

July 7, 2003

8:00 a.m. – 8:45 a.m.	Work Session – Commissioners
8:45 a.m. – 9:30 a.m.	Work Session – County Administrator
10:00 a.m. – 10:45 a.m.	Department Head Meeting
10:45 a.m. – 11:00 a.m.	Bid Opening – Legal Printing
11:00 a.m. – 11: 30 a.m.	Consent Agenda and Miscellaneous Items
11:30 a.m. – 11: 45 a.m.	Public Comment Period
11:45 a.m. – 12:00 p.m.	Bid Opening – 26' to 30' Aluminum Boat for Sheriff's Office
2:00 p.m. – 4:00 p.m.	Executive Session

The Skagit County Board of Commissioners met in regular session on Monday, July 7, 2003, with Commissioners Kenneth A. Dahlstedt, Ted W. Anderson, and Don Munks present.

DEPARTMENT HEAD MEETING.

The Department Head meeting was moved downstairs to Hearing Room C in order to provide room for a presentation on the new iMAP program.

Gary Rowe, County Administrator, announced that Skagit County Auditor, Norma Brummett, has received the County Auditor of the Year award. Ms. Brummett said it is an award that she eagerly shares with her staff.

Mike Almvig, Information Services Manager, announced that Skagit County has been selected to receive an award on behalf of the Center for Digital Government, Microsoft and the National Association of Counties. Skagit County place fifth in the 2003 Digital Counties survey based on county populations fewer than 150,000. The Commissioners will accept the certificate during NACo's annual conference on Sunday, July 13, 2003 in Milwaukee. Mr. Almvig congratulated those departments that were instrumental in putting their information on the County's website.

Mark Leander informed everyone that the County is on the verge of deploying iMAP on the public website. It links Assessor parcel maps, zoning, comprehensive land use and many other valuable information. He sees it as a tremendous tool for research purposes.

Geoff Almvig, GIS Director, explained the many features of the new iMAP program that will be released to the public on July 16, 2003. He stressed that critical infrastructure is not being shown. "You won't find anything there that you can't find in the phonebook" he added. It is strictly an informational tool and the same information is currently available in other departments.

Mike Almvig pointed out that because it is free, the County doesn't have the liability issues that one might normally have. Mr. Almvig also spoke briefly about the new Mail Marshal product that has recently been put into place. The ITEC Committee will be working on writing a policy for that particular program.

July 7, 2003

BID OPENING – LEGAL PRINTING.

JoAnne Giesbrecht, Clerk of the Board, opened the one bid received for the provision of County Legal Printing services for the period of July 1, 2003 to June 30, 2004.

The bid was from Skagit Valley Publishing at a rate of \$3.52 per column inch per publication if electronically submitted and \$4.00 per column inch per publication if submitted by facsimile.

Ms. Giesbrecht advised that a resolution would be brought forward for approval on the next Consent Agenda.

CONSENT AGENDA.

Commissioner Anderson motioned to approve the Consent Agenda item numbers 1-54 and number 56 for Monday, July 7 2003. Commissioner Munks seconded the motion, which passed with a unanimous vote. Item number 55 was pulled from the agenda for further clarification.

COMMISSIONER'S OFFICE:

1. Record of the Proceedings for Monday, June 16, 2003.
2. Record of the Proceedings for Monday, June 23, 2003.
3. Resolution appointing William "Bill" Pliska to the Northwest Senior Citizens Board effective July 1, 2003 and ending June 30, 2006. **(Resolution No. R20030218)**
4. Resolution appointing Louise Deskey to the Northwest Senior Citizens Board effective July 1, 2003 and ending June 30, 2006. **(Resolution No. R20030219)**
5. Resolution waiving fee for Joan Lee Brakken to rescind Resolution **No. R20030217** under building permit Application No. BP02-0612. This resolution will order County fees in the amount of \$395.00 for construction of a workshop be paid on behalf of Ms. Brakken. **(Resolution No. R20030220)**

ASSESSOR:

6. Settlement Agreement and Release for Skagit County Fire District #13 levy funds collected and disbursed by Skagit County. **(Approved)**
7. Resolution to certify Skagit County Tax Levies for 2003. **(Resolution No. R20030221)**

ASSIGNED COUNSEL:

8. Amendment No. 1 to extend the date of Personal Service Agreement **No. 005200** with Colleen Kenimond, Attorney at Law, to provide legal services that are considered conflict of interest cases and have been determined to be within the scope of indigent defense. The agreement is effective February 1, 2003 and

July 7, 2003

will continue through May 31, 2005. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20030083)**

9. Personal Services Agreement with Harvey H. Chamberlin, Attorney at Law, to provide legal representations to defendants appointed by the Office of Assigned Counsel that are conflict cases for the Public Defenders office. The agreement is effective March 5, 2003, and will continue through March 30, 2005. Compensation is based upon the type of case, and if it goes to trial. **(Contract No. C20030284)**
10. Personal Services Agreement with Jennifer Bouwens, Attorney at Law, to provide legal representations to defendants appointed by the Office of Assigned Counsel that are conflict cases for the Public Defenders office. The agreement is effective June 30, 2003, and will continue through June 30, 2006. Compensation is based upon the type of case, and if it goes to trial. **(Contract No. C20030285)**

BUDGET AND FINANCE:

11. Amendment No.1 to Personal Services Agreement **No. C20030178** with Dr. Ronald J. Richeson, M.D. to provide services as the Medical Program Director for Skagit County. The amendment will change the BARS code to direct payment from the Medic I Services Fund #123. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20030084)**
12. Contract between Skagit County and Skagit Valley Humane Society to provide animal shelter services. The contract is effective April 1, 2003, and will continue through December 31, 2004. Compensation shall not exceed \$126,000. **(Contract No. C20030286)**

FACILITIES MANAGEMENT:

13. Resolution waiving bidding requirements and declaring a sole source purchase for systems furniture workstations located in the building at 1800 Continental Place, Mount Vernon. **(Resolution No. R20030222)**
14. Vendor Services Agreement with ORETEL Communications for upgrade and expansion of County telephone systems for the new building at 1800 Continental Place, Mount Vernon. The agreement will be effective for one year from date of execution. Compensation will not exceed \$85,200. **(Contract No. C20030287)**
15. Amendment No. 1 to Contract **No C20030040** with Evergreen Security Systems to provide annual test of fire alarm system devices, monitoring of fire alarm panels, and repair work required at the Concrete Resource Center. Compensation will be \$1,999 plus sales tax for a new total of \$9,999 plus sales tax. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20030085)**

HEALTH DEPARTMENT:

16. Amendment No. 4 to Agreement **No. 03658** with Washington State Department of Ecology for Well Delegation that extends the duration of the contract to June

July 7, 2003

30, 2008 and names Corinne Story as the Program Manager for the Skagit County Health Department. **(Amendment No. A20030086)**

17. Amendment No. 1 to Department of Social and Health Services(DSHS) Intensive Follow-Up Services Contract **No. 005512** to extend the duration of the contract through June 30, 2006. Compensation will be increased by \$97,399.92 for a total of \$182,624.85. **(Amendment No. A20030087)**
18. Re-Application for First Steps Maternity Support Services/Infant Case Management to allow Public Health Nurses to continue providing home service to clients with the appropriate DSHS medical coupon coverage. Program receives approximately \$150,000 annually. **(Contract No. C20030288)**
19. Amendment No. 1 to Contract **No. C20020374** with DSHS Workfirst to extend the duration of the contract through September 30, 2003. All other terms and conditions of the original contract shall remain the same. **(Amendment No. A20030088)**

HUMAN SERVICES:

20. Amendment No. 2 to Contract **No. 005537** with Chinook Enterprises to change the number of Individual Supported Employment client services from a range of 58-63 to a range of 50-53. The agreement is effective from June 1, 2003 through June 30, 2003. There is no increase in compensation. **(Amendment No. A20030089)**
21. Amendment No. 1 to Contract **No 005540** between Washington Vocational Services and Skagit County to change the number of Individual Employment clients served from a maximum of 15 to 9-12 eligible clients served. The agreement is effective June 1, 2003 through June 30, 2003. **(Amendment No. A20030090)**
22. Amendment No. 1 to Contract **No 005539** with Rehabco Skagit Inc. and Skagit County to change the number of clients served and the hours of service. The agreement is effective June 1, 2003 through June 30, 2003. **(Amendment No. A20030091)**
23. Contract between DSHS – Division of Alcohol & Substance Abuse and Skagit County to allow for continuation of alcohol and substance abuse treatment and prevention services in the community. The agreement will be effective from July 1, 2003 through June 30, 2005. Compensation will be \$1,717,668. **(Contract No. C20030289)**
24. Resolution appointing Karen Peterka to the Skagit County Substance Abuse Board for a three-year term effective June 16, 2003 through June 15, 2006. **(Resolution No. R20030223)**
25. Personal Services Agreement with Sharon M. Robinson to provide performance reviews of sub-contract agencies in the areas of substance abuse/chemical dependency services, developmental disabilities services, and co-occurring disorders programs. The agreement will be effective July 1, 2003 and continue through June 30, 2005. Compensation shall not exceed \$25,000. **(Contract No. C20030290)**

July 7, 2003

INFORMATION SERVICES:

26. Amendment No. 3 to Contract **No. 04487** with the City of Mount Vernon for a Service Level Agreement to provide fiber optic installation and maintenance services to include 1800 Continental Place and 1410 Virginia Street, Mount Vernon. Compensation is not expected to exceed \$40,000. **(Amendment No. A20030092)**

PARKS AND RECREATION:

27. Resolution to request Interagency Committee (IAC) for Outdoor Recreation Grant funding for Sara's Bluff Acquisition Project. **(Resolution No. R20030224)**
28. Personal Services Agreement with Skagit Valley Softball Association (SVSA) to provide assistance in resolving player and umpire grievances, player discipline, and miscellaneous projects at the Skagit Playfields, and assisted the County with umpire negotiations. The agreement will be effective January 1, 2003 and continue through December 31, 2004. Compensation to SVSA will be \$70/registered team for spring and summer adult softball leagues. **(Contract No. C20030291)**
29. Personal Services Agreement with Susan Black and Associates to provide planning services for the 5-year update of the Parks and Recreation Comprehensive Plan. The agreement is effective April 17, 2003, and continues through December 31, 2003. Compensation will not exceed \$25,000. **(Contract No. C20030292)**

PLANNING AND PERMIT CENTER:

30. Resolution denying appeal number PL03-0362 filed by Roger Pederson and upholding the Hearing Examiner's decision to approve Shoreline Substantial Development/ Conditional Use/Variance Permit PL02-0425 and Administrative Special Use Permit PL02-0542. **(Resolution No. R20030225)**
31. Permanent Ordinance amending portions of Skagit County Code related to permitted and accessory agricultural land uses. This Ordinance replaces Interim Ordinance **No O20030006**, which expires on August 24, 2003. **(Ordinance No. O20030021)**

SENIOR SERVICES:

32. Contract with RSVP of Skagit County to place retired and senior volunteers in areas of services. The agreement is effective July 1, 2003, and will continue through June 30, 2005. Compensation shall be \$8,024. **(Contract No. C20030293)**

YOUTH AND FAMILY SERVICES:

33. Personal Services Agreement with Alianza Pro-Inmigrante to provide interpretation services, educational support, assistance with legal documents, and educational classes. The agreement shall commence on June 1, 2003 and

July 7, 2003

continue through May 31, 2004. Compensation will not exceed \$10,000.
(Contract No. C20030294)

34. Personal Services Agreement with NW Adolescent Counseling to provide counseling services to clients referred by Skagit County Youth and Family Services. The agreement will be effective from August 1, 2003 and will continue through July 31, 2005. Compensation will not exceed \$10,000 annually.
(Contract No. C20030295)
35. Amendment No. 1 to Contract **No. C20030032** with Skagit Recovery Center to include anger management and domestic violence services to individuals referred by Youth and Family Services. Compensation shall be increased by \$10,000 for a new total of \$45,000. **(Amendment No. A20030093)**
36. Personal Services Agreement with Tony Vecchione to provide specialized child, adolescent, adult and family counseling services. The agreement shall commence on August 1, 2003, and continue through July 31, 2005. Compensation shall not exceed \$35,000 annually. **(Contract No. C20030296)**
37. Interlocal Agreement per Resolution **No R20020293** with City of Mount Vernon Parks and Recreation Department to provide a one-day Eagle Rock Challenge Course to youths referred by Youth and Family Services. The agreement will be effective July 1, 2003 and continue through June 30, 2004. Compensation will be \$300 annually. **(Contract No. C20030297)**

PUBLIC WORKS:

38. Resolution to accept all bids and award the purchase of diesel fuel for the Guemes Ferry to Reisner Distributors, Inc. **(Resolution No. R20030226)**
39. Real Estate summary of offer for the Town of Concrete Main Street Improvement Project, ES9700-5. **(Contract No. C20030298)**
40. Resolution awarding the contract for Morris Street Stormwater Vault Repair Project ES9700-3-340 to Advanced Construction, Inc. **(Resolution No. R20030227)**
41. Contract with Advanced Construction, Inc. to repair the stormwater vault for the Morris Street Improvement Project ES9700-3-340. Compensation shall not exceed \$55,500. **(Contract No. C20030299)**
42. Resolution to close Pulver Road from July 11 through August 9, 2003 for the purpose of installing a sewer line for the City of Burlington. **(Resolution No. R20030228)**
43. Resolution to call for a public hearing on July 28, 2003 at 10:30 a.m. regarding a Franchise Agreement with the City of Mount Vernon to authorize a fiber optic telecommunications system across and along certain highways in Skagit County. **(Resolution No. R20030229)**
44. Letter for signature to Department of Ecology thanking them for proposed funding for Skagit County water quality projects. **(Approved)**

July 7, 2003

45. Amendment No. 1 to Task Assignment #4 of Contract **No. C20030036** with Pacific International Engineering to amend the start date for the task of developing and obtaining funding for a new Project Study Plan from May 27, 2003 to May 1, 2003. All other terms and conditions of the contract remain in effect. **(Amendment No. A20030094)**
46. Resolution to Award contract for the purchase of diesel fuel for the Guemes Ferry to Reisner Distributors, Inc. **(Resolution No. R20030230)**
47. Vendor Services Agreement with Reisner Distributors, Inc. for the purchase of diesel fuel for the Guemes Ferry. The agreement shall commence on July 1, 2003 and continue through June 30, 2005. C compensation shall not exceed \$88,500. **(Contract No. C20030300)**
48. Resolution authorizing an Interlocal Agreement with U.S. Department of the Interior, National Park Service, North Cascades National Park Complex. **(Resolution No. R20030231)**
49. Interlocal Agreement with U.S. Department of the Interior, National Park Service, North Cascades National Park Complex, to allow the County to perform work, provide materials and equipment rental as requested. The agreement is effective from June 2, 2003 through December 31, 2007. **(Contract No. C20030301)**
50. Resolution authorizing an Interlocal Agreement with Blanchard Edison Water Association, Inc. **(Resolution No. R20030232)**
51. Interlocal Agreement with Blanchard Edison Water Association, Inc. for work that the Water Association performed in Edison as part of the Edison Town Drainage Project. The agreement is effective November 1, 2002, and will continue through November 1, 2006. **(Contract No. C20030302)**
52. Vendor Services Agreement with Advance Sports and Recreation, Inc. for installation and hardware for a 70 foot flag pole at the LaConner Whitney Chilberg Road Intersection. Compensation shall not exceed \$10,500. **(Contract No. C20030303)**
53. Easement for storm drainage granted by David Von Allmen to allow the County access to the affected parcel on Blue Heron Road for installation, maintenance, and reconstruction of a drainage control system, including a standard tidegate. **(Contract No. C20030304)**
54. Vendor Services Agreement with Dunkin & Bush, Inc. to clean and paint the transfer span aprons and walkways at both Guemes Island Ferry Terminals. The agreement shall commence on July 7, 2003, and continue through July 7, 2004. Compensation shall not exceed \$18,000. **(Contract No. C20030305)**
55. Amendment No. 1 to Contract **No. 005346**, an Agreement with the State of Washington Interagency Committee for Outdoor Recreation for the Wiseman Creek Feasibility Study Grant. Skagit County is transferring sponsorship of the grant to the Skagit Fisheries Enhancement Group. **(This item was pulled from the Consent Agenda for further clarification)**

July 7, 2003

56. Vendor Services Agreement with Herman Hobbick Trucking Inc. to provide water truck services for dust control along Morris Street from the intersection of LaConner-Whitney with Chilberg Road to the intersection of Morris and 1st Streets in LaConner. The agreement shall commence on June 20, 2003, and continue through June 30, 2004. Compensation shall not exceed \$9,800. **(Contract No. C20030306)**

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, July 7, 2003, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Warrants numbered 146976 through 147059 from Clearing Fund 696 in the total dollar amount of \$293,191.76 (Transmittal No. C-75-03); and

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$60,799.32 (Transmittal No. C-76-03); and

Warrants numbered 147060 through 147591 from Clearing Fund 696 in the total dollar amount of \$1,073,016.30 (Transmittal No. C-77-03); and

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$40,570.67 (Transmittal No. C-78-03); and

Warrants numbered 147592 through 147998 from Clearing Fund 696 in the total dollar amount of \$1,027,885.07 (Transmittal No. C-79-03); and

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$81,531.98 (Transmittal No. C-80-03); and

Payroll warrants numbered 959707 through 959865 in the total dollar amount of \$164,332.55 (Transmittal No. P-23-03); and

Payroll warrants numbered 125239 through 126152 in the total dollar amount of \$961,881.99 (Transmittal No. P-24-03).

2. Rick Grimstead, Skagit County Sheriff, presented the Board with an Interlocal Agreement for Mutual Police Aid and Cooperation between Skagit County and the Cities of Anacortes, Burlington, Mount Vernon, Sedro-Woolley and the Town of Concrete. Commissioner Anderson motioned to approve the agreement as outlined. Commissioner Munks seconded the motion, which passed with a unanimous vote. **(Contract No. C20030307)**

July 7, 2003

PUBLIC COMMENT PERIOD.

Ray Tzyznka, a representative from Puget Sound Energy, thanked the Board for their support at this year's Trout Fest. He indicated that approximately 150 developmentally disabled persons were in attendance. He then presented a letter from Stephen P. Reynolds, President and CEO of PSE, to each member of the Board and then read it out loud. It concerned the Baker River project and its continuing role in Skagit River flood control. As part of the FERC licensing process, PSE is committed to a collaborative process to understand and seek to address the issues and concerns of interested parties.

Tom Solberg, Alger, commented on several items. He spoke about the possibility of a change in government and how the change would affect rural representation. He asked if the Board would be budgeting money for the Alger subarea plan for the coming year. He indicated that 800 gallons of water per day with regard to the Samish River would be plenty but is concerned about the added cost of a meter and how it would be enforced. He also expressed his opinion about idle SKAT buses and the proposed bilingual teaching in the Burlington-Edison School District.

BID OPENING – 26' TO 30' ALUMINUM BOAT FOR SHERIFF'S OFFICE.

Skagit County Under sheriff, Wayne Dowhaniuk and Skagit County Sheriff, Rick Grimstead, opened the following bids for a 26' to 30' aluminum boat for the Skagit County Sheriff's Office:

Armstrong Marine
255566 Hwy 101
Port Angeles, WA
Bid Bond Enclosed
Total Bid: \$97,411

SeaWolf Marine Mfg. Inc.
15613-A Peterson Road
Burlington, WA 98233
Bid Bond Enclosed
Total Bid No. 1: \$134,842
Total Bid No. 2: \$177,084

Mr. Dowhaniuk indicated that after careful review, a recommendation would be forthcoming within the next two weeks.

July 7, 2003

ADJOURNMENT.

Commissioner Anderson made a motion to adjourn the proceedings. Commissioner Munks seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chairman

Ted W. Anderson, Commissioner

Don Munks, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners