

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JUNE 2, 2003**

8:00 a.m. – 8:45 a.m.	Work Session – Commissioners
8:45 a.m. – 9:30 a.m.	Work Session – County Administrator
10:00 a.m. – 10:45 a.m.	Department Head Meeting
11:00 a.m. – 11:30 a.m.	Consent Agenda and Miscellaneous Items
11:30 a.m. – 11:45 a.m.	Public Comment Period
2:00 p.m. – 4:00 p.m.	Executive Session – Personnel, Litigation and Land Acquisition

The Skagit County Board of Commissioners met in regular session on Monday, June 2, 2003, with Commissioners Kenneth A. Dahlstedt, Ted W. Anderson, and Don Munks present.

DEPARTMENT HEAD MEETING.

Peter Browning, Health Department Director, gave an update on the County-wide Pedometer Program that is currently underway. Many employees have purchased their pedometers and when each individual reaches 50,000 steps, they will be reimbursed their cost of \$13.25. It should be the goal of everyone to reach at least 10,000 steps per day to stay healthy. If you are trying to lose weight then a person would need to do at least 20,000 steps a day. Mr. Browning indicated that this is the beginning of re-enacting the wellness program. Tim Holloran, Senior Services Director, said they will also pair up individuals with special needs with participants and call them “sole mates.”

Chairman Dahlstedt asked if there was anyone present that participated in a budget workshop last week in Tacoma who had anything to share. Norma Hickock-Brummett responded by saying that overall it was a very good exercise. County Administrator Gary Rowe added that the group talked quite a bit about government priorities.

Commissioner Anderson announced that Janicki Machine and Design was recently awarded a large contract from Lockheed. Within the next three to four months, they should be doubling their workforce with an additional 100 jobs. The County awarded the City of Sedro-Woolley \$100,000 in economic development money to run a water line to their new building. “These are just the kinds of things these funds should be earmarked for – creating new jobs.”

Mr. Browning said he had a meeting with Skagit County Public Utility District No. 1 and they asked what they could do better in order to alert the citizens of the County when there is a water problem. He suggested they contact the Health Department and try to establish good communications. He also spoke briefly about the West Nile Virus and SARS.

Mr. Holloran informed everyone that 40 special athletes took part in the Special Olympics this past weekend. One participant is actually going to Ireland for the world race. He thanked Mike Almvig for all of his efforts.

Chairman Dahlstedt reported on his recent trip to Reno, Nevada for the NACo Western Interstate Conference.

Bob Vaux, Parks & Recreation Director, said the summer leisure guide will be coming out very soon. He also mentioned that this Thursday, the department will be starting their “Thursday’s in the Park”. They will kick-off the parks program by visiting Presentin Park in Marblemount, arriving at approximately 11:00 a.m. Former County Commissioner Bill Vaux will be on hand to briefly discuss the history of the acquisition of the park.

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Mr. Rowe indicated that during the months of June, July and August, the bi-monthly Department Head meeting will take place on the first Monday of each month.

CONSENT AGENDA.

Commissioner Anderson motioned to approve the Consent Agenda for Monday, June 2, 2003, items 1–21. Commissioner Munks seconded the motion, which passed with a unanimous vote.

COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Tuesday, May 27, 2003.

ADMINISTRATIVE SERVICES:

2. An Ordinance amending Title 7 of the Skagit County Code, relating to animal control and welfare. **(Ordinance No. O20030017)**

BEST SELF:

3. Personal Services Agreement with National School Improvement Project to arrange and schedule keynote address and training seminar to be facilitated by Dr. Gary Phillips. Training is for the purpose and benefit of Best SELF seasonal staff and will include classroom management strategies. The agreement shall commence on June 1, 2003 and continue until June 30, 2003. Compensation is not to exceed \$1,300. **(Contract No. C20030256)**

FACILITIES MANAGEMENT:

4. Amendment No. 2 to Personal Services Agreement **No. C20020120** with Elliott W. Johnson, Inc. PS, Attorney at Law. This amendment increases the amount of compensation by an additional \$6,500, for a new contract total of \$16,500. All other terms and conditions shall remain in effect. **(Amendment No. A20030066)**
5. Vendor Services Agreement with ARGENS, Inc. to provide and install a Card Lock System for 3 exterior doors, which are the Courtyard door, the elevator lobby and personnel hallway in the Administration Building. The agreement shall commence on the date of execution and continue until April 30, 2005. Compensation shall total \$6,785 plus tax. Repair work, if required on the Card Lock System is not to exceed \$2,000 plus tax during the term of the contract. **(Contract No. C20030257)**

HEALTH DEPARTMENT:

6. Amendment No. 3 to the 2003-2004 Consolidated Contract **No. C20020436** with the Washington State Department of Health. This amendment provides additional funding, in the amount of \$16,728, for the WIC program, immunizations and the Safe Drinking Water program, for a new contract total of \$699,473. It shall become effective January 1, 2003. All other terms and conditions of the original contract and any subsequent amendments hereto remain in full force and effect. **(Amendment No. A20030067)**

PARKS, RECREATION & FAIR:

7. Resolution awarding the bid for hay cutting on the Northern State Recreation Area property to Hemlock Highlands for the low bid of \$105. **(Resolution No. R20030184)**

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PLANNING & PERMIT CENTER:

8. Personal Services Agreement with Water and Wastewater Services, LLC to provide maintenance to the Edison Subarea town collection lines, pump station, and record sludge and scum layers, cycle times, water use and visually inspect tank lids. The agreement shall commence on January 1, 2003 and continue until December 31, 2004. Compensation for the first year totals \$5,814 and for the second year totals \$5,930.28 for a total of \$11,744.28. **(Contract No. C20030258)**
9. Resolution approving for further review certain 2001 and 2002 applications to amend the Comprehensive Plan and/or map and forwarding these applications to the Planning Agency for a report and recommendation. **(Resolution No. R20030185)**

YOUTH & FAMILY SERVICES:

10. Amendment No. 1 to Personal Services Agreement **No. C20020223** with Charlotte Underwood who provides counseling services to Skagit County youth, referred by the Youth and Family Services staff. This amendment increases the annual compensation amount total to \$20,000. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20030068)**
11. Amendment No. 1 to Personal Services Agreement **No. C20020317** with Chinook Enterprises, which provide vocational services to Skagit County youth, referred by the Youth and Family Services staff. This amendment increases the compensation amount to \$60 per hour for individualized service. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20030069)**
12. Amendment No. 3 to Personal Services Agreement **No. C20020146** with Youthnet, which will provide summer school services for 2003 to students, referred by Youth and Family Services staff. This amendment also increases the compensation amount by \$10,000. **(Amendment No. A20030070)**
13. Amendment No. 2 to Personal Services Agreement **No. C20020091** with The Cambie Group International, Inc., which will provide continued quantitative and qualitative evaluation of project services for the Skagit County Title V Delinquency Prevention Program and for the Screening and Treatment for Detained Youth Program for the fiscal year of 2003-2004. Compensation shall not exceed an additional \$5,600 for the term of the agreement, which is extended to September 1, 2004. **(Amendment No. A20030071)**

PUBLIC WORKS:

14. Resolution requesting proposals for consultants to provide property valuation and right-of-way services for the Helmick Road Improvement Project, No. ES95510-2. This RFP will provide services for approximately 24 parcels. **(Resolution No. R20030186)**
15. Out-of-State Travel Request for John Abenroth to attend a conference titled "56th CWRA Annual Conference – Water Stewardship: How Are We Managing." The event will be held June 11-13, 2003 in Vancouver, B.C. for a total approximate cost of \$1,181. **(Approved)**
16. Out-of-State Travel Request for Chal Martin, Public Works Director, to travel to Washington, D.C. June 11-15, 2003 to meet with several key agencies and legislators to garner further support of Skagit County's 3-Bridge Corridor project on the Skagit River. The cost is expected to be approximately \$906. **(Approved)**
17. Right-of-Entry Agreement between Skagit County and the Schmidt Family & Marital Trust, Charles R. Macaulay, and Edward B. O'Connor, trustees of Parcel No. P16643. Emergency action was taken on January 14, 2003 to return Johnson Creek to its original channel after a large

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- sediment flow caused the creek to be redirected over the roadway. This agreement will allow the County to implement a mitigation plan and explore possible long-term solutions to the ongoing problem. No compensation is being paid. **(Contract No. C20030259)**
18. Vendor Services Agreement with Jim's Mowing to cut or mow vegetation growing on the slopes of the closed Inman Sanitary Landfill. Additional optional mowing may be conducted at other solid waste facilities. The agreement shall commence on June 7, 2003 and continue until December 31, 2004. Compensation is not to exceed a total of \$9,000. **(Contract No. C20030260)**
 19. Interagency Agreement and a Procurement Certification Form between the State of Washington Department of Ecology and the Skagit County Public Works Department, Solid Waste Section, which will provide up to \$73,900 of funding for the cleanup of litter and illegal dumpsites in Skagit County. No matching funds are required during this contract, which shall commence on July 1, 2003 and continue through June 30, 2005. **(Contract No. C20030261)**
 20. Temporary Occupancy Agreement between Skagit County and Burlington Northern Santa Fe Railroad, which will allow maintenance staff to enter onto the BNSF right-of-way to repair the Old 99 Overpass Bridge, Project No. 40111. The agreement shall commence on the date of execution of BNSF and continue until October 31, 2003. Compensation totals \$1,500. **(Contract No. C20030262)**
 21. Vendor Services Agreement with Apply-A-Line, Inc. to provide thermoplastic markings for various Public Works projects. The agreement shall commence on June 2, 2003 and continue until June 2, 2004. Compensation is not to exceed a total of \$6,500. **(Contract No. C20030263)**

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, June 2, 2003, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$138,562.70 (Transmittal No. C-63-03); and

Warrants numbered 145288 through 145620 from Clearing Fund 696 in the total dollar amount of \$1,289,767.12 (Transmittal No. C-64-03).

2. Staff presented a Proclamation welcoming home the USS RAINIER and its 670 officers, petty officers and sailors, where they served the United States bravely in support of Operation Iraqi Freedom. Commissioner Anderson read the proclamation and motioned to approve it. Commissioner Munks seconded the motion, which passed unanimously.
3. On behalf of the Prosecuting Attorney's office, staff presented a Resolution regarding the resignation of Erv Lindall of the Skagit County Emergency Medical Services Commission. Steve Abel will replace Mr. Lindall as the representative for the City and/or Town Fire Departments. Also, the Towns have nominated Eron Berg as their representative and the Skagit County Emergency Management Council has nominated Skagit County Commissioner Don Munks as its representative. Commissioner Anderson motioned to approve the Resolution as outlined. Chairman Dahlstedt seconded the motion, which was carried. Commissioner Munks recused himself from the vote. **(Resolution No. R20030187)**

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4. A Resolution was approved to authorize an Interlocal Agreement between Skagit County and the Concrete School District Community Education Program for the purpose of providing after-school community/youth activities. Commissioner Anderson made a motion to approve the Resolution and Commissioner Munks seconded the motion, which passed with a unanimous vote.
(Resolution No. R20030188)

PUBLIC COMMENT PERIOD.

Tom Solberg, of Alger, spoke about the condition of the State economy and various issues related to the Growth Management Act. He also provided a Viking helmet for the Commissioner's to wear to counteract their photo that appeared in the *Skagit Valley Herald* wearing bicycle helmets.

There being no other public comment Commissioner Munks moved and Commissioner Anderson seconded the motion to close the public comment period. The motion carried unanimously.

ADJOURNMENT.

Commissioner Anderson made a motion to adjourn the proceedings. Commissioner Munks seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chairman

Ted W. Anderson, Commissioner

Don Munks, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners