

RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
Monday, August 11, 1997

- *T 10:30 a.m. – 11:30 a.m. Work Session – Presentation by Environmental Protection Agency Regarding Guemes Island Sole Source Aquifer.
- CONSENT AGENDA.**
- MISCELLANEOUS.**
- 2:00 p.m. – 3:30 p.m. Emergency Management Council Meeting.
- 3:30 p.m. – 4:30 p.m. Executive Session – Personnel, Litigation & Land Acquisition Matters.

The Skagit County Board of Commissioners met in regular session on Monday, August 11, 1997, with Commissioners Harvey Wolden, Robert Hart and Ted W. Anderson present.

CONSENT AGENDA

Commissioner Hart moved to approve the Consent Agenda for Monday, August 11, 1997. Commissioner Anderson seconded the motion, which passed unanimously.

• **COMMISSIONERS' OFFICE:**

1. Record of the Proceedings of Monday, August 4, 1997.
2. Quit Claim Deed, Excise Tax Affidavit & Supplemental Affidavit transferring property owned by Skagit County Parks & Recreation Department to Skagit County in order for the County to sell said tax title property to a private party. This is property located in Hamilton along the Skagit River and will be sold to Todd Byerly. **(Deed No. 00448)**
3. Notice of Bid Award for Skagit County Clean Water District: Edison Subarea for purchase of fiberglass septic tanks, awarding the bid to Fiber Septic Systems, Inc. for the total amount of \$59,063.62. **(Resolution No. 16627)**

• **PUBLIC WORKS**

4. Memorandum of Understanding with the Swinomish Utility Authority outlining the respective responsibilities of the parties during the Reservation Road reconstruction activities and the tribal waterline relocation work. **(Contract No. 003593)**
5. Bid Award for the South Burrows Bay Drainage Improvement Project, awarding the bid to TRICO Contracting, Inc. and Association in the amount of \$1,176,447.55. **(Resolution No. 16628)**

• **AUDITOR'S OFFICE**

6. Out-of-State Travel Request for Jim Koran to attend the Government Finance Officers Association Training Seminars in Portland, Oregon, for the period August 19 through August 22, 1997, for the total amount of \$777. **(Approved)**
7. Out-of-State Travel Request for Tami Gerfin to attend the Government Finance Officers Association Training Seminars in Portland, Oregon, for the period August 19 through August 22, 1997, for the total amount of \$777. **(Approved)**
8. Out-of-State Travel Request for Kathy Hill to attend the Government Finance Officers Association Training Seminars in Portland, Oregon, for the period August 19 through August 22, 1997, for the total amount of \$777. **(Approved)**

• SENIOR SERVICES

9. Award of Bid for Senior Citizen Meals for the Skagit Nutrition Project awarding the bid for Congregate and Hot Home-Delivered Meals for the Anacortes nutrition project to Island Hospital, and Frozen Home-Delivered Meals to First Choice Foods, at the dollar amounts listed on the Resolution. **(Resolution No. 16629)**

• HEALTH

10. Interlocal Cooperative Agreement with the Anacortes School District #103, Skagit County, and Skagit Community Mental Health Center to provide prevention and early intervention services to at-risk students K-6 and families referred from the School District's administrative designee. The Center will provide 37.5 hours per week. Funding will be allocated as follows: Skagit County \$15,876, School District \$19,404, Skagit Community Mental Health \$9,600. **(Contract No. 003594)**
11. Personal Services Agreement with Kris Meilahn to provide speech therapy services for referred children at a rate of \$30 per session to a maximum of four sessions per month. **(Contract No. 003595)**
12. Amendment No. 5 to the Consolidated Contract with the State Department of Health reducing the 1997 contract by \$232. **(Contract No. 003301)**

• PLANNING & PERMIT CENTER

13. Out-of-State Travel Request for Roxanne Michael to attend the ICBO 75th Annual Conference in Phoenix, Arizona, from September 21-24 for a total amount of \$1,100. **(Approved)**
14. Out-of-State Travel Request for Corey Schmidt to attend the International Conference of Building Officials 75th Annual Conference in Phoenix Arizona, September 21-26, for a total amount of \$1,284. **(Approved)**

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date, August 11, 1997, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Warrant numbers 1120 through 1402 from Clearing Fund 696 in the total dollar amount of \$676,251.46 (Transmittal No. C-32-97);

Warrant numbers 1105 through 1119 from Clearing Fund 695 in the total dollar amount of \$21,866.12 (Transmittal No. C-31-97);

Payroll warrants numbered 1025/M00001 through 1028/M00009 in the total dollar amount of \$3,594.18 (Transmittal No. P-15-97);

Payroll warrants numbered 1029 through 2033 in the total amount of \$825,175.95 (Transmittal No. P-16-97); and,

Warrants numbered 1403 through 1689 from Clearing Fund 696 in the total dollar amount of \$333,276.09 (Transmittal No. C-33-97).

RECORD OF THE PROCEEDINGS

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2. Staff presented an Out-of-State Travel Request for Gregor Myhr of the Planning Department to attend the NRCS Wetland Restoration/Enhancement in Eugene, Oregon from July 13-18, 1997 for the approximate cost of \$564. Staff explained that the original Out-of-State Request had been misplaced in the Planning Department. Commissioner Hart moved to approve the Out-of-State Travel Request as presented. Commissioner Anderson seconded the motion, and it passed unanimously. **(Approved)**
3. Staff presented a revised Out-of-State Travel Request for Dennis Lind of the Parks & Recreation Department to attend a NRPA Pacific Marketing and Revenue Management School in San Diego, California from September 7-11, 1997 for the total amount of \$535. Commissioner Hart moved to approve the revised Out-of-State Travel Request as presented by Staff. Commissioner Anderson seconded the motion, which passed unanimously. **(Approved)**
4. Staff presented on behalf of the Parks & Recreation Department an Addendum to Interlocal Agreement #003524 between Skagit County and the City of Anacortes. Said Addendum states that the agreement will remain in effect until the funds provided for in Section 3 have been paid by the County through the Juvenile Justice Grant. Commissioner Hart moved to approve the Addendum as presented by Staff. Commissioner Anderson seconded the motion, which passed unanimously. **(Contract No. 003524)**
5. Staff presented on behalf of the Prosecuting Attorney's Office a Consulting Services Agreement with Hunt, Coburn & Associates for consulting services concerning the Wedco lawsuit. Fees range from \$135 per hour to \$35 per hour, and certain expenses are reimbursable as detailed in the Agreement. Commissioner Anderson moved to approve the Agreement as presented by Staff. Commissioner Hart seconded the motion, which passed unanimously. **(Contract No. 003596)**
6. Staff presented on behalf of the Personnel Office a Resolution Adopting a Semi-Monthly Payroll System for Employees of Skagit County and Amending the Skagit County Personnel Policies and Procedures Manual. This Resolution shall be effective July 1, 1997 with payroll dates being on the 10th and 25th of each month. Commissioner Anderson moved to approve the Resolution as presented by Staff. Commissioner Hart seconded the motion, which passed unanimously. **(Resolution No. 16630)**
7. Staff presented Amendment No. 3 to Professional Service/Consultant Agreement with Wilson Engineering regarding the Edison SubArea sewer project. The Amendment extends the completion date of the project to July 1, 1998, and adjusts the not-to-exceed contract price for each phase of the project to more accurately reflect the scope of services required to meet community requirements, with no increase in the cumulative total not-to-exceed contract price. Commissioner Anderson moved to approve the Amendment as presented by Staff. Commissioner Hart seconded the motion, which passed unanimously. **(Contract No. 002506)**
8. On Friday, August 8, 1997, the Board via memorandum **RESCINDED** a Resolution approving the expenditure of County Funds for an appreciation breakfast for County Auditor employees. Staff advised that procedure requires that official action be taken on the record. Commissioner Hart moved to rescind Resolution No. 16626, and directed the Clerk of the Board to make the necessary corrections to the Minutes of August 4, 1997. Commissioner Anderson seconded the motion, and it passed unanimously.

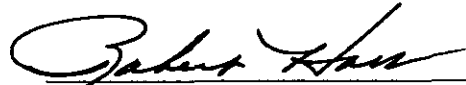
ADJOURNMENT.

Chairman Wolden made a motion to adjourn the proceedings. Commissioner Hart seconded the motion and it passed unanimously.

BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON



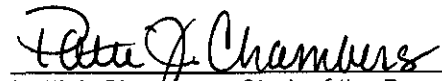
Harvey Wolden, Chairman



Robert Hart, Commissioner

Ted W. Anderson, Commissioner

ATTEST:



Patti J. Chambers, Clerk of the Board
Skagit County Board of Commissioners

