

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
Monday, April 2, 2001**

9:00 a.m. – 9:30 a.m.	Work Session – County Administrator.
9:30 a.m. – 10:15 a.m.	Work Session – Commissioners' Staff Meeting.
*T 10:15 a.m. – 10:30 a.m.	Presentation – April 1-7 "Week of the Child" Poster.
*T 10:30 a.m. – 11:00 a.m.	Proclamation – Arbor Day in Skagit County, April 11, 2001.
11:00 a.m. – 11:30 a.m.	Consent Agenda and Miscellaneous Items.
11:30 a.m. – 11:45 a.m.	Bid Award – County Legal Printing.
1:00 p.m. – 3:00 p.m.	Executive Session – Personnel, Litigation and Land Acquisition.
5:30 p.m.	Meeting with State Legislators and Agencies (Cherberg Building, Olympia).

The Skagit County Board of Commissioners met in regular session with Commissioners Ted W. Anderson, Don Munks, and Kenneth A. Dahlstedt present.

PRESENTATION – APRIL 1-7 "WEEK OF THE CHILD" Poster.

Maggie Thompson, Director of Best Place Program, indicated that the Program is funded by the U.S. Department of Education, and one of the components of the grant is the Early Childhood/Early Learning Program. She introduced Maryls Vollegraaf, the Early Learning Facilitator.

Ms. Vollegraaf indicated that the entire country is celebrating the week of the young child, April 1-7, and that this is the 30th year of such celebration. The Celebration is sponsored by the National Association for Education of Young Children, and is for people in the community to focus on the importance of early childhood education. She presented the Board with a poster commemorating the Week of the Child.

PROCLAMATION – ARBOR DAY IN SKAGIT COUNTY, APRIL 11, 2001.

Kristi Carpenter, Public Information and Education Coordinator for the Skagit Conservation District, introduced Blossom, a "Treature" who visits classrooms and teaches about the importance of trees

Ms. Carpenter gave some background on the history of Arbor Day, noting that Arbor Day was first proclaimed on March 20, 1874.

Al Crainey, the Conservation District's Service Forester, encouraged all citizens to celebrate Arbor Day on April 11, 2001. He spoke to the enormous contributions that trees make to the environment. He reviewed that we each use the equivalent of a 100 foot high 16-inch tree per year for our wood and paper needs.

Commissioner Dahlstedt read the Proclamation into the record, and moved to adopt same. Commissioner Munks seconded the motion, which passed unanimously.

RECORD OF THE PROCEEDINGS

Monday, April 2, 2001

Page #2

CONSENT AGENDA.

Commissioner Munks moved to approve the Consent Agenda for Monday, April 2, 2001. Commissioner Dahlstedt seconded the motion, which passed unanimously, and the Consent Agenda was approved.

COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, March 26, 2001.
2. Record of the Proceedings for Tuesday, March 27, 2001.
3. Resolution Re-Appointing James King to the Skagit County Mental Health Advisory Board for the term April 5, 2001 through April 4, 2004. **(Resolution No. 18207)**
4. Resolution Re-Appointing Paul Koetje to the Skagit County Board of Equalization effective January 5, 2001 through January 4, 2004. **(Resolution No. 18208)**
5. Resolution Re-Appointing William Blunt to the Skagit County Board of Equalization effective May 17, 2001 through May 16, 2004. **(Resolution NO. 18209)**

PERSONNEL:

6. Addendum No. 5 to Contract with Summit Law Group extending the contract during period from March 16, 2001 through March 16, 2003. Compensation ranges from \$225 per hour for partner Otto Klein to \$170 per hour for Shannon Phillips. **(Contract No. 03474)**

PROSECUTING ATTORNEY'S OFFICE:

7. Out-of-State Travel Request for Mavis Betz and Gail Sundean to travel to Reno/Carson City, Nevada to view one of two vendor finalist case management systems. Travel will occur April 10-12, for a total cost of \$809 for both travelers. **(Approved)**

FACILITIES MANAGEMENT:

8. Resolution Waiving Engineering Procurement Requirements due to the February 28 earthquake, which resulted in the need for structural damage assessment. **(Resolution No. 18210)**
9. Personal Services Agreement with John D. Griffin Engineers, Inc. to provide structural engineering services in the review and analysis of structural damage to County facilities caused by the February 28, 2001 earthquake. The contract term commences on March 1, 2001, and will continue until December 31, 2002, with compensation not to exceed \$4,950. **(Contract No. 05246)**

PLANNING & PERMIT CENTER:

10. Amendment No. 1 to Grant Agreement with the State Department of Ecology for the Edison Effluent Disposal Field Project changing the payment schedule wherein 50% of the eligible funds (\$180,000) will be disbursed to the County when the amendment is signed. **(Contract No. 05148)**

PARKS, RECREATION & FAIR:

11. Resolution setting up a \$1,000 Revolving Fund for the Skagit County Fair Haunted Cave. **(Resolution No. 18212)**

RECORD OF THE PROCEEDINGS

Monday, April 2, 2001

Page #3

12. Resolution setting up a \$35,000 Revolving Fund for the Skagit County Fair. (**Resolution No. 18211**)

PUBLIC WORKS:

13. Resolution awarding the bid for purchase of two new latest model four-axle dump trucks to Motor Trucks, Inc. of Mount Vernon, for the total bid price of \$212,316.12. (**Resolution No. 18213**)
14. Resolution amending Resolution No. 18082 regarding the composition of the Science Advisory Panel. Two members have resigned due to time constraints. Gary Sorensen is replaced by Mike O'Connell of Skagit County, and Doug Bulthuis is replaced by Erik C. Stockdale of the Department of Ecology. (**Resolution No. 18214**)

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, April 2, 2001, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Warrants numbered 93177 through 93696 from Clearing Fund 696 in the total dollar amount of \$1,303,739.78 (Transmittal No. C-19-01).

2. Tom Sheahan, Director of Emergency Manager, after having received a directive at a recent Department Head Meeting, held a meeting among several County employees for the purpose of developing procedures for emergency situations such as the recent earthquake.

Mark Watkinson, Emergency Management Staff, reported on the Community Emergency Response Team (CERT) Program, which trains average citizens to be used during emergencies to give aid and support to neighbors, families and co-workers. The Program offers training in disaster preparedness, basic firefighting, disaster triage, team organization, and meshes these skills into a comprehensive 21-hour hands on course.

Chairman Anderson indicated that he would like to see increased participation in this Program throughout the County, and especially within County departments.

Mr. Sheahan indicated that the Department would like to make a 15-20 minute preparedness presentation at a Department Head meeting, together with delivering at least one CERT course during normal working hours to train 20-24 County employees in disaster preparedness. He indicated that the cost for this training would be approximately \$1,500 including providing personal protective equipment such as gloves, to those in attendance.

Chairman Anderson stated that he would like to attend such training if his schedule would allow it. He further indicated that the \$1,500 would be a small amount to spend for such valuable training.

Mr. Sheahan reported that the long-term plan is to form a committee to develop a multi-hazards plan that would be adaptable to all County facilities.

Tim Holloran, Senior Services Director, noted that the Senior Centers are places of assembly and need to have some procedures identified to assure the safety of those utilizing the facilities.

RECORD OF THE PROCEEDINGS

Monday, April 2, 2001

Page #4

Ben Schertzer, Assessor's Office employee, reviewed that he took the CERT class in October, and was quite pleased with the information that he learned. He reported that there is only one other employee in the County complex that has completed this training. He urged other employees to take the course once it is offered.

Upon query from Commissioner Dahlstedt, Mr. Sheahan responded that disaster funding is not available for payment of these course materials as training funds must be kept separate from disaster funds.

3. On behalf of the Public Works Department, Staff presented Supplemental Agreement No. 1 to a Professional Services Agreement with Michelle McConnell. The agreement is for consultant services in support of Skagit County Marine Resources Committee's Preliminary Assessment of Marine Protected Areas for Rocky Reef Bottomfish in Skagit County. The revised contract total has been raised from \$16,500 to \$19,000, with the increases due to unanticipated travel and lodging expenses and development of additional educational materials. Commissioner Munks moved to approve the Supplement as presented, and Commissioner Dahlstedt seconded the motion. The motion passed with a unanimous vote. **(Contract No. 05063)**
4. On behalf of the Public Works Department, Staff presented a Professional Services Agreement with EnviroMech with respect to the retrofitting analysis of the Transfer Station. This is the next step following the incinerator demolition project. The not-to-exceed cost of this project is \$44,564. Commissioner Munks moved to approve the Contract as presented. Commissioner Dahlstedt seconded the motion, which passed unanimously. **(Contract No. 05247)**
5. On behalf of the Budget/Finance Department, Staff presented a Resolution transferring surplus computer equipment to the Burlington-Edison School District for use in the Burlington-Edison High School. Commissioner Munks moved to approve the Resolution, and Commissioner Dahlstedt seconded the motion. The motion passed with a unanimous vote. **(Resolution No. 18215)**
6. On behalf of the Sheriff's Office, Staff presented an Agreement with the North Whidbey Sportsmen Association for use of the NWSA Pistol and Rifle Ranges located in Oak Harbor, Washington. The term of the agreement is for one year beginning January 1, 2001, and Skagit County shall pay a fee of \$700 for the use of the Pistol and Rifle Ranges. Commissioner Munks motioned to approve the Agreement as presented by Staff. Commissioner Dahlstedt seconded the motion, which was unanimously approved. **(Contract No. 05248)**
7. On behalf of Youth & Family Services, Staff presented a Personal Services Agreement with Darlene F. Stuber to provide specialized child, adolescent, adult and family assessment, evaluation and treatment for the period March 1, 2001 through December 2002. Rates of compensation range from \$70 per hour for group therapy to \$20 per hour for travel. Commissioner Munks moved to approve the Agreement as presented, and Commissioner Dahlstedt seconded the motion. The motion passed with a unanimous vote. **(Contract No. 05249)**
8. Amendment No. 1 to Agreement with Affiliated Health Service reducing the annual contract amount by \$16,827 for a total bi-annual maximum of \$6,909 or until funding is terminated. Commissioner Munks moved to approve the Amendment as presented, and Commissioner Dahlstedt seconded the motion. The motion passed with a unanimous vote. **(Contract No. 04780)**

RECORD OF THE PROCEEDINGS

Monday, April 2, 2001

Page #5

BID AWARD – COUNTY LEGAL PRINTING.

Patti Chambers, Clerk of the Board, advised that one bid had been received for County Legal Printing for the period July 1, 2001 through June 30, 2002. She recommended acceptance of the bid, for the bid amount of \$3 per column inch per publication.

Commissioner Munks moved to approve the Bid Award to Skagit Valley Publishing for the provision of legal printing as explained by Ms. Chambers. Commissioner Dahlstedt seconded the motion, which passed unanimously. **(Resolution No. 18216)**

EXECUTIVE SESSION.

Following the Board's Executive Session, Chairman Anderson made a motion to instruct Chief Civil Deputy John Moffat to file an appeal of the instream flows established by the Department of Ecology on the Skagit River to consider the resultant economic impacts, as well as the exclusion of agriculture and private wells. Commissioner Dahlstedt seconded the motion, which passed unanimously.

ADJOURNMENT.

Chairman Anderson made a motion to adjourn the proceedings. Commissioner Munks seconded the motion and it passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ted W. Anderson, Chairman

Kenneth A. Dahlstedt, Commissioner

Don Munks, Commissioner

ATTEST:

Patti J. Chambers, Clerk of the Board
Skagit County Board of Commissioners