

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, SEPTEMBER 24, 2001**

- 9:00 a.m. – 9:30 a.m.            Work Session – County Administrator
- 9:30 a.m. – 10:00 a.m.        Work Session – Commissioners’ Staff Meeting
- 10:00 a.m. – 11:00 a.m..      Department Head Meeting
- 11:00 a.m. – 11:30 a.m.        **Consent Agenda and Miscellaneous Items**
- 11:30 a.m. – 11:45 a.m.        Presentation by Economic Development Association of Skagit County (EDASC) regarding Washington Community Economic Revitalization Team (WA-CERT) Grant Funding
- 11:45 a.m. – 12:00 p.m.        Bid Opening – Snee-Oosh Point Drainage Improvement Project
- 1:30 p.m. – 3:30 p.m.         Executive Session – Personnel, Litigation and Land Acquisition
- Budget Session:
- 3:30 p.m. – 4:30 p.m.         Information Services

The Skagit County Board of Commissioners met in regular session on Monday, September 24, 2001, with Commissioners Ted W. Anderson, Don Munks and Kenneth A. Dahlstedt present.

**DEPARTMENT HEAD MEETING**

Chairman Anderson introduced Brad Whaley, Skagit County’s new Budget Director. He is from Michigan and is looking forward to working with all of the departments.

Chris Kane, a consultant with Reid & Associates, Inc., outlined a few proposals for team building for Skagit County Government. The Commissioners’ office has already participated and completed Phase I of the team building concept, with Phases 2-4 scheduled for next month. Mr. Kane suggested a retreat for the elected officials, as well as the department heads. He also offered consulting services for individual departments.

Peter Browning, Health Department Director, thanked everyone for coming to the United Way presentation that took place in the hearing rooms. Employees may pickup the United Way forms for payroll deduction at the Personnel office. Deductions become effective January 1, 2002.

Chal Martin, Public Works Director, reminded everyone about the public information meeting being held Wednesday at the Concrete Senior Center regarding Conservation Reserve Enhancement Program (CREP) promotion and agricultural buffer options for eligible land owners.

Tom Sheahan, Director for Emergency Services, informed everyone about the threat of chemical and biological warfare, in light of the September 11, 2001 terrorist attacks. Mr. Sheahan said Skagit County had received several "copy cat" threats and that all of them must be taken seriously. Mr. Sheahan warned that if you see something which looks unusual, donot hesitate to call 911.

Chairman Anderson spoke of a County Government evacuation plan that was proposed after the February earthquake. Due to the recent terrorism events, a solid plan needs to be put into place. Sharon DuBois, Interim Risk Manager, said she has already contacted several different departments and a plan will be implemented in the near future.

The Commissioners commented on the recent letter to the editor questioning their travel expenses. Chairman Anderson said a rebuttal document is being worked on and will appear in the Skagit Valley Herald.

### **CONSENT AGENDA**

#### **COMMISSIONERS' OFFICE:**

1. Record of the Proceedings for Monday, September 17, 2001.
2. Record of the Proceedings for Tuesday, September 18, 2001.
3. Record of the Proceedings for Thursday, September 20, 2001.
4. Resolution to encourage citizens to help, heal and to be vigilant, but not vigilantes.  
**(Resolution No. 18422)**
5. Resolution adopting the Findings and Recommendation of the Hearing Examiner and approving Open Space Application of Starbird Properties, LLC., OS 01-0178. **(Resolution No. 18423)**
6. Resolution adopting the Findings and Recommendation of the Hearing Examiner and approving Open Space Application of San Juan Preservation Trust, OS 00-0794.  
**(Resolution No. 18424)**
7. Resolution adopting the Findings and Recommendation of the Hearing Examiner and approving Open Space Application of San Juan Preservation Trust, OS 00-0795.  
**(Resolution No. 18425)**

**BEST SELF:**

8. Personal Services Agreement with Skagit Security Agency to provide security services for the Secondary Evening Migrant Program at Mount Vernon High School. The Agreement shall commence on June 29, 2001 and continue until August 16, 2001. Compensation shall not exceed \$1,700. **(Contract No. 05453)**

**GEOGRAPHIC INFORMATION SERVICES:**

9. Out-of-State Travel Request for Sean Carson to attend the Northwest GIS Users Group 16<sup>th</sup> Annual Conference and Arc GIS Training in Sun Valley, Idaho, October 8-12, 2001. The total cost will be \$1,485.50. **(Approved)**

**PARKS AND RECREATION:**

10. Resolution to award the bid for the Poppe Field Drainage System to Greenshield Systems in the amount of \$57,019.73. **(Resolution No. 18426)**

**PROSECUTING ATTORNEY:**

11. Out-of-State Travel Request for Paul Reilly to attend the National College of District Attorney Conference on Governmental Civil Practice in Tucson, Arizona, on December 2-6, 2001. The total cost will be \$2,000. **(Approved)**

**YOUTH & FAMILY SERVICES:**

12. Personal Services Agreement with Northwest Care Advocates to provide counseling for juveniles and their families. The Agreement shall commence on October 1, 2001 and continue until September 30, 2002. Compensation shall range from \$20 to \$200 per client. **(Contract No. 05454)**
13. Personal Services Agreement with Community Mental Health to provide counseling for juveniles and their families. The Agreement shall commence on October 1, 2001 and continue until September 30, 2002. Compensation is variable and ranges from \$20 to \$200 per client. **(Contract No. 05455)**
14. Personal Services Agreement with Steve Merritt, M.A., to provide counseling services to juveniles and their families. The Agreement shall begin on August 1, 2001 and continue until July 31, 2003. Compensation shall range from \$20 to \$70 per hour. **(Contract No. 05456)**

**PUBLIC WORKS DEPARTMENT:**

15. Resolution authorizing **AND** Interlocal Agreement with the Skagit Conservation District to allow Skagit County to fund a \$40/acre/year CREP signing bonus for agricultural landowners eligible for the buffer options. The signing bonus will be paid by the County directly to eligible landowners over a two year period: 50% upon the signing of a CREP contract and the other 50% on the one year anniversary of signing a CREP contract. The Agreement for joint promotion of CREP with the Skagit Conservation District will also allow Skagit County to contribute up to \$100,000 directly to the SCD for additional equipment and staff to accommodate the expected increased interest and enrollment in the CREP program. The maximum amount to be paid out under this Agreement shall not exceed \$2,000,000. **(Resolution No. 18427 and Contract No. 05457)**
16. Letter to affected property owners regarding the deadline to select buffer options for Ag lands. **(Signed)**
17. RATA Payback Waiver Request letter to County Road Administration Board (CRAB) regarding the West Bow Hill Road Project, No. 2997-04. The letter addresses the West Bow Hill Road Project that was deleted from the TIP earlier this year. Because the work has been performed and part of the RAP funding has been expended, and because the County does not believe we should be required to repay the \$179,969 in RATA funding that we already received, the procedure as set forth in WAC 136-167-030 must be followed. The letter to CRAB sites the request. **(Approved)**
18. Out-of-State Travel Request for John Fishbourne to transport the spare out-drive and clutch for the Guemes Island Ferry to and from Vancouver, B.C. for repair. There will be no out-of-pocket expenses for this request. **(Approved)**
19. Revised Summary of Offer for the Morris Street Improvement Project in the Town of La Conner. The Offer has been revised to include Parcel 74514, which is land-locked and relies on Parcel 74515 for access to Chilberg Road. **(Contract No. 05458)**
20. Right-of-Way Acquisition Farm to Market Road Improvement Project, Part II, Project No. ES31010-2. The Project Manager has been negotiating with a handful of property owners, such as PACCAR, Inc. Public Works is asking for approval of funds in the amount of \$24,000 for PACCAR, Inc. The Board previously approved \$9,800 for this parcel, which was a preliminary estimate. A professional appraisal as well as a review appraisal established the market value at \$24,000. **(Contract no. 05459)**
21. Resolution Calling for a Public Hearing to review written objections to the proposed special assessment roll, rates and charges for Skagit County Lake Management District No. 3 for Lakes Erie and Campbell. The amount to be raised during the ten year duration of this district is \$293,000, which is to be used for lake improvements and maintenance activities per Ordinance No. 18249, signed on May 29, 2001. **(Resolution No. 18429)**

22. Amendment No. 1 to Vendor Services Agreement with Kamps Painting Company, Inc. to cover installation of pavement markings at Cook Road and Old Highway 99 North, and add an annual thermoplastic maintenance program. The increase in cost is not to exceed \$16,000, up from \$4,500. **(Contract No. 05114)**

**MISCELLEOUS**

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W.42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date, September 24, 2001, the Board, by majority vote, did approve for payment those vouchers included in the above-mentioned list and further describes as follows:

Warrants numbered 105124 through 105637 from Clearing Fund 696 in the total dollar amount of \$556,203.53 (Transmittal No. C-63-01);

Warrants numbered 105638 through 105724 from Clearing Fund 696 in the total dollar amount of \$302,206.80 (Transmittal No. C-64-01).

**PRESENTATION BY ECONOMIC DEVELOPMENT ASSOCIATION OF SKAGIT COUNTY (EDASC) REGARDING WASHINGTON COMMUNITY ECONOMIC REVITALIZATION TEAM (WA-CERT) GRANT FUNDING**

Don Wick, Executive Director of Economic Development Association of Skagit County (EDASC), reviewed the quarterly update of the projects that are on the priority listing for Washington Community Economic Revitalization Team (WA-CERT) Grant Funding. He stated that there is one new project to add to the list and it contains good criteria for submission to the State.

Mr. Wick reviewed a Project Proposal submitted by the Skagit County Parks, Recreation and Fair. The project being proposed is for on-going maintenance and general infrastructure replacement at the Skagit County Fairgrounds. They provide a year-round facility for exhibitions, competitions, shows, meetings, concerts, training and other local/regional events that stimulate and enhance the local economy. The total funding request is for \$500,000, with \$200,000 being requested now and the rest being phased in over a three year period.

Chairman Anderson recommended that the project be put on the WA-CERT list to give people the opportunity to decide which projects are most important.

Commissioner Munks made a motion to put the project on the WA-CERT list as item No. 24. Commissioner Dahlstedt seconded the motion, which passed with a unanimous vote.

**BID OPENING – SNEE-OOSH DRAINAGE IMPROVEMENT PROJECT**

John Abenroth, Public Works Department, opened the following bids:

1. TRICO Contracting, Inc.  
P. O. Box 409  
685 Fisher Lane  
Burlington, WA 98233  
Total bid amount \$268,208.67
2. Strider Construction Co., Inc.  
4721 Northwest Drive  
Bellingham, WA 98226  
Total bid amount \$299,478.99
3. JLS Construction Site & Utilities  
1308 Curtis Avenue  
Burlington, WA 98233  
Total bid amount \$299,955.01
4. Island Construction Site & Utilities, Inc.  
P. O. Box 1467  
749 SE Pioneer Way, Suite 202  
Oak Harbor, WA 98277  
Total bid amount \$308,230.27
5. Knutson & Sons, Inc.  
13934 Bisquet Ridge  
Bow, WA 98232  
Total bid amount \$340,274.40
6. Interwest Construction, Inc.  
651 N. Hill Blvd.  
Burlington, WA 98233  
Total bid amount \$344,177.57
7. Pottle & Sons Construction, Inc.  
5747 Northwest Drive  
Ferndale, WA 98248  
Total bid amount \$359,335.32
8. Mike Carlson Enterprises, Inc.  
2165 West Valley Road  
Friday Harbor, WA 98250  
Total bid amount \$368,024.10

9. Henifin Construction, LLC  
3857 Hannegan Road  
Bellingham, WA 98226  
Total bid amount \$384,953.98

Mr. Abenroth stated he would evaluate the bids and would be back to the Board with a recommendation within two weeks.

**ADJOURNMENT**

Chairman Anderson made a motion to adjourn the proceedings. Commissioner Munks seconded the motion and it passed unanimously.

**BOARD OF COMMISSIONERS**  
**SKAGIT COUNTY, WASHINGTON**

---

Ted W. Anderson, Chairman

---

Kenneth A. Dahlstedt, Commissioner

---

Don Munks, Commissioner

ATTEST:

---

JoAnne Giesbrecht, Clerk of the Board  
Skagit County Board of Commissioners