

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
Monday, July 13, 1998**

9:00 a.m. – 9:15 a.m.	Public Comment Period.
	CONSENT AGENDA MISCELLANEOUS
10:00 a.m. – 10:30 a.m.	Consideration of Recommendations from the Personnel Policy Review Committee.
10:30 a.m. – 11:00 a.m.	Signature – Establishing Salary Levels of County Commissioner District No. 3 and Skagit County Elected Officials.
11:00 a.m. – 11:30 a.m.	Signature – Resolution Approving Real Estate Excise Tax Committee Recommendations.
1:30 p.m. – 2:30 p.m.	Presentation – Sedro Woolley School District Proposals for Use of Real Estate Excise Tax Funds.
2:30 p.m. – 3:30 p.m.	Executive Session.

The Skagit county Board of Commissioners met in regular session on Monday, July 13, 1998, with Commissioners Robert Hart, Ted W. Anderson, and Harvey Wolden present.

PUBLIC COMMENT PERIOD.

Tom Solberg, 19019 Minnie Road, Alger, spoke in favor of the Guemes Island ferry privatization. He further commented on ESB 6094 and queried the Board on the date this would go into effect. The Board responded that the effects of 6094 would be worked on as soon as possible. Commissioner Hart suggested that substantive Comprehensive Plan changes would be the first to be dealt with, and the site-specific changes would be handled next. Mr. Solberg commented on the need to open a window of time to allow a larger group of people to take advantage of the recent Supreme Court ruling. A discussion ensued regarding various interpretations of the Court's decision.

CONSENT AGENDA.

Commissioner Wolden moved to approve the Consent Agenda for Monday, July 13, 1998. Commissioner Anderson seconded the motion, which passed unanimously.

COMMISSIONERS' OFFICE:

1. Record of the Proceedings of Monday, July 6, 1998.
2. Record of the Proceedings of Tuesday, July 7, 1998.
3. Record of the Proceedings of Thursday, July 9, 1998.

PUBLIC WORKS DEPARTMENT:

4. Resolution regarding Intersection Safety Improvements Bennett Road, No. 3000, at State Route 536 (Memorializing WSDOT Agreement ESS971-2 signed June 29, 1998). **(Resolution No. 17053)**
5. Resolution calling for Public Hearing on the proposed 1999-2004 Six-Year Transportation Improvement Program (Hearing scheduled for July 28, 1998 at 9:00 a.m.) **(Resolution No. 17054)**

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6. Resolution calling for a Public Hearing to Consider the Road Name Change of Deane's Drive, No. 10330, to Deane Drive (Public Hearing: July 28, 1998, at 9:00 a.m.). **(Resolution No. 17055)**
7. Resolution calling for a Public Hearing to Consider the Road Name Change of Terrace Place, No. 72030, to Lake Terrace Place (Public Hearing: July 28, 1998, at 9:00 a.m. **(Resolution No. 17056)**
8. Bid Award Resolution for the Reservation Road Improvement Project, Phase II, ES40210-1. The Bid will be awarded to G.G. Excavation, Inc. for \$416,074.54. **(Resolution No. 17057)**

PLANNING & PERMIT CENTER:

9. An Interim Ordinance of the County of Skagit, State of Washington, Amending and Adopting Findings of Fact Supporting Interim Ordinance No. 16919, Revising Chapter 14.04 (Zoning Ordinance) of the Skagit County Code, and Superseding Interim Moratorium Ordinances 16676 and 16748 by Amending Section 14.04.150 Unclassified Special Uses and Establishing a New Section 14.04.153 "Personal Wireless Service Facilities." **(Resolution No. 17058)**

HEALTH DEPARTMENT:

10. Amendment No. 3 to the 1998 Consolidated Contract with the State Department of Health, which will provide for new funding of Child Death Review totaling \$2,000, and increased funding of \$9,722 for the WIC Program. The amendment is effective January 1, 1998. **(Contract No. 03714)**
11. Resolution Amending Skagit County Code Chapter 12.16 to add a New Section that Assigns Responsibility for Illegal Dumping to the Owner of the Dumping Vehicle. **(Resolution No. 17059)**

JUVENILE PROBATION DEPARTMENT:

12. Interagency Agreement between the State of Washington Department of Social and Health Services and Skagit County for Juvenile Rehabilitation Administration At-Risk Projects for a total contract amount of \$109,001. The contract will run from July 1, 1998 through June 30, 1999. **(Contract No. 04010)**
13. Interagency Work Order Amendment from the Washington State DSHS/Children's Administration, increasing the consideration to the County by \$44,686. The Amendment is effective July 1, 1998 through June 30, 1999. **(Contract No. 02540)**

FACILITIES MANAGEMENT:

14. Amendment "A" to Personal Services Agreement with Bill Winter to provide janitorial services in accordance with Skagit County work specifications, extending the date of the contract from July 1, 1998 through July 1, 1999, for a total contract amount increase of \$5,000. **(Contract No. 03629)**

PARKS & RECREATION DEPARTMENT:

15. Vendor Services Agreement with AAA Rent-A-Pottee to provide delivery, rental, pumping, cleaning and removal of portable chemical toilets at various park sites throughout the County. The contract begins March 30, 1998 and will continue until terminated for a total contract amount of \$5,000. **(Contract No. 04011)**

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date, July 13, 1998, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Warrants numbered 23632 through 24193 from Clearing Fund 696 in the total dollar amount of \$1,070,706.64 (Transmittal No. C-46-98); and

Payroll warrants numbered 17642 through 18502 in the total dollar amount of \$654,658.17 (Transmittal No. P-32-98).

2. Upon presentation by Personnel Director Stephanie Wood, Chairman Hart moved to approve a Grievance Decision in the grievance filed by Corbin Volluz. The Decision states that:
 - 1) The Board of Commissioners declines to reverse the termination of Corbin Volluz effective February 27, 1998; and
 - 2) The Board of Commissioners declines to reverse the decision to refuse severance pay, payment of accrued unused vacation, termination of medical insurance, and termination of retirement payments on Mr. Volluz's behalf.

Commissioner Wolden seconded the motion. Commissioners Hart and Wolden voted in favor of the motion; and Commissioner Anderson voted "nay." The motion passed. The Board signed the Grievance Decision document.

CONSIDERATION OF RECOMMENDATIONS FROM THE PERSONNEL POLICY REVIEW COMMITTEE.

Stephanie Wood, Personnel Director, advised that there are four recommendations from the Personnel Policy Review Committee for the Board's review. She stated that the committee had spent several months working on these recommendations.

The first is a policy on Personal Cellular Telephone Services obtained at government rates. In order to take advantage of the government rates, employees must sign an agreement that the County can phone them up to a maximum of 30 minutes on their cellular phones for work-related activities. There is 30 minutes of free air time allowed per month with this service agreement. An agreement would also be signed that would allow the County to take money from the employee's paycheck should they not pay their bills. The discretion to allow personal cell phones would lie with the Department Head. The employee would need to be a full or part-time employee.

Chairman Hart questioned whether the State Auditor's Office felt that this was a gift of government credit. Ms. Wood stated that a determination was obtained from the State Attorney General's Office, who has approved such a policy. Aging reports will be sent to individual department heads. Commissioner Wolden expressed concern about the nonpayment of bills and the need to monitor such reports. Ms. Wood noted that 60 days is the cut-off to discontinue service if the bill has not been paid. Ms. Wood stressed that deductions from employee paychecks will be made for delinquent accounts.

The specifics of telephone usage, base amounts to be charged, long distance areas, and billing procedures were discussed.

Ms. Wood advised that the policies will be effective August 1, so Auditor's Office and Department Heads can get processes and procedures in place prior to implementation.

Commissioner Anderson moved for approval of a Resolution Amending Skagit County Personnel Policies and Procedures Manual as outlined by Ms. Wood. Commissioner Wolden seconded the motion.

A discussion ensued on the desire of the Board to send the bills directly to the employees' residence.

A friendly amendment was made to the prior motion by Commissioner Wolden directing that the aforementioned telephone bills should be mailed to the employees' home addresses if at all possible.

Ms. Wood next discussed a policy to permit non-union, non-exempt employees to accrue and use compensatory time not to exceed 40 hours in any year. She reviewed the history of this proposal. Ms. Wood indicated that compensatory time is advantageous to many departments to assist them with overtime utilization. She discussed

comparable clauses in union contracts and noted the need to keep the playing field even throughout County offices. She further indicated that accrued but unused compensatory time will be cashed out in the employee's paycheck at the end of each calendar year. December 15 will be used as the cut-off date for accrual and usage of compensatory time for the current year. This again is a policy that allows the department's discretion solely.

Ms. Wood next reviewed the policy which permits the Auditor's Office to charge a processing fee for complying with writs of garnishment.

Ms. Wood reviewed an addition to the section pertaining to employees who have take-home vehicles that complies with a recommendation by the State Auditor. It simply indicates that these vehicles are for county business, however, "de minimus" personal use is allowed.

There being no further questions for the Board, the question was called for. The motion passed unanimously. **(Resolution No. 17060)**

SIGNATURE – ESTABLISHING SALARY LEVELS OF COUNTY COMMISSIONER DISTRICT NO. 3 AND SKAGIT COUNTY ELECTED OFFICIALS.

Ms. Wood advised that she had met with the Salary Recommendation Committee twice and provided them with data that they asked for regarding the salaries of elected officials in a number of counties throughout the State. She stated that there was good participation and lively discussion. She reviewed the specific recommendations of the Committee. Ms. Wood advised that the vote of the Salary Recommendation Committee was unanimous.

Commissioner Wolden moved to establish salary levels of District No. 3 and for Skagit County Elected Officials as recommended by the Salary Recommendation Committee and explained by Ms. Wood. Commissioner Anderson seconded the motion, which passed unanimously. **(Resolution No. 17061)**

SIGNATURE – RESOLUTION APPROVING REAL ESTATE EXCISE TAX COMMITTEE RECOMMENDATIONS.

After a brief review of the proposed Resolution, Commissioner Anderson moved to approve the Resolution approving Real Estate Excise Tax Committee Recommendations. Commissioner Wolden seconded the motion, which passed unanimously. **(Resolution No. 17062)**

PRESENTATION – SEDRO WOOLLEY SCHOOL DISTRICT PROPOSALS FOR USE OF REAL ESTATE EXCISE TAX FUNDS.

Mike Casey, Sedro Woolley School District Superintendent, spoke about some special projects within the Sedro Woolley School District, and the desire of the District to request real estate excise tax funds to assist in this regard. The projects include Janicki Field, High School Stadium, Performing Arts Center, and the Family Center concept. He thanked the Board for their support on other projects and programs throughout the County.

Brian Stiles, 8083 Avery Lane, Sedro Woolley, updated the Board on the Janicki Field projects. He expressed that this is a great example of a partnership with the School District and the County. He reviewed a "wish list" of capital type projects to enhance the facility for use by local youths and families.

Mike Janicki, 810 Talcott Street, Sedro Woolley, explained exactly where the restroom and parking lot proposals are planned. He noted that he would like to coordinate this with the Engineering Division of the Public Works Department regarding the Cook Road Reconstruction project. Commissioner Wolden suggested that Mr. Janicki coordinate these projects with Steve Flude of the Public Works Department.

Tim Larson, 504 Creek Lane, Sedro Woolley, a teacher and coach at Sedro Woolley High School discussed the proposed improvements to the High School Stadium.

Mark Christ, 810 Bennett Street, Sedro Woolley, member of the Citizens Advisory Committee for Performing Arts Center Remodel, reviewed the old theatre that is now being refurbished. He stated that he has talked with Skagit

Community Arts Theatre and Skagit Symphony regarding their possible use of the facility. He explained some of the activities planned for the facility.

Darrell Heisler, 22736 Buchanan Street, Mount Vernon, principal of Sedro Woolley High School, expanded further on the presentation by Mr. Christ. He advised that performances, band concerts and choir concerts are scheduled to make use of this facility. He mentioned that enhanced sound and lighting systems are proposed, as well as comfortable seating.

Alicia Huschka, Budget Director, noted that there are several requests from the School District, and asked for prioritization of the projects, together with the funding year (1998, 1999, or beyond). She advised that not all of these projects could be funded as proposed.

Mr. Casey explained that this presentation was to make the Board aware of the various projects in progress in the Sedro Woolley School District, and that the projects would be prioritized for funding purposes.

A discussion ensued on the prioritization of the projects, together with ideas for pursuing monies from other sources such as the City.

Diane Crawford, 20675 Rockridge Lane, Sedro Woolley, spoke briefly to the concept of a youth and family activity center in the Sedro Woolley area. She discussed the proposal to locate such a center at the Upper Skagit Reservation.

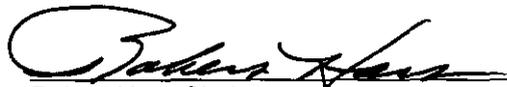
Mike Crawford, 20675 Rockridge Lane, Sedro Woolley, thanked the Board for their previous support, and commented on the conceptual family and youth activity center project.

Chairman Hart indicated that the County would evaluate the requests of the School District after receiving a prioritization from the School District representatives.

ADJOURNMENT.

Chairman Hart made a motion to adjourn the proceedings. Commissioner Wolden seconded the motion and it passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**



Robert Hart, Chairman



Ted W. Anderson, Commissioner



Harvey Wolden, Commissioner



ATTEST:



Patti J. Chambers, Clerk of the Board
Skagit County Board of Commissioners