

January 27, 2003

8:00 a.m. – 8:45 a.m.	Work Session – Commissioners
8:45 a.m. – 9:30 a.m.	Work Session – County Administrator
10:00 a.m. – 10:30 a.m.	Introduction – Guemes Island Ferry Committee Members
11:00 a.m. – 11:30 a.m.	Consent Agenda and Miscellaneous Items
11:30 a.m. – 11:45 a.m.	Public Comment Period
2:00 p.m. – 4:00 p.m.	Executive Session – Personnel, Litigation and Land Acquisition

The Skagit County Board of Commissioners met in regular session on Monday, January 27, 2003 with Commissioners Kenneth A. Dahlstedt, Ted W. Anderson, and Don Munks present.

INTRODUCTION – GUEMES ISLAND FERRY COMMITTEE MEMBERS.

Glen Veal, Chairman of the Guemes Island Ferry Committee, introduced two new members of the Ferry Committee. He mentioned that Max Benjamin and Al Bush had retired and he thanked them for all of their hard work and dedication over the many years they served on the committee.

Mr. Veal then spoke about a public meeting, which was held by the Guemes Island Ferry Committee. The object of the meeting was to address the recommendations of Burke and Associates regarding the Ferry Committee, which were raised in a Draft Skagit County Guemes Island Ferry Operations Management Analysis. To address the major Analysis action items, the Ferry Committee offered two documents for discussion and approval as follows: 1) A new Charter for the Ferry Committee; and 2) A draft Resolution for recognition of the Ferry Committee by the County Commissioners.

Mr. Veal indicated that the public meeting was attended by over 156 participants. After review and discussion, the Charter was approved by an overwhelming majority, as was the draft Resolution. He said the members of the Guemes Island Ferry Committee are asking the Board of Skagit County Commissioners to formally recognize them. The Committee is in the process of setting an agenda for monthly meetings but feel they need the blessings of the Board.

The Commissioners agreed that no action would be taken on the proposals today. Any draft documents would have to be reviewed by the County's legal department before approval could be given. However, they gave their support to the existing committee and said it is important that their relationship with the Public Works Department be a good and solid one.

CONSENT AGENDA.

Commissioner Anderson motioned to approve Items #1-29 of the Consent Agenda for Monday, January 27, 2003. Commissioner Munks seconded the motion, which passed unanimously.

COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Tuesday, January 21, 2003. **(Approved)**
2. Resolution approving the appointment of John Doyle to the Skagit County Developmental Disabilities Advisory Board for the term January 10, 2003 through January 9, 2006. **(Resolution No. R20030015)**

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ADMINISTRATIVE SERVICES:

3. Resolution requesting British Columbia to refrain from releasing grizzly bears in locations where the range of the released bear is likely to extend into Skagit County. **(Resolution No. R20030016)**

BUDGET & FINANCE DEPARTMENT:

4. Community Development Block Grant Contract #03-64002-009 between the Department of Community, Trade and Economic Development (CTED) and Skagit County, wherein \$122,135 in funds will be made available to the Skagit County Community Action Agency to provide public services in 2003 to low- and moderate-income persons within Skagit County. Public services will be provided in the service categories of Education, Housing, Emergency Assistance, Nutrition, and Linkages. The agreement shall commence on January 1, 2003 and continue until February 28, 2004. **(Contract No. C20030009)**

HEALTH DEPARTMENT:

5. Out-of-State Travel Request for Donna Gustin to attend a conference sponsored by the Asthma & Allergy Foundation of America to train childcare health consultants in Portland, Oregon. Ms. Gustin attended the conference on September 14, 2002 at no cost to the County. She is asking to be reimbursed for parking and a dinner meal in the amount of \$28.50. **(Approved)**

INFORMATION SERVICES:

6. Out-of-State Travel Requests for Mike Almvig and Karen Radcliffe to attend a meeting in Vancouver, Canada on January 29, 2003 with Cayenta. The total approximate cost is \$240.00 per person. **(Approved)**

HUMAN RESOURCES:

7. Contract Agreement with the Skagit County Public Health Employees represented by the International Federation of Professional and Technical Engineers, Local #17. The agreement shall commence on January 1, 2002 and continue through December 31, 2004. **(Contract No. C20030010)**

PROBATION DEPARTMENT:

8. Interlocal Cooperative Agreement with the City of Anacortes, per Resolution No. R20020210, to provide probation services to the City. The term of the Agreement shall be from January 1, 2003 through December 31, 2003. **(Contract No. C20030011)**

PROSECUTING ATTORNEY:

9. Out-of-State Travel Request for Paul Reilly to attend a Government Civil Practices conference in New Orleans, Louisiana on March 22 – 28, 2003 for a total approximate cost of \$2,185. **(Approved)**

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10. Amendment No. 2 to Personal Services Agreement **No. 05551A** with Buck & Gordon, which sets a new GL expenditure code and adjusts compensation rates for 2003 with a not-to-exceed amount of \$105,000. The effective date of the amendment shall be January 1, 2003 and shall continue through December 31, 2003. **(Amendment No. A20030008)**
11. Amendment No. 1 to Personal Services Agreement **No. 05559** with Bart Freedman and Preston, Gates & Ellis, which establishes a new BARS expenditure code and increases the compensation rate for Bart Freedman and Theodore Angelis. The effective date of the amendment shall be January 1, 2003 and shall continue until December 31, 2003. **(Amendment No. A20030009)**

PUBLIC DEFENDER:

12. Personal Services Agreement with Jennifer A. Bouwens, Attorney at Law, to handle a District Court caseload not to exceed 40 cases per month. The agreement shall commence on January 1, 2003 and continue until December 31, 2003. Compensation shall be paid at \$3,200 per month. **(Contract No. C20030012)**

SENIOR SERVICES:

13. Vendor Services Agreement with Cintas Corporation to provide terry towels, grocery aprons, and paper towel services. The agreement shall commence on January 1, 2003 and continue until December 31, 2003. Compensation shall not exceed \$2,400. **(Contract No. C20030013)**

SHERIFF'S OFFICE:

14. Amendment No. 1 to Interlocal Cooperative Agreement Northwest Minichain **No. C20020441** between Skagit County and Whatcom County, which will reduce the annual compensation from \$25,817.64 to \$25,538.26. All other terms and conditions shall remain the same. **(Amendment No. A20030010)**
15. Washington Intrastate Corrections Compact between Skagit County and the State of Washington Department of Corrections to provide housing for pre-trial detainees. The agreement shall commence upon the date of signing and continue until December 31, 2003. The term may be extended at the option of the Receiving Jurisdiction or the Sending Jurisdiction through December 31, 2005. **(Contract No. C20030014)**

SUPERIOR COURT:

16. Resolution to approve sick leave transfer for Richard D. Brooks, who has been an employee of Skagit County Superior Court since October, 1999. This transfer would allow Mr. Brooks to care for his wife during her illness. **(Resolution No. R20030017)**

TREASURER'S OFFICE:

17. Resolution establishing a School Impact Fee Account #660 for the purpose of depositing school impact fees that are collected in unincorporated Skagit County. **(Resolution No. R20030018)**

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YOUTH & FAMILY SERVICES:

18. Resolution authorizing the execution of an Interlocal Cooperative Agreement with Island County for juvenile detention services. **(Resolution No. R20030019)**
19. Interlocal Cooperative Agreement between Skagit County and Island County, which would enable Island County to provide juvenile detention services as required by law. The term of this agreement shall begin December 1, 2002 and continue through December 31, 2004. The reimbursement rate shall be set at \$100 per day. **(Contract No. C20030015)**

PUBLIC WORKS DEPARTMENT:

20. Resolution calling for a Public Hearing to consider a speed limit revision on a portion of Best Road, #44010 from milepost 5.50 (1/4 mile west of Summers Drive) to the end of the road (Fir Island Road) from 50 miles per hour to 40 miles per hour. The Public Hearing will be held on Tuesday, February 18, 2003 at 9:30 a.m. **(Resolution No. R20030020)**
21. Recertification with the Washington State Department of Transportation in order to administer transportation projects funded by the Federal Highway Administration. **(Approved)**
22. Resolution calling for bids for rental equipment with expected annual expenditures to exceed \$25,000. The bid opening will be held on Tuesday, February 25, 2003 at 11:00 a.m. **(Resolution No. R20030021)**
23. Amendment No. 4 to Standard Consultant Agreement **No. 04448** with Kpff, which provide consulting services with regard to the Burlington Northern Santa Fe Prairie Road overpass legal question. The amendment extends the completion date to December 31, 2003 and includes a fee schedule change. The total contract remains at \$96,920.20. **(Amendment No. A20030011)**
24. Personal Services Agreement with Berk & Associates to provide Analysis and Policy Recommendations for the Guemes Island Ferry Schedule, Ferry Financial Analysis and Fare Policy Recommendations, Technical Assistance in chartering the Ferry Advisory Committee (FAC), Facilitation of FAC Meetings to Address Schedule and Fare Policy Issues, Planning and Facilitation of Public Meetings to Address Schedule and Fare Policy Issues, Technical Assistance in Developing a Guemes Island Ferry Operations Manual, and Project Management Meetings and Reports. The agreement shall commence on January 15, 2003 and continue until December 31, 2003. Compensation shall be \$159,000. **(Contract No. C20030016)**
25. Resolution authorizing the execution of an Interlocal Agreement with the City of Burlington to allow Skagit County Public Works to provide materials, equipment rental, and perform work on a reimbursable basis for the City. **(Resolution No. R20030022)**
26. Interlocal Cooperative Agreement between the City of Burlington and the Skagit County Public Works Department to perform work, provide materials and equipment rental upon request for roadway maintenance activities on a reimbursable basis. The agreement shall commence on January 21, 2003 and continue through December 31, 2007. **(Contract No. C20030017)**

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27. Personal Services Agreement with Allen Emerson to provide transcription services and miniscript/key word indexing for public and committee meetings requiring such services on an as needed basis. The agreement shall commence on December 1, 2002 and continue through December 31, 2003. Compensation is not to exceed \$20,000. **(Contract No. C20030018)**
28. Vendor Services Agreement with Surety Pest Control to place and check bait stations at the Skagit County Recycling and Transfer Station in order to control rodents. The agreement shall commence on January 1, 2003 and continue until December 31, 2003. Compensation is not to exceed \$1,500. **(Contract No. C20030019)**
29. Vendor Services Agreement with Cintas Corporation to provide floor mats for the Public Works building. The agreement shall commence on August 25, 2002 and continue until August 25, 2004. Compensation is not to exceed \$1,500. **(Contract No. C20030020)**

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, January 6, 2003, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Payroll warrants numbered 958604 through 958704 in the total dollar amount of \$106,547.19 (Transmittal No. P-03-03); and

Payroll warrants numbered 116472 through 117341 in the total dollar amount of \$966,233.38 (Transmittal No. P-04-03); and

Warrants numbered 136611 through 137173 from Clearing Fund 696 in the total dollar amount of \$1,432,287.39 (Transmittal No. C-05-03).

2. The Board approved a Resolution Authorizing a Call for a Public Hearing for a supplemental budget for 2003. The public hearing will be held on Tuesday, February 10, 2003 at 11:45 a.m. **(Resolution No. R20030023)**
3. The Board gave unanimous approval for a Resolution Creating Skagit County's Insurance Cost Assessment Policy for Fiscal Year 2002. **(Resolution No. R20030024)**
4. An Emergency Resolution was approved by the Board in connection with a beaver dam break that in turn resulted in a break in the Johnson Creek Dike in the vicinity of east Johnson Road on Tuesday, January 14, 2003. **(Resolution No. R20030025)**
5. A corrected Quit Claim Deed was approved by the Board to correct the legal description on a piece of property being conveyed to Jack and Anne Middleton. **(Approved)**
6. The Board approved Out-of-State Travel Requests for Pat Eason and Laura Dinkins Fuez of the Prosecuting Attorney's Office, to attend a Battered Women's Justice Project

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Orientation Session for New Grantees in Charlotte, North Carolina from February 23-26, 2003. The total approximate cost per person is \$750.50. **(Approved)**

PUBLIC COMMENT PERIOD.

Ray Trzynka, a representative from Puget Sound Energy, extended a personal invitation to the Board of County Commissioners and the citizens of Skagit County to attend the Upper Skagit Bald Eagle Festival for 2003. The festival will be held on February 1 & 2, 2003 and will include several workshops which will be held at Concrete High School followed by a number of field trips to the Interpretive Center in Rockport.

ADJOURNMENT.

Commissioner Anderson made a motion to adjourn the proceedings. Commissioner Munks seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chairman

Ted W. Anderson, Commissioner

Don Munks, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners