

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, AUGUST 19, 2002**

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| 8:30 a.m. – 9:30 a.m. | Work Session – County Administrator |
| 9:30 a.m. – 10:00 a.m. | Work Session – Board of Commissioners’ Staff |
| 10:00 a.m. – 11:00 a.m. | Public Hearing – To Consider Testimony Regarding the Establishment of a Fee Schedule for the Office of Mediation Services |
| 11:00 a.m. – 11:30 a.m. | Consent Agenda and Miscellaneous Items |
| 11:30 a.m. – 11:45 a.m. | Public Comment Period |
| 11:45 a.m. – 12:00 p.m. | Approval of Final Plat #PL02-0139 for Carl Wibbleman (Avanti Acres) |
| 2:00 p.m. – 4:00 p.m. | Executive Session –Personnel, Litigation and Land Acquisition |

The Skagit County Board of Commissioners met in regular session on Monday, August 19, 2002, with Commissioners Don Munks, Kenneth A. Dahlstedt, and Ted W. Anderson present.

PUBLIC HEARING – TO CONSIDER TESTIMONY REGARDING THE ESTABLISHMENT OF A FEE SCHEDULE FOR THE OFFICE OF MEDIATION SERVICES.

Ron Feld, Director of Mediation Services, explained that the establishment of a fee schedule for the Office of Mediation Services is necessary and will help offset the administrative cost of keeping services available to all Skagit County residents. The sliding fee scale uses the Federal Poverty Level (FPL) guidelines to determine income eligibility and is built on 10% fee increments. Those individuals or families with incomes at 100% of FPL, will be charged 50% of the full fee on the sliding scale. Those families or individuals whose incomes are 200% or more of the FPL will be charged at 100% of the fee scale.

Fees for service are paid per party, per session, and must be made in the form of cash, check or money order. They must be paid prior to the mediation session and are based on the type of case being mediated. Mr. Feld also noted that each year the 10% fee steps and income guidelines will be adjusted to reflect current FPL guidelines.

There being no public testimony forthcoming, Commissioner Anderson moved to close the public hearing. Commissioner Dahlstedt seconded the motion and the public hearing was closed.

Commissioner Anderson moved to approve a Resolution establishing a sliding fee schedule for the Office of Mediation Services, as outlined by Mr. Feld. Commissioner Dahlstedt seconded the motion, which passed unanimously. **(Resolution No. R200200300)**

CONSENT AGENDA.

Commissioner Dahlstedt motioned to approve the Consent Agenda, items 1 through 21. Commissioner Anderson seconded the motion, which passed unanimously.

COMMISSIONERS’ OFFICE:

1. Record of the Proceedings for Monday, August 12, 2002.

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BEST SELF:

2. Personal Services Agreement with the Skagit Valley YMCA to furnish a portion of its swimming facility and personnel for the swimming instruction of Best SELF program participants. The Agreement shall commence on July 1, 2002 and continue until August 31, 2002. Compensation shall total \$4,542 for the services being provided. **(Contract No. C20020302)**

BUDGET & FINANCE:

3. Interlocal Agreement between Skagit County and Public Utility District No. 1 for Public Facility ("Marblemount Public Water System") Project Funding, Pursuant to RCW 82.14.370. The County will fund \$200,000 of the project disbursed from Distressed County Funds. **(Contract No. C20020303)**
4. Contract with the Department of Agriculture to continue the damage control program for starlings, blackbirds, and cowbirds. The Contract shall commence on May 1, 2002 and continue until April 30, 2003. Compensation shall total \$19,366. **(Contract No. C20020304)**
5. Interlocal Cooperative Agreement with Concrete High School/Concrete School District to provide partial funding in the amount of \$73,500 for completing the equitable distribution of \$150,000 to the Concrete School District High School Track Project. Phase 2 of this project involves an All-Weather track surface, site preparation, and application. The Agreement shall begin upon the date of signing and continue through completion or County fiscal year end of July 31, 2004, which ever occurs first. **(Contract No. C20020305)**

FACILITIES MAINTENANCE:

6. Vendor Services Agreement with US Testing to provide periodic maintenance of 2 Magna Scanners CS5000 walk-thru metal detectors and 2 EG&G Lincscan Model215 X-Ray Security Screening Systems, located at 600 S. 3rd Street and 215 West Kincaid Street. The Agreement shall commence on August 1, 2002 and continue until July 31, 2004. Compensation shall be paid at \$1,881 annually for 2 years, totaling \$3,762 for the duration of the Agreement. **(Contract No. C20020306)**
7. Standard Form of Agreement with John Daniels Construction, Inc. to construct a community resource center in Concrete, WA for the purpose of providing a space for family support and children's services to low and moderate-income families for the East County communities. The cost of the facility will be paid by a Community Development Block Grant and a Community Trade and Economic Development Grant. The Agreement shall commence upon the date of signing and continue through December 31, 2003. Total cost is \$622,132. **(Contract No. C20020307)**
8. Resolution approving the lease of County owned property at 18911 Kelleher Road, Burlington, WA to the Humane Society for a term of 10 years at a rental rate of \$1.00 per year. **(Resolution No. R20020298)**
9. Lease Agreement with the Humane Society to continue leasing the facility at 18911 Kelleher Road, Burlington, WA for a period of 10 years from the date of signing at the rate of \$1.00 per year. **(Contract No. C20020308)**
10. Personal Services Agreement with Gustafson & Associates to prepare an Appraisal Report based on inspection and market investigation of the following County and privately owned real property:
 - A) Skagit Community Mental Health Department, 208 W. Kincaid St., Mount Vernon
 - B) Vacant Building, 108 Broadway, Mount Vernon
 - C) Public Works Administration Office, 1111 Cleveland St., Mount Vernon
 - D) Vacant House, 1129 Cleveland St., Mount Vernon

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- E) Search & Rescue Building, 1202 South Second St., Mount Vernon
- F) Office Building, 1800 Continental Place, Mount Vernon

The term of this Agreement shall commence on the date of signing and continue until December 31, 2003. Compensation shall not exceed \$13,500. **(Contract No. C20020309)**

HEALTH DEPARTMENT:

- 11. Amendment No. 4 to Interagency Work Order **No. 04993** with the Washington State Department of Social and Health Services. This amendment corrects Amendment No. 3, which changes the total compensation from \$40,865 to \$40,685. All other terms and conditions remain the same. **(Amendment No. A20020098)**

PEST CONTROL:

- 12. Vendor Services Agreement with Haines Tree and Spray Service, Inc. to provide chemical spray; applying pesticide/insecticide to trees, shrubs and/or plants; provide landowners with precautionary chemical information; preliminary estimates of individual site costs; rental of spray equipment; consultation, and travel time. The Agreement shall commence on August 1, 2002 and continue until December 31, 2002. Compensation shall not exceed \$5,000. **(Contract No. C20020310)**

PLANNING & PERMIT CENTER:

- 13. Amendment No. 1 to Personal Services Agreement **No. 05551** with Buck & Gordon to increase the compensation amount by an additional \$125,000 for a total contract amount of \$275,000. This will allow for continued ongoing land use legal advice for appeals and general Growth Management Act strategic advice, in addition to anticipated increase of legal costs associated with rewriting and defending the new salmon recovery and agriculture preservation regulations. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20020099)**

PUBLIC DEFENDER:

- 14. Amendment No. 1 to Personal Services Agreement **No. 05337** with James W. Nelson to extend the term of the Agreement from June 1, 2002 until October 1, 2002. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20020100)**

YOUTH & FAMILY SERVICES:

- 15. Personal Services Agreement with Northwest Care Advocates to provide specialized juvenile offender evaluations, treatment, consultations and monitoring for juveniles and/or their families. The Agreement shall commence on October 1, 2002 and continue until September 30, 2004. Compensation shall not exceed \$10,000. **(Contract No. C20020311)**
- 16. Personal Services Agreement with Larry D'Arienzo, M.A., to provide specialized child, adolescent, adult and family assessment, evaluation and treatment, consultation, education classes, monitoring with written reports as required, and training. The Agreement shall commence on April 1, 2002 and continue until March 31, 2004. Compensation shall vary from \$20-\$70 per hour, depending on the services being rendered. **(Contract No. C20020312)**
- 17. Amendment No. 1 to County Program Agreement Consolidated Contract – Juvenile Rehabilitation Division for Community Programs **No. C20020059** with the State of Washington, Department of Social and Health Services. This Amendment would increase the program agreement amount by \$5,015 for a new total of \$480,356. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20020101)**

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PUBLIC WORKS DEPARTMENT:

18. Resolution approving the update of the 2002 Annual Program for County Roads to accommodate the work that has been done to stabilize the slides on the Concrete-Sauk Valley Road #8000. On August 20, 2002, the Board will approve the addition of the project to the 2002-2007 Six-Year Transportation Improvement Program. **(Resolution No. R20020299)**
19. Grant Applications to the County Road Administration Board for Rural Arterial Program funding for the Farm to Market Road, Kelleher Road, Josh Wilson Road, and the Helmick Road projects. The amount being requested for each project is \$500,000 for a total of \$2.5 million. **(Approved)**
20. Vendor Services Agreement with Skagit Valley GlasPro to provide auto glass repair and replacement for Skagit County's vehicles and equipment. The Agreement shall commence on May 1, 2002 and continue through April 30, 2003. Compensation shall be a minimum of \$5,000 with a not-to-exceed total of \$25,000. **(Contract No. C20020313)**
21. Supplemental Agreement No. 1 to Local Agency Standard Consultant Agreement **No. 05216** with Parametrix, Inc. The scope of work for this agreement shall consist of preparing additional environmental documents for Main Street Improvements Project ES 9700-5 – Town of Concrete. The completion date has been extended to December 31, 2002. Total compensation shall be amended from \$9,373.26 to \$10,575. **(Amendment No. A20020102)**

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, August 19, 2002, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Warrants numbered 126573 through 127015 from Clearing Fund 696 in the total dollar amount of \$820,212.91 (Transmittal No. C-70-02).

2. Staff presented a Resolution to Call for a Public Hearing Amending Chapter 3.36 of the Skagit County Code Increasing the Excise Tax on the Use of Radio Access Lines for the Continuing Operation of the Skagit County Emergency Services Communications System. The Public Hearing will be held on Tuesday, September 10, 2002 at 3:00 p.m. Commissioner Dahlstedt moved to approve the Call for a Public Hearing and Commissioner Anderson seconded the motion, which passed unanimously. **(Resolution No. R20020300)**

PUBLIC COMMENT PERIOD.

Tom Solberg, 19019 Minnie Road, Alger, discussed his views regarding the Samish River Watershed planning process.

APPROVAL OF FINAL PLAT #PL02-0139 FOR CARL WIBBLEMAN (AVANTI ACRES).

Brandon Black, Associate Planner, gave a brief overview on the final plat for Carl Wibbleman (PL02-0139). The plat of Avanti Acres is a six-lot subdivision on a 32.44 acre parcel for the creation of lots that are five acres or greater in size each. Preliminary Plat approval was granted on July 9, 1997 under preliminary plat #PL96-0345. The applicant has met all of the requirements of preliminary approval outlined by the Hearing Examiner.

Commissioner Anderson motioned to approve the final plat of Carl Wibbleman as outlined by Mr. Black. Commissioner Dahlstedt seconded the motion, which passed unanimously. **(Approved)**

ADJOURNMENT.

Commissioner Dahlstedt made a motion to adjourn the proceedings. Commissioner Anderson seconded the motion, which passed unanimously.

BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON

Don Munks, Chairman

Kenneth A. Dahlstedt, Commissioner

Ted W. Anderson, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners