

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
Monday, July 12 1999**

9:00 a.m. – 9:15 a.m.	Public Comment Period.
	<b>CONSENT AGENDA MISCELLANEOUS</b>
*T 10:00 a.m. – 11:00 a.m.	Year 2000 Budget Call.
11:00 a.m. – Noon	Public Hearing – Budget Amendment.
1:30 p.m. – 2:00 p.m.	Decision – Appeal of Health Officer's Decision regarding On-Site Sewage Permit #S99-0016 (Jerry & Virginia Scheffer, d/b/a Anaco Beach Guest Suites Inn).
2:00 p.m. – 3:00 p.m.	Executive Session – Personnel, Litigation and Land Acquisition.

The Skagit County Board of Commissioners met in regular session with Commissioners Ted W. Anderson, Harvey Wolden and Robert Hart present.

**PUBLIC COMMENT PERIOD.**

Ken Howard, 4812 Sharpe Road, Anacortes, spoke regarding his property consisting of a tree farm near Lake Shannon. He applauded the work of the Conservation District, in particular Al Crane, with whom Mr. Howard developed a Conservation Plan for his property. Mr. Howard thanked the Board for the contributions to this program, stating that this is a real win-win situation. He stated that he was at first apprehensive, but that Mr. Crane did a fine job of operating the program. Mr. Howard encouraged the Board to continue to fund the Conservation District as it represents a benefit to small landowners.

Mr. Howard next commented on the recent Settlement Agreement between Skagit County and Friends of Skagit County, objecting to elected officials representing one particular group of citizens rather than Skagit County as a whole. He noted the need to open up the document for comment to the general public.

Tom Solberg, Alger, spoke regarding the Cascade Trail and the erosion problems, stating that the trail will further deteriorate when winter weather strikes. He further commented on the Settlement Agreement with the Friends of Skagit County, stating that appeals will be filed by other citizens because everyone has not been treated the same. He stated that no consideration has been given to people living in the upland areas of the County.

**CONSENT AGENDA.**

Commissioner Hart moved to approve the Consent Agenda for Monday, July 12, 1999, items 1-13. Commissioner Wolden seconded the motion, which passed with a unanimous vote.

**COMMISSIONERS' OFFICE:**

1. Record of the Proceedings of Tuesday, July 6, 1999.

**INFORMATION SERVICES:**

2. Out-of-State Travel Request for Nancy Renison to attend the Spillman Data Users Conference in

**RECORD OF THE PROCEEDINGS**

**Monday, July 12, 1999**

**Page #2**

Logan, Utah from August 16 through the 21<sup>st</sup> for a total of \$1,004. **(Approved)**

3. Agency Enterprise Agreement to the Software Sublicense, Indemnification and Financial Obligation Agreement for Microsoft Select Software Products wherein the County will procure software licenses on a yearly basis. The purchase price is \$588.90 per qualified desktop, which is payable in three annual payments. Skagit County's qualified desktop count is 485, making the County's first payment \$95,205.50 plus tax. **(Contract No. 04486)**
4. Interlocal Cooperative and Customer Service Agreement plus Supplement No. 1 with the City of Mount Vernon for the mutual purchase of goods and services from each jurisdiction and from other third party vendors through contracts executed and administered by the County or Tribe. The Agreement is effective on the date of execution and will continue until terminated by either of the parties. **(Contract No. 04487)**

**PUBLIC WORKS DEPARTMENT:**

5. Cook Road Improvement Project Summary of Offer. **(Approved)**
6. Summary of Offer – 1999 Miller Creek Fish Passage Project. This offer is to purchase an additional .29 acres of right-of-way, which is needed for the project from Crown Pacific for \$1,305. **(Approved)**
7. Resolution and Interlocal Agreement with the City of Burlington for the transfer of Federal Enhancement Funding awarded to the City to the County in exchange for County funds. This funding transfer provides the City with local funds to build a planned lighting project without the encumbrance of Federal requirements. **(Resolution No. 17504, Contract No. 04488)**

**PARKS & RECREATION:**

8. Resolution calling for bids for the removal of drift/flood debris from the Skagit River railroad bridge pier(s) east of Highway 9 and disposal of the material as per specifications. The bid opening will be Tuesday, July 27, at 1:30 p.m. **(Resolution No. 17505)**

**SENIOR SERVICES:**

9. Resolution calling for bids for catered meals for the Anacortes Congregate and Hot Home-Delivered Meal Program. Bids will be opened on Monday, July 26, at 9:00 a.m. **(Resolution No. 17506)**

**PUBLIC DEFENDER:**

10. Personal Services Agreement with Judith McAllister to provide SSOSA evaluations for public defender clients at a rate of \$800 per evaluation. The contract begins March 9, 1999, and will continue until terminated. **(Contract No. 04489)**

**HUMAN SERVICES:**

11. 1999-2001 Biennial Work Order from DSHS – Division of Developmental Disabilities – in the initial allocation amount of \$1,384,047. It is anticipated that there will be several amendments and increases during the next few months. **(Contract No. 04490)**

**HEALTH DEPARTMENT:**

12. Subcontract with Mt. Baker Planned Parenthood/Mt. Baker Family Planning, which provides Title

**RECORD OF THE PROCEEDINGS**

**Monday, July 12, 1999**

**Page #3**

10 Federal Funding for the Health Department to provide education, counseling and family planning. **(Contract No. 04491)**

13. Personal Services Agreement with Rafael Vivanco to begin providing services as Medicaid Client Outreach worker at a rate of \$11 per hour, with a bonus paid of \$15 for each client contractor successfully enrolls in Healthy Options. There is no reimbursement for mileage. The contract begins June 24, 1999 and will expire December 31, 1999, with a not-to-exceed amount of \$10,000. **(Contract No. 04492)**

**MISCELLANEOUS.**

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, July 12, 1999, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Payroll warrants numbered 951604 through 951656 in the total amount of \$60,442.78 (Transmittal No. P-25-99); and

Payroll warrants numbered 35702 through 36709 in the total amount of \$843,141.66 (Transmittal No. P-26-99); and

Warrants numbered 48233 through 48565 from Clearing Fund 696 in the total dollar amount of \$441,044.54 (Transmittal No. C-50-99); and

Warrants numbered 48566 through 48827 from Clearing Fund 696 in the total dollar amount of \$980,072.12 (Transmittal No. C-51-99).

**YEAR 2000 BUDGET CALL.**

Kathy Hill, County Auditor, welcomed the group assembled for the formal call for the Year 2000 Budget, stating that there would be 5-1/2 weeks to complete the first portion of the budgeting process. Ms. Hill reviewed the particulars of the budget packet distributed to each department. She advised that hard copy forms are available for printing from the County's website.

Alicia Huschka, Finance Director, introduced David Fair, new Parks & Recreation Director to those in attendance. She reviewed the points of the Budget Letter from the Board of Commissioners. She stated that the Board is challenged with meeting the acute needs of the County while balancing the budget. She indicated that this is the opportunity for Departments to talk to the Commissioners about their individual needs, both immediate and in the future. She stressed the need to prioritize. She spoke to the various new and continuing challenges facing the County including the Endangered Species Act listing of Chinook Salmon. In this regard, she reported that a Salmon Recovery Fund has been created and the general fund has committed an initial \$300,000 to it. Further, the Critical Area Ordinance is on the front burner and the County will commit \$1,000,000 for monitoring, enforcement, easement acquisition and restoration projects.

Ms. Huschka reported that sales tax revenues continue to track strongly, with an approximate 5% increase per year. She stated that one of the Board's goals is to keep the property tax level constant at no increase. She briefly spoke regarding the potential impacts of Initiative 695, noting that the motor vehicle tax revenue to the County would be severely impacted if this initiative passes.

## RECORD OF THE PROCEEDINGS

Monday, July 12, 1999

Page #4

Ms. Huschka advised that the Board is requesting that Departments limit their budget increases to 3% over their 1999 budgets. She further noted that the cost of living increase for non-union employees is set at 2%. She briefly discussed the subject of reclassifications and the need to be sure such requests have merit.

Ms. Huschka indicated that Chris Stamey of the Budget/Finance Office would be the contact person for people needing assistance with BRASS training.

She further indicated that Information Services requests are treated differently and are submitted directly to Mike Almvig, Director of Information Services.

Ms. Huschka reviewed the timeline for the Budget 2000 process. She stated that the preliminary budgets from departments are due on August 18, with preliminary budgets to be presented to the Commissioners on September 9<sup>th</sup>. Budget work sessions will be scheduled for the last week in September and the first week in October. On November 22, the 2000 budget books will be available to the public for review, and the Year 2000 Budget is scheduled to be adopted on December 6, 1999

Mike Almvig, Information Services, reviewed the County's internal website and the link to the Year 2000 Budget information. He asked that requests for such items such as database enhancement are due to him by July 23, and equipment requests should be submitted by August 2.

Ms. Huschka clarified that if Departments have revenue sources or grant funding, such information can be used to go beyond the 3% limitation imposed by the Board.

Commissioner Hart spoke regarding the Initiative 695 issue, noting that estimates are that this will cause a shortfall of \$1.1 billion statewide. He spoke to various concerns and adjustments in this regard.

Chairman Anderson noted that the number of reclassifications have been a difficult for him and that such requests inhibit the ability to add new staff. He asked that these decisions be handled at a Department level rather than at the Commissioners' level. He expressed his desire to empower Department Heads to make these types of decisions at the Department level.

### **PUBLIC HEARING – BUDGET AMENDMENT.**

Alicia Huschka, Budget Manager, advised that the purpose of the public hearing is to consider that the 1999 budget needs to be increased over the adopted budget. She stated that there has been much activity in the first six months of 1999, and much of this activity consists of grants that were received and not anticipated. She detailed the specific departments affected by the proposed budget amendment before the Board.

Phyllis Coole-McKeehen, Skagit County Clerk, asked to include a reimbursement for her Department that was not included in the original proposal totaling \$5,312. She briefly explained the history of this request.

Ms. Huschka replied that it would be difficult to add this item at this time, and that Ms. Coole-McKeehen could proceed, assuming that this amount would be formally added to her budget within the next 60 days.

Carol Ehlers, Anacortes, had several procedural comments, indicating the need to have clear communications with the general public in legal announcements.

There being no further public comment forthcoming, Commissioner Wolden moved to close the public hearing. Commissioner Hart seconded the motion. The motion passed unanimously, and the public hearing was closed.

Commissioner Wolden moved to approve the Resolution Authorizing Supplemental Budget as explained by Ms. Huschka. Commissioner Hart seconded the motion, which passed unanimously. **(Resolution No. 17507)**

**DECISION – APPEAL OF HEALTH OFFICER'S DECISION REGARDING ON-SITE SEWAGE PERMIT #S99-0016 (JERRY & VIRGINIA SCHEFFER, D/B/A ANACO BEACH GUEST SUITES INN).**

Commissioner Hart stated that he has read through the materials several times, stating that the application is for a septic permit for a single family residence, and if that is believed, he could not find fault with the decision of the Health Officer. However, the advertising, statements, website, etc. indicated that the applicant's intent for the property is for a commercial purpose. Therefore, Commissioner Hart stated that he does not think that the septic system applied for is appropriate for a commercial operation.

Commissioner Wolden concurred with Commissioner Hart's comments, noting that information states that there is one full-time employee on staff, and that this property is being groomed for a bed and breakfast operation. The Bed and Breakfast establishment was under construction without the benefit of any permits, and stop work orders were issued and have been violated. Commissioner Wolden stated that he has mixed feelings about what Staff approved, which was a remodel for a single-family residence, when the owners have given every indication that they are turning the residence into a bed and breakfast establishment.

Commissioner Wolden moved to overturn the Health Officer's decision and grant the appeal. Commissioner Hart seconded the motion for discussion purposes.

Commissioner Hart stated that the real question is one of credibility. He noted that the present septic system is adequate for the existing residence, and at such time as a special use permit is approved, the need for a commercial drainfield could be addressed at that time.

Upon call for the question, the motion passed with a unanimous vote. **(Resolution to be provided by Staff at a Later Date)**

**ADJOURNMENT.**

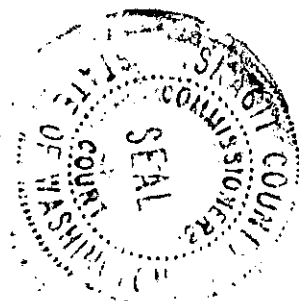
Chairman Anderson made a motion to adjourn the proceedings. Commissioner Wolden seconded the motion and it passed unanimously.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

\_\_\_\_\_  
Ted W. Anderson, Chairman

  
\_\_\_\_\_  
Harvey Wolder, Commissioner

  
\_\_\_\_\_  
Robert Hart, Commissioner



ATTEST:

*Patti J. Chambers*

---

Patti J. Chambers, Clerk of the Board  
Skagit County Board of Commissioners