

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
Monday, May 7, 2001**

9:00 a.m. – 9:30 a.m.	Work Session – County Administrator.
9:30 a.m. – 10:00 a.m.	Work Session – Commissioners’ Staff Meeting.
10:00 a.m. – 11:00 a.m.	Department Head Meeting.
11:00 a.m. – 11:30 a.m.	Consent Agenda and Miscellaneous Items.
11:30 a.m. – Noon	Consideration and Possible Action on Two Final Plats: Alger Valley Acres by W. Roy Hielt and River Valley View Estates by Nielsen Brothers.
1:30 p.m. – 3:00 p.m.	Executive Session – Personnel, Litigation and Land Acquisition.
3:00 p.m. – 4:00 p.m.	Work Session – City Annexations, Interlocal Agreements, Boundary Review Board, and Growth Management Act Compliance Issues.

The Skagit County Board of Commissioners met in regular session on Monday, May 7, 2001, with Commissioners Ted W. Anderson, Don Munks, and Kenneth A. Dahlstedt present.

DEPARTMENT HEAD MEETING.

Stephanie Wood, Personnel Director, discussed the status of medical benefits, and the County’s dealings with Regence effective March 1st. She stated that original negotiations gave dire predictions for 2002 with predictions of a 13% increase, and that Regence would possibly not be interested in offering the same plan currently in effect. She stated that the County is concerned about the conversion from the Northwest Medical Bureau computer system to the Regence computer system, which is due in October. She advised that there might be a disruption of services. Ms. Wood reported that through meetings with the County Administrator and Finance Director, and conversations with our consultant, a survey of employees has been developed to prepare for long-range planning in this regard. The survey should be out to employees within the next couple of weeks.

Ms. Wood reviewed various options for the future including the possible ability to deduct medical expenses pre-tax from paychecks including such items as childcare, elder care, and regular monthly prescription drug costs. There is also the option of self-insurance such as is done for the County’s dental insurance coverage. In addition, it might be possible to offer “cafeteria” style plans, wherein a slate of different benefits would be available to employees, who would have a certain amount of money to spend. This type of system would allow careful coordination with spousal coverages. The survey that will be distributed shortly will allow such employee consultation and input.

Tim Holloran, Senior Services Director, asked about cooperative options with other governmental agencies. Ms. Wood responded that the County is currently in a risk pool for life insurance and vision, and cautioned against joining such a pool without careful scrutiny of significant claims experience.

Mike Almvig, Information Services Director, spoke regarding an update of security issues. He stated that the policy committee met last week on the personnel policy changes that have security aspects. Such policy changes will come before department heads shortly. He reviewed some of the parameters of such

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policy changes. Mr. Almvig stated that the standards and guidelines are available on-line at the Information Services website in rough form.

Mr. Almvig advised that tomorrow at 2:00 p.m., Information Services would be bringing new website information forward to the Board at a work session. He discussed the new format and the search capabilities. He stated that these changes make the website a business function of the County, and that currently 500 people per day visit our website for working purposes. He indicated that the most often visited sites are Planning, GIS Mapping and Personnel. He discussed the digital government summit in July, which will explain what digital government is and why it is important to elected officials and department heads.

Mr. Almvig briefly discussed the positive feedback he had received from vendors and others regarding the posting of Requests for Proposals (RFP) on the website. He encouraged other departments to utilize the website for this purpose.

A discussion ensued on the amount of sessions that are happening with the website and the potential for growth.

Upon query from Tom Karsh, Mr. Almvig advised that the new website will most likely be implemented in September of this year.

Commissioner Dahlstedt spoke regarding his recent attendance at the Forum to discuss the parking situation as a result of the City's proposal for a multi-modal center. Mayor Richendrfer indicated that the County is not utilizing its existing parking. The mayor stated that the number of people working for the County had increased, while the revenue the County receives from such employees for parking had decreased. It was suggested that the employees are using the free public parking areas in the City. Commissioner Dahlstedt advised that as this project goes forward and parking gets tighter, the County will be looking to keeping County employees out of City parking areas. He stated that the Board is trying to make sure that the County does not lose adequate parking spaces for staff and customers to County offices.

CONSENT AGENDA.

Commissioner Munks moved to approve the Consent Agenda for Monday, May 7, 2001, items 1 through 10. Commissioner Dahlstedt seconded the motion, which passed with a unanimous vote.

COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, April 30, 2001.
2. Record of the Proceedings for Tuesday, May 1, 2001.
3. Record of the Proceedings for Wednesday, May 2, 2001.

HEALTH DEPARTMENT:

4. Guest Speaker Contract with Ralina R. Qualls for a presentation of HIV/AIDS Education – Personal Perspectives, for a fee of \$25.00. **(Contract No. 05290)**

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PARKS, RECREATION & FAIR:

5. Vendor Services Agreement with Northwest Logging to provide removal of river debris from the railroad bridge piers #3 and #4, as counted from the south side of the river, east of Highway 9 and disposal of the material as required for a not-to-exceed amount of \$27,489.00. The contract begins on the date of execution of this contract and will continue until May 15, 2001. **(Contract No. 05291)**

YOUTH & FAMILY SERVICES:

6. Personal Services Agreement with Robin Bailey to provide program consultation and group facilitation toward the development of educational curriculum and organizational programming. Reimbursement shall be at the rate of \$50 per hour, for a not-to-exceed \$2,000 reimbursement total during the contract period of April 1, 2001 through December 31, 2001. **(Contract No. 05292)**
7. Personal Services Agreement with Child Welfare League of America to facilitate a multi-system child protection analysis in Skagit County during the period January 1, 2001 through December 31, 2001. Compensation shall not exceed \$17,955. **(Contract No. 05293)**

SHERIFF:

8. Out-of-State Travel Request for William Reichardt to attend a pre-employment background investigation in LaGrande, Oregon, May 4-5, 2001. Total cost of travel is \$195. **(Approved)**

PUBLIC WORKS:

9. Personal Services Agreement with David Evans and Associates, Inc. to allow for completion of design and construction oversight for the Baker Lake Road CRP #97000-3 project located at Milepost 3.6. This fish passage project will include the replacement of the existing 48-inch culvert with a 12-foot diameter corrugated metal pipe half filled to form a simulated stream channel. Maximum allowable compensation is not-to-exceed \$10,000. The contract term is February 20, 2001 through December 31, 2001. **(Contract No. 05294)**
10. Personal Services Agreement with People for Puget Sound to provide marine resource and habitat data, shoreline inventory, volunteer recruitment and training and GIS maps for the period March 15, 2001 through October 31, 2001. Compensation shall not exceed \$21,000. **(Contract No. 05295)**

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, May 7, 2001, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Warrants numbered 95688 through 96187 from Clearing Fund 696 in the total dollar amount of \$3,207,672.13 (Transmittal No. C-30-01); and

Warrants numbered 96188 through 96189 from Clearing Fund 696 in the total dollar amount of \$54,778.11 (Transmittal No. C-31-01)

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2. Staff presented a Resolution of Skagit County to Accept the Terms and Conditions Set Forth by CERB, in its Offer of Financial Aid for Utility/Road Extension in the Bayview Ridge Urban Growth Area. Commissioner Dahlstedt advised that he would not be voting on this issue. Commissioner Munks moved to approve the Resolution as presented by Staff, and Chairman Anderson seconded the motion, which passed with a unanimous vote. Commissioner Dahlstedt did not vote. **(Resolution No. 18238)**.
3. Shirley Solomon, Skagit Watershed Council, presented the Board with a letter and thanked them for their support. She spoke to the formidable tasks before the Watershed Council involving voluntary habitat restoration and protection.

CONSIDERATION AND POSSIBLE ACTION ON TWO FINAL PLATS: ALGER VALLEY ACRES BY W. ROY HIETT AND RIVER VALLEY VIEW ESTATES BY NIELSEN BROTHERS.

Marge Swint, Associate Planner, reviewed the specifics of the two final plats for the Board's consideration, together with a brief history of each submitted plat application.

She first reviewed the Alger Valley Acres Plat, which was submitted by W. Roy Hiett. The subject property is zoned Rural and the North Central District Comprehensive Plan designates the area as Rural Open Space. With the adoption of the 1997 Comprehensive Plan and the 2001 Development Code, the area is now designated as Rural Reserve. The subject application was submitted as a Short Subdivision on June 20, 1996, as per Skagit County Interim Ordinance #16102. On July 3, 1996, Interim Ordinance #16219 was adopted reversing the decision to allow plats of nine lots or less to be considered as short subdivisions. This application was determined a complete application as of September 16, 1996 vesting this proposal under the Comprehensive Plan and zoning regulations in effect at that time. A public hearing was held on November 4, 1998 for preliminary approval of the proposed plat. A written order with conditions approving the preliminary plat was issued on November 17, 1998. Ms. Swint stated that the conditions of the preliminary approval have been met.

Commissioner Munks moved to approve the plat of Alger Valley Acres as explained by Ms. Swint. Commissioner Dahlstedt seconded the motion, which passed with a unanimous vote. The Board signed the appropriate Mylar for the recording of the plat.

Ms. Swint next reviewed the River Valley View Estates Plat submitted by Nielsen Brothers. She stated that the subject property is zoned Rural and the North Central District Comprehensive Plan designates the area as Rural Open Space. This application was determined a complete application as of September 3, 1996, vesting this proposal under the Comprehensive Plan and zoning regulations in effect at that time. The subject application was submitted as a Short Subdivision on June 6, 1996 as per Skagit County Interim Ordinance #16102. On July 3, 1996, Interim Ordinance #16219 was adopted reversing the decision to allow plats of nine lots or less to be considered as short subdivisions. This application was determined a complete application as of September 3, 1996 vesting this proposal under the Comprehensive Plan and zoning regulations in effect at that time. A public hearing was held on October 20, 1999 for preliminary approval of the proposed plat. A written order with conditions approving the preliminary plat was issued on November 30, 1999. Ms. Swint indicated that the conditions of the preliminary approval have been met.

Commissioner Munks moved to approve the plat of River Valley View Estates as explained by Ms. Swint. Commissioner Dahlstedt seconded the motion, which passed with a unanimous vote. The Board signed the appropriate Mylar for the recording of the plat.

ADJOURNMENT.

Chairman Anderson made a motion to adjourn the proceedings. Commissioner Munks seconded the motion and it passed unanimously.

BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON

Ted W. Anderson, Chairman

Kenneth A. Dahlstedt, Commissioner

Don Munks, Commissioner

ATTEST:

Patti J. Chambers, Clerk of the Board
Skagit County Board of Commissioners