

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
Monday, April 22, 2002**

8:30 a.m. – 9:30 a.m.	Work Session – County Administrator
9:30 a.m. – 9:45 a.m.	Bid Opening- Pavement Pulverizing
*T 9:45 a.m. – 10:00 a.m.	Presentation- 2002 Berry Dairy Days Poster
10:00 a.m. – 11:00 a.m.	Department Head Meeting
11:00 a.m. – 11:30 a.m.	Consent Agenda and Miscellaneous Items
11:30 a.m. – 11:45 a.m.	Public Comment Period
2:00 p.m. – 4:00 p.m.	Executive Session – Personnel, Litigation and Land Acquisition

The Skagit County Board of Commissioners met in regular session on Monday, April 22, 2002 with Commissioner Don Munks and Commissioner Kenneth A. Dahlstedt present. Commissioner Ted Anderson was excused.

Bid Opening- Pavement Pulverizing

Cliff Butler, Manager, and Margo Frydenlund, Accounting Supervisor, Operations, were present to open the two bids received for pavement pulverizing.

M & M Road Recycle, Inc.
10306 192nd Avenue N.E.
Redmond Washington 98053-2920

\$6,250 per mile at 4” deep
\$1,970 per mile for each additional inch
Mobilization to Farm to Market Road - \$825.00.
Any additional cost could be up to \$500.

PR Systems, Inc.
8351 30th Avenue N.E.
Lacey, Washington 98516

\$9,850 per mile 4” deep
\$2,220 per mile for each additional inch
Mobilization to Farm to Market Road - \$500.00
Any additional costs \$610.00

Mr. Butler and Ms. Frydenlund will review the bids and return to the Commissioners with a resolution of recommendation.

Presentation- 2002 Berry Dairy Days Poster

Dick Irwin, Director of the Burlington Chamber of Commerce, came before the Commissioners to present the County with the 2002 Berry Dairy Days Poster.

The artist who designed the poster is Jennifer Bowen, a watercolor artist from Anacortes. The poster depicts the agricultural nature of the county as well its beauty.

Chairman Munks thanked Mr. Irwin and agreed that the poster does reflect the county, with the mountains in the background and the berries.

Commissioner Dahlstedt agreed, saying that berries are a very important part of the agriculture in Skagit County. He said he also still grows some strawberries. He stated that the commissioners are committed to doing everything they can to sustain agriculture and keep the farmers alive and well.

Mr. Irwin advised the commissioners that Burlington is 100 years old this year. Part of the celebration will be an all high school reunion where it is expected that a lady of 93 or 94 years will be in attendance.

Department Head Meeting

Chairman Don Munks opened the department head meeting by introducing Major General James Collins, the commanding general of Army Reserve units in Washington, Oregon and Idaho.

Major General Collins provided some of his background and explained that he, along with other members of the Army Reserves are present to honor Tom Verge, who is being presented with the Defense Department's prestigious "My Boss is a Patriot" award.

He then introduced Scotty Sells, Chief Criminal Deputy in the Prosecuting Attorney's Office. Mr. Sells serves as a Lieutenant Colonel in the Army Reserves and has nominated Mr. Verge for the award.

Major General Collins then introduced a Captain in the Army Reserves who read the certificate of appreciation prior to presenting it to Mr. Verge.

Major General Collins introduced Mr. Sells' wife, who has been so supportive of Lt. Colonel Sells in his military career. He pointed out that without the support of families and employers, it would be difficult to do their assigned jobs.

Mr. Verge thanked Major General Collins and Lt. Colonel Sells. He said when we talk about this we often forget about the sacrifices the military families make when the officers and reserve officers are doing their second job.

He thanked the three commissioners, County Administrator Roy Atwood and Budget/Finance Director Brad Whaley. The policy of support for the military is supported strongly in Skagit County and it "serves us well". He then thanked the officers and other reserve officers who were present for their contribution.

After the presentation concluded, Commissioner Munks advised that there is no agenda for today's meeting but he would welcome any updates from department heads.

Tim Holloran, Senior Services Director, stated that he is representing the Information Technology Committee. Members of the committee are Cori Russell, David Cunningham and Kristin Miller. He then distributed copies of a survey. The purpose of the ITC is to determine what kind of training staff needs and wants. He said the committee is looking forward to receiving the responses to the survey. After the responses are received they will come up with a training plan.

Keith Tyne of the Public Defender's Office, reported on Gary Gaer's progress. He stated that Gary has begun a new treatment program and hopes to be back in the office soon.

Commissioner Munks said the new treatment plan is very encouraging.

Roy Atwood presented an update on the Department Head meeting being held on Monday, April 29 in Hearing Room "B". The purpose of the meeting is to follow up on discussions about budgetary matters

that have been held previously with department heads and elected officials. It is a brainstorming session. It is hoped that something can be laid out for next year.

Chairman Munks reported on the WSAC conference at Rosario the commissioners recently attended. There was a great deal of discussion about collaboration with department heads and other elected officials by other Western Washington counties. "We talked about the collaboration we are trying to put together with other department heads and elected officials in Skagit County."

There was a lively discussion about finance. On the west side there are four counties that have already done this. Every county that is doing this has had great success getting elected officials and department heads involved as a team.

Peter Browning wondered about whether there is enough information about potential losses in revenue.

Commissioner Dahlstedt mentioned the impact on the budget of annexations.

Brad Whaley said relative to the annexations, he just received an e-mail that interest earnings may have an effect on the county. We need to do the best we can to keep things as stable as possible for the next year so we can plan for subsequent years.

Commissioner Dahlstedt noted that there are a lot of organizations merging to create greater efficiencies. "We need to think outside the box". The taxpayers are saying they want government to be as efficient as possible.

Commissioner Munks advised that another thing that came out of the conference was discussion about regionalization. Skagit County would be part of a regional group of counties that would include Whatcom, Island and San Juan Counties.

There was some discussion about the fact that the state legislature has cut budgets but not mandates.

Ron Feld, Director of Mediation Services, reported that as a dispute resolution center Mediation Services is part of a statewide organization of dispute resolution centers. The statewide organization just received a \$10,000 grant from the National Association of Community Mediation Centers. It may not be a lot of money, but it will go far in terms of use for advertising, etc. He stated that they have done a pilot with the boys and girls clubs to look at conflict resolution starting at early ages to do some prevention work. Mediation Services operates primarily with volunteers. If you know folks who might be interested in training for this let us know. They are starting to do some publicity within the community and are going to begin recruitment for a community advisory board.

Mike Hackett, Director of Cooperative Extension, said that Kay Haaland of their staff has mediation skills and a while back began a master facilitator program. He will meet with Mr. Feld.

Mr. Feld added that the majority of cases are small claims court. They also work with neighborhood disputes, which prevents the schools from getting involved. Beyond that, they handle most anything that comes in. A lot of the work is preventative.

Billie Kadrmas, Risk Manager, reported that they are still planning on having the safety committee meeting towards the middle of May.

CONSENT AGENDA

Commissioner Dahlstedt motioned to approve the Consent Agenda for Monday, April 22, 2003, items one through nine. Commissioner Munks seconded the motion, which was carried.

COMMISSIONERS

1. Record of the Proceedings for Monday, April 15, 2002.
2. Record of the Proceedings for Tuesday, April 16, 2002.

BUDGET/FINANCE

3. Memorandum of Agreement between Skagit County and the Skagit County Chamber Executive Director Association for the County to direct funds to the Chamber for Tourism Promotion. The amount of this action is \$5,700.00. The agreement begins January 1, 2002 and ends December 31, 2002. (**C20020144**)

CLERK

4. Revision to **Contract No. 0642** between Skagit County Clerk's Office and DSHS, Economic Services Administration in which the Office of Support Enforcement shall be referred to as the Division of Child Support. By this amendment the Skagit County Clerk's Office shall have read-only access to the DCS Support Enforcement Management System. The purpose for this access is to assist the Clerk in identifying ECS IV-D case numbers for reimbursable IV-D activity. Apparently, there is also a new billing methodology required by DSHS. No money is involved in this. This modification began August 1, 2001. (**C20020144**)

HEALTH DEPARTMENT

5. Out of State Travel Request for Sarah Cierebiej, Environmental Health Specialist, to attend a Farm to Table Conference in Moscow, Idaho on May 29-30, 2002. The cost to the County is \$326.34.

PUBLIC WORKS DEPARTMENT

6. Resolution in Support of the Skagit Fisheries Enhancement Group and its salmon recovery efforts in the Skagit Watershed with an appropriation of \$30,000.00. (This resolution and the following resolution have been prepared to allow for hand delivery of the appropriated monies to Skagit Fisheries Enhancement Group and Skagit Watershed Council at their annual council dinner on April 25, 2002. (**R20020131**))
7. Resolution Regarding Support of the Skagit Watershed Council and its salmon recovery efforts in the Skagit Watershed with an appropriation of \$30,000. (**R20020132**)
8. Aquatic Weeds Management Fund Grant Agreement Between the State of Washington Department of Ecology and Skagit County to conduct complete and comprehensive underwater surveys of the lake's littoral zone to identify and remove all infestations of Eurasian milfoil. The Department of Ecology will fund 87.5% of the total project cost \$49,143.00). The County's share, provided by Lake Management District assessments, will be 12.5%, or \$6,143.00. Surface Water Management staff will administer and manage this project. (**C20020145**)

YOUTH AND FAMILY SERVICES

9. Personal Services Agreement between Skagit County Youth and Family Services and Youthnet to perform needs assessment and develop individualized independent living skills plans for youth referred by Skagit County Youth and Family Services and accepted by Youthnet. They will provide intervention by skills acquisition specialists in working towards identified goals. Develop and provide outcome measurements to demonstrate effectiveness of the intervention. The contract begins April 10, 2002 and ends April 10, 2004. The total amount of the contract is not to exceed \$10,000.00 annually. (**C20020146**)

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date, April 29, 2002, the Board, by a majority vote, did approve for payment those vouchers included in and further described as follows:

Warrant 119074 through 119498 in the amount of \$1,335,159.59. Clearing Fund 696. **C35-02.**

2. Public Works Director Chal Martin advised the commissioners that he has prepared a response to the State Auditor's Office regarding missing money at the transfer station. The response is extensive as it is a somewhat complicated issue.

Budget Director Brad Whaley indicated that he is comfortable with the prepared response but has a few concerns about it appearing that they are trying to direct the State Auditor.

After further discussion, the Commissioners directed Mr. Martin to talk to the State Auditor about the problems and discrepancies before sending a response to him. Mr. Martin agreed to do this.

PUBLIC COMMENT

A gentleman from Mount Vernon spoke to the Commissioners about the new Hunters Education requirements. Fish and Wildlife held a workshop for all of the Hunters Education instructors in the state in which they talked about the new requirements. Instructors will be required to provide documentation of their curriculum every step of the way; they will be required to run a field course, to be acclimated to hunting and gun safety issues in the woods and in the field, etc. The State is also now mandating that all firearms used in the class must belong to the instructor or the State of Washington.

He advised the Commissioners that because of the new requirements there has to be a proper gun range anywhere from a half to three quarters of a mile in length. They are hoping they can establish a course this year.

Commissioner Dahlstedt agreed that there needs to be a proper site and that for safety and health reasons the new gun range needs to get up and running.

ADJOURNMENT:

Commissioner Anderson made a motion to adjourn the proceedings. Commissioner Dahlstedt seconded the motion, which passed unanimously.

**BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Don Munks, Chairman

Kenneth A. Dahlstedt, Commissioner

Ted W. Anderson, Commissioner

ATTEST:

Jean Terry, Acting Clerk of the Board