

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
Tuesday, January 19, 1999**

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| 7:30 a.m. – 8:30 a.m. | Commissioners' Staff Meeting. |
| 8:30 a.m. – 9:00 a.m. | Work Session – Planning & Permit Center Work Program. |
| 9:00 a.m. – 10:00 a.m. | <u>Planning & Permit Center – Tom Karsh, Director.</u> <ol style="list-style-type: none">1) Discussion and Possible Action – Extension of an Interim Ordinance for Short Conservation and Reserve Development (CaRD) with Possible Amendments and Additions for Purposes of Clarification.2) Receive Recorded Motion from the Planning Commission and Set a Date for Discussion and Possible Action regarding the Provisions of Ordinance No. 17210, Relating to Skagit County Code Section 14.04.126 – Mineral Resource Overlay.3) Miscellaneous. |
| | CONSENT AGENDA.
MISCELLANEOUS. |
| 10:30 a.m. – 11:00 a.m. | Work Session – Coordinated Water System Plan Minimum Design Standards. |

The Skagit County Board of Commissioners met in regular session on Tuesday, January 19, 1999, with Commissioners Harvey Wolden and Robert Hart present. Commissioner Ted W. Anderson's absence was excused.

PLANNING & PERMIT CENTER – Tom Karsh, Director.

1. Discussion and Possible Action – Extension of an Interim Ordinance for Short Conservation and Reserve Development (CaRD) with Possible Amendments and Additions for Purposes of Clarification.

Kendra Smith, Assistant Director, reviewed that the Board had before them proposed changes to the Short CaRD Ordinance as discussed at last week's public hearing. She distributed an interim ordinance marked to show changes to the original Short CaRD language. She stated that the marked changes basically address issues that the Friends of Skagit County (Friends) had raised. The letter from Friends that was received just prior to the public hearing concurs with the noted changes, with only one item asked to be totally deleted. Ms. Smith advised that taking this language out did not change the Ordinance in any manner. She reviewed and clarified recreational uses in resource lands, noting that a property owner would be able to utilize his land for recreational uses limited to what is allowed under the zoning ordinance and the Comprehensive Plan. She outlined the differences between recreational uses in designated resource lands and rural lands.

A discussion ensued regarding this clarification and particular sections of the proposed ordinance.

Ms. Smith noted that certain areas were reformatted to add clarity, and commented briefly on the public testimony regarding the use of "may" and "shall." She indicated that in the instances where "may" is used, there are variables that must be considered, and thus the word "shall" would not be appropriate.

Commissioner Wolden indicated the need to further delay taking action on this matter until Commissioner Anderson could be present and could review the information presented by Ms. Smith. It was decided to review this matter again next Tuesday, January 26th, during the regular Planning Agenda at 10:00 a.m.

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2. Receive Recorded Motion from the Planning Commission and Set a Date for Discussion and Possible Action regarding the Provisions of Ordinance No. 17210, Relating to Skagit County Code Section 14.04.126 – Mineral Resource Overlay.

Guy McNally, Assistant Planner, advised the Board that the recorded motion is still undergoing legal review, but formally announced that the Planning Commission has made a recommendation on the Mineral Resource Overlay ordinance. He asked the Board to set a date for formal review of and possible action on the Planning Commission's recorded motion.

The Board stated that they would like to review this matter at the next regular Planning Agenda on January 26, at 10:00 a.m.

3. Miscellaneous.

- A. Ms. Smith stated that the amendments to the Critical Areas Ordinance addressing the issues raised by the Western Washington Growth Management Hearings Board have been reviewed by the Planning Commission. She advised that this also would be discussed with the Board in more detail at the next regular Planning Agenda session on Tuesday, January 26, at 10:00 a.m.
- B. Ms. Smith next discussed the recent public hearing regarding the adoption of the Mount Vernon Development Standards and the late letter received by Friends in the Planning office after Staff had left for the public hearing. The Board received copies of the letter last week, and had reviewed the contents. After a brief discussion, Commissioner Wolden moved to adopt Mount Vernon's Development Standards as stated in the motion following last week's public hearing. Commissioner Hart seconded the motion not to reconsider the previous decision. The motion passed with a unanimous vote.

CONSENT AGENDA.

Commissioner Wolden moved to approve the Consent Agenda for Tuesday, January 19, 1999. Commissioner Hart seconded the motion, which passed unanimously.

COMMISSIONERS' OFFICE:

1. Record of the Proceedings of Monday, January 11, 1999.
2. Record of the Proceedings of Tuesday, January 12, 1999.
3. Appointment of Virginia Sanford to the LaConner Library District Board of Trustees for the term ending September 27, 2000, replacing Edna Niven, who has resigned her position. **(Resolution No. 17284)**

ADMINISTRATIVE SERVICES:

4. Supplemental Agreement to the Sales Agreement with Ziff-Davis Inc. adding the Learnitonline Internet Based Training Services to the original agreement for additional compensation of \$3,420. **(Contract No. 04024)**

SENIOR SERVICES:

5. Resolution Approving Interlocal Cooperative Agreement Between Skagit County and the Town of Concrete, and Contract for Provision of Senior Services with the Town of Concrete for calendar year 1999. The Town shall pay \$5,577 for these services. **(Resolution No. 17285, Contract No. 04205)**
6. Resolution Approving Interlocal Cooperative Agreement Between Skagit County and the City of Sedro Woolley, and Contract for Provision of Senior Services with the City of Sedro Woolley for calendar year 1999. The City shall pay \$14,678 for these services. **(Resolution No. 17286, Contract No. 04206)**

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7. Resolution Approving Interlocal Cooperative Agreement Between Skagit County and the city of Burlington, and Contract for Provision of Senior Services with the City of Burlington for calendar year 1999. The City shall pay \$\$18,399 for these services. **(Resolution No. 17287, Contract No. 04207)**

INFORMATION SERVICES:

8. Cooperative Purchasing Agreement with King County allowing Skagit County to purchase various equipment and supplies using King County's competitively awarded contracts. **(Contract No. 04208)**

AUDITOR:

9. Out-of-State Travel Request for Danny Weinberg to attend the SFG Technologies User Group Annual Conference in Vancouver, B.C., April 21 – 23, 1999 for a total amount of \$477 (Canadian). **(Approved)**
10. Out-of-State Travel Request for Marie Nelson to attend the SFG Technologies User Group Annual Conference in Vancouver, B.C., April 22 – 23, 1999, for a total amount of \$353 (Canadian). **(Approved)**

RECORDS MANAGEMENT:

11. Out-of-State Travel Request for Cori L. Russell to attend a seminar on Court Cases & Legal Issues Affecting Electronic Records Management in Grand Ronde, Oregon, February 25-16, 1999, for a total cost of \$130. **(Approved)**

PUBLIC DEFENDER'S OFFICE:

12. Personal Services Agreement with Robert S. Jones to appear at mental health and involuntary commitment hearings at least two mornings per week at the North Sound Evaluation & Treatment Center in Sedro Woolley for compensation of \$2,000 per month. The contract is effective January 1, 1999, and will continue until terminated. **(Contract No. 04209)**
13. Personal Services Agreement with Emmanuel Q. Lacsina, M.D., to review investigative, autopsy and medical reports at an hourly rate of \$200. The contract commences on November 1, 1998, and will continue until terminated. **(Contract No. 04210)**

ARIS:

14. Interagency Agreement with the State of Washington Department of Social and Health Services for the period July 1, 1998 through June 30, 1999, to allow for State funding of early intervention and prevention programs. Maximum consideration payable under this agreement is \$150,000. **(Contract No. 04212)**

HUMAN SERVICES:

15. Personal Services Agreement with Community Mental Health Services to provide County millage and special project mental health reserve balances to continue assistance to both children's mental health services, contribution to construction costs and staff support of a mental health residential project developed through the Washington State Housing Trust Fund, counseling services to developmentally disabled people in a Peer group, and funds for children's crisis respite foster beds. The maximum amount for the agency for the period January 1, 1999 through December 31, 1999 is \$125,000. **(Resolution No. 17288)**

HEALTH DEPARTMENT:

16. Resolution calling for a Public Hearing to update the Skagit County Health Department Schedule of Charges applicable to the Environmental Health, Personal Health, Water Laboratory, Clinical Laboratory and Vital Records. The public hearing will be held on Tuesday, February 2, 1999, at 9:00 a.m. **(Resolution No. 17288)**

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17. Facilitator Agreement with Jennifer Slack, M.Ed. for a presentation entitled "Working with Teens: video directory of participants in an 'Abstinence and Media' Conference" for a fee of \$50. **(Contract No. 04213)**

SHERIFF'S OFFICE:

18. Memorandum of Agreement with the City of Anacortes regarding the Boating Safety Program. The County agrees to distribute to the City a sum equal to 30% of the vessel registration fees distributed to the County and the parties agree this sum is full payment of the City's equitable share. **(Contract No. 04214)**
19. Addendum No. 2 to the Interlocal Agreement between City of Anacortes and Skagit County stating that in the event that annexation of South March Point, excluding Padilla Heights, occurs March 2, 1999 (as scheduled in City Ordinance #2475) the County Sheriff will provide all law enforcement services in the Annexed Area through March 1, 2001. During this March 1, 1999 – March 1, 2001 period, law enforcement mutual aid will continue at its present level. **(Contract No. 04215)**

PLANNING & PERMIT CENTER:

20. Personal Services Agreement with David Hough & Associates to provide land use planning services including but not limited to the review and modification of Skagit County's draft Comprehensive Plan and related implementing regulations, preparation or updating of studies and reports relating to planning issues, attendance at study sessions, public meetings and/or public hearings before the Planning Commission and Board of County Commissioners, major project review, staff training, and other tasks as may be assigned. Compensation will be at the hourly rate of \$50 per hour; compensation for public meetings when attending as a principal participant shall be \$65 per hour. The term of this agreement shall commence on January 1, 1999 through December 31, 1999. **Contract No. 04216)**

PUBLIC WORKS DEPARTMENT:

21. Local Agency Agreement Supplement No. 2 for the Cook Road Reconstruction Project, ES63000-6 (Right-of-Way Acquisition). This supplement will obligate Federal funding for right-of-way acquisition for the County portion of the Cook Road project as well as establish the amount of reimbursement the Washington State Department of Transportation will receive. **(Contract No. 03385)**
22. Local Agency Agreement Supplement No. 1 for the Farm-to-Market Project No. 330310-2 (Right-of-Way Acquisition). This supplement will obligate Federal funding for right-of-way acquisition on Phase 1 of the Farm-to-Market Road Project. **(Contract No. 04167)**
23. Resolution calling for proposals for rental of road and drainage maintenance equipment. Proposals will be opened on February 23, 1999, at 1:30 p.m. **Resolution No. 17289)**
24. Out-of-State Travel Request for Jill Scott to attend the SFG Technologies Annual Conference in Vancouver, B.C. from April 21, 1999 through April 24, 1999 for a total cost of \$591 (Canadian). **(Approved)**

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date, December 15, 1998, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Warrant numbers 36822 through 37175 from Clearing Fund 696 in the total dollar amount of \$3,252,084.87(Transmittal No. C-04-99).

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2. Staff presented on behalf of the Public Works Department, a Vendor Services Agreement with Kelly Services consisting of a temporary employee to the Public Works Accounting section to perform a variety of clerical functions. The contract will run from January 20, 1999 until June 30, 1999 for a not-to-exceed amount of \$9,000. Commissioner Wolden moved to approve the Agreement as presented by Staff, and Commissioner Hart seconded the motion. The motion passed with a unanimous vote. **(Contract No. 04217)**
3. Staff presented on behalf of the Public Works, a Standard Consultant Agreement with Gibson Traffic Consultants for work to be performed regarding a traffic/safety study for Prairie Road at the BNSF Trestle. The maximum amount payable for the contract is \$4,372.50. Commissioner Wolden moved to approve the Contract as presented. Commissioner Hart seconded the motion, which passed unanimously. **(Contract No. 04218)**
4. Staff presented on behalf of the Parks, Recreation & Fair Department a Vendor Services Agreement with Best Locking & Access Systems for the re-keying of the Fairgrounds Buildings to a common-key lock control system. The not-to-exceed amount of the contract is \$4,951.61. Commissioner Wolden moved to approve the Contract as presented, and Commissioner Hart seconded the motion. The motion passed with a unanimous vote. **(Contract No. 04219)**
5. Staff presented on behalf of the Senior Services Department, a Frozen Meal Food Service Agreement with the Department of Corrections Correctional Industries, d.b.a. First Choice Foods, for the provision of frozen meals and dinner rolls to the Burlington Community Center. The meals will be provided at the following rates: \$1.60 per frozen meal delivered in Aluminum Tray, \$1.35 per frozen breakfast meal delivered in Aluminum Tray, and \$.07 per dinner roll, packaged individually. Commissioner Wolden moved to approve the contract as presented by Staff. Commissioner Hart seconded the motion, which passed with a unanimous vote. **(Contract No. 04220)**
6. Staff presented on behalf of the Emergency Management Department, a Personal Services Agreement with Jeffrey A. Hall for work to be performed regarding the MSAG and ALI database following the recent readdressing activities in the County. The maximum consideration for these services shall not exceed \$15,000. Commissioner Wolden moved to approve the Agreement as presented by Staff, and Commissioner Hart seconded the motion. The motion passed with a unanimous vote. **(Contract No. 04221)**

ADJOURNMENT.

Chairman Anderson made a motion to adjourn the proceedings. Commissioner Wolden seconded the motion and it passed unanimously.

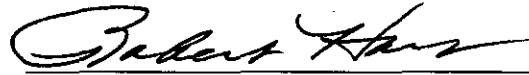
**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**



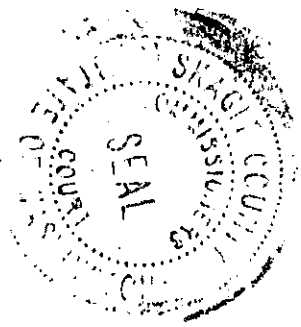
Ted W. Anderson, Chairman



Harvey Wolden, Commissioner



Robert Hart, Commissioner



ATTEST:



Patti J. Chambers, Clerk of the Board
Skagit County Board of Commissioners