

**SKAGIT COUNTY COMMISSIONERS
RECORD OF THE PROCEEDINGS
MONDAY, MARCH 18, 2002**

8:30 a.m. – 9:30 a.m.	Work Session – County Administrator
9:45 a.m. – 10:45 a.m.	Work Session – Review of the Purchasing and Contracting Guidelines Proposed by the Contracts Task Force
*T 10:45 a.m. – 11:00 a.m.	Proclamation – Recognizing March as Red Cross Month in Skagit County
11:00 a.m. – 11:30 a.m.	Consent Agenda and Miscellaneous Items
11:30 a.m. – 11:45 a.m.	Public Comment Period
2:00 p.m. – 4:30 p.m.	Executive Session – Personnel, Litigation and Land Acquisition

The Skagit County Board of Commissioners met in regular session on Monday, March 18, 2002, with Commissioners Don Munks, Kenneth A. Dahlstedt and Ted W. Anderson present.

PROCLAMATION – RECOGNIZING MARCH AS RED CROSS MONTH IN SKAGIT COUNTY:

Chairman Munks opened the meeting. Jeff Conner, Executive Director, American Red Cross in Skagit County, reported.

Mr. Conner talked about the disasters responded to in Skagit County. They are usually single-family disasters, which are often house fires. This year, with 18 disasters so far, there have been house fires and three flood events. The disaster relief budget has already been expended for this year and they are looking to raise additional funds for the rest of the year.

In addition to disaster relief the Red Cross offers CPR and First Aid training. Last year they trained over 160 people. They also offer a babysitting course for teenagers at least 11 years old. At the present this is the only organization in the valley that offers babysitter training. The Red Cross also offers HIV AIDS Awareness Training. Those who require this training for their licenses, i.e. day care, may take the training through the Red Cross. The Red Cross also provides communication between relatives with family members in the military.

They have also begun training in how to use an auto-defibrillator, which can save many lives.

Commissioner Anderson asked if these are available for public purchase.

Mr. Conner said the auto-defibrillator's could be purchased by the public. The County can purchase one through a state contract. The cost is approximately \$3600.00, with a requirement for an authorization from a physician.

Commissioner Anderson complimented Mr. Conner relative to the Red Cross' response in Concrete at the Baptist Church when there is a flooding event.

Mr. Conner concluded his remarks by announcing that March 29 is the annual Rent-a-Goat fundraiser. It is \$20.00 to rent a goat. People who are interested should call the give the local Red Cross a call.

Commissioner Dahlstedt made a motion to approve for signature a Proclamation Recognizing March 2002 as Red Cross Month in Skagit County. After Commissioner Dahlstedt read the proclamation, Commissioner Anderson seconded the motion, which passed unanimously.

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CONSENT AGENDA:

Commissioner Dahlstedt moved to approve the Consent Agenda for Monday, March 18, 2002, items 1-13. Commissioner Munks seconded the motion, which passed unanimously.

COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, March 11, 2002.
2. Record of the Proceedings for Tuesday, March 12, 2002.

BEST SELF:

3. Resolution Approving Best SELF Non-Collectible Accounts in the total dollar amount of \$1,633.00

BUDGET/FINANCE:

4. Sub-Recipient Agreement between Skagit County (Contractor) and Skagit County Community Action Agency. SCCAA would act as a pass-thru for a \$294,750 grant with the Department of Community, Trade, and Economic Development to build the East County Family Resource Center. The purpose of the Agreement is to outline the responsibilities of each party.
5. Memorandum of Agreement with the Concrete Chamber of Commerce for the promotion of tourism in the upper Skagit Valley of major upcoming and annual events through publications in several tourism guides and newspapers as well as publications on the Internet. The Agreement term is calendar year 2002, and the County will provide \$2,500 in funding.
6. Memorandum of Agreement with the Northwest Children's Theater for the promotion of tourism through payment for the venue of the Lincoln Theatre and to successfully market the shows through two annual mailings and to advertise the shows through posters, press and other media. The Agreement term is calendar year 2002, and the County will provide \$1,000 in funding.

PLANNING & PERMIT CENTER:

7. Out-of-State Travel Requests for Joanne Ostlund, Permit Technician, and Jack Moore, Plans Examiner, to participate in flood management training provided by FEMA at the National Emergency Training Center in Emmitsburg, Maryland, April 8-12, 2002. The round-trip transportation fees will be reimbursed by FEMA and the lodging and course fees are provided at no cost by FEMA as well. Total expense is expected to be approximately \$175 per person.

SHERIFF'S DEPARTMENT:

8. Out-of-State Travel Requests for Theresa M. Luvera, Mike McKissen, and Ron Vater to attend the Western States Hostage Negotiator's Association 2002 Seminar in Vancouver, B.C. from April 28-May 1, 2002. The total cost per person is expected to be approximately \$410 per person.

YOUTH & FAMILY SERVICES:

9. Amendment No. 1 to Personal Services Agreement **No. 05293** with Child Welfare League of America to extend the performance of the Agreement from December 31, 2001 to June

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30, 2002. The extension will add an additional \$15,000 to the Agreement for a total amount of \$32,955.

10. Program Agreement with the State of Washington Department of Social and Health Services, Juvenile Rehabilitation – Division of Community Programs, to provide Juvenile Rehabilitation Administration (JRA) Diagnostic Evaluations of offenders committable to the JRA, detention services, E3SHB 3900 funds to be used solely for the impacts caused by the Juvenile Justice bill, Implementation of SSB 5214 (Firearms on school property), as well as other provisions for services. The term of the Agreement shall begin on July 1, 2001 and continue until June 30, 2003. The dollar amount of the Agreement varies due to the services being rendered.

PUBLIC WORKS DEPARTMENT:

11. Resolution Establishing the Eligibility List for Rental Equipment for the period beginning April 1, 2002 and ending March 31, 2003.
12. County Road Administration (CRAB) Annual Certification for 2001, which will result in the issuance of the Certificate of Good Practice. Skagit County must certify as to its management, administration and operations performance to secure Skagit County's share of the motor vehicle fuel tax.
13. Follow-up letters to meetings held during the National Association of Counties Legislative Conference held March 1 -5, 2002, in Washington, D.C.

MISCELLANEOUS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, March 11, 2002, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Warrants numbered 116692 through 117334 in the total dollar amount of \$1,245,541.05 (Transmittal No. C-23-02).

PUBLIC COMMENT PERIOD:

Chairman Munks opened the public comment period.

Lorraine Rothenbuhler of the Sedro Woolley Museum spoke about the museum's need for advertising. She talked about the need for hotel-motel tax to help pay for advertising. She said she wrote a letter asking that they receive a share of the hotel-motel tax for advertising but, apparently, the letter was not filed properly. The museum has received this funding in the past and depends upon it. She said that although the museum is staffed entirely by volunteers, they do have large utility bills. There is a difference between income and expenses. She also said that last year they spent around \$1500 for advertising and they believe that because of this they received an increase in income this year of about \$500.00.

Commissioner Anderson stated that he would check with the Budget Director to determine if there are any monies remaining in the hotel-motel fund.

Chairman Munks agreed that they would get back to her on this.

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Ken Slater, 14106 Avon Allen Road, Mount Vernon spoke. He talked about the traffic problem on Avon Allen Road and asked for the County to do a traffic count or open up Bennett Avenue where the traffic goes to Anacortes.

Chal Martin, Director of Public Works, was present and was in agreement with the Commissioners that a traffic count study should be done. He said he would make sure this is happens.

ADJOURNMENT:

Commissioner Dahlstedt made a motion to adjourn the proceedings. Commissioner Anderson seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Don Munks, Chairman

Kenneth A. Dahlstedt, Commissioner

Ted W. Anderson, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners