

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
Monday, June 4, 2001**

9:00 a.m. – 9:30 a.m.	Work Session – County Administrator
9:30 a.m. – 10:00 a.m.	Work Session – Commissioners' Staff Meeting
10:00 a.m. – 11:00 a.m.	Department Head Meeting
11:00 a.m. – 11:30 a.m.	Consent Agenda and Miscellaneous Items
11:30 a.m. – 11:45 a.m.	Introduction of the Veterans Advisory Council
1:30 p.m. – 3:30 p.m.	Executive Session – Personnel, Litigation and Land Acquisition
3:30 p.m. – 3:45 p.m.	Discussion – Temporary Asphalt Crushing Plant at Rockport (3D-H Aggregates)

The Skagit County Board of Commissioners met in regular session on Wednesday, May 30, 2001, with Commissioners Ted W. Anderson, Don Munks and Kenneth A. Dahlstedt present.

**DEPARTMENT HEAD MEETING**

Roy Atwood, Skagit County Administrator, announced the departure of Skagit County's Finance Director, Alicia Huschka. She has accepted a position with the City of Mount Vernon. Her last day with the County will be June 22, 2001.

Mike Almvig, Director, Information Services led the discussion regarding the Security Policies Overview Draft. He outlined the pieces of the puzzle by explaining the three items that are being laid for the foundation for the security standards.

Stephanie Wood, Personnel Director, talked about proposed computer hardware and software policies prepared by Shelly Holt. There have been several meetings with the Civil Division of the Prosecuting Attorney's Office to review the proposed policies.

Ms. Wood then presented an overview of the proposed policies. Department heads will have to be policing themselves. The proposed policies will be posted on the Personnel and I.S. websites this week. Comments are invited before June 15, 2001.

Peter Browning, Skagit County's Health Department Director spoke about concerns many department heads have about the future security of data. "Confidential information is potentially vulnerable as we transition into a web-based environment".

Mr. Browning raised several questions about the security policy and the Security Committee.

Mike Almvig then talked about the Security Policies Governance Committee Recommendations.

Ms. Huschka wondered if the I.S. Department would have representation, either as a facilitator or a voting member. Mr. Almvig replied that it would be ideal for them to have representation.

Commissioner Anderson remarked that he would like to see an information technology committee, where department requests were previewed individually, and then recommendations would be made to Mr. Almvig.

Tim Holloran, Director Senior Services, suggested that the committee act as an advisory committee. They would bring their recommendations to Mr. Almgvig and he, would in turn would bring them to the Board for approval.

Mike Hackett, Cooperative Extension Director asked if the committee could correspond electronically as opposed to meeting in person. Mr. Almgvig responded that some draft items could be done electronically, but there would definitely have to be face-to-face meetings as often as required.

Commissioner Anderson asked Mr. Almgvig how many members should be on the committee. He responded with 5 to 7 members. Commissioner Anderson said he thinks there should be representation from the Prosecuting Attorney's office, the Health Department, Public Works and Information Services.

### **CONSENT AGENDA**

Commissioner Munks moved to approve the Consent Agenda for Monday, June 4, 2001, items 1-17. Commissioner Dahlstedt seconded the motion, which passed unanimously.

#### **COMMISSIONERS' OFFICE:**

1. Record of the Proceedings for Monday, May 28, 2001.
2. Record of the Proceedings for Tuesday, May 29, 2001.
3. Appointment of Doris Barr to the Skagit County Board of Developmental Disabilities Advisory Board. The term will begin May 9, 2001 and expire on May 9, 2004.  
**(Resolution No. 18257)**

#### **AUDITOR'S OFFICE:**

4. Call for Public Hearing to Amend the Boundary Lines for Various Precincts in Skagit County. The Hearing will be held on June 19, 2001. **(Resolution No. 18258)**

#### **BUDGET/FINANCE:**

5. Personal Services Agreement with Class Software Solutions, Ltd. to provide a one day training on the Class Software System to Skagit County Employees. Compensation shall be \$995 plus travel expenses. The Agreement shall commence on April 1, 2001 and continue until September 30, 2001. **(Contract No. 05316)**

#### **CONSERVATION FUTURES:**

6. Grant Deed of Conservation Easement with Joyce I. Grimby to protect 40 acres of riparian habitat along the Samish River next to Blank Road for payment of \$36,000.  
**(Contract No. 05317)**

#### **FACILITIES:**

7. Resolution calling for Bids for the Skagit County Courthouse First Floor East Remodel Project. Bids will be opened on July 10, 2001, at 1:30 p.m. **(Resolution No. 18259)**

HEALTH DEPARTMENT:

8. Interlocal Agreement with Department of Social & health Services wherein DSHS will refer clients to the Health Department public health nurse. The Health Department is paid per referral for evaluation, consultation, referral to community resources, and follow-up evaluation. Such compensation is at the rate of \$250 for one initial evaluation, consultation and referral, and \$150 for each follow-up evaluation. The Contract will begin July 1, 2001 and continue until June 30, 2003. **(Contract No. 05318)**

HUMAN SERVICES:

9. Personal Services Agreement with Skagit Domestic Violence & Sexual Assault Services to provide Substance Abuse Prevention services to the Kulshan Creek Neighborhood Station Outreach Project in the City of Mount Vernon. The term of this Agreement shall commence on January 1, 2001 and continue until December 31, 2001. Compensation shall not exceed \$35,000. **(Contract No. 05319)**

PROSECUTING ATTORNEY:

10. A Resolution Upholding the Hearing Examiner's Findings of Fact, Conclusions of Law and Decision regarding Application by Dike District #1, File Numbers: SPU #PL00-0250 and Appeal #PL01-0233 regarding Jim and Mary Mayhew. **(Resolution No. 18260)**

PUBLIC DEFENDER:

11. Amendment No. 1 to contract with John L. Ketchum, M.A. extending the original term through March of 2002. Compensation shall be increased to \$300 per hour from \$250 per hour. **(Contract No. 3030)**

SENIOR SERVICES:

12. Resolution Calling for Bids for Anacortes; Congregate and Hot Home Delivered Meal Program and for the Countywide Frozen Meal Program. The bids will be opened on July 2, 2001 at 1:15 p.m. **(Resolution No. 18261)**

YOUTH & FAMILY SERVICES:

13. Interlocal Cooperative Agreement between Skagit County and the Anacortes, Burlington, Concrete, Mount Vernon and Sedro Woolley School Districts to purchase a variety of services with each party paying a particular sum as its portion for annual service costs. This Agreement is effective January 1, 2001 and will remain in effect through December 31, 2001. **(Contract No. 05320)**
14. Resolution Authorizing Execution of Interlocal Agreement with Stillaguamish Tribe for Detention Services. **(Resolution No. 18262)**
15. Agreement with the Stillaguamish Tribe of Indians for use of Skagit County Detention Facilities. The daily detention rate will be \$90 per juvenile. This Agreement shall be effective on the date of its execution by both parties herein, and terminate two years from that date. **(Contract No. 05321)**

PUBLIC WORKS DEPARTMENT:

16. Supplement No. 3. to the Prairie Road and Cook Road Reconstruction Projects to extend the termination date of the contract to May 31, 2002. The compensation amount shall remain the same. **(Contract No. 04448)**
17. Vendor Services Agreement with CMI to perform mailing services pertaining to the informational mailing for the Ag land Stream Buffer Program. All expenses resulting from the Agreement are reimbursable from the County's grant agreement with Community Trade and Economic Development. Total compensation will not exceed \$400. The contract term commences May 9, 2001 and will continue until December 31, 2001.

#### **MISCELLANEOUS**

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, June 4, 2001, the Board, by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Warrants numbered 97853 through 98264 from Clearing Fund 696 in the total dollar amount of \$598,194.01 (Transmittal No. C-37-01); and

Warrants numbered 98265 through 98267 from Clearing Fund 696 in the total dollar amount of \$84,614.24 (Transmittal No. C-38-01).

2. Ric Boge, Public Works Department, presented a Sole-Source Resolution for Geographic Products Distributed by Space Imaging and a Personal Services Agreement for Digital Aerial Imagery with Marshall and Associates, Inc. The term of the Agreement shall commence on June 1, 2001 and continue until October 30, 2001. Total compensation will be \$76,334.40. He explained that the Skagit County Science Advisory Panel made a unanimous recommendation that the County pursue immediate acquisition of current digital aerial imagery of all ag buffer program areas.

Commissioner Munks moved to approve both the Resolution and Personal Services Agreement as presented, Commissioner Dahlstedt seconded the motion. The motion passed with a unanimous vote. **(Resolution No. 18263 and Contract No. 05323)**

3. Staff presented a Memorandum of Understanding between Skagit County and the Skagit County Deputy Sheriff's Guild to allow deputies assigned full time to the newly established La Conner detachment to receive specialty pay as per Skagit County Sheriff's Guild Contract Article 19.8. Commissioner Munks moved to approve the Memorandum of Understanding, Commissioner Dahlstedt seconded the motion. The motion passed with a unanimous vote. **(Contract No. 05324)**

4. Tim Holloran, Senior Services Director, spoke to the Board about a creative idea to fund much needed improvements to the Mount Vernon Senior Center. He presented a letter from Alex Cobbin, President of the Mount Vernon Senior Center Advisory Board, outlining the proposal. Mr. Holloran's biggest concern is energy efficiency. The old windows have deteriorated so much they are the biggest culprit of loss energy. The proposal is to replace the old windows with energy efficient insulated vinyl windows.

The plan is to complete a pilot group of windows in their dining Room by summers end. The proposal is for the Board of County Commissioners to match funds raised by partners in the community. The key is to get the pilot project done this year. It's a creative approach in which to partner with the County.

Commissioner Dahlstedt wanted to know if the County chipped in \$2,125 initially as their share, would the rest of the money need to go through the budget process. Mr. Holloran said that it would.

Commissioner Munks motioned to go ahead and approve the \$2,125 for the pilot project to replace the windows at the Mount Vernon Senior Center. Commissioner Dahlstedt seconded that motion. It was approved unanimously.

### **INTRODUCTION OF THE VETERANS ADVISORY COUNCIL**

Bob Garrison, Chairperson of the Skagit Veteran's Relief Fund along with three other members of the Veterans Advisory Council, presented themselves to the Board. They work closely with Penny Brown of the Skagit County Community Action Agency to assist needy veterans in the County. The Council abides by set rules and regulations when deciding on the assistance these veterans and members of their family qualify for.

Commissioner Anderson remarked that the Council did an excellent job and do an invaluable service by making sure they coordinate with other Counties so that no one abuses the system.

Mr. Garrison commented that they have had to cut the dollar amount allocated for the veterans. They were expected to exhaust all of the funds before July if they had not done this.

Commissioner Anderson said that with the passage of I-695, the county had to cut a lot of the money allocated to the Veteran's Fund. Commissioner Munks urged the Council to contact Barry Sehlin and Helen Sommers in the Washington State House of Representatives. They are key people to contact in establishing the house budget.

Jeff Murphy, another member of the Veterans Advisory Council then presented the Board with a copy of a letter to William J. Henderson, Post Master General of the United States Postal Service. They are encouraging the creation of a stamp honoring military heroes awarded the Purple Heart Medal in combat.

Commissioner Anderson suggested the Board send off a letter of support to Mr. Henderson. Commissioner Munks and Commissioner Dahlstedt agreed with the idea.

Commissioner Anderson then took a moment to introduce Skagit County Administrator Roy Atwood to the Council.

### **DISCUSSION – TEMPORARY ASPHALT CRUSHING PLANT AT ROCKPORT (3D-H AGGREGATES)**

The discussion relative to the temporary asphalt crushing plant at Rockport continued from the previous week. Chairman Anderson advised that no more testimony would be received.

He read an e-mail from Tom Karsh who advised that after investigating this further, he will not ask Brandon Black to do any more work on justifying the emergency permit.

Linda Kuller, Senior Planner, presented further information to the Commissioners identifying other pits that have permits in that area.

Chairman Anderson said his position is, with the other pits identified, it is not an emergency situation.

Commissioner Dahlstedt said, he would like to motion that based on the information as outlined by Commissioner Anderson, that the Commissioners deny the emergency request of 3D-H Aggregates. To grant an emergency there must be no other sites available.

Commissioner Munks seconded the motion, agreeing with Commissioners Anderson and Dahlstedt, that with the other sites available, this does not classify as an emergency situation.

Mr. Ashe was urged to continue his application through the permitting process.

The motion was unanimously carried.

**ADJOURNMENT**

Chairman Anderson made a motion to adjourn the proceedings. Commissioner Munks seconded the motion and it passed unanimously.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Ted W. Anderson, Chairman

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Kenneth A. Dahlstedt, Commissioner

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Don Munks, Commissioner

ATTEST:

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JoAnne Giesbrecht, Clerk of the Board  
Skagit County Board of Commissioners