

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
Tuesday, January 4, 2000**

7:30 a.m. – 8:30 a.m.	Commissioners' Staff Meeting.
8:30 a.m. – 9:00 a.m.	Work Session – Planning & Permit Center Work Program.
*T 9:00 a.m. – 10:00 a.m.	<u>Board of Health – Peter Browning, Director.</u> <ol style="list-style-type: none">1) Discussion – Changes in Hours of Operation.2) Discussion – Food Worker Card Training Changes.3) Consideration of Request for Waiver of Skagit County Code 12.48.230(2) for the Marblemount Post Office.4) Discussion – Group A Public Water Source GIS/GPS Project Completion.5) Miscellaneous.
10:00 a.m. – 10:30 a.m.	Parks Projects Update.
10:30 a.m. – 11:00 a.m.	Facilities Projects Update.
11:00 a.m. – 11:30 a.m.	Approval of 1999 Personal Property Tax Write-Offs.
11:30 a.m. – Noon	Executive Session – Personnel, Litigation and Land Acquisition.

The Skagit County Board of Commissioners met in regular session with Commissioners Harvey Wolden, Robert Hart and Ted W. Anderson present.

Commissioner Anderson was absent for a portion of the Health Department agenda.

BOARD OF HEALTH – Peter Browning, Director.

1. Discussion – Changes in Hours of Operation.

Peter Browning, Director, reviewed the changes in hours of operations due to the passage of I-695. He discussed the particulars of the cutbacks in hours. He stated that he did not feel that less people would be served, but that the hours would simply be more streamlined.

A discussion ensued on the various immunizations and increased efficiencies of the Department.

2. Discussion – Food Worker Card Training Changes.

Corinne Story, Health Department Staff, reviewed some mandated changes in food worker card training. She stated that Food Worker Card training and testing varied statewide and was not uniform. She indicated that WAC 246-217 was revised during the 1999 Legislative Session to address the inequity between Health Departments to improve statewide consistency in food worker card training and testing. As of January 1, 2000, a minimum 30 minutes of training is required prior to the food workers' exam. Ms. Story reviewed the specifics of the County's Food Worker Card Training.

3. Consideration of Request for Waiver of Skagit County Code 12.48.230(2) for the Marblemount Post Office.

Ken Willis, Environmental Health Supervisor, reviewed the plans of the Postal Service to build a Post Office in Marblemount. He stated that the requirement to show a receipt from a public water system prior to the issuance

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of a building permit would stop this project since there is not currently any approved public water system in the community that could serve the facility. He stated that the Postal Service has a completion deadline of July 1, 2000. He stated that the Board has been supportive of the development of a public water system for Marblemount. It is now apparent that a waiver is required for the Postal Service to proceed with their building permit.

Mr. Willis advised that on December 16, 1999, the Health Officer determined that a waiver of SCC 12.48.230(2) was consistent with the intent of the regulations provided certain conditions were met. These conditions included:

1. That the Board of Health concur with the waiver; and
- 2) That the Postal Service confirm its intent to connect to the PUD-operated water system in writing; and
- 3) That they install an interim system drawing from a storage reservoir replenished from an approved source of water (probably Rockport) for handwashing and toilet flushing; and
- 4) That the two employees use bottled water for drinking until PUD water arrives.

Commissioner Hart moved to concur with the Health Officer's recommendation and allow the waiver of SCC 12.48.230(2) for the Marblemount Post Office. The motion was seconded by Chairman Wolden.

Chairman Wolden questioned whether this would set a precedent for other businesses in the area. Corrine Story explained that others in the area were serving food and the post office would not be serving food. Mr. Browning confirmed that there would be no public access to the restrooms in the building.

Upon call for the question, the motion passed unanimously. **(Resolution to be provided by Staff at a Later Date)**

4. Discussion – Group A Public Water Source GIS/GPS Project Completion.

Wade Bessett, Environmental Health Specialist, reviewed the Group A Public Water Source GIS/GPS Project completion. He stated that in 1998 the water program staff had worked at creating a water database, showing the location of the various water systems throughout Skagit County. He detailed the specifics of creating this database and the involvement of the State Department of Health.

Mr. Browning commented on the cooperation that was obtained from various County Departments in this regard.

5. Miscellaneous.

Mr. Browning stated that the Department recently was awarded a contract with the State Department of Health for \$25,000 for five years for prevention programs. These funds will be used to continue to support the Youth Tobacco Project and improved fitness opportunities for youth throughout the County.

PARKS PROJECTS UPDATE.

David Fair, Director, introduced new Project Manager, Patrick Dillon, to the Board. Mr. Fair indicated that Mr. Dillon Will help get several projects on track and permitting processes accomplished. He stated that Mr. Dillon's first task would be to work on the Hansen Creek restoration project in conjunction with the development of the Northern State property.

Mr. Fair reported that fencing has now been installed at Conway Park to assist with traffic flow.

Mr. Fair reported that a Memorandum of Understanding for Pressentin Park would be forthcoming within the next few weeks. He indicated that the cost to the County should be \$20,000 or less, and that the necessary access road should be installed by this summer

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Mr. Fair indicated that one of the Department's employees was in a serious car accident, and that they will be short-handed for a few weeks.

Dennis Lind, Recreation Division, spoke regarding the construction of the outfield fence at the Skagit Valley Dreamfield, which will be patterned after the wooden, 8' fence at the University of Washington.

Mr. Lind reviewed some of the Recreation Program highlights and winter activities. He discussed the activities of the various basketball leagues and the difficulties in finding enough facilities. He reported that over 1,000 players are involved in the youth basketball leagues. He stated that over 150 children, ages 5-12, participated in the Basketball Skills Camp. Mr. Lind indicated that the adult indoor leagues will begin next week, including Volleyball and Basketball. There are also classes offered in cross-country skiing and snow-shoeing. He briefly reviewed the Pink Cheeks Run held on December 18, and the Penguin Dip on January 1st.

Mr. Fair reported that the Department had an all-staff meeting in December, reviewed expectations and goals, and had Staff provide long-term goals over next five years. He indicated that copies of these materials will be provided to the Board towards the end of January.

A brief discussion ensued regarding a needed replacement on the Parks & Recreation Advisory Board.

FACILITIES PROJECTS UPDATE.

Roger Howard, Facilities Director, reviewed an outline of Facilities Projects that he distributed to the Board.

1. Clerk's Office Remodel – First Floor of Courthouse. He stated that the project began January 3, 2000, with a completion date scheduled for March 3, 2000. He suggested utilizing the same contractor to possibly work on the third floor courthouse remodel for the Civil Division of the Prosecuting Attorney's Office.
2. Emergency Generator. Mr. Howard recommended terminating the contract with Metro Electric due to excessive delays over a span of 13 months. He stated that an engineer has reviewed punchlist items, and is fearful that some of the tasks accomplished are unsafe and may be subject to a State Electrical Inspector shutdown. Mr. Howard indicated that the generator will work if power is lost to the building, but that there are several items that are incomplete. He presented the Board with a letter terminating the contract as discussed. Commissioner Anderson moved to approve the letter to be sent to Metro Electric terminating their contract as project manager for the emergency generator. The motion was seconded by Commissioner Hart and carried with a unanimous vote. The Board signed the letter as prepared by Mr. Howard.
3. Third Street Realignment. Mr. Howard indicated that the new cable installation has been completed, and that the poles and cables would be removed next week.
4. Sale of Search & Rescue Building. Mr. Howard stated that the Treasurer's auction for the building will be held on January 14, at 10:00 a.m. He stated that the design of the new facility has begun, and the schedule is to have bid documents ready by March 1 with the project complete by the end of September. Upon query from Commissioner Hart, Mr. Howard indicated that the minimum bid for the existing building is set at \$235,000.

In regards to the sale, Mr. Howard presented a Quit Claim Deed for the Board's signature to effectuate a boundary line adjustment as had been previous discussed. Commissioner Anderson moved to approve the boundary line adjustment for the property located at 1202 South Second Street, with neighboring property owner John E. and Katherine M. Pederson. The motion was seconded by Commissioner Hart and carried with a unanimous vote. **(Deed No. 0459).**

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5. Mr. Howard reviewed the proposed re-design of the Superior Court Judge's benches, noting that bids will be called for at the end of January.
6. Fueling Facility Upgrade Project. Mr. Howard recommended settling the dispute with the contractor for the original contract amount. The Board concurred with Mr. Howard's recommendation.
7. Road Oil Tanks. Mr. Howard indicated that the project will be re-bid and the consultant's contract amended, with the project completion scheduled for July.
8. Fairgrounds Restroom Roof and Foundation Repair has been completed for a cost of \$3,900.
9. Commissioners' Reception/Work Area Alterations. Mr. Howard indicated that he is looking into lower cost alternatives to the consultant's plan, trying to salvage the front counter. He expected work to be completed in this regard by March.
10. Youth and Family Services. Mr. Howard presented the Board with a lease agreement for space expansion for the Department. He explained that the lease is a two-year commitment for the rental amount of \$1,735 per mnth. Commissioner Hart moved to approve the Lease Agreement as presented by Mr. Howard, and Commissioner Wolden seconded the motion. The motion passed with a unanimous vote. **(Contract No. 04709)**
11. Public Works Office Addition. Mr. Howard reviewed the need for a new office for Public Works Administrator Dave Brookings. The work is to be completed by January 31, 2000.
12. Parks & Recreation Office Remodel and New Shop. Mr. Howard will meet with the Department on Thursday to discuss the requested alterations.
13. Toilet and Sink Replacement . A discussion ensued on the possibility of ordering more than two at a time to take advantage of a volume discount.
14. Mental Health Building. Mr. Howard discussed potential structural framing problems and the need to investigate using a hazardous abatement contractor.
15. New Custodial Crew. Mr. Howard advised that the new 8-person custodial crew will begin work on January 18, 2000.
16. New Telephone Switch. A new telephone switch has been ordered, with installation scheduled for early March at a cost of \$203,242.70 plus tax.

APPROVAL OF 1999 PERSONAL PROPERTY TAX WRITE-OFFS.

Clyde Williams, Treasurer's Office, presented the Board with a list of the 1999 Personal Property Tax Write-Offs for their consideration. After a brief review of the list and discussion, Commissioner Hart moved to approve the 1999 Personal Property Tax Write-offs as listed in the letter and certification from the County Treasurer. Commissioner Anderson seconded the motion, which passed with a unanimous vote. **(Resolution No. 17714)**

MISCELLANEOUS.

1. Staff presented a Resolution Authorizing a Call for Public Hearing regarding supplemental budget. It was explained that this would effect the Debt Service Fund #201 in the amount of \$35,000. The public hearing will be held on January 18, 2000, at 10:00 a.m. Commissioner Hart moved to approve the Resolution as presented by Staff, and Commissioner Anderson seconded the motion. The motion carried with a unanimous vote. **(Resolution No. 17715)**

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2. On behalf of the Health Department, Staff presented a Personal Services Agreement with Mount Vernon School District No. 320 for the Board's consideration. Under this Agreement the Mount Vernon High School Art Department, together with Environmental Health Specialist Andy Ross, would design, develop and produce six 30-second television ready public service announcements addressing the issue of illegal dumping in Skagit County. The project was completed by December 31, 1999, for a total cost of \$1,300. Commissioner Hart moved to approve the Agreement as presented. Commissioner Wolden seconded the motion, which passed unanimously. **(Contract No. 04710)**

ADJOURNMENT.

Chairman Wolden made a motion to adjourn the proceedings. Commissioner Anderson seconded the motion and it passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Harvey Wolden, Chairman

Robert Hart, Commissioner

Ted W. Anderson, Commissioner

ATTEST:

Patti J. Chambers, Clerk of the Board
Skagit County Board of Commissioners