

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
Monday, October 13, 1997**

- | | |
|-------------------------|--|
| 8:30 a.m. – 9:00 a.m. | Executive Session – Personnel, Litigation and Land Acquisition |
| 9:00 a.m. – 10:00 a.m. | Work Session – 1998 Six-Year Transportation Improvement Program (TIP). |
| 10:00 a.m. – 10:15 a.m. | Public Comment Period. |
| | CONSENT AGENDA.
MISCELLANEOUS. |
| 10:30 a.m. – 11:00 a.m. | Public Hearing – Supplemental Budget. |
| 11:00 a.m. – 11:30 a.m. | Discussion – Miscellaneous Financial Matters. |
| 1:00 p.m. – 2:00 p.m. | Executive Session – Personnel, Litigation and Land Acquisition. |

The Skagit County Board of Commissioners met in regular agenda on Monday, October 13, 1997, with Commissioners Harvey Wolden, Robert Hart and Ted W. Anderson present.

PUBLIC COMMENT PERIOD.

Danna Johnson, Vice President of Shelter Bay Board of Directors, discussed with the Board the exemption from the addressing program for Shelter Bay.

CONSENT AGENDA.

Commissioner Hart moved to approve the Consent Agenda for Monday, October 13, 1997. Commissioner Anderson seconded the motion, which passed unanimously.

• **COMMISSIONERS' OFFICE:**

1. Record of the Proceedings of Monday, October 6, 1997.
2. Record of the Proceedings of Tuesday, October 7, 1997.
3. Re-Appointment of A.E. Allen to the Substance Abuse Advisory Board for the term May 23, 1997 through May 22, 2000. (**Resolution No. 16705**)
4. Re-Appointment of Maria Day to the Substance Abuse Advisory Board for the term August 16, 1997 through August 15, 2000. (**Resolution No. 16706**)
5. Appointment of Joe Younker to the Substance Abuse Advisory Board for the term September 24, 1997 through September 24, 2000. (**Resolution No. 16707**)
6. Appointment of Mary Anderson to the Skagit County Housing Authority Board of Commissioners for the period October 22, 1997 through October 22, 2002. (**Resolution No. 16708**)
7. Call for Public Hearing Regarding Application for Community Development Block Grant, said public hearing to be held on October 28, 1997 at 10:00 a.m. (**Resolution No. 16709**)

RECORD OF THE PROCEEDINGS

Monday, October 13, 1997

Page #2

DISTRICT COURT PROBATION:

8. Probation Services Agreement with the City of Mount Vernon for the period January 1, 1997 through December 31, 1997, with the City paying the County at the rate of \$97.57 per service unit used. **(Contract No. 03647)**
- PARKS & RECREATION DEPARTMENT:
9. Second Addendum to Personal Services Agreement with J.C. Draggoo & Associates, Inc. extending the contract to June 30, 1998 to allow for Parks planning items including preparation of a new Capital Facilities Plan and Parks, Recreation, Recreation Open Space and Non-Motorized Transportation Plan. The additional work required will cost \$4,440. **(Contract No. 01760)**
10. Personal Services Agreement with Northwest Logging for debris removal from the old railroad bridge over the Skagit River just east of SR9 for a total contract price of \$45,815. **(Contract No. 03648)**
- COOPERATIVE EXTENSION:
11. Memorandum of Agreement with Washington State University Cooperative Extension regarding joint funding for the Cooperative Extension Chair and other faculty for a total of \$40,000. **(Contract No. 03649)**
- PUBLIC WORKS DEPARTMENT:
12. Proclamation declaring October 20 to October 25 "Flood Awareness Week." **(Approved)**
13. Right-of-Entry Agreement with Seaview Division No. 3 Homeowner's Association for the connection of the Seaview infiltration ponds into the new storm sewer as a part of the South Burrows Bay Drainage Improvement Project. Once completed, the County assumes no responsibility to extend, operate, or maintain the improvements. **(Contract No. 03650)**
14. Supplement No. 1 to Personal Services Agreement with William Weaver extending the contract period to December 31, 1997. There is no increase in compensation. **(Contract No. 03360)**
15. Personal Services Agreement with O'Brien Kreitzberg to provide consultant services to the Department of Public Works for the 1997 South Burrows Bay Drainage Project. O'Brien-Kreitzberg will provide project management, inspection and geotechnical services for total compensation not to exceed \$25,000. The contract term is August 20, 1997 through December 31, 1997. **(Contract No. 03651)**
16. Supplement No. 1 to Personal Services Agreement with Two Rivers Engineering adding an inspector for the 1997 Robinson Road Bank Protection Project for a compensation amount of \$2,925, making the revised contract total \$10,000. **(Contract No. 03562)**
17. Resolution calling for a Public Hearing to Consider Parking Restrictions on Portions of March's Point Road #16610 and South March's Point Road #14660, said public hearing to be held at 9:00 a.m. on November 4, 1997. **(Resolution No. 16710)**
18. Resolution calling for a Public Hearing to Consider a Revision to the Lengths of Portions of various County Roads including Wood Road, Utopia Road, Bryson Road, and B.D. Minkler Road. Wood Road was inadvertently established 0.34 miles too short. The others have lost length due to flood damage or non-use for a period exceeding 10 years. Said public hearing to be held at 9:00 a.m. on November 4, 1997. **(Resolution No. 16711)**
19. Annual Advertising Contract with the Skagit Valley Publishing Company to provide advertising space for the Public Works Department including Frances Ambrose's recycling education projects and other Divisions in the Public Works Department when needed. The rate of compensation is \$11.10 retail per inch per insertion. **(Contract No. 03652)**

RECORD OF THE PROCEEDINGS

Monday, October 13, 1997

Page #3

20. Supplement No. 2 to Professional Services Agreement with Evergreen Security, Inc. to cover alarm monitoring and maintenance at the new Skagit County Public Works Burlington Shop building. The County will compensate the Contractor for the services provided at the Shop at a yearly rate established at the beginning of each service year, with the service year being June 1 to May 31. Maintenance costs will be based on actual charges with all maintenance approved by the County prior to work commencing. **(Contract No. 02817)**

• **PERSONNEL:**

21. Personal Services Agreement with Bostec, Inc. to provide on-site breath alcohol testing and urine specimen collection to comply with DOT drug testing regulations, for compensation as listed on Exhibit "B". The Agreement will commence on September 1, 1997 and continue until August 31, 1999. **(Contract No. 03653)**

22. Resolution – Approval of Sick Leave Transfer for John Hadman. **(Resolution No. 16712)**

• **BEST SELF:**

23. Vendor Services Agreement with Valley Moving and Storage for moving of Best SELF crates for sites at Anacortes, Burlington, Concrete, Conway, LaConner, Mount Vernon, and Sedro Woolley. This contract commences on June 1, 1996 and will continue until terminated at the rates listed on Attachment "A". **(Contract No. 03654)**

24. Personal Services Agreement with City Cab, Inc. for transportation for ARIS referred clients to designated destinations coordinated through ARIS Case Manager or Intervention Specialist. City Cab will be compensated at \$1.25 per each pickup of client and \$1.50 per mile from pickup to delivery. The term of the contract is January 1, 1997 through December 31, 1997. **(Contract No. 03655)**

• **CONSERVATION FUTURES ADVISORY COMMITTEE:**

25. Personal Services Agreement with Han Timmers to provide appraisal and property evaluation services to the Conservation Futures Program Advisory Committee. Compensation rate is \$75 per hour, not to exceed a total contract amount of \$5,000. The term of the contract is August 1, 1997 until terminated. **(Contract No. 03656)**

• **EMERGENCY MANAGEMENT:**

26. Out-of-State Travel Request for Tom Sheahan to attend the Tenth Annual Emergency Preparedness Conference in Vancouver, British Columbia, Canada on October 23 & 24, 1997, for a total cost of \$66.50. **(Approved)**

• **INFORMATION SERVICES:**

27. CD Law Web License Agreement for on-line legal research for a yearly fee of \$6,000. The Agreement is effective until terminated. **(Contract No. 03657)**

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date, October 13, 1997, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Warrants 5564 through 5937 from Clearing Fund 696 in the total dollar amount of \$579,502.29
(Transmittal No. C-48-97);

VOL 87 1035

Warrants 5557 through 5563 from Clearing Fund 696 in the total dollar amount of \$53,551.53 (Transmittal No. C-47-97);

Payroll warrants numbered 4592 through 5221 in the total dollar amount of \$521,538.21 (Transmittal No. P-26-97);

Warrant numbers 5173 through 5556 from Clearing Fund 696 in the total dollar amount of \$436,023.66 (Transmittal No. C-46-97); and

Manual Warrant Request for \$936 payable to the United States Postal Service for postage for absentee ballots.

2. Staff presented an Interagency Agreement with the State of Washington Department of Ecology delegating the authority to administer and enforce the well sealing, tagging and decommissioning portions of the water well construction program. Skagit County will be paid a \$10,000 one time payment to assist in support a well inspector and will provide 50% of the water well notification fees and resource protection notification fees. Commissioner Hart moved to approve the agreement as presented by Staff. Commissioner Anderson seconded the motion, which passed unanimously. **(Contract No. 03658)**
3. Staff presented a Memorandum of Agreement with the Skagit Valley Children's Theatre for the payment of \$2,000 from hotel/motel taxes to assist with providing cultural enrichment and entertainment by producing and creating professional quality theatre productions. The contract will run from August 1, 1997 through December 1, 1997. Commissioner Hart moved to approve the Agreement as presented by Staff. Commissioner Anderson seconded the motion, which passed unanimously. **(Contract No. 03659)**
4. Staff presented a Personal Services Agreement with Tri Con Services to provide on-site training on safety and other topics as determined necessary or desirable by the Risk Management Department. Compensation will be at the rate of \$100 per hour of training delivered and \$50 per hour for any necessary training curriculum development. The contract will run from October 1, 1997 until terminated. Commissioner Hart moved to approve the Agreement as presented by Staff. Commissioner Anderson seconded the motion, which passed unanimously. **(Contract No. 03660)**
4. The Board approved Plat maps for Mobile Village Park and Plat Of Rockridge Estates Division No. II. **(Approved).**

PUBLIC HEARING – SUPPLEMENTAL BUDGET.

Chairman Wolden opened the public hearing.

Alicia Huschka, Budget Manager, reviewed the proposals for supplemental budget for the following funds: General Fund #001, \$63,000, Special Paths Fund #102, \$30,000, Land/Facility Acquisition Fund #340, \$1,568,000, and Capital Improvements Fund #341, \$90,000.

There being no public comment forthcoming, Commissioner Anderson moved to close the public hearing. Commissioner Hart seconded the motion, which passed unanimously.

Commissioner Anderson moved to approve the Resolution as presented by Staff. Commissioner Hart seconded the motion, which passed unanimously. **(Resolution No. 16713)**

DISCUSSION – MISCELLANEOUS FINANCIAL MATTERS.

Alicia Huschka, Budget Manager, reviewed with the Board modifications to Skagit County's Cost Assessment Policy. She explained that these modifications would be for the current budget year and take into consideration comments from the State Auditor's 1995 audit. She further explained that the biggest change is to apply the cost allocation consistently across all of the funds.

A brief discussion ensued regarding the proposed modifications.

RECORD OF THE PROCEEDINGS

Monday, October 13, 1997

Page #5

Commissioner Hart moved to approve a Resolution modifying Skagit County's Cost Assessment Policy. Commissioner Anderson seconded the motion, which passed unanimously. **(Resolution No. 16714)**

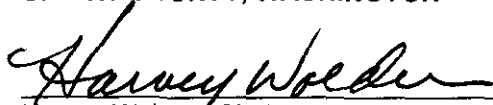
Pursuant to the aforementioned action, Ms. Huschka presented a Resolution Establishing 1997 Cost Allocation to County Funds. Commissioner Anderson moved to establish 1997 cost allocation to County funds. Commissioner Hart seconded the motion, which passed unanimously. **(Resolution No. 16715)**

Ms. Huschka presented a Resolution modifying the name and purpose of Fund 201. After a brief explanation for this modification, Commissioner Anderson moved to adopt the resolution as presented by Ms. Huschka. Commissioner Hart seconded the motion, which passed unanimously. **(Resolution No. 16716)**

ADJOURNMENT.

Chairman Wolden made a motion to adjourn the proceedings. Commissioner Hart seconded the motion and it passed unanimously.

BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON



Harvey Wolden, Chairman




Robert Hart, Commissioner



Ted W. Anderson, Commissioner

ATTEST:



Patti J. Chambers, Clerk of the Board
Skagit County Board of Commissioners