

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
Monday, July 10, 2000**

10:00 a.m. – 10:30a.m.

**CONSENT AGENDA.
MISCELLANEOUS.**

10:30 a.m. – 10:45 a.m.

Establishing Salary Levels of County Commissioner District Nos. 1 & 2 and for Skagit County Elected Officials.

The Skagit County Board of Commissioners met in regular session on Monday, July 10, 2000, with Commissioners Harvey Wolden and Robert Hart present. Commissioner Ted W. Anderson's absence was excused.

CONSENT AGENDA.

Commissioner Hart moved to approve the Consent Agenda for Monday, July 10, 2000. Chairman Wolden seconded the motion, which passed unanimously. The Consent Agenda was approved.

ADMINISTRATIVE SERVICES

1. PSA Supplemental Agreement #2 to the existing Personal Services Agreement between Skagit County and Lynch Associates dated November 23, 1998. Rick Lynch of Lynch Associates has led a couple of Skagit County training events per year over the past couple of years. His trainings are always well attended and receive high ratings by those attending. The only change to the agreement is to increase the not to exceed amount from \$3000 to \$5000. **(Contract No. 04146)**

BEST SELF

2. Personal Services Agreement between Best Self and Jennifer Tjeerdsma to act as a trainer for the Best SELF staff in the area of first CPR and First Aid. Training will be provided during evening and weekend hours when staff is more easily able to attend. Training will be provided at a cost of \$25.00 per student for those taking both CPR and First Aid. Cost is \$10.00 for students taking only the CPR class. **(Contract No. 04977)**

COMMISSIONERS' OFFICE:

3. Record of the Proceedings for Monday, July 3, 2000.
4. Record of the Proceedings for Wednesday, July 5, 2000.
5. Interlocal Agreement to Create Two Infields on Conway School District Grounds. The County agrees to pay the sum of \$28,000. **(Contract No. 04978)**
6. A Resolution Authorizing Execution of Interlocal Agreement Between Skagit County, Washington and the Town of La Conner, Washington. **(Resolution No. 17927)**

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7. Interlocal Agreement as above. The County will assign a Planner(s) from the Planning and Permit Center to perform planning services, on a part-time basis (up to 20 hours/week), as requested by the Second Part, until August 15, 2000 for the Second Party, to be reimbursed by Second Party to the County at the actual cost incurred by the County for said work, etc. The Second Party will reimburse the County at an hourly rate not to exceed \$25.54 per hour. In addition, 9% of the total cost shall be added for overhead costs for accounting, billing, and administrative services. **(Contract No. 04979)**

HUMAN SERVICES:

8. Personal Services Agreement between Skagit County and Catholic Community Services NW (CCSNW) for the period beginning July 1, 2000 covering ancillary mental health services in support of eight CHAP (Children's Hospitalization Alternative Program) beds for the period July 1, 2000 through June 30, 2001. Compensation is a total of \$37,000, which covers \$32,000 for the CHAP support services and \$5,000 for other services. **(Contract No. 04980)**
9. Personal Services Agreement Amendment #4567-1 between Skagit County and Community Mental Health Services, which extends the period of performance from June 30, 2000 to September 30, 2000, and adds items B, C and D to the Scope of Work. The amended scope of work provides for chemical dependency treatment with additional hours added to the original agreement. **(Contract No. 04567)**

PARKS, RECREATION AND FAIR

10. Professional Services Agreement between Skagit County Parks, Recreation and Fair and Adolfsen Associates. The purpose of the providing technical assistance for the identification of the types and limits of the wetland critical areas on a portion of the Northern State Recreation Area. This information is to be used for site planning as well as meet the specific needs of various permitting requirements of the U.S. Army Corps of Engineers, DOE and Department of Fish and Wildlife and Skagit County Critical Areas Ordinance. The completion date for the agreement is December 31, 2001 and the maximum payable is \$37,000. **(Contract No. 04981)**
11. Agreement for Concert Services between the Charlie Daniels Band and Skagit County Fair. The purchaser to provide and pay for artist, sound/lights, stage, catering, and power, if necessary, and other rider costs not indicated above. **(Contract No. 04982)**

PUBLIC WORKS

12. Resolution Calling for Bids for the Resource Recovery Facility Demolition Project (Bid Opening August 15, 2000 at 10:00 a.m.) **(Resolution No. 17928)**
13. Call for Public Hearing to Consider Vacation of County Right-of-Way known as Collins Road, #63310 located between District Line Road and Sterling Road, South of State Route 20 (Public Hearing July 25, 2000 at 9:00 a.m.) **(Resolution No. 17929)**

SHERIFF

14. Personal Services Agreement between Dean Poppe and Skagit County to provide psychological examinations for potential employees of the Skagit County Sheriff's Office. The Contractor shall be compensated an amount not to exceed \$275.00. The agreement shall commence on the 1st day of July 2000 and continue until terminated. **(Contract No. 04983)**

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15. Out-of-State Travel Request for Kristen Miller to attend the Spillman Conference in Logan Utah, August 14-18 at a cost of \$587.00. **(Approved)**
16. Limited Use Permit which will allow use of PSE property by the Skagit County Sheriff for an additional five (5) years. A check for \$1,800.00 is required to cover the permit fee for the year 2000. Ongoing discussion between the Kiwanis Club, the City of Anacortes and PSE potentially may result in additional charges proportionate to use. **(Contract No. 04984)**

YOUTH AND FAMILY SERVICES:

17. Personal Services Agreement between Skagit County Youth and Family Services and Dawn Duncan-Lewis, M.S., to provide specialist child, adolescent, adult and family assessment, evaluation and treatment, consultations, monitoring with written reports as required. Compensation will be at \$60 an hour for individual therapy with written report and \$65 and hour for family therapy with written report, etc. **(Contract No. 04985)**

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, July 10, 2000, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Payroll warrants numbered 55183 through 56234 in the total dollar amount of \$952,549.60 (Transmittal No. P-26-00);

Payroll warrants numbered 953406 through 953484 in the total dollar amount of \$69,584.71 (Transmittal No. P-27-00); and

Warrants numbered 73900 through 74253 from Clearing Fund 696 in the total dollar amount of \$3,160,724.34.

2. Staff presented a Personal Services Agreement with Cecilia Meintel to provide comprehensive, culturally competent, clinical psychosocial assessment and interventions to Maternity Support Services and Maternity Case Management clients who are referred by the Skagit County Health Department. The contract begins June 13, 2000 and shall continue until terminated. Compensation rates from \$35 for client visits to \$50 per month for referrals. Commissioner Hart moved to approve the Personal Services Agreement as presented by Staff, and Chairman Wolden seconded the motion. The motion passed unanimously. **(Contract No. 04986)**

ESTABLISHING SALARY LEVELS OF COUNTY COMMISSIONER DISTRICT NOS. 1 AND 2 AND FOR SKAGIT COUNTY ELECTED OFFICIALS.

Chairman Wolden advised that the Board would be considering the establishment of salary levels of County Commissioner District Nos. 1 and 2 and for Skagit County Elected Officials as recommended by the Salary Recommendation Committee.

Stephanie Wood, Personnel Director, reported that a meeting of the Salary Recommendation Committee was held on June 8, with four members present. She explained that the Committee meets every two years, and that the District 3 Commissioner's salary levels were established two years ago for the years 1999, 2000, and 2001. State statute requires that salaries be set before the filing period for the elected officials.

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Ms. Wood reported that the Committee decided that it was appropriate to set the District 1 and 2 salary levels equivalent to those established for District 3. She briefly reviewed the documents the Committee reviewed to arrive at an average salary increase of approximately 2% per year for the years 2001 through 2004.

Ms. Wood then reviewed the formula for setting the remainder of the elected officials' salaries, noting that the Salary Recommendation Committee recommended no changes in the percentages as previously set. She indicated that the Committee reaffirmed those salary levels and signed a letter of concurrence directed to the Board with their recommendation. She stated that all representatives from Districts 1 and 2 were present at the June 8th meeting.

A discussion ensued regarding the salary levels established by the Salary Recommendation Committee.

Commissioner Hart questioned if the proposed Resolution needs to be adopted at today's session, or could it wait until Commissioner Anderson returns from vacation, so that a full Board could vote on the salary level resolution.

Ms. Wood responded that the Committee is required to present a recommendation to the Board by July 1, but that it is not clear whether the Board must take action by a certain date. She stated that she would research that question with legal counsel, and would get back to the Board with an answer.

The Board indicated that they could approve the Resolution on the Consent Agenda next week, if necessary, but would prefer to wait until July 24th and Commissioner Anderson's return.

ADJOURNMENT.

Chairman Wolden made a motion to adjourn the proceedings. Commissioner Hart seconded the motion and it passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Harvey Wolden, Chairman

Robert Hart, Commissioner

Ted W. Anderson, Commissioner

ATTEST:

Patti J. Chambers, Clerk of the Board
Skagit County Board of Commissioners