

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, MARCH 25, 2002**

**MONDAY, MARCH 25, 2002:**

8:30 a.m. – 9:30 a.m.	Work Session – County Administrator
9:30 a.m. – 10:00 a.m.	Executive Session – Personnel, Litigation and Land Acquisition
10:00 a.m. – 10:45 a.m.	Department Head Meeting
*T 10:45 a.m. – 11:00 a.m.	Retirement Commendation – JoAnn Angevine
11:00 a.m. – 11:30 a.m.	<b>Consent Agenda and Miscellaneous Items</b>
11:30 a.m. – 11:45 a.m.	Public Comment Period
11:45 a.m. – 12:00 p.m.	Bid Opening – County Legal Printing
1:45 p.m. – 2:00 p.m.	Bid Opening – New Latest Model Chip Spreader
2:00 p.m. – 4:30 p.m.	Executive Session – Personnel, Litigation and Land Acquisition

The Skagit County Board of Commissioners met in regular session on Monday, March 25, 2002, with Commissioners Don Munks, Kenneth A. Dahlstedt and Ted W. Anderson present.

**DEPARTMENT HEAD MEETING.**

Danny Weinberg, Auditor's office, reviewed the Purchase Card program for Skagit County. Mr. Weinberg presented handouts, which included an application for the purchase card as well as draft policies and procedures guidelines. He spoke of all the positive aspects of the program and said feedback would be welcomed through Friday. A work session has been scheduled for next Tuesday to discuss any recommendations that have been made from the various departments. Mr. Weinberg added that after the Board has had a chance to review the policies and procedures and have approved them, the actual purchase card system will be set up and employee training will then take place.

Dan Berentson, Community Liaison, said he is currently working on a countywide speaker's bureau and will be collecting data to be posted on the County website in the near future. He reminded everyone that if they would like to discuss the functions of their individual departments with any outside service clubs, then this would be a great opportunity.

Commissioner Dahlstedt added that because departments may offer different services depending upon the time of year, it would be nice if recommendations were made for other departments to speak about services they offer. This could provide valuable resources.

Ed Goodman, Sheriff, presented informational literature regarding procedures to follow in the event of a bomb threat. The Skagit County Safety Commission will be reactivated to visit all aspects of safety within the County.

Roy Atwood, County Administrator, announced that Maile Acoba has been chosen to replace JoAnn Angevine as Human Services Coordinator. Ms. Acoba previously worked for Skagit County Community Action Agency and will be starting County employment on April 1, 2002. Ms. Angevine will be available for a time in order to effect a smooth transition.

**RECORD OF THE PROCEEDINGS**  
**MONDAY, MARCH 25, 2002**  
**PAGE NO. 2**

Bob Vaux, Parks & Recreation Director, thanked Dennis Lind and Tony Tewalt for all of their hard work this past weekend in organizing 102 basketball games that were associated with various events. He spoke highly of both men and said he was impressed with their hard work and dedication.

Peter Browning, Health Department Director, announced that on May 4, 2002, an arthritis walk will be taking place at the Burlington-Edison High School track. This will be a nationwide day of walking and it is hoped that it will bring more attention to this debilitating affliction. Mr. Browning encouraged everyone to participate and show their support.

Chairman Munks informed everyone that the results of a Community Health Survey conducted during October through December 2001 in Skagit County were announced Friday, March 22 at a press conference at Island Hospital. The Community Health Survey asked questions on health behaviors and health characteristics of 1,000 Skagit County residents. Health providers will use this information for establishing policy priorities based on recent health status. A number of meetings are planned to bring community health organizations to share these results and discuss and analyze them.

Kathy Brown, Interim Human Resource Director, reminded everyone about the summer hire program. Ms. Brown asked that if anyone was interested in having a summer hire that they would need to let her know by this Friday.

Nancy Brown, Youth Family Services Director, asked about the direction being taken regarding department head meetings and the new budget process as proposed by Brad Whaley, Budget/Finance Director. These items were discussed at the recent Department Head retreat.

Chairman Munks responded that before the Board actually announces a plan, everyone would be notified. He added that a lot of discussion needs to take place before a new concept is proposed.

**RETIREMENT COMMENDATION – JOANN ANGEVINE.**

Chairman Don Munks welcomed everyone for this special occasion to commemorate the retirement of JoAnn Angevine, Human Services Coordinator. JoAnn has served in that capacity for the past twenty-nine years.

Jere LaFollette, spoke about his working relationship with Ms. Angevine and how she will be greatly missed in the mental health community as well as in Skagit County.

Rob Martin, Chinook Enterprises, expressed his appreciation for Ms. Angevine and said she has been a very special friend and the best steward in the State of Washington when it comes to spending tax money wisely for human services. Mr. Martin thanked the Board for bestowing this honor to her.

Commissioner Anderson said Ms. Angevine has really had a passion for the work she has done so well for the past twenty-nine years. He expressed his pleasure in knowing her and his gratitude for all of the tireless hours she has so graciously given for this cause.

Chairman Munks and Commissioner Dahlsted said they both appreciate all of Ms. Angevine's hard work and her untiring dedication that she has brought to the services she has provided that are so important to Skagit County.

Ms. Angevine thanked the Board for their kind words and said it has been an honor and a privilege to serve Skagit County, however, it has been a team effort with a lot of other departments.

**RECORD OF THE PROCEEDINGS**  
**MONDAY, MARCH 25, 2002**  
**PAGE NO. 3**

The Skagit County Board of Commissioners then presented an engraved plaque to Ms. Angevine and wished her well in her retirement.

**CONSENT AGENDA.**

Commissioner Dahlstedt moved to approve the Consent Agenda for Monday, March 25, 2002, items 1-25. Commissioner Anderson seconded the motion, which passed unanimously.

**COMMISSIONERS' OFFICE**

1. Record of the Proceedings for Monday, March 18, 2002. **(Approved)**
2. Record of the Proceedings for Tuesday, March 19, 2002. **(Approved)**
3. Resolution Appointing Jan Ellingson to the Planning Commission to serve a four year term beginning March 27, 2002 and ending on March 26, 2006. **(Resolution No. R20020096)**
4. Letter of Appointment to Planning Commission to Jan Ellingson. **(Approved)**

**CONSERVATION FUTURES**

5. U.S. Department of Housing and Urban Development (HUD) Special Project Grant to fund the acquisition of property for the WSU Research and Extension Unit. Skagit County will use HUD funds to purchase property from the Farm Bureau and Skagitians to Preserve Farmland and then immediately transfer title to Washington State University. The grant is in the amount of \$498,900.00. **(Contract No. C20020103)**

**FACILITY MANAGEMENT**

6. Lease between Skagit County and Case Lanting for office space for Youth and Family Services on 2<sup>nd</sup> Street. This lease has been continued until the grant expires on June 30, 2003. The lease is for the amount of \$1,735.00 per month. **(Contract No. C20020104)**

**HEALTH DEPARTMENT**

7. Amendment No. 5 to the Consolidated Contract **No. 05194** with the Washington State Department of Health. The contract began on January 1, 2001 and ends on December 31, 2002. This amendment adds funding to the Immunization Program, Oral Health Program, WIC LA Reimbursement Program, etc... and increases the contract by \$34,475.00. **(Amendment No. A20020039)**

**HUMAN SERVICES**

8. Personal Services Agreement between Skagit County and Skagit Domestic Violence and Sexual Assault Services in the amount of \$35,000.00. Federal funds from DSHS/DASA (Division of Alcohol and Substance Abuse) HIDTA (High Intensity Drug Trafficking Area) Community Coalition Support Initiative allow for continued support to the Kulshan Creek Neighborhood Station Outreach Substance Abuse Prevention Project in the City of Mount Vernon. The Agreement begins January 1, 2002 and ends December 31, 2002. **(Contract No. C20020105)**

**MEDIATION SERVICES**

**RECORD OF THE PROCEEDINGS**  
**MONDAY, MARCH 25, 2002**  
**PAGE NO. 4**

9. Client Service Contract with the Department of Social and Health Services to provide mediation services to clients as referred by DSHS Aging and Adult Services staff. The Contract begins February 7, 2002 and ends June 30, 2003. Services will be compensated at the rate of \$60.00 per hour. **(Contract No. C20020106)**
10. Amendment No. 2 to Interagency Work Order **No. 05168** with the Department of Social and Health Services Dependent Children and Family Services Division (DCFS), to extend the work order period from January 1, 2002 to June 30, 2003. The cost will be \$350.00 for the first session and \$250.00 for any additional sessions. **(Amendment No. A20020040)**

**PUBLIC WORKS DEPARTMENT**

11. Professional Services Contract between David Evans and Associates, Inc. and Skagit County to provide right-of-way easement acquisition services supporting the Snee-oosh Drainage Improvement Project, WA 402017 at a cost of \$9,000.00. The Contract begins January 1, 2002 and ends June 30, 2002. **(Contract No. C20020107)**
12. Professional Services Agreement between Skagit County and Berk and Associates for the Guemes Island Ferry Operations Management Analysis Study. The Contract begins February 25, 2002 and ends December 31, 2002. Compensation shall be in the amount of \$52,000.00. **(Contract No. C20020108)**
13. Right-of-Entry Agreement for activities related to spreading dredge spoils on approximately 125 acres of fields owned by Clarice Miller, within the Blanchard Sub-Flood Control Zone and Skagit County. The agreement begins on May 1, 2002 and ends on July 31, 2002. **(Contract No. C20020109)**
14. Amendment No. 1 to Personal Services Agreement **No. 05428** between Inter-fluve, Inc. and Skagit County. The contract begins March 31, 2002 and the amendment extends the contract term to September 30, 2002. The original agreement called for the contractor to develop a design report that evaluates the potential for restoring habitat functions in a historic river channel that is blocked off from the main stem Skagit River in the Sedro Woolley area. The project will benefit Chinook and Coho Salmon and Cutthroat and Bull Trout. There is no additional cost involved in the amendment. **(Amendment No. A20020041)**
15. Vendor Services Agreement between Skagit County Public Works and Jim's Mowing to cut or mow vegetation growing on the slopes of the closed Inman Sanitary Landfill as directed by the Skagit County Public Works. Additional closed landfills may be cut or mowed at the County's discretion. Contractor shall provide all labor, material and equipment at an hourly rate of \$48.00 with a \$5,000 maximum allowed. The contract begins May 15, 2002 and ends October 31, 2002. **(Contract No. C20020110)**
16. Vendor Services Agreement between Skagit County Public Works and Chinook Enterprises to perform grounds maintenance at the Skagit County Recycling and Transfer Station and at the Skagit County Road Maintenance Shop in Burlington. The cost per year is \$1,837.60 at the Road Maintenance Shop and \$6,615.00 at the Recycling and Transfer Station, for a total of \$8,452.60. The contract starts March 18, 2002 and ends October 31, 2002. **(Contract No. C20020111)**
17. Resolution Rejecting all Bids for the Purchase of One New/Demo Latest Model Mechanical Street Sweeper. It was agreed after much discussion between ER&R, Operations personnel and District Supervisors, that the mechanical street sweeper does not do the job required for picking up loose material after the chip sealing operation by

**RECORD OF THE PROCEEDINGS**  
**MONDAY, MARCH 25, 2002**  
**PAGE NO. 5**

Skagit County Public Works. They will explore the effectiveness of a Regenerative Air Sweeper for this application. **(Resolution No. R20020097)**

**RECORD OF THE PROCEEDINGS**  
**MONDAY, MARCH 25, 2002**  
**PAGE NO. 6**

18. Resolution to amend Resolution **No. 18150**, for the cleaning and painting the Rainbow Bridge No. 40039-2 in La Conner. The purpose of the amendment is to update the preliminary engineering total and add construction costs. The construction phase (\$1,390,000) is completely funded by Federal and State grants. **(Resolution No. R20020098)**
19. Resolution Calling for a Public Hearing to be held on April 16, 2002 at 9:00 a.m. on Revisions to the 2002-2007 Six-Year TIP. Under **Nookachamps Bridge #40001**, the structural engineer has recommended reconstruction. Adoption of the TIP revision is scheduled to take place immediately following the Public Hearing. **(Resolution No. R20020099)**
20. Resolution Awarding Bid for the Collins Road No. 63310/SR 20 Signalization Project to Trico Contracting, Inc., Burlington, Washington, who had the lowest and best bid in the amount of \$219,634.00. **(Resolution No. R20020100)**
21. Resolution in the Matter of the Skagit River Flood Protection/Salmon Restoration Project. ***(Please note that this resolution was discussed with the Board under the Public Works agenda on March 19 and has been modified as requested).*** **(Resolution No. R20020101)**
22. Resolution Awarding Bid for the Procurement of Maintenance Materials with purchases expected to exceed \$25,000 annually. This resolution will award the bid to multiple vendors for the procurement of maintenance materials of which more than \$25,000 is expected to be spent. Purchases will be based on quality, availability and cost of product. **(Resolution No. R20020102)**

**YOUTH AND FAMILY SERVICES**

23. Personal Services Agreement between Skagit County Youth and Family Services and Charles M. Britt to provide counseling to families and youth referred by the Department of Youth and Family Services. The contract begins January 1, 2002 and ends February 31, 2004. The Contractor will provide specialized child, adolescent, adult and family assessment, evaluation and treatment, consultation, education classes, monitoring with written reports as required, and training as referred by the County and accepted for services by the Contractor. The Contractor will also provide "Parent's Night", an informative weekly discussion group for parents referred by Skagit County Youth and Family Services staff. Reimbursement rates range from \$10.00 per person for Parent's Night to \$80.00 an hour for in-home individual therapy. **(Contract No. C20020112)**
24. Personal Services Agreement between Skagit County Youth and Family Services and Mary Ellen O'Keefe to provide counseling and other services to clients referred by Youth and Family Services. The agreement begins January 1, 2002 and ends on December 31, 2003. Contractor will provide specialized child, adolescent, adult and family assessment, evaluation and treatment, etc... Compensation ranges from \$35.00 dollars for 15-30 minutes of counseling to \$70.00 per hour for group therapy. **(Contract No. C20020113)**
25. Personal Services Agreement between Skagit County Youth and Family Services and Mario Navarro to provide counseling services to youth referred by the Department of Youth and Family Services. The agreement begins on January 1, 2002 and ends on December 31, 2003. Those services will include specialized child, adolescent, adult and family assessment, evaluation and treatment, etc. Compensation will be from \$20.00 per hour for travel to \$70.00 per hour for group therapy. **(Contract No. C20020114)**

**MISCELLANEOUS.**

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, March 25, 2002, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Warrants numbered 117335 through 117336 from Clearing Fund 696 in the total amount of \$685.85 (Transmittal No. C-24-02);

Warrants numbered 117337 through 117338 from Clearing Fund 696 in the total amount of \$10,081.86 (Transmittal No. C-25-02);

Warrants numbered 117339 through 117617 from Clearing Fund 696 in the total amount of \$652,764.31 (Transmittal No. C-26-02);

Payroll warrants numbered 956810 through 956917 in the total dollar amount of \$94,677.84 (Transmittal No. P-11-02);

Payroll warrants numbered 96110 through 97066 in the total dollar amount of \$951,413.45 (Transmittal No. P-12-02).

2. Chris Stamey, Budget and Finance, presented a Community Block Grant Contract with the State Office of Community Development wherein \$122,135 of funds will be provided to the Skagit County Community Action Agency to provide public services in 2002 to low- and moderate-income persons within Skagit County in the areas of Education, Housing Emergency Assistance, Nutrition and Linkages work program categories.

Commissioner Dahlstedt moved to approve the Contract as outlined by Mr. Stamey. Commissioner Anderson seconded the motion, which passed unanimously. **(Contract No. C20020115)**

3. A Letter of Agreement between the Skagit County Board of Commissioners and Roy Atwood regarding Mr. Atwood's resignation from the position of County Administrator and acceptance of the position of Human Resources Director/Legislative Liaison for Skagit County was presented by Staff.

Commissioner Dahlstedt moved to approve the Letter of Agreement. Chairman Munks seconded the motion, which was carried. Commissioner Anderson voted against the approval of the letter. **(Approved)**

**PUBLIC COMMENT PERIOD.**

John Hunter, Sedro Woolley, expressed his frustration about the lack of attention being paid to the proposed county shooting range. He was on the original citizen's committee thirteen years ago and with every new Board of County Commissioners, it has been listed as a top priority, however, nothing has ever materialized. Mr. Hunter said the project was to go before the Hearing Examiner a few weeks ago but didn't due to legal challenges. He was asked to call Bob Vaux, Parks & Recreation Director, and was told that because the proposal is tied up in court, he would have to talk to Paul Reilly of the Prosecuting Attorney's office. After five unanswered phone calls, Mr. Hunter feels Mr. Reilly is avoiding the project.

**RECORD OF THE PROCEEDINGS  
MONDAY, MARCH 25, 2002  
PAGE NO. 8**

Commissioner Anderson said he appreciated Mr. Hunter's frustration but until the County gets a buyoff from our legal department, our hands are tied. Commissioner Anderson added that he had spoken with Doug Sutherland, Commissioner of Public Lands, about the project and assured Mr. Hunter that the project has not been forgotten.

Chairman Munks advised that Earl Dierking, Assistant Parks & Recreation Director, had been assigned to the project and he will call Mr. Dierking and make sure Mr. Hunter receives some answers.

Tom Solberg, 19019 Minnie Road, Alger, spoke about the multi-modal project and how he feels that it is doomed to failure. Mr. Solberg also asked what was happening with the sub-area plans.

Chairman Munks responded that nothing could be done until July of 2002. The Board has yet to talk about where they are headed with the timeline extension.

**BID OPENING – COUNTY LEGAL PRINTING.**

JoAnne Giesbrecht, Clerk of the Board, opened the one bid received for the provision of County Legal Printing services for the period July 1, 2001 through June 30, 2002.

The bid was from Skagit Valley Publishing at a rate of \$3.20 per column inch per publication.

Ms. Giesbrecht advised that, pursuant to RCW, the Board would make the bid award at their first meeting date in April, after considering the merits of the submitted bid.

**BID OPENING – NEW LATEST MODEL CHIP SPREADER.**

Dub Queen, Public Works Department, opened the following bids for a new, latest model chip spreader:

Geff's Manufacturing, Inc.  
P. O. Box 4885  
Pocatello, ID 83205-4885  
Base Bid: \$133,882.27

Western Power & Equipment  
12406 Mukilteo Speedway  
Mukilteo, WA 98275  
Base Bid: \$156,764.03

Mr. Queen advised that the bids would be reviewed and a bid award recommendation would be brought forward within the next week or so.



**RECORD OF THE PROCEEDINGS  
MONDAY, MARCH 25, 2002  
PAGE NO. 9**

**ADJOURNMENT.**

Commissioner Dahlstedt made a motion to adjourn the proceedings. Commissioner Anderson seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Don Munks, Chairman

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Kenneth A. Dahlstedt, Commissioner

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Ted W. Anderson, Commissioner

ATTEST:

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JoAnne Giesbrecht, Clerk of the Board  
Skagit County Board of Commissioners