

RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
Monday, December 21, 1998

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| 8:00 a.m. – 9:00 a.m. | CONSENT AGENDA.
MISCELLANEOUS. |
| 9:30 a.m. – 10:00 a.m. | Presentation by Economic Development Association of Skagit County (EDASC) regarding Washington Community Economic Revitalization Team (WA-Cert). |
| 10:00 a.m. – 11:00 am. | Work Session – Surface Water Management Division Program. |
| 1:30 p.m. – 3:30 p.m. | Emergency Management Council Meeting, Skagit 9-1-1 Training Room, 2911 East College Way, Mount Vernon. |
| 3:45 p.m. – 4:00 p.m. | Miscellaneous Financial Matters. |

The Skagit County Board of Commissioners met in regular session on Thursday, December 17, 1998 with Commissioners Robert Hart, Ted W. Anderson, and Harvey Wolden present.

CONSENT AGENDA

The Consent Agenda was presented to the Commissioners as follows:

COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, December 14, 1998.
2. Record of the Proceedings for Tuesday, December 15, 1998.
3. Interlocal Agreement with the North Sound Regional Support Network whereas the Board of Directors of the NSRSN have resolved to designate a county auditor and treasurer to serve as auditor and treasurer of the NSRSN who are to be reimbursed by the Board for services rendered. The NSRSN agrees to pay the County \$2500.00 per month beginning December 1, 1998. Contract is effective December 1, 1998 and may be terminated by either party by giving at least sixty (60) days written notice of intent to terminate. **(Contract #004170)**
4. Approval of conservation easements for Lewis Hill and V. Ivan Herdt properties protecting permanently approximately 18.47 acres of farmland on Chilberg Rd. and 19.1 acres along Lafayette Rd. Approximately 50% of the cost of these easements are being funded by a grant from the Natural Resources Conservation Service, U.S. Dept. of Agriculture. **(Contract #004178)**

CLERK'S OFFICE

5. Oath of Appointment for Chairman to sign appointing Bridgit Melinda Montgomery of Mount Vernon as Deputy County Clerk Pro Tempore to provide specific duties of court document sorting/filing; court file folder preparation; microfilm data entry; court records destruction and other court records management tasks. Dated December 15, 1998.

HEALTH DEPARTMENT

6. Memorandum of Agreement between the Skagit County Health Department and Skagit County Community Action Agency whereby the Contractor agrees to provide the screening and scheduling of patients on "The Dental Van". The Contractor will invoice the Skagit County Health Department \$15,000 to be used for the

Dental Van Project. This money will cover Dental Van expenses such as appointment cards, advertisement board, cash box and receipt books. The effective date of the agreement is July 1, 1998 through December 31, 1998. **(Contract #004171)**

SHERIFF'S OFFICE

7. Out-of-State Travel Request for Bonnie Bowers to attend the Technology Management and Community Based Policing conference in Portland, Oregon on January 7-8, 1999 at a cost of approximately \$76 per diem and \$170 for hotel expenses.

PUBLIC WORKS DEPARTMENT

8. Resolution Approving Memorandum of Understanding between Skagit County, through its Public Works Department, and the City of Sedro Woolley for an agreement which allocates federal project priority funds received through a joint proposal to improve Cook Road. **(Resolution #17252)**
9. Professional Services Agreement between Skagit County and CMI to distribute the revised Flood Brochure, as required by the Community Rating System. The total contract amount will not exceed \$829.76. The cost of postage, which is not included in the contract amount to CMI, will be \$5,487.54 to be paid directly to the U.S. Post Office. The Agreement shall commence on December 21, 1998 and be effective through January 25, 1999. **(Contract #004172)**
10. Professional Services Agreement with Larry's Auto and Truck Parts, Inc. Larry's will recycle vehicle tires and other rubber products that we collect at the Recycling and Transfer Station. The contract shall commence on December 1, 1998 and shall be effective through November 30, 1999. **(Contract #004173)**
11. Site License Agreement with Motorola, Inc. The license was issued on April 22, 1998. The agreement would allow Skagit County to install equipment and operate one of these 800 (MHz) frequencies on Motorola's Devil's Mountain site location for an annual cost of \$2,280. **(Contract #004174)**
12. Signature: Vendor Services Agreement – Land Title Company of Skagit County (Cook Road Reconstruction Project, ES63000-6). **(Contract #004175)**
13. Signature: Resolution – Barrier Protection Program 1999 Guardrail Installations. **(Resolution #17253)**
14. Signature: Department of Ecology Solid Waste and Financial Assistance Program Application for Community Litter Cleanup Program Funds.
15. Professional Services Agreement with Chinook Enterprises for roadside litter and illegal dump cleanup. The maximum amount payable is \$37,908.00. The Agreement shall be from January 1, 1999 to December 31, 1999. **(Contract #004176)**

INFORMATION SERVICES:

16. License Agreement and Support Policy Agreement for the HEAT service request software at a cost of \$39,897.00. The software is being procured through the County's contract with MicroAge. MicroAge has negotiated a very competitive cost for the software, saving us approximately \$10,000 in license costs. This software will replace our current ticket tracking system and provides a state of the art ticket tracking system that will allow the Information Services Department to track work requests, expedite the time to resolve requests, provide better status to customers on the state of their requests, and reduce the training required for Help Desk personnel. **(Contract #004179)**

Commissioner Anderson motioned to approve the Consent Agenda for Monday, December 21, 1998. The motion was seconded by Commissioner Hart and was passed unanimously.

MISCELLANEOUS

1. Commissioner Anderson motioned to approve a resolution Reimbursing a Change Fund for Howard Miller Steelhead Park in the amount of \$98.00 because the safe was robbed on 8/9/98. Commissioner Hart seconded the motion, which passed unanimously. (**Resolution #17254**)
2. Commissioner Anderson motioned to approve the adoption and adding a new chapter to Title 9 of the Skagit County Code regarding Parks and Recreation. Commissioner Hart seconded the motion, which passed unanimously. (**Ordinance #17255**)
3. Commissioner Anderson motioned to approve for signature Amendment No. 3 to the Skagit County Sheriff Department Plantation Rifle Range Agreement with Whatcom County Parks and Recreation Department. Commissioner Hart seconded the motion, which passed unanimously. (**Contract #02847**)
4. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date, December 21, 1998, the Board, by a majority vote, did approve for payment those vouchers included in the above mentioned list and further described as follows: Warrants 35161 through 35636 in the amount of \$809,129.99. (**C-90-98**)

5. Kendra Smith, Community Development Assistant Director, Planning and Permit Center, presented a resolution calling for a public hearing to the board for their approval to extend the Interim Short CARD ordinance with some proposed amendments for January 12, 1999. Ted motioned to approve. Commissioner Wolden seconded the motion, which passed unanimously. (**Resolution #17256**)
6. Mike Woodmansee presented Addendum No. 3 to the Personal Services Agreement #02851 with Buck and Gordon. Exhibit "B" – Compensation: Compensation shall occur at the rates listed on the Rate Schedule for Buck and Gordon as attached to the original Personal Services Agreement. In the calendar years 1998 and 1999, the maximum amount allowed to be charged shall not exceed \$50,000. Invoices shall be required for payment to occur. (**Contract #02851**)

Commissioner Anderson motioned to approve Addendum No. 3 to the above Personal Services Agreement. Commissioner Wolden seconded the motion, which passed unanimously.

**PRESENTATION BY ECONOMIC DEVELOPMENT ASSOCIATION OF SKAGIT COUNTY (EDASC)
REGARDING WASHINGTON COMMUNITY ECONOMIC REVITALIZATION TEAM (WA-CERT)
GRANT FUNDING.**

Don Wick, Executive Director, the Economic Development Association of Skagit County, was present to talk about the Washington Community Economic Revitalization Team (WA-CERT). He explained that there were no new applications for the Washington Community Economic Revitalization Team

After some discussion with Mr. Wick, the Commissioners thanked Mr. Wick for his report.

MISCELLANEOUS FINANCIAL MATTERS

Commissioner Anderson was excused from this session, with Commissioners Wolden and Hart present.

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As of this date, December 21, 1998, the Board, by a majority vote, did approve for payment those vouchers included in the above mentioned list and further described as follows: Warrants 35637 through 35639 from Clearing Fund 696 in the total dollar amount of \$146,862.00. **(C-91-98)**

2. Alicia Huschka, Budget Manager, presented a resolution for the approval of the Board modifying Skagit County's Cost Assessment Policy. She explained that this is an update for 1998 and there is no change. Commissioner Wolden motioned to approve a resolution Modifying Skagit County's Cost Assessment Policy. Commissioner Hart seconded the motion, which was carried. **(Resolution #17257)**
3. Ms. Huschka presented a resolution to the Board Establishing the 1998 Cost Allocation to County Funds. She explained that this resolution allows the reimbursement from other County funds back into the General Fund.

Commissioner Wolden motioned to approve a resolution Establishing 1998 Cost Allocation to County Funds. Commissioner Hart seconded the motion, which was carried. **(Resolution #17258)**

4. Ms. Huschka explained that the following resolution allows money to be moved between departments within the General Fund.

Commissioner Wolden motioned to approve a resolution regarding a Budget Line Item Change in the amount of \$39,500. Commissioner Hart seconded the motion, which was carried. **(Resolution #17259)**

5. Ms. Huschka explained that the following resolution to establish the Boating Safety Fund #161 allows these funds to go into the Sheriff's revenue and expenditures. Mike Woodmansee, County Administrator, added that this would help track these special revenue funds.

Commissioner Wolden motioned to approve a resolution Establishing the Boating Safety Fund #161. Commissioner Hart seconded the motion, which was carried. **(Resolution #17260)**

ADJOURNMENT

Commissioner Wolden motioned to adjourn the proceedings. Commissioner Hart seconded the motion, which passed unanimously.

BOARD OF COUNTY COMMISSIONERS SKAGIT COUNTY, WASHINGTON

Robert Hart, Chairman

Ted W. Anderson, Commissioner

ATTEST:

Harvey Wolden, Commissioner

Jean Terry, Acting Clerk
Board of County Commissioners

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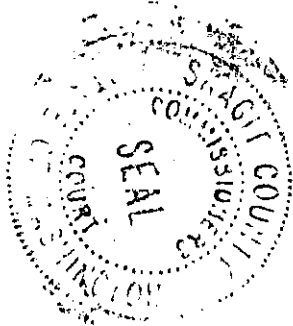
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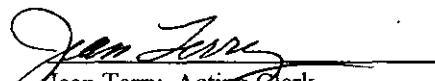
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Jean Terry, Acting Clerk
Board of County Commissioners

BOARD OF COUNTY COMMISSIONERS SKAGIT COUNTY, WASHINGTON


Robert Hart, Chairman


Ted W. Anderson, Commissioner


Harvey Wolden, Commissioner