

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
Tuesday, August 1, 2000**

7:30 a.m. – 8:00 a.m.	Commissioners' Staff Meeting.
8:00 a.m. – 8:30 a.m.	Executive Session – Personnel, Litigation and Land Acquisition.
8:30 a.m. – 9:00 a.m.	Work Session – Planning & Permit Center Work Program.
*T 9:00 a.m. – 10:00 a.m.	<u>Board of Health – Peter Browning, Director.</u> <ol style="list-style-type: none">1) Discussion – Glove Use in Restaurants to Reduce Disease.2) Discussion – Updating the Food Code for Skagit County.3) Discussion – Best PLACE Program and Health Department's Role.4) Miscellaneous.
10:00 a.m. – 10:30 a.m.	Parks Projects Update.
10:30 a.m. – 11:00 a.m.	Facilities Projects Update.
11:00 a.m. – 11:30 a.m.	Consideration of Hearing Examiner's Recommendation for Approval of Open Space Application of Roger Christopherson for 5.8 Acres located at 349 Bridle Drive, Sedro Woolley (OS 96-0467).
1:30 p.m. – 2:30 p.m.	Consider Dismissing Appeal of Hearing Examiner's Decision filed by Twin Bridge Marine Park LLC due to Failure to Pay Appeal Fee (Case Nos. AP-00-0014 and AP-00-0015).
2:30 p.m. – 3:30 p.m.	Executive Session – Personnel, Litigation and Land Acquisition.

The Skagit County Board of Commissioners met in regular session on Tuesday, August 1, 2000, with Commissioners Harvey Wolden, Ted W. Anderson and Robert Hart present.

BOARD OF HEALTH – Peter Browning, Director.

1. Discussion – Glove Use in Restaurants to Reduce Disease.

Corinne Story, Food Program Coordinator, reviewed the guidelines established to prevent disease by not touching food before it is cooked. She explained that there is not the disease potential in cooked food as there is in non-cooked food. She reported that one out of five food-borne disease outbreaks nationwide is caused by infected food workers. Ms. Story stated that bare-hand contact with foods that will not be cooked and improper hand washing are the number one causes of food borne illness in Washington. She explained that viral illnesses are passed easily by contaminated hands.

Ms. Story reviewed that the Food Code emphasizes the need to “minimize hand contact.” Interpretation across the state has ranged from total prohibition of hand contact to no enforcement whatsoever. A state committee was formed, and has worked with the Washington Restaurant Association and other stakeholders to develop suitable guidelines. Such guidelines were developed, which do not require mandatory glove use. The guidelines require that when touching foods that will not be cooked prior to service, a “barrier” must be used. “Barrier” is described as tongs, utensils, bakery papers, gloves, etc.

RECORD OF THE PROCEEDINGS

Tuesday, August 1, 2000

Page #2

These guidelines further require that If bare hands will be touching foods, there must be “monitored, documented and verified hand washing.” She reviewed the particulars of the hand washing policies. She stated that enforcement, including citing violations, would begin January 1, 2001.

Ms. Story indicated that these policies would become a management tool to monitor adequate hand washing, and will prevent the possible outbreak of food-borne disease. It will also reduce suspected food-borne disease outbreaks.

2. Discussion – Updating the Food Code for Skagit County.

Jennifer Sass, Public Health Nurse, advised that the glove use guidelines would be eventually adopted into the County’s Food Code, which is in need of updating and revising.

3. Discussion – Best Place Program and Health Department’s Role.

Jennifer Sass, Public Health Nurse Supervisor, advised that role of Public Health in the Best Place Program would be through review of home and childcare environments. She stressed that parents are the first and most important teachers and that childcare providers are basically co-parents in this regard. Staff has much to offer in establishing safe and healthy environments and positive behavior development. She reviewed the qualifications and background for each of the staff members involved in the 21st Century Literacy Grant and Best Place Program.

Donna Gustin, Public Health Nurse, discussed on-site health and safety consultations. She stated that Staff can now work collaboratively to promote and foster positive growth experiences. She indicated that with the advent of Healthy Childcare Washington Campaign, Staff has been provided immeasurable resource information and technical information by the State Department of Health. There is also intervention when there are cases of abuse or neglect. She reviewed the particulars of the training program for childcare providers in this regard. Ms. Gustin indicated that this is a role of collaboration with childcare providers and families. As health and safety consultants, the Health Department offers the very latest in best practice policies in childcare providers’ unique facilities, homes or centers. She indicated that Staff is able to enhance and expand their role by the support by the 21st Century Learning Grant, together with the childcare community. She stated that these services will include Public Health Nurse consultation, Environmental Health Specialist consultation, and Mental Health Behaviorist consultation. She reviewed several tools that the Staff will be using in this regard. Ms. Gustin stated that these services will all begin at Best Place as soon as the doors are opened.

Peter Browning, Director, indicated that he has tremendous respect for this part of the program.

Linda Albert, Public Health Nurse, reported that another element of the Literacy Grant is the training of site supervisors. She indicated that this is an opportunity to spread knowledge about how we can help children establish a foundation for learning. Time with childcare providers and training will help them with reading skills and language development by improving interactions with children. She stated that Staff sees childcare providers as co-parents because of the time children spend with them. She stressed that it is very important that on-site supervisors need to be the best teachers for these kids. She gave examples of the various things to be taught to the on-site supervisors, and the extent of the training classes. She stated that the Health Department’s experience in working with families has fostered a respect for the desire of parents who want improved environments and training for their children.

Meredith Baker, Coordinator for Welcome Baby, spoke regarding the melding together of interests in this program. She spoke to the Program’s respect for families and for those earliest months of life. She discussed timely intervention with families to provide useful information.

A discussion ensued on the facets of the program and the difficulties encountered.

RECORD OF THE PROCEEDINGS

Tuesday, August 1, 2000

Page #3

4. Miscellaneous.

There were no Health Department Miscellaneous items for discussion.

PARKS PROJECTS UPDATE.

Patrik Dillon, Parks & Recreation Staff, reviewed in detail several pending Parks Department projects.

He first discussed the Swinomish Channel Boat Launch, and the receipt of positive remarks from the Department of Natural Resources ("DNR") to our survey. He reported that the Corps of Engineers had completed the first review of the County's application and had some comments on the biological assessment. Once this is approved, it will be distributed to other regulatory agencies. That will trigger a 135-day review period.

Chairman Wolden asked for a chronological listing of this project to take to our legislators to review the extended timeline for this project.

Commissioner Hart noted that he believed this project was started approximately six years ago.

Mr. Dillon stated that the County has been persistent with the DNR portion of the program, which has been important in keeping the County to the forefront of this procedure.

Mr. Dillon next discussed the status of the Pressentin Park project, stating that the archeological consultant had compiled their work and that a final report should be received by mid-September. Mr. Dillon reported that nothing was found that would impact construction as previously discussed. He stated that there would be a community meeting at the Marblemount Community Center on August 8 to discuss the parameters of this project with local residents. Further, changes to the site plan due to the EIS and archeological information would be explained. Mr. Dillon added that the County is still awaiting the boat access permit.

Mr. Dillon then discussed the Northern State Recreation Area project. He advised that the wetland consultant completed his work last week, and that the surveyors are picking up their flags and will be generating maps by the end of the week as well as a preliminary report.

Upon query from Chairman Wolden, David Fair, Director, stated that the level of wetlands had not been determined and would be included in the final report. Mr. Dillon stated that once the maps are completed, the site plan would need to be reviewed to see if it makes sense to move any planned facilities or parking lots, and to determine what mitigation may be required. He indicated that the cost and benefit of mitigation would need to be evaluated.

Mr. Dillon also reported on the Community Assistance Partnership Program, noting that he has been advised that the Northern State Recreation Area project has been placed at the top of the list and a formalized application should be forthcoming in the near future.

Mr. Dillon stated that the IAC Grant presentation regarding the Northern State Recreation Area is scheduled for next Monday in Olympia. He advised that the County is seeking a \$600,000 grant for Phase I of the athletic fields. He indicated that the County should know the results of this presentation within three months.

Mr. Dillon discussed the renovations made at the Clear Lake Swim Beach, noting that the Department has received a large amount of positive feedback. He reported that the water circulators are working well, and that the water continues to come in at extremely clean levels.

RECORD OF THE PROCEEDINGS

Tuesday, August 1, 2000

Page #4

Mr. Dillon next reported on the Dreamfield irrigation problems, which had been addressed. He also stated that signage is also being developed for the Dreamfield.

Mr. Fair detailed the progress of various employment openings within the Department.

Mr. Fair also reviewed the preparations for the upcoming Skagit County Fair.

FACILITIES PROJECTS UPDATE.

Roger Howard, Facility Director, reviewed a project summary dated July 27, 2000, with the following report on the items contained therein:

- ?? Superior Court Judge's Benches Alternations have been completed.
- ?? The Third Floor Courthouse remodel for the Civil Division's Office should be completed by mid-August.
- ?? The 2nd Floor Administration Building remodel plan for the Treasurer's Office is being finalized with Katie Jungquist, County Treasurer.
- ?? Mr. Howard reported on the 1st Floor Courthouse remodel plans to accommodate a third Superior Courtroom. He stated that he would be preparing the bid documents and subsequent contract, with construction slated to begin in November.
- ?? Concrete Family Resource Center project is to the point of advertising for a land surveyor and architect to begin design work.
- ?? Parks & Recreation Maintenance Shop project is progressing with finalization of the design and subsequent bid documents to be prepared. Construction is slated to begin in September.
- ?? Public Works Projects:
 - 1) Road Oil Tank System bid has been awarded and the construction contract documents are due to be sent out for signature.
 - 2) Upgrade HVAC System at Cleveland Building has been investigated with preparation of a bid package being put together.
 - 3) Mr. Howard reported that the Public Works Department is also asking for building alterations to their Cleveland Office space. He stated that the Department has been seeking to find more space, but has also asked to enlarge their lunchroom. Mr. Howard stated that this proposal would need further discussions with Chal Martin, Public Works Department Director. Commissioner Hart concurred that more analysis is needed by Mr. Howard and the Department as to the best utilization of the space they currently occupy. Commissioners Anderson and Hart agreed, and suggested the possibility of installing dividers rather than permanent walls to maintain flexibility.
 4. Burlington Shop Painting is in the specification preparation stage.
- ?? Humane Society Property Sale – Need to define boundaries of the existing property lines, declare the property surplus, and schedule an auction for mid-September. Mr. Howard indicated that he had talked to Gary Christensen of the Planning Department regarding the proposed boundary line adjustment.

RECORD OF THE PROCEEDINGS

Tuesday, August 1, 2000

Page #5

- ?? Jail Laundry/Kitchen Alterations will be included in the 2001 budget with a comprehensive cost estimate being prepared in that regard. The purchase and installation of a small washer will be completed in 2000. He reported that the replacement of jail toilets and sinks is proceeding, with another two sets to be installed this week.
- ?? Re-Paving of the Courtyard Parking Lot was discussed, and Mr. Howard reported that the Public Works Department cannot perform this work. He stated that the solution is to hire a contractor after advertising for civil engineering services, completion of a design, bid and subsequent contract. Mr. Howard stated that this project is not simple due to the number of utility boxes and drainage difficulties. Consequently, the lot cannot just be overlaid with asphalt. A discussion ensued on various options, including possibility of using concrete and installing conduit and additional utility boxes.
- ?? Mr. Howard briefly reviewed several miscellaneous items that he is working on including the preparation of a Burns Security contract amendment and a lease agreement for the Masonic Building.

Mr. Howard presented Change Order No. 1 with Electric West, Inc. to complete necessary work for the emergency generator on the County campus. The contract would be increased by \$45,591.54. Commissioner Hart moved to approve the Change Order No. 1, and Commissioner Anderson seconded the motion. The motion passed with a unanimous vote. **(Contract No. 04865)**

CONSIDERATION OF HEARING EXAMINER'S RECOMMENDATION FOR APPROVAL OF OPEN SPACE APPLICATION OF ROGER CHRISTOPHERSON FOR 5.8 ACRES LOCATED AT 349 BRIDLE DRIVE, SEDRO WOOLLEY (OS 96-0467).

Grace Roeder, Planning Staff, reviewed the exact location of the subject property and discussed the parameters of the proposed open space application. After a brief discussion, Commissioner Wolden moved to approve the Hearing Examiner's Recommendation for Approval of Open Space Application of Roger Christopherson for 5.8 acres located at 349 Bridle Drive, Sedro Woolley. Commissioner Anderson seconded the motion, which passed unanimously. **(Resolution No. 17954)**

CONSIDER DISMISSING APPEAL OF HEARING EXAMINER'S DECISION FILED BY TWIN BRIDGE MARINE PARK LLC DUE TO FAILURE TO PAY APPEAL FEE (CASE NOS. AP-00-0014 AND AP-00-0015).

This item was cancelled at the request of the Appellant's attorneys, and has been rescheduled for Thursday, August 10, 2000, at 1:30 p.m.

RECORD OF THE PROCEEDINGS

Tuesday, August 1, 2000

Page #6

ADJOURNMENT.

Chairman Wolden made a motion to adjourn the proceedings. Commissioner Hart seconded the motion and it passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Harvey Wolden, Chairman

Robert Hart, Commissioner

Ted W. Anderson, Commissioner

ATTEST:

Patti J. Chambers, Clerk of the Board
Skagit County Board of Commissioners