

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JULY 28, 2003**

8:00 a.m. – 8:45 a.m.	Work Session – Commissioners
8:45 a.m. – 9:30 a.m.	Work Session – County Administrator
10:30 a.m. – 11:00 a.m.	Public Hearing – Consideration of Franchise Agreement for the City of Mount Vernon – Fiber Optic Telecommunications System
11:00 a.m. – 11:30 a.m.	Consent Agenda and Miscellaneous Items
11:30 a.m. – 11:45 a.m.	Public Comment Period
2:00 p.m. – 4:00 p.m.	Executive Session – Personnel, Litigation and Land Acquisition

The Skagit County Board of Commissioners met in regular session on Monday, July 28, 2003 with Commissioners Kenneth A. Dahlstedt and Don Munks present. Commissioner Anderson's absence was excused.

PUBLIC HEARING – CONSIDERATION OF FRANCHISE AGREEMENT FOR THE CITY OF MOUNT VERNON – FIBER OPTIC TELECOMMUNICATIONS SYSTEM.

Steve Flude of Public Works highlighted the franchise agreement with the City of Mount Vernon. He stated that the agreement was modeled after the Black Rock agreement. It covers from Concrete west to Snohomish County to Whatcom County in unincorporated areas. It has been signed by the City and the Prosecuting Attorney's office. Paul Reilly from the Prosecutor's office was available for questions.

As there was no one from the public who wished to speak, Commissioner Munks moved to close the public hearing. Commissioner Dahlstedt seconded the motion, which was carried.

Commissioner Munks questioned control of the right-of-way if the franchise was sold or transferred. Mr. Reilly stated that this franchise is treated exactly the same as any other franchise. The City cannot transfer rights within the terms of the franchise. The City cannot usurp the County right-of-way, they merely have a license for usage.

Commissioner Munks requested that the decision be delayed until Commissioner Anderson was present. He moved that the decision regarding the fiber optics agreement be rendered next Monday, August 4, at 9:30 a.m. Commissioner Dahlstedt seconded the motion; which was carried.

CONSENT AGENDA.

Commissioner Munks motioned to approve items 1-19 of the Consent Agenda for Monday, July 28, 2003. Chairman Dahlstedt seconded the motion, which was carried.

COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, July 21, 2003.
2. Record of the Proceedings for Tuesday, July 22, 2003.
3. Resolution awarding the bid for 2003-2004 Skagit County legal printing services to the Skagit Valley Herald. **(Resolution No. R20030260)**
4. Vendor Services Agreement with the Skagit Valley Herald to publish all County legal notices for the period of July 1, 2003 through June 30, 2004. The agreement calls for a rate of \$3.52 pci for

RECORD OF THE PROCEEDINGS
MONDAY, JULY 28, 2003
PAGE NO. 2

notices electronically submitted and \$4.00 per copy for facsimile notices, including an additional \$.55 per publication online posting fee. **(Contract No. C20030335)**

ASSIGNED COUNSEL:

5. Personal Services Agreement with Michael P. Brodsky, Attorney at Law, to provide legal representation to defendants appointed by the Office of Assigned Counsel that are considered conflict cases for the Public Defender's Office. The agreement shall commence on July 1, 2003 and continue through July 30, 2005. Compensation rates will vary according to the services being provided. **(Contract No. C20030336)**

BUDGET & FINANCE:

6. Resolution authorizing an Interfund Loan to Lake Management District No. 1 in the maximum amount of \$250,000. **(Resolution No. R20030261)**

COOPERATIVE EXTENSION:

7. Resolution authorizing the execution of an interlocal agreement between Skagit County and Washington State University Cooperative Extension, which would allow WSU to provide educational services and materials to the citizens of Skagit County in the four major Cooperative Extension programs of Agriculture and Natural Resources, Family Living, Community Resource Development, and 4-H youth. ****Note: Interlocal Agreement No. C20030187 was approved and executed on April 28, 2003. (Resolution No. R20030262)**

CORONER:

8. Personal Services Agreement with Sigmund Menchel, M.D. to provide forensic autopsies and occasional on-scene investigations. The agreement shall commence on August 1, 2003 and continue through July 31, 2005. Compensation shall be paid at the rate of \$1,000 for an autopsy and \$500 for an on-scene investigation. **(Contract No. C20030337)**

EMERGENCY MANAGEMENT:

9. Personal Services Agreement with NorthWest Envirometrics to update the Skagit County Emergency Operations Plan; develop a Terrorism Annex to the Emergency Operations Plan; develop "First Responder Basic Operations Level" procedures for hazardous materials or WMD; update the County's Hazard and Identification and Vulnerability Analysis; and develop Basic Emergency Operations Plans for Skagit County Tribal Governments. The agreement shall commence on July 21, 2003 and continue until December 31, 2003. Compensation shall total \$12,800, with work to be completed by November 30, 2003. **(Contract No. C20030338)**

INFORMATION SERVICES:

10. Out-of-State Travel Request for Tony Harrell to attend CITRIX MetaFrame XP Training in Portland, Oregon from August 3-8, 2003. The total approximate cost is estimated to be \$2,803.88. **(Approved)**

PLANNING & PERMIT CENTER:

11. Out-of-State Travel Request for Bill Dowe to attend the International Code Council 2003 Annual Business Meeting in Nashville, Tennessee from September 6-11, 2003, for a total cost of \$1,602. **(Approved)**

PROSECUTING ATTORNEY:

RECORD OF THE PROCEEDINGS
MONDAY, JULY 28, 2003
PAGE NO. 3

12. Quit Claim Deed from Skagit County to Gary and Linda King to release any interest the County may have in previously vacated streets. This boundary adjustment is not for the purposes of creating an additional building lot and no monetary consideration is being given. **(Approved)**

RISK MANAGEMENT:

13. Resolution authorizing the purchase of liability insurance from August 1, 2003 through July 31, 2004. **(Resolution No. R20030263)**

SENIOR SERVICES:

14. Out-of-State Travel Request for Sally Hill to attend the Northwest Wellness Conference for Seniors in Seaside, Oregon from October 19-24, 2003, for a total approximate cost of \$436.60. **(Approved)**

SHERIFF'S OFFICE:

15. Property Disposition Services Agreement with PropertyBureau.com, Inc. to dispose of unclaimed property from the evidence room of the Sheriff's Office. The vendor will dispose of the property on their internet auction site and will return 50% of the proceeds back to the Sheriff. **(Contract No. C20030339)**

YOUTH & FAMILY SERVICES:

16. Letters of appreciation to several Skagit County citizens who volunteer their services for the Skagit County Diversion Program and serve on the Community Accountability Board. **(Approved)**

PUBLIC WORKS DEPARTMENT:

17. Summary of Offer to Carol Ross and Adele Turner for the Edison Street Drainage Improvement Phase II Project. This offer of \$78,000 is for the proposed acquisition of a 1.42 acre parcel for a County-owned community detention pond in the Edison area. **(Contract No. C20030340)**
18. Vendor Services Agreement for Northwest Logging and Excavation for the removal of the Lookout Creek Bridge steel debris from the Cascade River lying east of Marblemount. The agreement shall be in effect from July 29, 2003 until July 29, 2004. Compensation is not to exceed a total of \$24,999. **(Contract No. C20030341)**
19. Personal Services Agreement with CHS Engineers, Inc. to provide engineering services for the Morris Street Stormwater Vault Repair Project for the Morris Street Improvement Project No. ES970-3. The agreement shall commence on April 1, 2003 and continue through December 31, 2003. Compensation shall not exceed \$5,000. **(Contract No. C20030342)**

MISCELLANEOUS.

1. Brandon Black of the Planning and Permit Center spoke to the Board about setting a date and time for a decision regarding the Hearing Examiner's recommendation for preliminary plat request PL-03-0016 Red Tail Flats. Commissioner Munks moved to hold the closed record decision on Monday August 4, 2003 at 10:45 a.m. Commissioner Dahlstedt seconded the motion, which carried unanimously
2. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

**RECORD OF THE PROCEEDINGS
MONDAY, JULY 28, 2003
PAGE NO. 4**

As of this date, July 28, 2003, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$57,933.34 (Transmittal No. C-87-03); and

Warrants numbered 148935 through 149406 from Clearing Fund 696 in the total dollar amount of \$1,471,025.53 (Transmittal No. C-88-03); and

Payroll warrants numbered 127457 through 128590 in the total dollar amount of \$1,144,545.58 (Transmittal No. P-27-03); and

Payroll warrants numbered 960003 through 960155 in the total dollar amount of \$164,512.72 (Transmittal No. P-28-03).

ADJOURNMENT.

Commissioner Munks made a motion to adjourn the proceedings. Chairman Dahlstedt seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chairman

Ted W. Anderson, Commissioner

Don Munks, Commissioner

ATTEST:

Shirley Knapp, Acting Clerk of the Board
For JoAnne Giesbrecht
Skagit County Board of Commissioners