

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
Monday, February 8, 1999**

8:30 a.m. – 11:00 a.m. Executive Session – Personnel, Litigation and Land Acquisition.

**CONSENT AGENDA.
MISCELLANEOUS.**

11:15 a.m. – 11:30 a.m. Public Comment Period.

*T 1:30 p.m. – 2:30 p.m. Presentation on Skagit County's Emergency Operations Center.

The Skagit County Board of Commissioners met in regular session on Monday, February 8, 1999, with Commissioners Ted W. Anderson, Harvey Wolden and Robert Hart present.

CONSENT AGENDA.

Commissioner Wolden moved to approve the Consent Agenda for Monday, February 8, 1999. Commissioner Hart seconded the motion, and it passed unanimously.

COMMISSIONERS' OFFICE:

1. Record of the Proceedings of Monday, February 1, 1999.
2. Record of the Proceedings of Tuesday, February 2, 1999.
3. Record of the Proceedings of Wednesday, February 3, 1999.
4. Supplement No. 2 to Personal Services Agreement with Han Timmers adding an additional scope of work to include appraisal services as requested by Skagit County, including Aquatic Land Enhancement Activities. The total amount of the contract is not-to-exceed \$15,000. An additional GL code has been added for this additional work. **(Contract No. 03656)**
5. Amendment to Community Development Block Grant Program Contract with the Washington State Department of Community, Trade & Economic Development, adding the additional amount of \$122,135 for the Skagit County Community Action Agency. The contract expiration date will also change to February 28, 2000. **(Contract No. 03790)**

PROSECUTING ATTORNEY:

6. Addendum No. 1 to Personal Services Agreement with Environmental & Turf Services, Inc. for additional professional services regarding the proposed Frailey Mountain Shooting Range. The additional work is not to exceed the amount of \$15,500, bringing the entire contract amount to \$31,500. **(Contract No. 03983)**

PARKS & RECREATION:

7. Addendum to Construction Contract with Allied Concrete Construction, Inc. to provide additional work at the Skagit Valley Dream Field Backstop, Dugouts and Slab installation. Total additional compensation will be \$21,290.50. **(Contract No. 04092)**

RECORD OF THE PROCEEDINGS

Monday, February 8, 1999

Page #2

AUDITOR:

8. Personal Services Agreement with LR Computers to provide for maintenance on equipment owned by Skagit County Elections consisting of two election card readers. The contract will run from January 1, 1999 through December 31, 1999. The total amount of the contract is \$1,700. **(Contract No. 04245)**

TREASURER'S OFFICE:

9. Resolution accepting a list of property tax refunds made during the year 1998. **(Resolution No. 17310)**

PUBLIC WORKS DEPARTMENT:

10. Out-of-State Travel Request for Brian Stephan to attend a Solid Waste Association of North America Training Course in San Diego, California February 24 & 25, 1999, for a total amount of \$1,225. **(Approved)**
11. Resolution calling for bids for one new latest model 4WD utility tractor with bucket loader. The bid opening will be on March 3, 1999 at 1:30 p.m. **(Resolution No. 17311)**
12. Lease Agreement with Ascom Hasler Leasing for a mail machine together with a Postage Meter Rental Agreement. The lease agreement calls for Ascom Hasler Leasing to provide the Public Works Department with a mail machine and scale. The Postage Meter Rental Agreement calls for Ascom Hasler Mailing Systems, Inc. to furnish Public Works with a postage meter. Both agreements will remain in force for a period of five years. A monthly meter rental fee of \$50 has been incorporated into the lease payment. The payment schedule is \$145.53 for the first month, \$91.63 for the next 9 months, and \$145.53 for the remaining 50 months. **(Contract No. 04246)**

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date, December 15, 1998, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Warrants numbered 38331 through 38648 from Clearing Fund 696 in the total dollar amount of \$684,681.39 (Transmittal No. C-08-99).

2. Staff presented the Board with a Resolution and Memorandum of Agreement with the Skagit County Community Action Agency, for the SCCAA to provide services to low income residents of the County for the period January 1, 1999 through December 31, 1999. Compensation includes the payment of the Director's salary together with funding for Skagit Rape Relief and Battered Women's Services, Friendship House, Oasis Homeless Teen Shelter, Boys & Girls Clubs of Skagit County, and \$14,000 for improvement to the SCCAA facility located at 330 Pacific Place. Commissioner Wolden moved to approve the Resolution and Agreement as presented by Staff. Commissioner Hart seconded the motion, which passed unanimously. **(Resolution No. 17312, Contract No. 04247)**
3. Staff presented a Resolution and Interlocal Cooperative Agreement with the City of Mount Vernon for the provision of senior services for the calendar year 1999. The City shall pay the County the sum of \$33,075 for these services. Commissioner Wolden moved to approve the Resolution and

RECORD OF THE PROCEEDINGS

Monday, February 8, 1999

Page #3

Agreement as presented by Staff. Commissioner Hart seconded the motion, which passed unanimously. **(Resolution No. 17316, Contract No. 04252)**

4. Staff presented an Out-of-State Travel Request for Martin J. Steiner, III, of the Sheriff's Office to attend a Training and Safety Class for Policy Motorcycle Officers in Portland, Oregon from April 29, 1999 through May 2, 1999. Commissioner Hart moved to approve the Out-of-State Travel Request as presented by Staff. Commissioner Wolden seconded the motion, which passed with a unanimous vote. **(Approved)**.
5. Staff presented an Out-of-State Travel Request for Jeff Willard of the Sheriff's Office to attend a Training and Safety Class for Policy Motorcycle Officers in Portland, Oregon from April 29, 1999 through May 2, 1999. Commissioner Hart moved to approve the Out-of-State Travel Request as presented by Staff. Commissioner Wolden seconded the motion, which passed with a unanimous vote. **(Approved)**.

PUBLIC COMMENT PERIOD.

There were no citizens present for the public comment period.

PRESENTATION ON SKAGIT COUNTY'S EMERGENCY OPERATIONS CENTER.

Tom Sheahan, Director, Emergency Management, Sheriff Ed Goodman, Undersheriff Dave Stafford and Mike Almvig, Director, Information Services, were present to talk about the equipment needs for the Emergency Operations Center.

Mr. Sheahan described the committee to the board, explaining that they identified the equipment needs for the Center. He talked about the Center, its organization and players, and the kind of work being done out of the facility. He then reviewed the equipment needs for the Center. He advised that study and research had been done to identify the equipment needs for the Center.

Mike Almvig, Director, Information Services Department, commented further on the equipment needs for the Center. There are many activities that need to take place at the center that cannot be done without having computers placed there. He noted that technology is consistently coming down in price.

Mr. Sheahan added that a couple of cities are excited about starting up their Emergency Operations Centers as well and are waiting until they can connect to the Emergency Operations Center. It will be important that all these centers be connected when there is a county-wide disaster. The equipment that is being recommended for purchase is a key part of going through this first step.

Commissioner Hart thought there should be some way to record the decisions and the process of decision making. Mr. Sheahan agreed.

Mr. Almvig suggested a way of recording decisions and the process of getting to those decisions.

Commissioner Anderson agreed that the recording can be very important.

Sheriff Goodman stated that if there was a flood, the County would probably be in the Center first. The County is ahead of the game with the physical structure in having the EOC and Emergency Services located there. It is the nuts and bolts of working in that office on an emergency that will be critical. He added that there is no longer dispatch in their office but they need a facility to go to for Search and Rescue and if there is a big flood event or other disaster.

There was further discussion about the equipment needs. Mr. Almvig explained that the count of 11 computers came out of a discussion with the committee and the number of stations that would be needed.

Commissioner Hart said, along with the equipment, it is also important to look at who will be opening up the Center and managing it.

Mr. Sheahan said the Department of Emergency Management would orchestrate and coordinate all of the agencies there. He added that the committee looked at the list of 11 computers and felt they had come up with a relatively conservative figure.

After further discussion, Commissioner Wolden asked about secondary operations centers.

Mr. Sheahan answered that some secondary operations centers have been identified already.

Mr. Almvig advised the Commissioners that they can always go back and study the technology needs further. He emphasized that technology costs have gone down and the numbers can be refined.

Commissioner Anderson advised that they will have to look at sources for the funding of the equipment for the Center. They will meet with Alicia Huschka, Budget/Finance Manager, to discuss this further.

Mr. Sheahan and the others present thanked the Board of Commissioners for their attention in this matter.

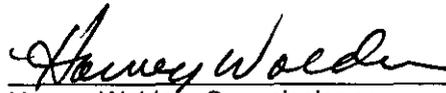
ADJOURNMENT.

Chairman Anderson made a motion to adjourn the proceedings. Commissioner Wolden seconded the motion and it passed unanimously.

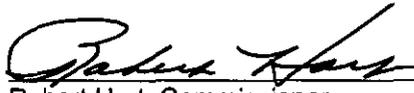
**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**



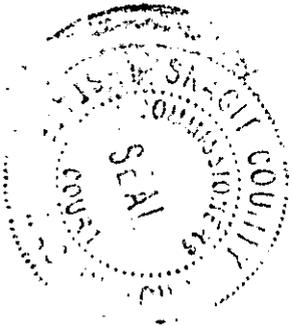
Ted W. Anderson, Chairman



Harvey Wolden, Commissioner



Robert Hart, Commissioner



ATTEST:



Patti J. Chambers, Clerk of the Board
Skagit County Board of Commissioners