(Contract No. C20030359)**

**SENIOR SERVICES:**

18. Amendment No. 2 to Contract **No. C20030001** with Northwest Regional Council, which would provide an additional \$5,666 in funding for the purchase of produce from local farmers to

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distribute to low-income seniors. Funding also includes administrative support. The effective date of the amendment is July 1, 2003. **(Amendment No. A20030115)**

**SHERIFF'S OFFICE:**

19. Personal Services Agreement with Securitas Security Services USA, Inc. to provide security officer services for the Public Safety Building and the Skagit County Courthouse beginning July 1, 2003 and continuing through June 30, 2004. Compensation shall be paid hourly. **(Contract No. C20030360)**

**YOUTH & FAMILY SERVICES:**

20. Personal Services Agreement with Randy Green to provide specialized child, adolescent, adult and family assessment, evaluation and treatment services to group and/or individual and/or families as referred by the County. The agreement shall commence on September 1, 2003 and continue until August 31, 2004. Compensation shall vary depending on the services being provided. **(Contract No. C20030361)**

**PUBLIC WORKS DEPARTMENT:**

21. Resolution calling for a Public Hearing to consider a vacation of unopened County Right-of-Way known as Short Street and Front Street in the Town of Rockport. The hearing will take place on Tuesday, September 9, 2003 at 9:00 a.m. **(This item was removed pending further review)**
22. Resolution calling for a Public Hearing regarding the sale of County surplus property. The hearing will be held on Tuesday, September 9, 2003 at 9:00 a.m. **(Resolution No. R20030284)**
23. Task Assignment No. 8 to Personal Services Agreement **No. 05481** with EnviroIssues, which would allow them to revise the Skagit Risk Video that educates the community about flood dangers and the need for action. The effective date of the agreement is July 14, 2003 and compensation will not exceed \$6,822.30 for this task. **(Amendment No. A20030116)**
24. Amendment No. 1 to Vendor Services Agreement **No. C20030150** with Chinook Enterprises, which will include landscape and parking lot maintenance at 1800 Continental Place. The effective date of the amendment is July 22, 2003 with additional compensation totaling \$2,414.72. **(Amendment No. A20030117)**
25. Vendor Services Agreement with Custom Design, Inc. to perform work on the existing Pole Sign as part of the Morris Street Improvement Project for the Town of La Conner, ES 9700-3. The agreement shall commence on July 30, 2003 and continue until December 31, 2003. Compensation is expected to be approximately \$3,985. **(Contract No. C20030362)**
26. Amendment No. 1 to Personal Services Agreement **No. C20020369** with Robert K. Weidner for consulting and lobbying services on behalf of Skagit County in Washington, D.C. This amendment provides for additional services necessary for activities associated with the Skagit County 3-Bridge Corridor flood project initiative and the Federal Energy Regulatory Commission relicensing process of the Baker River Hydroelectric project. An additional \$10,000 in compensation is being added to the original amount of \$17,500 per year. **(Amendment No. A20030118)**
27. Amendment No. 1 to Vendor Services Agreement **No. C20030306** with Herman Hobbick Trucking, Inc., which will provide water truck services for dust control along Morris Street in conjunction with the Morris Street Improvement Project in La Conner. Additional compensation

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in the amount of \$8,000 will be added to the original amount of \$9,800. (**Amendment No. A20030119**)

28. Resolution awarding the contract for the 2003 Bridge Painters Maintenance Cleaning and Painting Project to Americoat Painting Company, Inc. (**Resolution No. R20030285**)
29. Contract with Americoat Painting Company, Inc. for the maintenance cleaning and painting of Skagit County Bridges for project ES40089-1 and ES40099-1 (Government Bridge No. 40099, Finney Creek Bridge No. 40089, and BNSF Railroad Overpass Guardrail No. 40111) for 2003 for the low bid of \$245,500. (**Contract No. C20030363**)

**MISCELLANEOUS.**

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, August 18, 2003, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Purchase Card Electronic Payment to JP MORGAN CHASE from Clearing Fund 696 in the total dollar amount of \$28,124.83 (Transmittal No. C-95-03); and

Warrants numbered 150461 through 150752 from Clearing Fund 696 in the total dollar amount of \$1,809,047.25 (Transmittal No. C-96-03); and

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$72,251.09 (Transmittal No. C-97-03).

**PUBLIC COMMENT PERIOD.**

Tom Solberg, Alger, spoke of his concerns regarding the Samish Watershed process.

**ADJOURNMENT.**

Commissioner Munks made a motion to adjourn the proceedings. Chairman Dahlstedt seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Kenneth A. Dahlstedt, Chairman

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Ted W. Anderson, Commissioner

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Don Munks, Commissioner

ATTEST:

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JoAnne Giesbrecht, Clerk of the Board  
Skagit County Board of Commissioners