

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
Monday, March 15, 1999**

9:30 a.m. – 10:00 a.m. Executive Session – Personnel, Litigation and Land Acquisition.

10:00 a.m. – 11:00 a.m. Work Session – Humane Society Lease Area at Butler Pit.

11:00 a.m. – 11:15 a.m. Presentation of 1998 Fixed Asset Inventory.

**CONSENT AGENDA
MISCELLANEOUS**

2:00 p.m. – 2:30 p.m. Parks Projects Update.

2:30 p.m. – 3:15 p.m. Work Session – Indoor Recreation Facility.

The Skagit County Board of Commissioners met in regular session on Monday, March 15, 1999, with Commissioners Ted W. Anderson, Harvey Wolden and Robert Hart present.

PRESENTATION OF 1998 FIXED ASSET INVENTORY.

Chris Stamey, Administrative Services, reviewed the compilation of the 1998 Fixed Asset Inventory.

Commissioner Wolden moved to approve the 1998 Fixed Asset Inventory as presented by Mr. Stamey. Commissioner Hart seconded the motion, which passed with a unanimous vote. The Board signed the appropriate certification.

CONSENT AGENDA.

Commissioner Hart moved to approve the Consent Agenda for Monday, March 15, 1999. Commissioner Wolden seconded the motion, which passed with a unanimous vote.

COMMISSIONERS' OFFICE:

1. Record of the Proceedings of Monday, March 8, 1999.
2. Record of the Proceedings of Tuesday, March 9, 1999.
3. Advertising contract with the Skagit Valley Publishing Company for the weekly publication of a display ad of the Commissioners' agenda for the period April 1, 1999 through March 31, 2000. The minimum amount that the County will be charged for this advertising is \$7,350. **(Contract No. 04317)**
4. Resolution appointing Harvey Wolden to the Housing Authority of Skagit County Board of Commissioners. **(Resolution No. 17355)**
5. Resolution wherein the County will provide a defense to Sheriff Ed Goodman and Jane Doe Goodman in a lawsuit initiated by Susan Angell. **(Resolution No. 17356)**

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6. Memorandum of Agreement with Skagit Symphony to continue to provide cultural and education resources to the communities of Skagit County during calendar year 1999. The County will provide \$1,000 for such services. **(Contract No. 04319)**

BUDGET/FINANCE:

7. Call for Public Hearing to consider testimony regarding the authorization of supplemental budget to the Current Expense Fund in the amount of \$250,000. The public hearing will be held on March 29, 1999, at 10:30 a.m. **(Resolution No. 17357)**

FACILITIES:

8. Vendor Services Agreement with Commercial Fire Protection for the installation of sprinkler heads in communications room and radio room located at the Skagit County Sheriff's Office. The contract will commence March 1, 1999, and will continue until terminated for a maximum contract amount of \$2,000. **(Contract No. 04319)**

HEALTH DEPARTMENT:

9. Amendment No. 1 to an agreement with the State Department of Ecology regarding well delegation duties. The amendment modifies the scope of work by eliminating the requirement to inspect geotechnical soil borings under the definition of resource protection wells and changes the termination date from December 1, 1998 to June 30, 2000. **(Contract No. 03658)**

ASSIGNED COUNSEL:

10. Addendum to Personal Services Agreements with Jenifer Howson and John Murphy changing compensation to reflect that Felony Information/Murder 1 cases will be billed at a flat fee of \$8,500 plus \$440 jury trial per diem. All other provisions of the contract remain unmodified. **(Contracts No. 3421 and 2762)**

PUBLIC WORKS:

11. Letter to Sid Morrison, secretary of Transportation, WSDOT, regarding Partnership Bridge Replacement Access Road to SR 20. **(Approved)**
12. Resolution awarding Bid for purchase of one new latest model four-wheel drive utility tractor with bucket loader. **(Resolution No. 17358)**
13. Resolution establishing Eligibility List for Rental Equipment. **(Resolution No. 17359)**
14. Adopt-A-Road Litter Control Program Agreement with Jansma Racing for Beaver Lake Road from the intersection with Highway 9 to Lange Road, approximately 3 miles of roadway. **(Contract No. 04320)**
15. Resolution authorizing Request for Proposals for Laboratory Analytical Services. **(Resolution No. 17360)**

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date, March 15, 1999, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Warrants numbered 40515 through 40578 from Clearing Fund 696 in the total dollar amount of \$336,138.41 (Transmittal No. C-16-99);

Warrants numbered 40579 through 40579 from Clearing Fund 696 in the total dollar amount of \$6,000 (Transmittal No. C-17-99);

Warrants numbered 40580 through 41099 from Clearing Fund 696 in the total dollar amount of \$800,435.38 (Transmittal No. C-18-99);

Payroll warrants numbered 951031 through 951087 in the total dollar amount of \$56,818.60 (Transmittal No. P-9-99); and

Payroll warrants numbered 30059 through 30755 in the total dollar amount of \$590,349.85 (Transmittal No. P-10-99).

PARKS PROJECTS UPDATE.

Dennis Lind, Recreation Supervisor, gave an update of the activities in the Recreation Division. He commented on successful youth leagues and tournaments. He stated that there were over 1,700 participants in the various league programs. He commented about the success of the recently held basketball camp. He spoke regarding a new program involving indoor soccer, and the many conflicts with facilities and trying to juggle all of the activities. He reviewed the Spring Activity flyer. Mr. Lind further commented on the receipt of donations to the Dreamfield via memorials for John Kragnes. He further announced that the Clear Lake Swim Beach is scheduled to be opened on June 19th, and commented on the proposed improved circulation at the Beach.

Kami Manley, Recreation Division, spoke regarding Youth Appreciation Week during Spring Break; and asked the Board to approve a Resolution in this regard. Commissioner Wolden moved to approve the Resolution as proposed by Ms. Manley. Commissioner Hart seconded the motion, and it passed unanimously. (**Resolution No. 17361**)

Ms. Manley announced that there would be a "good-by" celebration for Director, Jon Aarstad, on March 31st, 1999, 3:00 p.m. – 4:30 p.m. in Hearing Room "B".

Pete Mayor, Parks Division, gave a Project Status Report including such projects of the Swinomish Channel Boat Launch project, the Skagit Valley Dream Field, Howard Miller Steelhead Park, Grandy Lake, Pressentin Park, Fairgrounds Restroom, Snowmobile Program, Ballfield preparation for soccer and baseball, and new County Park Signage.

Jon Aarstad, Director, presented two resolutions for the Board's consideration. Commissioner Hart moved to appoint Keith MacGee to the Parks & Recreation Advisory Board. The motion was seconded by Commissioner Wolden, and passed with a unanimous vote. (**Resolution No. 17362**)

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Commissioner Wolden moved to appoint Lewis Larm to the Fair Advisory Board. The motion was seconded by Commissioner Hart and passed unanimously. **(Resolution No. 17363)**

Mr. Aarstad next discussed the progress of both the Swinomish Boat Launch Project and the Dreamfield.

He then commented on the Presentin Park project, noting that Pete Mayer will be responsible for this project after Mr. Aarstad leaves the County's employment. He advised that the proposed road design would meet the requirements of the Forest Service to safeguard archeological concerns

Mr. Aarstad talked about the proposed new restroom at the Fairgrounds, and reviewed the plans for the existing restroom.

Mr. Aarstad next advised that a response had been received from the Shorelines Hearings Board regarding the proposed Frailey Mountain Firearms Range. He stated that the next direction has not yet been determined, but that a request for proposals will be forthcoming.

He commented that two committees are actively working on proposals regarding the Northern State Recreation Area.

Mr. Aarstad briefly discussed the formation of a Foundation that will be able to assist with funding for specific projects.

Mr. Aarstad next spoke to areas of concern regarding the future of the Department as a whole. He noted that the replacement of the Director and hiring of Project Manager are of much importance. He stated that a Project Manager needs to be hired as soon as possible after the Director is hired. Further, a Facility or Fair Manager is needed to take a leadership role in operating the facility. He advised that the Current Fair Staff is occupied with the day-to-day duties of maintaining the Fairgrounds. He stated that another position that is needed is a Park Technician. He spoke to the specific duties of such a position.

Mr. Aarstad noted that when new facilities are developed, the Board needs to make sure that there are sufficient operations and maintenance funds dedicated to the facility. He explained the need to establish a funding program for park development and renovation for a defined period of time to allow staff to properly develop a long-range improvement program similar to roads.

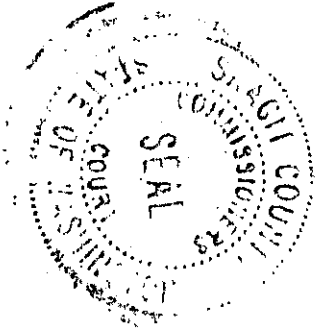
He commented that the most needed facility in the Parks system is an indoor recreation center. Further, such a facility will be desperately needed within the next 5-6 years.

Mr. Aarstad next discussed the need to review the older parks facilities and to begin a renovation program to bring them up to date or make necessary improvements that will enhance the longevity of these well used parks.

ADJOURNMENT.

Chairman Anderson made a motion to adjourn the proceedings. Commissioner Hart seconded the motion and it passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**



Ted W Anderson

Ted W. Anderson, Chairman

Harvey Wolden

Harvey Wolden, Commissioner

Robert Hart

Robert Hart, Commissioner

ATTEST:

Patti J. Chambers

Patti J. Chambers, Clerk of the Board
Skagit County Board of Commissioners