

January 21, 2003

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| 8:00 a.m. – 8:45 a.m. | Work Session - Commissioners |
| 8:45 a.m. – 9:30 a.m. | Work Session – County Administrator |
| 10:00 a.m. – 10:45 a.m. | Department Head Meeting |
| *T 10:45 a.m. – 11:00 a.m. | Presentation – Findings of the Corporation for National Service Compliance Monitoring of the Skagit County Retired Seniors Volunteer Program |
| 11:00 a.m. – 11:30 a.m. | Consent Agenda and Miscellaneous Items |
| 11:30 a.m. – 11:45 a.m. | Public Comment Period |
| *T 11:45 a.m. – 12:00 p.m. | Public Hearing – Consideration of Supplemental Budget for 2002 |
| *T 1:45 p.m. – 2:00 p.m. | Continuation of Public Hearing Decision – Consideration of Speed Limit Revision on a Portion of Colony Road, No. 24000 |
| 2:00 p.m. – 4:00 p.m. | Executive Session – Personnel, Litigation and Land Acquisition |

The Skagit County Board of Commissioners met in regular session on Tuesday, January 21, 2003, with Commissioners Kenneth A. Dahlstedt, Ted W. Anderson, and Don Munks present.

DEPARTMENT HEAD MEETING.

Chairman Dahlstedt opened the Department Head meeting with the Pledge of Allegiance and then introduced Rick Grimstead as the new Skagit County Sheriff and Shirley Knapp as the new Administrative Coordinator for the Commissioners' office.

Gary Rowe, County Administrator, indicated that budget year 2002 would be closed out after this morning's Public Hearing regarding a 2002 supplemental budget for various departments.

Brad Whaley, Finance Director, reported that he sent out a questionnaire to all departments regarding the current budget process. He seriously would like to look at ways to improve the process and would welcome any suggestions until the first part of April.

Mr. Rowe informed those present that the Sheriff's office has always been responsible for issuing identification badges for County employees. In the future, it will be handled by the Human Resources Department once the proper hardware and software are put into place.

Tom Seguire said he feels very welcome in his new role as Skagit County Prosecutor and announced that Barb Leander has been hired to replace Mavis Betz as Office Manager in the Prosecutor's Office.

Nancy Scott, Superior Court Clerk, said her department is starting a new imaging process, which should be up and running within the next month or two.

Mavis Betz, Chief Deputy Clerk, inquired about Commissioner Munks' legislative meeting in Olympia. Commissioner Munks stated that members of the Washington State Association of Counties, the Washington Association of County Officials and the Association of Washington Cities met and put together a list of items to be discussed with state legislators in the near

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future. A committee will be formed to address particular issues and Commissioner Munks and Assessor Mark Leander have been asked to participate.

Dan Berentson, Communications Director, stated that he will be posting announcements for the County on the City of Mount Vernon's television station, Channel 10. He advised everyone to contact him if they have something of importance that they would like aired.

Mr. Rowe suggested the information be made available on the County website, as well.

There was a brief discussion about a proposal, which will appear on the April 22, 2003 ballot, which would raise the sales tax for Skagit County by 1/10th of 1% to support 911 service.

Mr. Rowe announced that on February 13, 2003, the Washington State Association of Counties will be holding a legislative rally in Olympia at the Ramada Inn Governor House. He asked to be notified if any elected officials will be attending. Representatives from the 10th, 39th, and 40th districts will be available for one-on-one discussions at that time.

PRESENTATION – FINDINGS OF THE CORPORATION FOR NATIONAL SERVICE COMPLIANCE MONITORING OF THE SKAGIT COUNTY RETIRED SENIORS VOLUNTEER PROGRAM.

Donna Sitts, Project Coordinator for the Skagit County Retired Seniors Volunteer Program (RSVP) provided a summary of the findings and recommendations of the Compliance Monitoring recently conducted by the Corporation for National Service. She reported that the prospects are very good for continued achievement by the Skagit County RSVP. The corporation did not find any faulty management or lack of needed documentation, and only offered a few general recommendations. Ms. Sitts thanked the Board for their continued support of the program.

The Commissioners thanked Ms. Sitts, as well for her management oversight and support, ongoing leadership, energy and vision.

Ms. Sitts indicated that if anyone wished to volunteer, they could call her at Senior Services. She has a list of approximately 30 current volunteer opportunities where agencies are looking for a helping hand.

CONSENT AGENDA.

Commissioner Anderson motioned to approve the Consent Agenda for Tuesday, January 21, 2003, Items #1 through #10. Commissioner Munks seconded the motion, which passed with a unanimous vote.

COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, January 13, 2003.
2. Record of the Proceedings for Tuesday, January 14, 2003.
3. Resolution Appointing Jerry Burns to the Substance Abuse Board for the term January 6, 2003 through January 5, 2006. **(Resolution No. R20030011)**

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EMERGENCY MANAGEMENT:

4. Signature Authorization Form for Memorandum of Agreement, No. E03-096, with the State Division of Emergency Management for the "Mitigation 20/20 Software and All-Hazard Mitigation Plan". (The agreement was signed by the Board on 10/28/02.)
(Approved)

HEALTH DEPARTMENT:

5. Amendment No. 2 to the Region 3 Aids Service Network Agreement **No. C20020116** with the Snohomish Health District, which allows the transfer of \$8,954 between line items. There is no fiscal change overall. Due to staffing changes, the Counseling/Testing program realized a higher of level of need during 2002, necessitating a shift in the contract budget. **(Amendment No. A20030007)**

MISCELLANEOUS:

6. Out-of-State Travel Requests for Karen Radcliffe, Chris Stamey, and Kathy Brown to attend the 2003 Cayenta Users Conference in New Orleans, LA from March 23-26, 2003 for a total approximate per person cost of \$1,782. **(Approved)**

TREASURER'S OFFICE:

7. Resolution Approving the 2002 Property Tax Refunds as listed. **(Resolution No. R20030012)**
8. Resolution Rescinding Resolution No. 8269, Delegating Investment Authority. **(Resolution No. R20020013)**

PUBLIC WORKS DEPARTMENT:

9. Letter to Area Cities and Towns Requesting Support for Federal Transportation Funding to Extend Skagit River Bridges for Flood Protection. **(Approved)**
10. Ordinance Amending Skagit County Code 10.04.030 revising the speed limit on Chilberg Road #42200, from milepost 2.15 to the end of the road (milepost 2.431), from 50 miles per hour to 35 miles per hour. **(Ordinance No. O20030004)**

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, January 21, 2003, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Warrants numbered 136157 through 136610 from Clearing Fund 696 in the total dollar amount of \$907,932.23 (Transmittal No. C-04-03).

2. The Board approved for signature an Ordinance creating the Skagit County Emergency Medical Services Commission. Formal approval was given on December 30, 2002. **(Ordinance No. O20030003)**

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PUBLIC COMMENT PERIOD.

No one was present for the public comment period.

PUBLIC HEARING – CONSIDERATION OF SUPPLEMENTAL BUDGET FOR 2002.

Mr. Whaley gave a brief outline of a Resolution authorizing a supplemental budget for 2002 for the funds listed below:

Assessor	Current Expense Fund #001	\$ 6,000.00
Auditor	Current Expense Fund #001	\$ 11,472.00
Civil Service	Current Expense Fund #001	\$ 300.00
Youth & Family Services	Current Expense Fund #001	\$177,494.00
Hotel/Motel Taxes	Convention Center Fund #119	\$ 1,000.00
Big Lake	Lake Management District #1	\$ 534.00

Commissioner Anderson motioned to approve a supplemental budget for 2002, as outlined by Mr. Whaley. Commissioner Munks seconded the motion, which passed with a unanimous vote. **(Resolution No. R20030014)**

CONTINUATION OF PUBLIC HEARING DECISION – CONSIDERATION OF SPEED LIMIT REVISION ON A PORTION OF COLONY ROAD, NO. 24000.

Chairman Dahlstedt opened the public hearing.

Forrest Jones, Traffic Engineer from the Public Works Department was present to answer questions.

There being no public testimony forthcoming, Commissioner Anderson motioned to close the public hearing. Commissioner Munks seconded the motion, which passed unanimously. The public hearing was closed.

Commissioner Anderson motioned to approve revising the existing speed limit on Colony Road #24000 from milepost 0.00 (Chuckanut Drive) to milepost 2.810 (Ershig Road), from 50 miles per hour to 40 miles per hour. Commissioner Munks seconded the motion, which passed with a unanimous vote. **(A Resolution will be brought forward at a later date)**

ADJOURNMENT.

Commissioner Anderson made a motion to adjourn the proceedings. Commissioner Munks seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chairman

January 21, 2003

Ted W. Anderson, Commissioner

Don Munks, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners