

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JUNE 17, 2002**

8:30 a.m. – 9:30 a.m.	Work Session – County Administrator
10:00 a.m. – 10:45 a.m.	Department Head Meeting
10:45 a.m. – 11:00 a.m.	Deliberation – Adoption of Proposed New and Amended Precinct Boundary Changes Pursuant to the Provisions of R.C.W. 29.04.040 and 29.04.050
11:00 a.m. – 11:30 a.m.	Consent Agenda and Miscellaneous Items
11:30 a.m. – 11:45 a.m.	Public Comment Period
2:00 p.m. – 4:00 p.m.	Executive Session – Personnel, Litigation and Land Acquisition

The Skagit County Board of Commissioners met in regular session on Monday, June 17, 2002, with Commissioners Don Munks and Kenneth A. Dahlstedt present. Commissioner Ted W. Anderson's absence was excused.

DEPARTMENT HEAD MEETING.

Tom Verge, Prosecuting Attorney, explained that House Bill 2338 was passed recently, which restructured drug sentencing law. This will involve distribution of up to \$8 million dollars. Mr. Verge has been appointed as the Washington Association of Prosecuting Attorneys representative on a newly created panel, which will manage and distribute drug treatment funds to counties throughout the State of Washington. Coincidentally, Superior Court Judge John Meyer was appointed as the State Superior Court Judges Association representative on the same panel. The monies must be used to fund Drug Courts and drug treatment of charged felony defendants.

Tom Karsh, Planning & Permit Center Director, said the State of Washington has a requirement that all public facilities must have a six-year Capital Facilities Plan (CFP) in place. Due to the fact that three contributing members of the CFP left County employment last year, the annual update for 2002 was never completed. Mr. Karsh advised that Henderson, Young and Company has been retained for consulting services relating to the update of the plan. The firm will be sending out letters to the various departments describing what components are required for the update.

Brad Whaley, Finance Director, introduced Michael Edwards to those present. Mr. Edwards is the new Budget Analyst who came to the County from Western Washington University and has an extensive background in grant recording and grant writing. His office will be located in the Commissioner's Office.

Roy Atwood, County Administrator, stated that a refund of approximately \$300,000 would be coming from Regence Blue Shield, which represents 3 ½ percent of the premiums that were paid into the insurance pool. The company had proposed a 40% rate increase for next year and the County counter-offered at 20%. The Insurance Committee met last week to strategize and decide how to proceed. All options will be considered. The insurance rates tend to be high due to the lack of competition.

Kathy Brown announced that packets of information were sent out regarding the summer interns. She encouraged any department that may be employing anyone under the age of 18 to have that employee sign a work permit for minors. Those may be obtained in the Personnel Department.

Mr. Atwood thanked Nancy Brown, Director of Youth & Family Services, for hosting a wonderful legislative reception last Friday. Four of the six legislative representatives were in attendance.

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Chairman Munks explained that the County has offered a contract for the County Administration position to Jim Weed, County Administrator for Okanogan County in eastern Washington. Mr. Weed is expected to inform the Board of his decision by the close of the day.

DELIBERATION – ADOPTION OF PROPOSED NEW AND AMENDED PRECINCT BOUNDARY CHANGES PURSUANT TO THE PROVISIONS OF R.C.W. 29.04.040 AND 29.04.050.

This item was postponed until Tuesday, June 25, 2002 at 11:30 a.m.

CONSENT AGENDA.

Commissioner Dahlstedt motioned to approve the Consent Agenda for Monday, June 17, 2002, items 1-10. Commissioner Munks seconded the motion, which was carried.

COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, June 10, 2002.
2. Record of the Proceedings for Tuesday, June 11, 2002.

BOUNDARY REVIEW BOARD:

3. Resolution Establishing Boundary Review Board Procedures for Filing Final Resolutions and Ordinances in Boundary Review Board Automatic Approvals and Hearing Decisions. **(Resolution No. R20020202)**

HEALTH DEPARTMENT:

4. Amendment No. 6 to Consolidated Contract **No. 05194** with the Washington State Department of Health to add funding for Bio-terrorism Assessment and for the Immunization Program in the amount of \$45,051. **(Amendment No. A20020073)**

SENIOR SERVICES:

5. Vendor Services Agreement with Ron Kilby to tear out and install flooring at the Concrete Senior Center kitchen. The contract shall commence on June 15, 2002 and continue through June 30, 2002. Compensation shall be \$8,000 with a not-to-exceed amount of \$8,500. **(Contract No. C20020214)**

YOUTH & FAMILY SERVICES:

6. Personal Services Agreement with Alianza Pro-Migrante, Eduardo Olguin to provide certified and non-certified interpretation services, educational support for understanding the Driver's Education Manual, completion of non-contested divorce legal documents, and educational classes for community members of services such as drug and alcohol abuse, mental health, parenting classes, domestic violence, and medical needs. The term of the agreement shall commence on June 1, 2002 and continue until May 31, 2003. Total annual compensation shall not exceed \$10,000. **(Contract No. C20020215)**

PUBLIC WORKS DEPARTMENT:

7. Signature – Letter to Senator Mary Margaret Haugen regarding the Skagit River Flood Protection/Salmon Restoration Project. **(Approved)**

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8. Vendor Services Agreement with Parker Corporate Services, DBA Action Cleaning Services to yearly strip, clean, and wax the Anacortes Guemes Ferry Terminal floor and quarterly clean and wash the ferry terminal floor. The contract shall commence on June 1, 2002 and continue until May 31, 2004. Compensation shall be \$1,864. **(Contract No. C20020216)**
9. Ordinance to Reform Skagit County Lake Management District No. 1 for Big Lake. **(Ordinance No. R20020203)**
10. Amendment No. 1 to Personal Services Agreement **No. C20020107** with David Evans & Associates, Inc. for right-of-way and easement acquisition activities supporting the Sneesh Drainage Improvement Project. This amendment extends the contract term to December 31, 2002. The effective date of the amendment is June 29, 2002. Compensation shall remain at \$9,000. **(Amendment No. A20020074)**

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, June 17, 2002, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Warrants numbered 122671 through 122923 from Clearing Fund 696 in the total amount of \$580,710.86 (Transmittal No. C-49-02);

Warrant number 122924 from Clearing Fund 696 in the total amount of \$500 (Transmittal No. C-50-02).

2. Kurt Hefferline, Assistant Chief Deputy Prosecutor, presented a Building Lease to the Board for approval. The lease is between Skagit County and Fred R. and Arlene M. Miller for a building located at 1204 Cleveland Street. The premises are to be used for the purpose of conducting Family Support Legal Services beginning July 1, 2002 and continuing through June 30, 2004. The rental rate for the initial term shall be \$2,355 per month. Commissioner Dahlstedt moved to approve the two-year lease as outlined by Mr. Hefferline. Chairman Munks seconded the motion, which was carried. **(Contract No. C20020217)**
3. Staff presented a Resolution to provide an additional Skagit County Ferry run on the election nights of September 17, 2002, the Primary Election, and November 5, 2002, the General Election, to Guemes Island at 8:45 p.m. This will provide the voters with timely election results. Commissioner Dahlstedt motioned to approve the Resolution as outlined and Chairman Munks seconded the motion, which was carried. **(Resolution No. R20020204)**

PUBLIC COMMENT PERIOD.

There were no citizens present for the Public Comment Period.

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ADJOURNMENT.

Commissioner Dahlstedt made a motion to adjourn the proceedings. Chairman Munks seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Don Munks, Chairman

Kenneth A. Dahlstedt, Commissioner

Ted W. Anderson, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners