

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, MAY 19, 2003**

8:00 a.m. – 8:45 a.m.	Work Session – Commissioners
8:45 a.m. – 9:30 a.m.	Work Session – County Administrator
9:30 a.m. – 10:00 a.m.	Bid Opening – Purchase of Diesel Fuel for the M/V Guemes Ferry
10:00 a.m. – 10:45 a.m.	Department Head Meeting
11:00 a.m. – 11:30 a.m.	Consent Agenda and Miscellaneous Items
11:30 a.m. – 11:45 a.m.	Public Comment Period
11:45 a.m. – 12:00 p.m.	Proclamation – “National EMS Week, May 18-24, 2003”
2:00 p.m. – 4:00 p.m.	Executive Session – Personnel, Litigation, and Land Acquisition

The Skagit County Board of Commissioners met in regular session on Monday, May 19, 2003, with Commissioners Kenneth A. Dahlstedt, Ted W. Anderson, and Don Munks present.

BID OPENING – PURCHASE OF DIESEL FUEL FOR THE M/V GUEMES FERRY.

Steve Cox, Manager for the Guemes Ferry, reported that no bids were received for diesel fuel for the ferry. The Guemes Ferry is currently receiving fuel and has an existing contract until July 1, 2003. The bid was advertised on May 1 and May 8. Mr. Cox will go back out for bids and will contact fuel suppliers.

DEPARTMENT HEAD MEETING.

Chairman Dahlstedt welcomed the group. He asked Mike Almgvig, Director of Information Services, to report on the fiber optics project. Mr. Almgvig gave a technical overview of the fiber optics structure and capabilities. He also provided background on the grant proposal from the City of Mount Vernon to provide a fiber optics network infrastructure, and he answered questions from the group. The County approved the concept of Mount Vernon’s fiber optics grant proposal in October 2002. The County is now in the process of negotiating with the City of Mount Vernon regarding management/cost issues and possible duplication of efforts by the Public Utility District. The County is also researching the legality of a municipality owning a fiber optic system.

Dan Berentsen, Director of Communications, reported on changes in the television system. The County was notified in April by COMCAST that the Commissioner’s meetings telecasts were being moved from Channel 10 to Channel 21. The County will now be responsible for their scheduling, which will allow more opportunities to broadcast educational information. Mr. Berentsen is researching equipment needs and costs.

Director of Mediation Services Ron Feld announced that there will be a public hearing regarding the fiber optics issue at the Public Utility District (PUD) on June 5, at 4:30 p.m.

Brad Whaley, Budget and Finance Director, provided a budget report for the month of April. He also shared information about a budget workshop in Tacoma on May 21 and 22. Mr. Whaley reminded County staff to direct budget questions to either Mike Edwards or himself since Chris Stamey has moved to the Auditor’s Office to help with the implementation of the Cayenta software.

Emergency Services Director Tom Sheahan asked those who were considering changing cell phones to please talk with him first.

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Director Peter Browning reported that 100 pedometers were distributed to County employees by the Health Department in the first couple days.

Mike Hackett, Director of the WSU Cooperative Extension, announced that William Taygen has been hired as the new 4-H Program Coordinator.

CONSENT AGENDA.

Commissioner Anderson motioned to approve items 1 -26 of the Consent Agenda for Monday, May 19, 2003. Commissioner Munks seconded the motion, which passed unanimously.

COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, May 12, 2003.
2. Record of the Proceedings for Tuesday, May 13, 2003.
- 3.. Resolution appointing Michelle Lundquist to the Darrington Library District Board of Trustees for a five-year term beginning February 1, 2003 and ending on February 28, 2008. (**Resolution No. R20030164**)
4. Resolution to waive fees for the renovation of a cabin at Camp Kirby on Samish Island by Campfire USA Samish Council. (**Resolution No. 20030165**)

ADMINISTRATIVE SERVICES:

5. Resolution appointing the Skagit County Emergency Medical Services Commission as the Skagit County Local Trauma Care Council. (**Resolution No. 20030166**)
6. Amendment No. 1 to Vendor Services Agreement **No. C20020176** with Kelly Services, which will extend the expiration date to December 31, 2004 and increase the compensation amount an additional \$5,000, for a new contract total of \$20,000. (**Amendment No A 20030056**)

BUDGET & FINANCE:

7. Resolution calling for a public hearing regarding the application for a Public Service Grant component of the Community Development Block Grant with Friendship House in the amount of \$475,000, which will provide partial funding for a 60-bed transitional center for women and families with children. The public hearing will be held on Tuesday, June 10, 2003 at 11:30 a.m. (**Resolution No. 20030167**)

CONSERVATION FUTURES:

8. Conservation Easement protecting farmland owned by Skagit Land Trust. Immediately after the easement is granted, the property will be purchased by Douwe Dykstra. The easement will extinguish three development rights and permanently protect approximately 139.39 acres of farmland north of Dahlstedt Road and west of Green Road at a cost of \$159,833.63. Half of the cost of this easement will be reimbursed by the Federal Farmland Protection Program grant. (**Contract No. C20030233**)

HUMAN SERVICES:

9. Letter authorizing the Skagit County Human Services Department to act as the official representative of Skagit County, which would allow them to apply for a Single Jurisdiction Drug Court Enhancement Grant.

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INFORMATION SERVICES:

10. Personal Services Agreement with Serv-Link to provide data design and maintenance for the Juvenile Case Manager System, as well as continue to assist in updating and maintenance of budget tracking efficiencies within Information Services. The agreement shall become effective May 1, 2003 and continue through April 31, 2004. Compensation shall vary, with a not to exceed amount of \$80 per hour. **(Contract No 20030234)**
11. Resolution to approve the transfer of surplus computer equipment to the Burlington-Edison School District. (The value of the equipment is less than \$50,000) **(Resolution No. R20030168)**
12. Out-of-State Travel Requests for John Holmes and Tom Graham to attend the ESRI conference in San Diego, CA from July 6-11, 2003 for a total approximate cost of \$1,915 per person. This training will help them to better understand several GIS applications.

PROSECUTING ATTORNEY:

13. Amendment No. 3 to Personal Services Agreement **No. 05551A**, which will increase compensation an additional \$75,000 for the period January 1, 2003 through December 31, 2003, for a new total of \$180,000. All other terms and conditions shall remain the same. **(Amendment No. A20030057)**

YOUTH AND FAMILY SERVICES:

14. Contract between Skagit County and Northwest Educational Service District No. 189, per Resolution No. R20020174, to provide educational instruction to juveniles confined within the Skagit County Detention Center. The agreement shall commence on September 1, 2003 and continue through August 31, 2004. **(Contract No. 20030235)**
15. Personal Services Agreement with Regional Toxicology Services, LLC to provide urinalysis for drug and alcohol testing for samples submitted by Skagit County Youth and Family Services. The agreement shall commence on February 23, 2003 and continue until February 28, 2005. Compensation shall not exceed \$10,000 annually. **(Contract No. 20030236)**

PUBLIC WORKS:

16. Resolution calling for a public hearing to change the name of a portion of Blackburn Road #74000 to East Blackburn Road #74020. The public hearing is scheduled for Tuesday, June 10, 2003 at 9:00 a.m. **(Resolution No. R20030169)**
17. Amendment No. 2 to Personal Services Agreement **No. C20030036** with Pacific International Engineering, which will increase the compensation an additional \$135,000 for a new contract total of \$393,000. The funds are necessary to identify an optimum level for flood control storage at Baker Lake and at Lake Shannon, both of the Baker River Project, which is a component of the Skagit River Flood Protection/Salmon Restoration Project. The effective date of the amendment shall be May 1, 2003 and will continue through December 31 2004. All other terms of the original contract shall remain in effect. **(Amendment No. A20030058)**
18. Task Assignment No. 3 to Personal Services Agreement **No. C20030036** with Pacific International Engineering, which will allow the contractor to identify an optimum level for flood control storage at Baker Lake and Lake Shannon, both of the Baker River Project. **(Amendment No. A20030059)**

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19. Resolution authorizing the execution of an Interlocal Agreement with Western Washington University. **(Resolution No. 20030170)**
20. Interlocal Cooperative Agreement between Skagit County and Western Washington University to provide baseline data on bottomfish conditions at several sites in Skagit County, through diver surveys. The agreement shall commence on April 1, 2003 and continue until March 15, 2004. The approximate cost of \$11,000 is being funded by the Northwest Straits Commission. **(Contract No. C20030237)**
21. Amendment No. 1 to Personal Services Agreement **No. C20030016** with Berk & Associates, which adds a schedule of billing rates that replaces the current billing rates as stated in the original agreement. All other terms and conditions shall remain in effect. **(Amendment No. A 20030060)**
22. Personal Services Agreement with Skagit Surveyors, Inc., dba Skagit Surveyors and Engineers, to provide surveying services to the Public Works Department on an as needed bases for Drainage Utility small projects. The agreement shall commence on May 1, 2003 and continue through May 1, 2004. Compensation is not to exceed a total of \$10,000. **(Contract No. C20030238)**
23. Vendor Services Agreement with Skagit Valley Glaspro to provide auto glass repair and replacement for County vehicles and equipment. The agreement shall commence on May 1, 2003 and continue through April 30, 2004. Compensation is not to exceed a total of \$15,000. **(Contract No. C20030239)**
24. Vendor Services Agreement with Louis Auto Glass to provide auto glass repair and replacement for County vehicles and equipment. The agreement shall commence on May 1, 2003 and continue through April 30, 2004. Compensation is not to exceed a total of \$15,000. **(Contract No. C20030240)**
25. Personal Services Agreement with Puget Sound Restoration Fund. The contractor agrees to purchase Olympia oyster seed, help plan for, participate in and monitor the planting of that seed in Fidalgo Bay. The agreement shall commence on April 1, 2003 and continue until December 31, 2003. Compensation shall not exceed a total of \$5,000. **(Contract No. C20030241)**
26. Personal Services Agreement with Semrau Engineering & Surveying, PLLC to provide surveying services to the Public Works Department on an as needed basis for Drainage Utility small projects. The agreement shall commence on May 1, 2003 and continue through May 1, 2004. Compensation is not to exceed a total of \$10,000. **(Contract No. C20030242)**

MISCELLANEOUS.

- 1 Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, May 19, 2003, the Board by majority vote did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Warrants numbered 144153 through 144693 from Clearing Fund 696 in the total amount of \$783,514.19 (Transmittal No. C-59-03); and

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$44,420.15 (Transmittal No. C-58-03).

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2. Commissioner Anderson moved and Commissioner Munks seconded the motion to approve a Resolution Authorizing a Call for Public Hearing for the purpose of the Supplemental Budget for 2003. Commissioner Munks seconded the motion, which carried unanimously. The hearing will be held on June 9, at 10:30 a.m. (**Resolution No. R20030171**)
3. Marge Swent, Associate Planner, reported that a public meeting needs to be held as part of the final approval process Skyview Dream Acres owned by Western Washington Seventh Day Adventists. The Planning and Permit Center will present the plat review and a resolution as part of the next Planning and Permit Center agenda on Tuesday, May 27, at 10:00 a.m. Commissioner Anderson moved and Commissioner Munks seconded a motion that a public meeting be held at the date and time outlined by Ms. Swent. The motion carried unanimously.

PUBLIC COMMENT PERIOD.

Louis Requa, member of the Northern State Task Force, expressed concerns about the excessive amount of time it has taken to obtain permits and a consultant for the Northern State project.

Jim Vogelsang, 1404 S 2nd Mount Vernon, spoke about the issue of a reconveyance process for land for a public shooting range, which is being addressed by the Department of Natural Resources (DNR). He is concerned about the timeline outlined by the DNR.

As there were no others present to comment, Commissioner Anderson moved, and Commissioner Munks seconded the motion to close the public comment period. The motion carried unanimously.

PROCLAMATION "NATIONAL EMS WEEK, May 18-24, 2003."

Jodi Monroe, Executive Director of the Skagit County EMS Commissioner, recognized the more than 400 basic life providers in Skagit County who volunteer their time to serve as first responders as part of National EMS Week.

Commissioner Anderson read the proclamation and then moved approval of the proclamation to declare May 18-24, 2003 EMS Week in Skagit County. Commissioner Munks seconded the motion, which passed unanimously.

ADJOURNMENT.

Commissioner Anderson made a motion to adjourn the proceedings. Commissioner Munks seconded the motion, which passed unanimously.

BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON

Kenneth A. Dahlstedt, Chairman

Ted W. Anderson, Commissioner

Don Munks, Commissioner

ATTEST:

Shirley Knapp, acting Clerk of the Board for JoAnne Giesbrecht
Skagit County Board of Commissioners