

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
Monday, February 2, 1998**

- *T 9:00 a.m. - 9:30 a.m. Treasurer's Office – Judy Menish, Treasurer.
1) Approval of Uncollectible Personal Property Taxes.
2) Signature – Resolution Authorizing the Acceptance of Credit and Debit Cards by County Offices and Departments.
- 9:30 a.m. – 9:45 a.m. Public Comment Period.
- CONSENT AGENDA.
MISCELLANEOUS.
- 10:00 a.m. – 11:00 a.m. Appeal by Kooiman, Ferrell, Wyatt, Nicolls, Pellett and Veal of Hearing Examiner's Approval of Michael Fohn's Preliminary Plat of Channel View, located on Guemes Island (PL96-0034.ORD).
- 11:00 a.m. – Noon Work Session – 1998 Transportation Project Funding Applications.

The Skagit County Board of Commissioners met in regular session on Monday, February 2, 1998, with Commissioners Robert Hart, Ted W. Anderson and Harvey Wolden present.

TREASURER'S OFFICE – JUDY MENISH, TREASURER.

1. Approval of Uncollectible Personal Property Taxes.

Judy Menish, County Treasurer, introduced Clyde Williams, Personal Property Deputy, who briefly outlined the list of uncollectible personal property taxes. Chairman Hart commended the Treasurer's Office for the small amount of write-offs and their persistence in collecting amounts due to the County. Commissioner Anderson moved to approve the list of Uncollectible Personal Property as presented by the Treasurer's Office in the total amount of \$818. Commissioner Wolden seconded the motion, which passed unanimously. **(Resolution No. 16857)**

2. Signature – Resolution Authorizing the Acceptance of Credit and Debit Cards by County Offices and Departments.

Ms. Menish presented a Resolution and Policy approving a Credit/Debit Card Program for Skagit County. She briefly outlined the terms of this program with the bank. She discussed the negotiations with the bank and the possible utilization of the state rate in the future. She advised that six departments wish to utilize the debit/credit program. The departments include Parks, Recreation & Fair, Best SELF, Public Health, Public Works, District Court and the Permit Center. Additional phone lines will be required, and the departments will have to pay for the charges by the bank.

A discussion ensued on the use of credit cards by customers to various departments throughout the County, and the possibility of additional departments joining in on this program and particular limitations of certain departments.

Mike Woodmansee, County Administrator, clarified that this is a voluntary program at the customer's choice. He further discussed the involvement of other departments within the County. He advised that this program can be implemented in any department the Board desires.

Ms. Menish stated that Bank of America will do the initial training at no charge for this service. One representative from each department must be present and then will in turn training others in their departments. Procedures will be developed to track the costs of the credit card program.

Commissioner Hart expressed his appreciation to Ms. Menish for her active role in developing this program in conjunction with the County's customer service program.

Commissioner Anderson moved to approve the Resolution Authorizing the Acceptance of Credit/Debit Cards for Various County Departments as presented by Ms. Menish. Commissioner Wolden seconded the motion and it passed unanimously. **(Resolution No. 16858)**

Commissioner Anderson moved to approve the contract with the Bank of America for credit card services. Commissioner Wolden seconded the motion, which passed unanimously. **(Contract No. 03812)**

PUBLIC COMMENT PERIOD.

There were no citizens present for the Public Comment Period.

CONSENT AGENDA.

After a lengthy discussion, Commissioner Anderson moved to approve the Consent Agenda for Monday, February 2, 1998, with the following numbered items being removed for further clarification: Items 7-16, and Item 32. Commissioner Wolden seconded the motion, and it was unanimously approved. Items 1-6, 17-31 and 33 were approved.

• **COMMISSIONERS' OFFICE:**

1. Record of the Proceedings of Monday, January 20, 1998.
2. Record of the Proceedings of Monday, January 26, 1998.
3. Record of the Proceedings of Tuesday, January 27, 1998.
4. Resolution authorizing contract with Skagit County Community Action Agency appropriating \$187,388 for 1998 to improve services to the Count's low income residents. **(Resolution No. 16859)**
5. Memorandum of Agreement with Skagit County Community Action Agency to provide services to low income residents of the County for the period January 1, 1998 through December 31, 1998. Compensation and amounts paid for various programs is listed in Section 3 of the Contract. **(Contract No. 03813)**
6. Call for Public Hearing to consider amending Ordinance No. 16785, creating Skagit County Lake Management District No. 1 for Big Lake, said public hearing to be held on February 17, 1998, at 10:30 a.m. The changes involve amending portions of t4h assessment process per the recommendations from the Treasurer. **(Resolution No. 16860)**

• **ARIS/BEST SELF:**

7. Personal Services Agreement with Larry D'Arienzo to provide individual and/or family therapy at a rate of \$60 per 50 minute therapy session and \$20 per hour for travel. The contract will commence on January 1, 1998 and shall continue until terminated for a maximum compensation amount of \$20,000. **(NOT APPROVED PENDING FURTHER CLARIFICATION)**
8. Personal Services Agreement with Vanessa Soderberg Kleinman to provide individual and/or family therapy at a rate of \$65 per 50 minute session. The contract will commence on January 1, 1998 and shall continue until terminated for a maximum compensation amount of \$20,000. **(NOT APPROVED PENDING FURTHER CLARIFICATION)**

RECORD OF THE PROCEEDINGS

Monday, February 2, 1998

Page 3

9. Personal Services Agreement with Diaz Karate & Burlington Judo Dojo to provide Karate and judo Chi lessons to be provided two times per week or more to ARIS approved clients. Compensation shall be at the rate of \$85 down payment per student, \$50 per month per student, and \$30 testing fees per student. The contract will commence on January 1, 1998 and shall continue until terminated for a maximum compensation amount of \$20,000. **(NOT APPROVED PENDING FURTHER CLARIFICATION)**
10. Personal Services Agreement with Julian Byrd to provide individual and/or family therapy, anger control or other skills education classes, and group counseling. Compensation will be \$55 for individual, family therapy, and/or consultation, \$60 per hour for education classes, \$70 per hour for groups, and \$20 per hour for travel time. The contract will commence on January 1, 1998 and shall continue until terminated for a maximum compensation amount of \$20,000. **(NOT APPROVED PENDING FURTHER CLARIFICATION)**
11. Personal Services Agreement with Susan P. Gardner for individual, family and group therapy at \$60 per 50 minute session for individual and family therapy, \$80 for group therapy, and \$40 per hour for travel time required for such services outside of office appointments. The contract will commence on January 1, 1998 until terminated for a maximum compensation amount of \$20,000. **NOT APPROVED PENDING FURTHER CLARIFICATION)**
12. Personal Services Agreement with Rosemary MacGregor to provide individual and family counseling, baseline EEG's, EEG training sessions, educational assessment, etc. Compensation will be \$125 for each initial visit and \$80 for each subsequent visit and will not exceed \$20,000. The contract will commence on January 1, 1998 and will continue until terminated. **(NOT APPROVED PENDING FURTHER CLARIFICATION)**
13. Personal Services Agreement with Ruth Mulvihill to provide individual and/or family therapy for ARIS referred clients at the rate of \$40 per 50 minute therapy hour. The contract will commence on January 1, 1998 and shall continue until terminated for a maximum compensation amount of \$20,000. **(NOT APPROVED PENDING FURTHER CLARIFICATION)**
14. Personal Services Agreement with Elizabeth Sherman to provide individual and/or family therapy for ARIS clients at the rate of \$40 per hour for individual therapy, \$20 per hour for group therapy, and \$40 per hour for travel and school consultation. The contract will commence on January 1, 1998 and shall continue until terminated for a maximum compensation amount of \$20,000. **(NOT APPROVED PENDING FURTHER CLARIFICATION)**
15. Personal Services Agreement with Susan Radkins to provide individual and/or family therapy for ARIS referred clients at the rate of \$65 per 50-minute therapy session and mileage to and from school meetings at the rate of \$40 per hour. The contract will commence on January 1, 1998 and shall continue until terminated for a maximum compensation amount of \$20,000. **(NOT APPROVED PENDING FURTHER CLARIFICATION)**
16. Personal Services Agreement with Judith McCarthy for individual and/or family therapy for ARIS referred clients at the rate of \$60 per 50 minute therapy hour. The contract will commence on January 1, 1998 and shall continue until terminated for a maximum compensation amount of \$20,000. **(NOT APPROVED PENDING FURTHER CLARIFICATION)**
- **PUBLIC WORKS DEPARTMENT:**
 17. Request for Proposals for Procurement of Maintenance Materials, with the proposals scheduled for opening on March 10, 1998. **(Resolution No. 16863)**
 18. Resolution calling for Public Hearing Regarding Speed Limit Revision on River Road #90100. The public hearing will be held on February 24, 1998 at 9:00 a.m. **(Resolution No. 16861)**

RECORD OF THE PROCEEDINGS

Monday, February 2, 1998

Page 4

19. Resolution calling for Public Hearing Regarding Speed Limit Revision on Matzdorf Street #12100 and Lexington Avenue #12130. The public hearing will be held on February 24, 1998 at 9:00 a.m. **(Resolution No. 16862)**
20. Quit Claim Deed and Memorandum of Understanding to transfer the ownership of Gear Bridge #40110 from the County to the City of Burlington. **(Contract No. 03814, Deed No. 0453)**
- **AUDITOR:**
 21. Resolution stating that the employee mileage allowance will be at the rate established by the IRS. **(Resolution No. 16864)**
 22. Out-of-State Travel Request for Tami Gerfin to attend an SFG Conference in Vancouver, B.C., from March 11 – 13, for a total cost of \$454.16. **(Approved)**
 23. Out-of-State Travel Request for Lenka Kliban to attend an SFG Conference in Vancouver, B.C., from March 11-13, for a total cost of \$454.16. **(Approved)**
 24. Out-of-State Travel Request for James D. Koran to attend an SFG Conference in Vancouver, B.C., from March 11-14, for a total cost of \$454.16. **(Approved)**
- **SENIOR SERVICES:**
 25. Contract for provision of Senior Services with the City of Mount Vernon for the period January 1, 1998 through December 31, 1998. The City shall pay \$31,500 for the services provided under this agreement. **(Contract No. 03815)**
- **HUMAN SERVICES:**
 26. Amendment to Personal Services Agreement with Skagit Youth Services, which amends the scope of work by giving Skagit Youth Services authorization to perform services for this one-time only Family Works! Project. Compensation will be increased by \$1,303. **(Contract No. 03486)**
- **SHERIFF'S OFFICE:**
 27. Letter of Understanding between the Skagit County Sheriff and Service Employees International Union Local #120 regarding issuance of cellular telephones at employee's expense, at the current government rate. The employees will be required to leave their personal cell phone number with the Sheriff's Office, and the Sheriff's Office will be allowed to contact each employee on their cell phone for up to 30 minutes per month with no expense to the Sheriff's Office. Employees are limited to two cellular phones per employee at the government rate. **(Contract No. 03816)**
 28. Letter of Understanding between the Skagit County Sheriff and Skagit County Deputy Sheriff's Guild regarding issuance of cellular telephones at employee's expense, at the current government rate. The employees will be required to leave their personal cell phone number with the Sheriff's Office, and the Sheriff's Office will be allowed to contact each employee on their cell phone for up to 30 minutes per month with no expense to the Sheriff's Office. Employees are limited to two cellular phones per employee at the government rate. **(Contract No. 03817)**
- **INFORMATION SERVICES:**
 29. Out-of-State Travel Request for Nancy Rennison to attend an HP-UX 10.x System Administrative Basic Training session in Vancouver, B.C. March 17-20, 1998 at a total cost of \$1,584. **(Approved)**

88 863

RECORD OF THE PROCEEDINGS

Monday, February 2, 1998

Page 5

• EMERGENCY MANAGEMENT:

30. Emergency Alert System North Puget Sound Local Area Plan among Whatcom, Skagit and San Juan Counties. **(Approved)**

• PLANNING & PERMIT CENTER:

31. Resolution Modifying the Approval of an Agricultural Variance for Malbert Hampel, PL97-0199.REC. **(Resolution No. 16865)**
32. Out-of-State Travel Request for Kendra Smith to attend the APA National Planning Conference in Boston April 4-8, 1998, for a total cost of \$1,230. **(NOT APPROVED PENDING FURTHER CLARIFICATION)**
33. Out-of-State Travel Request for Bill Dowe to attend the Sierra Permits Automation Conference in Reno April 21-24, 1998, for a total cost of \$781. **(Approved)**

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date, February 2, 1998, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Warrants numbered 13349 through 13677 from Clearing Fund 696 in the total dollar amount of \$542,318.17 (Transmittal No. C-05-98);

Warrants numbered 13678 through 13850 from Clearing Fund 696 in the total dollar amount of \$452,771.33 (Transmittal No. C-06-98);

Payroll warrants numbered 10276 through 10354 in the total dollar amount of \$89,690.84 (Transmittal No. P-04-98);

Payroll warrant numbered 10355 in the total dollar amount of \$159.30 (Transmittal No. P-05-98); and

Vouchers numbered 168953 through 169017 and payroll warrants numbered 92434 through 92504 in the total dollar amount of \$70,328.01.

2. Staff presented a Resolution Appointing Joyce A. Pearson, M.Ed., as a Designated Mental Health Professional. Commissioner Wolden motioned to approve the Resolution as presented by Staff, and Commissioner Anderson seconded the motion. The motion passed unanimously. **(Resolution No. 16866)**
3. Staff presented an Out-of-State Travel Request for Detective Dean E. Miller to travel to Oregon to interview a person of interest in a theft and stolen property investigation, for a total amount of \$150. Commissioner Wolden moved to approve the Out-of-State Travel Request as presented. Commissioner Anderson seconded the motion, and it passed unanimously. **(Approved)**.
4. Staff presented an Interlocal Joint Purchasing Agreement with the City of Port Angeles generated by the Emergency Management Department for the purchase of furniture and miscellaneous equipment. Commissioner Wolden moved to approve the Agreement as presented. Commissioner Anderson seconded the motion, which passed unanimously. **(Contract No. 03819)**
5. Staff presented an Interlocal Joint Purchasing Agreement with Island County Emergency Services Communications Center (I-COM) generated by the Emergency Management Department for the purchase of

RECORD OF THE PROCEEDINGS

Monday, February 2, 1998

Page 6

tower and miscellaneous equipment. Commissioner Wolden moved to approve the Agreement as presented. Commissioner Anderson seconded the motion, which passed unanimously. **(Contract No. 03820)**

6. Chairman Hart approved the final Plat of Candice Widmyer.

7. Chairman Hart approved the final Plat of Brown and McMillen, Division 3.

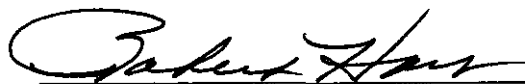
APPEAL BY KOOIMAN, FERRELL, WYATT, NICOLLS, PELLETT AND VEAL OF HEARING EXAMINER'S APPROVAL OF MICHAEL FOHN'S PRELIMINARY PLAT OF CHANNEL VIEW, LOCATED ON GUEMES ISLAND (PLI-09-0034.ORD).

This item was postponed at the request of the appellants.

ADJOURNMENT.

Chairman Hart made a motion to adjourn the proceedings. Commissioner Wolden seconded the motion and it passed unanimously.

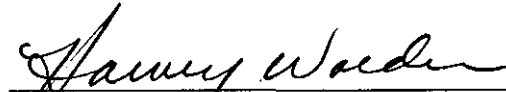
**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**



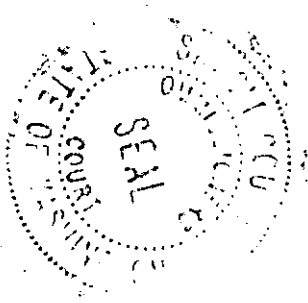
Robert Hart, Chairman



Ted W. Anderson, Commissioner



Harvey Wolden, Commissioner



ATTEST:



Patti J. Chambers, Clerk of the Board
Skagit County Board of Commissioners