

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
Tuesday, March 23, 1999**

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| 7:30 a.m. – 8:30 a.m. | Commissioners' Staff Meeting. |
| 8:30 a.m. – 9:00 a.m. | Work Session – Operations Division Manager/District Maintenance Supervisors. |
| *T 9:00 a.m. – 10:30 a.m. | <u>Public Works Department – Chal Martin, Director.</u> <ol style="list-style-type: none">1) Update – Solid Waste Division Items:<ol style="list-style-type: none">A) Overview of 1998 Solid Waste Annual Report.B) Timeline on Sale and Removal of Waste-to-Energy Equipment.C) Solid Waste Received at the Recycling and Transfer Station.2) Signature – County Road Administration Board Annual Certification for Calendar Year 1998.3) Signature – Supplement No. 1 to Personal Services Agreement with Leonard, Boudinot & Skodje, Inc. for Culvert Designs.4) Signature – Resolution Approving Request for Proposals to Survey 55 Cross-Sections on the Skagit River.5) Signature – Amendment No. 2 to:<ol style="list-style-type: none">A) Interlocal Agreement No. 03240 – Skagit Conservation District (Clean Water District); andB) Interlocal Agreement No. 03241 – Skagit Conservation District (Nookachamps).6) Signature – Professional Services Agreement – Wheeler Management for Assistance in the Review of Ordinances, Codes and Standards.7) Miscellaneous. |
| 11:00 a.m. – Noon | Discussion with the Parks Advisory Board. |
| 1:30 p.m. – 1:45 p.m. | Bid Opening – County Legal Printing 1999 – 2000. |
| 2:00 p.m. – 3:30 p.m. | Executive Session – Personnel, Litigation and Land Acquisition. |
| *T 3:30 p.m. – 3:45 p.m. | Presentation of Government Finance Officers Association Comprehensive Annual Financial Report Awards to Employees of Skagit County. |

The Skagit County Board of Commissioners met in regular session on Tuesday, March 23, 1999, with Commissioners Ted W. Anderson, Harvey Wolden and Robert Hart present.

PUBLIC WORKS DEPARTMENT – Chal Martin, Director.

1. Update – Solid Waste Division Items:
 - A. Overview of 1998 Solid Waste Annual Report.

Robin LaRue, Division Manager, reviewed with the Board the 1998 Annual Report of the Solid Waste Division. He proceeded to review the highlights of this report, advising the Board that the Solid Waste Division consists of 18.6 employees with a \$6.1 million budget. He spoke regarding the re-negotiation of the long haul and disposal

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contract with Regional Disposal Company, which will amount to a \$2 million savings over the life of the contract and a \$5/ton reduction in the "tip fee." Rebates to cities and towns totaled \$159,425, while the rebate to rural customers/self haulers totaled \$178,255.

Mr. LaRue detailed the specific number of customers served, the tonnage processed and the record tonnage days and months of 1998. He further discussed the major maintenance activities at the Transfer Station.

Mr. LaRue next reviewed activities at the remote sites located at Alger, Birdsvie, Clear Lake, Conway and the Sauk Transfer Station. He spoke to the activities regarding household hazardous and small business waste disposal, including the disposal of 13,500 gallons of waste motor oil and 105 tons of automotive batteries.

He next discussed the activities of the Waste Reduction & Recycling Education Coordinator, which included training 11 Master Composter/Recyclers, 77 presentations to 1,900 students in 20 schools, conducting 11 composting workshops with 154 participants, and coordinating the "Adopt A Road" Program. Further, the Coordinator participated in the Compost Bin Sale, selling 2,500 of these bins in three hours.

Mr. LaRue discussed the Hydrogeology/Environmental activities including ongoing ground water monitoring and sampling at the Inman, Gibraltar and Sauk closed landfills, and the preparation of the annual report, which is filed with the Department of Ecology.

B. Timeline on Sale and Removal of Waste-to-Energy Equipment.

Mr. LaRue reviewed the timeline for the sale and removal of "Waste to Energy" equipment beginning on March 23 and ending with the equipment being removed and the contract completed by June 1, 2000.

C. Solid Waste Received at the Recycling and Transfer Station.

Mr. LaRue reviewed a chart showing the tonnage removed for both 1998 and year-to-date 1999, indicating that tonnage has increased slightly for the first two months of 1999.

Commissioner Wolden queried Mr. LaRue as to the reasons for the increase, suggesting that perhaps the low price paid for recycled materials may be responsible for such an increase.

2. Signature – County Road Administration Board Annual Certification for Calendar Year 1998.

Steve Flude, Assistant Director/County Engineer, reviewed the annual certification for Calendar Year 1998 to be sent to the County Road Administration Board. Commissioner Wolden moved to approve the County Road Administration Board Annual Certification for Calendar year 1998. Commissioner Wolden seconded the motion, which passed unanimously. The Board executed the necessary documentation.

3. Signature – Supplement No. 1 to Personal Services Agreement with Leonard, Boudinot & Skodje, Inc. for Culvert Designs.

Sky Miller, Surface Water Management Division, presented the proposed Supplement No. 1 to the Personal Services Agreement with Leonard, Boudinot & Skodje, Inc. increasing the compensation from \$80,000 to \$125,000. He explained that the increased compensation is to account for subcontracting with GeoEngineers and to provide funding for a full design of the Miller Creek and Parson Creek crossings. Commissioner Hart moved to approve the Supplement as explained by Mr. Miller. Commissioner Wolden seconded the motion, which passed unanimously. **(Contract No. 04128)**

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4. Signature – Resolution Approving Request for Proposals to Survey 55 Cross-Sections on the Skagit River.

Mr. Miller presented a Resolution approving a Request for Proposals to survey Skagit River cross-sections. Commissioner Wolden moved for approval of a Resolution approving Request for Proposals to Survey 55 Cross-Sections of the Skagit River. Commissioner Hart seconded the motion, which passed with a unanimous vote. **(Resolution No. 17381)**

5. Signature – Amendment No. 2 to:

A) Interlocal Agreement No. 03240 – Skagit Conservation District (Clean Water District).

Mr. Miller indicated that this amendment merely reflects changes in accounting codes and extension of the deadlines on grants. Commissioner Wolden moved to approve the Amendment No. 2 to the Interlocal Agreement with the Skagit Conservation District (Clean Water District). The motion was seconded by Commissioner Hart and passed unanimously. **(Contract No. 03240)**

B) Interlocal Agreement No. 03241 – Skagit Conservation District (Nookachamps).

Mr. Miller indicated that this amendment merely reflects changes in accounting codes and extension of the deadlines on grants. Commissioner Wolden moved to approve the Amendment No. 2 to the Interlocal Agreement with the Skagit Conservation District (Nookachamps). The motion was seconded by Commissioner Hart and passed unanimously. **(Contract No. 03241)**

6. Signature – Professional Services Agreement – Wheeler Management for Assistance in the Review of Ordinances, Codes and Standards.

Dave Sheridan, Public Works Staff, explained that there are deficiencies and inefficiencies in the County's ordinances, codes and standards that need extensive review. The contract proposed with Wheeler Management would not exceed \$\$22,500 at a rate of \$70 per hour for such assistance. Further there will be a field trip to review short plat roads.

Commissioner Wolden moved to approve a Professional Services Agreement with Wheeler Management for assistance in the review of ordinances, codes and standards, with a not-to-exceed amount of \$22,500 terminating on December 31, 1999. Commissioner Hart seconded the motion, which passed unanimously. **(Contract No. 04331)**

7. Miscellaneous.

- A. Chal Martin, Director, reviewed his notes regarding the endangered and threatened salmon issue, and a meeting he recently attended. A lengthy discussion ensued regarding this issue and the principals involved.
- B. Mr. Martin spoke regarding the proposed Guemes Ferry Parking Lot. He stated that the Department has contacted the adjacent property owner regarding an easement in this regard, and reported that the property owners are not receptive to granting such an easement. The various options for the parking lot were discussed at length, together with drainage and disabled parking and access issues.
- C. Sky Miller discussed the details for road closures to accommodate fish passage projects.

MISCELLANEOUS.

1. The Board approved the Plat of Birdsvie Meadows, and the Chairman signed the appropriate mylars.
2. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, March 23, 1999, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Warrants numbered 41304 through 41305 from Clearing Fund 606 in the total dollar amount of \$4,366.73 (Transmittal No. C-20-99).

3. Staff presented a Resolution Authorizing Execution of Interlocal Agreement with the City of Sedro Woolley as provided in RCW 36.70A. Commissioner Hart moved to approve the Resolution as presented by Staff. Commissioner Wolden seconded the motion, which passed with a unanimous vote. (**Resolution No. 17380**)

DISCUSSION WITH PARKS ADVISORY BOARD.

John Semrau, Chairman of the Parks Advisory Board, introduced the members of the Parks Advisory Board. He spoke to the fine job that Jon Aarstad has done over the years of service to the County.

Mr. Semrau reviewed an outline from May 19, 1997 showing the work program for the Parks Advisory Board over the past years. He advised that the development of the Parks Comprehensive Plan had been accomplished.

He next spoke to the need for centralized headquarters for the Parks & Recreation Department as being vital for the department to function at full capacity. He stated that the hope is that funds realized from the Cavanaugh property sale would assist in this regard. He next spoke regarding a Project Administration Position and expressed the hope that this position can be filled shortly after the new Parks Director is chosen.

Mr. Semrau stated that the Skagit County Parks and Recreation Department needs to be the catalyst for recreational activities throughout Skagit County. He expressed the need to work with community efforts such as those at the Dreamfield, Northern State and Pressentin Park.

He noted the need to encourage and develop more funding sources, and commented on the Skagit Community Foundation, IAC Funding, Juvenile Justice Grants, Commercial Affiliation, Community and Corporate Donations and matching funds from other sources.

Mr. Semrau asked the Board to consider an emergency parks acquisition fund and dedication of a minimum percentage of the excise tax for County Parks and Recreation. A discussion ensued regarding this option.

Mr. Semrau next discussed the need in the County for an indoor facility and community center, noting that this is a high priority item which the Parks Capital Improvement Plan identified the need to acquire land for such a facility in 2000. He advised in this regard that the Parks Capital Improvement Plan will come back before the Board in September.

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Mr. Semrau read a Resolution requesting the Board of County Commissioners to use funds from the Parks Property Sale to purchase similar land and re-dedicate this newly-purchased property as Ann Wolford Park. The Board agreed to prepare a similar resolution for signature.

Commissioner Hart commented on the balancing act to satisfy taxpayers wanting less money spent and the desire of groups to find funding for projects. Many of the tax sources are overtaxed or are specifically set aside for certain uses. He stated that the Board has tried being creative in exchanging properties and selling properties and finding grants to stretch the money as far as it will go.

Commissioner Wolden commented on centralized headquarters and the need to mobilize at the same spot every morning. He further stated that it is great to see that the Parks & Recreation Foundation coming along, and also commented on the need for indoor facilities.

BID OPENING – COUNTY LEGAL PRINTING 1999 – 2000.

Patti Chambers, Administrative Coordinator, opened the one bid that was received for County Legal Printing 1999 –2000. The bid was from the Skagit Valley Herald, 1000 E. College Way, PO Box 578, Mount Vernon 98273. The bid was for \$2.70 per column inch, which Ms. Chambers advised is the same rate the County paid the previous year. She stated that the bid would be reviewed, and that a bid award would be forthcoming during the first session of the Board in April, as required by the pertinent RCW.

PRESENTATION OF GOVERNMENT FINANCE OFFICERS ASSOCIATION COMPREHENSIVE ANNUAL FINANCIAL REPORT AWARDS TO EMPLOYEES OF SKAGIT COUNTY.

Mike Bailey, Finance Officer for the City of Lynnwood and representative of the Government Finance Officers Association, presented the Comprehensive Annual Financial Report Awards to employees of the County Auditor's office. He indicated that the financial report entails much work and dedication to receive this award. He explained that in order to be eligible, the report must adhere to national standards.

The award was accepted by County Auditor Kathy Hill, who in turn introduced her staff responsible for the report, including Daniel Weinberg, Sue Brown, Tami Gerfin, Jean Irwin and Pam Dougliss. She also introduced her Deputy Auditor, David Cunningham.

The Board acknowledged the fine job done by these County employees in this regard.

ADJOURNMENT.

Chairman Anderson made a motion to adjourn the proceedings. Commissioner Wolden seconded the motion and it passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**



Ted W Anderson

Ted W. Anderson, Chairman

Harvey Wolden

Harvey Wolden, Commissioner

Robert Hart

Robert Hart, Commissioner

ATTEST:

Patti J Chambers

Patti J. Chambers, Clerk of the Board
Skagit County Board of Commissioners