

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
Monday, August 16, 1999**

	10:00 a.m. – 10:15 a.m.	Public Comment.
	10:15 a.m. – 10:30 a.m.	CONSENT AGENDA. MISCELLANEOUS.
T	11:00 a.m. – 11:15 a.m.	People First of Skagit & Whatcom Counties – David Wilder
	1:30 p.m. – 2:00 p.m.	Executive Session – Personnel, Litigation and Land Acquisition.

The Skagit County Board of Commissioners met in regular session on Monday, August 16, 1999, with Commissioners Ted W. Anderson, Robert Hart and Harvey Wolden present.

**PUBLIC COMMENT PERIOD.**

Brent Lindberg, 16441 Mountain View Road, spoke regarding a problem regarding readdressing and the confusion over the name of the private road he resides on. He briefly explained the history of the road name changes, and the problems with a neighbor who objects to naming the road "Lindberg Lane." The Board ascertained that the issue is not so much about the address, but the fact that the road sign was not installed. Chal Martin, Public Works Director, commented that this is a mapping/addressing issue, and that an agreement needs to be reached with all three neighbors along the roadway as to the name of the road.

Bill Schmidt, 6939 Gallagher Road, Concrete, commented on the work program of the Planning & Permit Center, and the secondary forest definitions. He commented that the Citizens Advisory Committee in this regard has not been put together and no work had been done. He expressed his willingness to be on any committee and to give advice or comments as needed.

**CONSENT AGENDA.**

Commissioner Wolden moved to approve the Consent Agenda for Monday, August 16, 1999, removing Item No. 19 as the item was inadvertently placed on the Consent Agenda and is required to be considered as a regular stand-alone agenda item. Commissioner Hart seconded the motion. The motion passed with a unanimous vote.

**ADMINISTRATIVE SERVICES:**

1. Personal Services Agreement between Bev Bright and Skagit County to lead a team of selected experts in the Clerk's Office operations and to review, at minimum, the following policies, procedures and practices, and provide written and verbal reports and recommendations on changes and improvements: 1) Review overtime policies and practices 2) Review work assignments of employees. 3) Review the employee complaint procedure and mechanisms for investigating and responding to employee complaints. 4) Review employee/Supervisor communications. Report on what formal communications tools are being utilized, whether they are adequate for the office, and whether they are appropriate. 5) Review the employee performance evaluation system. 6) Review employee training. 7) Review the use of computer systems resources such as spreadsheets and databases in the office and recommend any changes or additions to improve accuracy and efficiency. 8) Review restitution systems and procedures. 9) Review accounting balancing systems and procedures. 10) Review staffing levels and recommend changes, if needed. 11) Review job duties of the Clerk and Assistant Clerk and

**RECORD OF THE PROCEEDINGS**

**Monday, August 16, 1999**

**Page #2**

recommend any changes necessary to improve efficiency or employee/management relations.  
12) Review the programming of available space in the Clerk's Office and recommend any changes that would improve efficiency and customer service. The term of the agreement is from July 12, 1999 until July 31, 1999. **(Contract No. 04527)**

COMMISSIONERS' OFFICE:

2. Appointment to Housing Authority. Susan Duffy appointed to five year term beginning July 1, 1999 until June 30, 2004. **(Resolution No. 17529)**
3. Reappointment of Helen Aamot to continue to serve on the Northwest Senior Services Board from July 1, 1999 until June 30, 2002. **(Resolution No. 17530)**
4. Reappointment of Emmet Owens to the Northwest Senior Services Board from July 1, 1999 until June 30, 2002. **(Resolution No. 17531)**

FARMLAND LEGACY

5. Two Conservation Easements for Washington Bulb Co., Inc. The easements are permanently protecting approximately 74.0 acres and 26.39 acres of farmland on McLean Rd. These easements are entered into to fulfill a land division requirement under SCC 14.04.112 which permits the creation of a substandard lot in the agriculture zone. The Farmland Legacy Program is not paying the landowner for this easement. However, the County will be responsible for future costs associated with the monitoring and enforcement of the terms of the easements. **(Contracts No. 04528, 04529)**

HEALTH DEPARTMENT

6. CPG supplemental agreement between the Health Department and Ecology for solid waste activities conducted by the Health Department. This supplemental agreement will increase the money received from Ecology by \$2,500. The additional funds must still be utilized by December 31, 1999, which is the same time period as the original 98/99 CPG agreement. **(Contract No. 03860)**

HUMAN SERVICES

7. Agreement between DSHS-DVR (Division of Vocational Rehabilitation) and Skagit County for the period 7/1/99 through 6/30/01 for \$20,000.00. DVR is paid this amount from DDD (Division of Developmental Disabilities) state contract to Skagit County and in turn matches it for 2.5 times the return in services to eligible people with disabilities. **(Contract No. 04530)**
8. Personal Services Agreement Amendment #3486-2, which adds item #3 to the Scope of Work as per Action Statement #2, Exhibit "E-2", and allows \$10,000.00 to be used by the agency to perform the Preparing for the Drug Free Years Prevention Program. The original agreement was for \$25,000, from which \$761.51 and \$11,725.00 was used, which leaves a balance of \$12,513.49. **(Contract No. 03486)**
9. Personal Services Agreement between Skagit County and Service Alternatives for Washington. The Agreement begins July 1, 1999 and ends June 30, 2000 and provides for Community Developmental Disabilities services funded by DSHS - Division of Developmental Disabilities (DDD) with State dollars. It is in the maximum amount of \$80,000.00 and provides for continuation of Community Access services. **(Contract No. 04531)**

**RECORD OF THE PROCEEDINGS**

**Monday, August 16, 1999**

**Page #3**

10. Personal Services Agreement between Skagit County and Skagit Recovery Center. This Agreement begins July 1, 1999 and ends June 30, 2001 and is in the maximum amount of \$1,235,000.00 and provides for continuation of substance abuse treatment services. The program is funded by DSHS – Division of Alcohol and Substance Abuse (DASA) with both State and Federal funds. **(Contract No. 04532)**
11. Personal Service Agreement between Skagit County and Craig Meldahl, Mount Vernon High School Video Consultant. This Agreement begins September 1, 1999 and ends June 30, 2001 and is in the maximum amount of \$5,000.00 and allows for the development and implementation of Alcohol and Awareness Campaign Public Service Announcements (PSA's) The program is funded by DSHS – Division of Alcohol and Substance Abuse (DASA) with Federal funds for Substance Abuse Prevention projects. **(Contract No. 04533)**
12. Personal Service Agreement between Skagit County and Chinook Enterprises. This Agreement begins July 1, 1999 and ends June 30, 2000 and provides for Community Developmental Disabilities services funded by DSHS – Division of Developmental Disabilities (DDD) with State Dollars. It is in the maximum amount of \$500,000.00 and provides for continuation of Group Supported, Individual Employment, and Pre-Vocational services. **(Contract No. 04534)**
13. Personal Services Agreement between Skagit County and Rehabco Skagit, Inc. This Agreement begins July 1, 1999 and ends June 30, 2000 and provides for Community Developmental Disabilities services funded by DSHS – Division of Developmental Disabilities (DDD) with State dollars. It is in the maximum amount of \$85,000.00 and provides for continuation of Community Access services. **(Contract No. 04535)**
14. Personal Services Agreement between Skagit County and SPARC. This Agreement begins July 1, 1999 and ends June 30, 2000 and provides for Community Developmental Disabilities services funded by DSHS – Division of Developmental Disabilities (DDD) with State dollars. It is in the maximum amount of \$80,000.00 and provides for continuation of services to developmentally disabled children birth to 3. **(Contract No. 04536)**
15. Personal Services Agreement between Skagit County and Skagit Rape Relief and Battered Women's Services. This Agreement is retroactive to January 1, 1999 through December 31, 1999 and provides \$30,000.00 in federal funds from DSHS/DASA (Division of Alcohol and Substance Abuse)/HIDTA(High Intensity Drug Trafficking Area) Community Coalition Support Initiative. The funds will help continue to support the North 26<sup>th</sup> Street Neighborhood Outreach Substance Abuse Prevention Project in the City of Mount Vernon. **(Contract No. 04537)**

**PARKS, RECREATION AND FAIR**

16. Award of Bid for Removing Drift/Flood Debris from the Skagit River Railroad Bridge Pier(s) east of Highway 9 and Disposing of the Material as Per Specifications to Rick Tingley, Northwest Logging, Sedro Woolley, WA. Base Bid: \$71,148.00. **(Resolution No. 17532)**
17. Real Estate Purchase and Sale Agreement made by and between Randy L. and Laurene K. Vigoren for \$126,000 at closing. This is for the purchase of property at 1412 Walter next to the fairgrounds in Mount Vernon. **(Contract No. 04538)**
18. Addendum #1 to Personal Services Agreement for the Swinomish Channel Boat Launch Renovation Project. Work not to exceed \$6,000 in addition to the original contracted sum for the JARPA and other permit requirements. The addendum is because of anticipated requirements of the Army Corp of Engineers as part of the Washington State JARPA Application and related permits. The Contractor shall perform a Biological Assessment for the Swinomish Channel Boat Launch renovation project. **(Contract No. 04352)**

PLANNING AND PERMIT CENTER:

19. A Resolution Concerning a Timber Open Space Application of Matt and Tara Swenson adopting the Hearing Examiner Recommendation subject to any conditions listed in the Hearing Examiner Recommendation. **(Deleted)**

PUBLIC WORKS DEPARTMENT:

20. Construction Contract for Farm to Market Road No. 31010 Improvement Project, Job No. ES 31010-2 – Northwest Construction, Inc. Total Bid: \$1,030,973.98 The road improvement part of the project will commence on or before August 23, 1999 and the work on the bridge will begin on or before November 1, 1999. **(Contract No. 04539)**
21. Out-of-State Travel Request for Forrest Jones, Given Kutz and Vicki Griffiths to attend the 1999 Northwest Pavement Management Association Conference held in Portland, Oregon October 18-21, 1999. The cost is estimated at \$508.00 per person. It is an annual conference, which will demonstrate the latest techniques of pavement management including multi-year priority and automated data collection. **(Approved)**
22. A Resolution to solicit quotations for maintenance materials, to be used to establish the eligibility list to purchase products during the period beginning October 1, 1999 through March 31, 2000. Because this package is for the winter months, certain items will not appear which were included in the previous package. **(Resolution No. 17533)**
23. Transportation Improvement Board Project Agreement for Design Proposal, Cook Road, in the amount of \$297,764.00. The agreement is for design, environmental process, and right-of-way acquisition within the Sedro Woolley section of the Cook Road Reconstruction Projects. These funds will be matched with funding secured through the Federal Highway Administration. The authorization to proceed is effective from June 10, 1999. **(Contract No. 04540)**
24. Summary of Offer for the Parson Creek Fish Passage Project. The summary covers an easement consisting of .29 acres of property owned by Mr. Richard J. Arendse. The total amount is \$2,000.00. **(Approved)**
25. Resolution calling for bids for a Concrete Box Culvert for Edison Slough. A 5 foot high x 18 foot clear span reinforced box culvert is needed to remove an obstruction in Edison Slough. Box culvert would replace an existing 8 foot x 6 foot multiplate pipe arch that is used for a driveway access. This culvert would be installed as part of a larger project that will double the width of this section of channel. The item is currently budgeted through the Drainage Utility. **(Resolution No. 17534)**
26. Supplement No. 2 to Standard Consultant Agreement No. 004015 with Graham Bunting and Associates for completion of wetland delineation on the Farm to Market Road Improvement Project ES31010-2, Part 2. This Supplement increases the maximum amount payable to the consultant by \$10,000.00. The work will be completed by December 31, 1999. **(Contract No. 04015)**
27. Contract for the 1999 Miller Creek Fish Passage Project CRP #08000-3. The project is located at milepost 8.9 on the Concrete-Sauk Valley Road. The work consists of replacing two existing corrugated metal culverts with a 24-foot wide by 10 foot high 3 sided pre-cast concrete bridge complete with a pre-cast concrete base. A simulated stream channel will be constructed upstream, downstream and through the new structure to provide fish passage. The wider opening will increase the capacity of the roadway to pass sediment and woody debris. The

proposed contract is with Paragon Construction Company Inc. located in Bellingham, Washington. They submitted a base bid of \$351,883.52, which is 8% below the engineer's estimate of \$383,890.00. This project is funded through FEMA. **(Contract No. 04541)**

YOUTH AND FAMILY SERVICES:

28. Contract for Personal Services with Catholic Community Services to provide individual, family and marriage counseling/psychotherapy, therapeutic group facilitation, individual Treatment Aide (ITA) services, psycho-educational group facilitation, parent workshops, etc. Compensation is at \$50.00 per hour, \$20.00 per hour per group hour, \$16.00 per hour for ITA, \$50.00 per hour per group for primary facilitator or psycho-educational groups, \$40.00 for a 4-hour segment per ARIS referred adult and \$40.00 per hour (based upon a pre-authorized basis from ARIS staff). The Agreement is retroactive from January 1, 1999 and will continue until terminated. **(Contract No. 04542)**
29. Addendum to contract for personal services with Beth Freishtat, M.A. The purpose of the contract is to provide individual and/or family therapy at the rate of \$50.00 per hour for individual therapy, \$55.00 per hour for family therapy and \$25.00 per hour for travel time. Compensation shall not exceed \$10,000 for the term of the agreement. The Addendum is effective June 1, 1999. **(Contract No. 04192)**
30. Personal Services Agreement between Rosemary MacGregor, of the Stress Management and Biofeedback Center to provide individual and family counseling, baseline EEG's, EEG training sessions, educational assessment, TOVA (Tests of Variables of Attention), EEG biofeedback and associated consultation and training with referred clients. The Contractor will be compensated based upon the following schedule: \$125.00 for each initial visit and \$80.00 for each subsequent visit. There is no reimbursement for no-shows, or cancellations. The term of the Agreement shall commence on August 1, 1999 and continue until terminated. **(Contract No. 04543)**

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, August 16, 1999, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Warrants numbered 50581 through 51299 from Clearing Fund 696 in the total dollar amount of \$1,305,722.28 (Transmittal No. C-60-99)

2. Commissioner Wolden moved to sign a letter to Governor Locke regarding the Private Industry Council under the Workforce Development Act. Commissioner Hart seconded the motion and it was unanimously approved. The Board signed the subject letter.

PEOPLE FIRST OF SKAGIT & WHATCOM COUNTIES.

David Wilder, President of People First of Skagit County, an organization that works on advocacy issues for people with disabilities, informed the Board of a Community Legislative Reception on September 1, 5:30 p.m. to 7:00 p.m. at the Skagit Valley College Cafeteria. The reception will thank the legislators for supporting people with developmental disabilities this last year at the legislative level. Mr. Wilder indicated that this will be a community event to meet one-on-one with legislators and express concerns and ideas to promote awareness about disability issues.

Commissioner Anderson noted that Mr. Wilder has heightened his awareness of people with disabilities and expressed his appreciation to Mr. Wilder for his continued advocacy.


**ADJOURNMENT.**

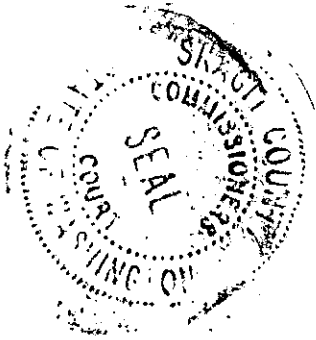
Chairman Anderson made a motion to adjourn the proceedings. Commissioner Wolden seconded the motion and it passed unanimously.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**


  
Ted W. Anderson, Chairman

  
Harvey Wolden, Commissioner

  
Robert Hart, Commissioner



ATTEST:

  
Patti J. Chambers, Clerk of the Board  
Skagit County Board of Commissioners