

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JUNE 3, 2002**

8:30 a.m. – 9:30 a.m.	Work Session – County Administrator
10:00 a.m. – 11:00 a.m.	Department Head Meeting
11:00 a.m. – 11:30 a.m.	Consent Agenda and Miscellaneous Items
11:30 a.m. – 11:45 a.m.	Public Comment Period
2:00 p.m. – 4:00 p.m.	Executive Session – Personnel, Litigation and Land Acquisition

The Skagit County Board of Commissioners met in regular session on Monday, June 3, 2002, with Commissioners Don Munks, Kenneth A. Dahlstedt and Ted W. Anderson present.

DEPARTMENT HEAD MEETING.

Chairman Don Munks called the meeting to order at 10:05 a.m. on Monday, June 03, 2002.

At the request of Commissioner Munks, Public Defender Gary Gaer reported on his physical condition saying that a new medication has been prescribed in lieu of chemotherapy.

Health Department Director Peter Browning reported on the Cancer Walk being held this coming weekend. He is hopeful that county departments will have people who are willing to sign up and walk with the Countywide team.

The next “Walk to Work” event is two weeks away. Mr. Browning said it was encouraging last time to see how many people took part in the walk.

Mr. Browning also stated that a fifteen year old girl in Sedro Woolley died last night of meningococcal disease. He said to be sure to watch for the symptoms, which are a severe headache and neck pain. It is important to get medical attention as soon as possible. By the time there is a rash it is usually too late. It is not real contagious as it is not airborne, but it is spread through body fluids.

Relative to the whooping cough that is currently occurring in Skagit County. Mr. Browning said the physicians have been prescribing incorrectly. The word is now out and they are now prescribing the correct medication.

Commissioner Anderson reported that Freedom Jam is taking place in June. He invited anyone who is interested in basketball to participate. There is a \$60.00 entry fee. All of that money goes for scholarships at the high school.

County Administrator Roy Atwood talked about the budget work session held last week and the discussion about reclassifications that occurred in Public Works. He explained that in 2000 a study was done with the AFSCME union and also of some professional positions which were seriously under compensated. Because of this study occurring prior to 2002, the recommended reclassifications were approved by the Commissioners.

Bob Vaux reported that on Friday, June 1 a new maintenance shop was opened in Burlington just north of the County shop. This was done through timber revenue money. It was dedicated on Friday afternoon in honor of Jack Davis, who worked for Skagit County from 1976 until approximately 1997. It was a living tribute, which made it fun. Jack was there along with members of his family.

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Commissioner Anderson stated that the reason he didn't attend the dedication is because Congressman Rick Larsen was at Truck Vault. Truck Vault makes secure containers for sports equipment, hunting rifles, etc. Since September 11 their business has increased 60%. This has occurred as part of the Homeland Security program.

Youth and Family Services Director Nancy Brown asked if reclassification requests can now be submitted to the Commissioners?

Brad Whaley said they are in the process of talking to a consultant about reviewing positions within the county.

Commissioner Anderson said that the position analysis was done in Public Works prior to the reclassification policy taking place. The Commissioners agreed to implement the Public Works reclassifications as part of the process.

Chairman Munks said that work towards looking at positions in the County is progressing. The Commissioners will report back on this to department heads.

Communications/Community Liaison Director Dan Berentson reported that the first electronic newsletter was sent out last week. He asked department heads about getting this information to their employees who do not have e-mail. He will be sending a newsletter out every two weeks.

Commissioner Anderson asked if people can submit items with humor? Dan said they can. He also said that events like Freedom Jam can be included in the newsletter.

Commissioner Anderson added that Freedom Jam is in honor of Jeff Morrell, a Sedro Woolley High School student who was killed in an auto accident. He was an outstanding student and worked hard to play basketball for Sedro Woolley.

CONSENT AGENDA:

There was some discussion about why only one bid was received for the purchase of two new latest model four-axle dump trucks. Public Works Director Chal Martin was present and said he did not know why one bid was received, but noted that the bid was awarded to a local business.

Commissioner Dahlstedt motioned to approve the Consent Agenda for Monday, June 3, 2002, items 1-19. Commissioner Anderson seconded the vote, which passed unanimously.

COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Tuesday, May 28, 2002.
2. Resolution Adopting the Findings and Recommendation of the Hearing Examiner and Approving Timber Open Space Application of Paul, Suzanne, Adam, Kathy, Jared and Levi Ware, CU/TTR #2-2002. **(Resolution No. R20020181)**

BUDGET & FINANCE:

3. Memorandum of Agreement with the Sedro-Woolley Museum to promote Sedro-Woolley tourism, both locally and regionally, with Museum exhibits, programs and services. The Agreement term is calendar year 2002, and the County will provide \$1,000 in funding. **(Contract No. C20020199)**

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4. Memorandum of Agreement with the Sedro-Woolley Loggerodeo to continue to promote tourism to the Sedro-Woolley community with their annual Fourth of July festival through various publications. The Agreement term is calendar year 2002, and the County will provide \$5,000 in funding. **(Contract No. C20020200)**

HUMAN SERVICES:

5. Amendment No. 2 to County Program Agreement **No. 05361** with the Department of Social and Health Services (DSHS) to cover substance abuse treatment services offered in the community. This Amendment decreases the original/amended award amount, due to the 2002 supplemental Division of Alcohol & Substance Abuse budget, by \$11,159.00. **(Amendment No. A20020068)**

INFORMATION SERVICES:

6. Out-of-State Travel Request for Steve Coryell to attend SqIsoft's "Designing a Secure Microsoft Windows 2000 Network" course in Beaverton, Oregon from July 15-19, 2002 for a total cost of \$2,810.00. **(Approved)**
7. Amendment No. 1 to Customer Service Agreement **No. 03783** with the Washington State Department of Information Services to provide virtual private network services to Skagit County. These services will provide the capability to create secure network access to the Skagit County network. The effective Amendment date shall be June 3, 2002. Compensation shall be \$15 per month, per user, with \$3,600 being the estimated cost for the first year. **(Amendment No. A20020069)**

YOUTH & FAMILY SERVICES:

8. Personal Services Agreement with Eric R. Johnson, M.S. to provide specialized child, adolescent, adult and family assessment, evaluation and treatment to group and/or individual and/or families. The term of this Agreement shall commence on July 1, 2002 and continue until June 30, 2004. Compensation shall range from \$20-\$80 per hour, depending on the services being rendered. **(Contract No. C20020201)**
9. Personal Services Agreement with Leanne Lunsford-Haywood to provide specialized child, adolescent, adult and family assessment, evaluation and treatment to group and/or individual and/or families. The term of this Agreement shall commence on July 1, 2002 and continue until June 30, 2004. Compensation shall range from \$20-\$70 per hour, depending on the services being rendered. **(Contract No. C20020202)**
10. Personal Services Agreement with Judith E. McCarthy, M.S. to provide specialized child, adolescent, adult and family assessment, evaluation and treatment to group and/or individual and/or families. The term of this Agreement shall commence on July 1, 2002 and continue until June 30, 2004. Compensation shall range from \$20-\$70 per hour, depending on the services being rendered. **(Contract No. C20020203)**
11. Personal Services Agreement with The Language Exchange, Inc. to provide interpretation services for clients as needed on a pre-arranged basis, as referred by the County. The term of this Agreement shall commence on July 1, 2002 and continue until June 30, 2004. Compensation shall be paid at \$40 per hour, with a 1 hour minimum, not-to-exceed \$10,000 per year. **(Contract No. C20020204)**

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12. Personal Services Agreement with Jennifer F. Clarke to provide specialized child, adolescent, adult and family assessment, evaluation and treatment to group and/or individual and/or families. The term of this Agreement shall commence on July 1, 2002 and continue until June 30, 2004. Compensation shall range from \$20-\$88 per hour, depending on the services being rendered. **(Contract No. C20020205)**
13. Personal Services Agreement with Lynn Swiatkowski, MSW, LISW., to provide specialized child, adolescent, adult and family assessment, evaluation and treatment to group and/or individual and/or families. The term of this Agreement shall commence on July 1, 2002 and continue until June 30, 2004. Compensation shall range from \$20-\$70 per hour, depending on the services being rendered. **(Contract No. C20020206)**

PUBLIC WORKS DEPARTMENT:

14. Resolution Calling for a Public Hearing for Consideration of Vacation of Unopened County Right-of-Way within the Plat of Cavanawood, Subdivision No. 1, to be held on Tuesday, June 25, 2002 at 9:00 a.m. **(Resolution No. R20020182)**
15. Resolution Authorizing the Change and/or Clarification of Mileposts for Various Roads in Skagit County as follows: Carolina Street, No. 10970; Peter Burns Road, No. 05770; Gunderson Road, No. 06000; Medford Road, No. 94710; Bacus Road, No. 96410; and Cully Road, No. 63480. **(Resolution No. R20020183)**
16. Resolution Awarding the Bid for Purchase of One New Latest Model 10,000 Pound Fork Truck to Farmer's Equipment Company of Lynden, Washington, for a total bid price of \$32,048.46. **(Resolution No. R20020184)**
17. Resolution Awarding the Bid for Purchase of Two New Latest Model Four-Axel Dump Trucks to Motor Trucks, Inc. of Mount Vernon, Washington, for a total bid price of \$230,632.00. **(Resolution No. R20020185)**
18. Resolution Calling for Bids for the Bay Ridge Business Park Street and Utility Improvements Project No. ES9700-2. The bid opening will occur on Tuesday, June 25, 2002 at 11:00 a.m. **(Resolution No. R20020186)**
19. Amendment No. 1 to Personal Services Agreement **No. C20020095** with Wheeler Consulting Group, Inc. The original contract called for the consultant to complete final edits to the Edison Slough Biological Assessment. This Amendment calls for the contractor to perform the following work: 1) Further definition of action area to include a radius of one mile from the project sites. This will include discussion of turbidity impacts and potentially affected downstream area. 2) Net installation language will be added to the project procedure section. 3) The planting plan will be amended to include five years of monitoring. 4) A Spill Prevention Control and Countermeasures Plan will be drafted and the descriptive text will be added to the existing Temporary Erosion and Sediment Control Plan. 5) Effects determinations that are in dispute will be modified to add more descriptive language, along with reference to the Washington Department of Fish and Wildlife's reference to Edison Slough's marginal salmonid habitat. 6) Potential impacts to Essential Fish Habitat will be analyzed and added. Compensation for the additional work will not exceed \$2,000, with total compensation not-to-exceed \$3,500. The effective Amendment date shall be April 30, 2002, extending through June 30, 2002. **(Amendment No. A20020070)**

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MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, March 11, 2002, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Warrants numbered 121854 through 122199 from Clearing Fund 696 in the total amount of \$609,683.31 (Transmittal No. C-44-02);

Warrants numbered 122200 through 122201 from Clearing Fund 696 in the total amount of \$191,384.97 (Transmittal No. C-45-02).

PUBLIC COMMENT PERIOD.

There was no one present for the Public Comment period.

ADJOURNMENT.

Chairman Munks motioned to adjourn the proceedings noting that the Commissioners would reconvene to meet for Executive Session from 2:00 p.m. until 4:00 p.m. Commissioner Anderson seconded the motion, which was carried.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Don Munks, Chairman

Kenneth A. Dahlstedt, Commissioner

Ted W. Anderson, Commissioner

ATTEST:

Jean Terry for JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners