

RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
Tuesday, July 22, 1997

7:30 a.m. – 8:30 a.m.	Commissioners' Staff Meeting.
8:30 a.m. – 9:00 a.m.	Review and Signature – Annual Insurance Renewals.
9:00 a.m. – 10:00 a.m.	Executive Session – Personnel, Litigation & Land Acquisition.
*T 10:00 a.m. – 11:00 a.m.	Planning & Permit Center – Roxanne Michael, Director. 1) Progress Report on Development Code. 2) Update on the Hazard Mitigation Grant Program. 3) Miscellaneous.

The Skagit County Board of Commissioners met in regular session on Tuesday, July 22, 1997, with Commissioners Harvey Wolden, Robert Hart and Ted W. Anderson present.

REVIEW AND SIGNATURE – ANNUAL INSURANCE RENEWALS.

Dave Fleming, Risk Manager, discussed the quotes received from Broker(s) of Record for the purchase of commercial insurance for the policy year August 1, 1997 through July 31, 1998. Mr. Fleming explained the various options of coverage by carriers. Commissioner Hart moved to approve a Resolution Regarding Purchase of Annual Commercial Insurance. Commissioner Anderson seconded the motion, and it passed unanimously. **(Resolution No. 16613)**

PLANNING & PERMIT CENTER – Roxanne Michael, Director.

1. **Progress Report on Development Code.**

Roxanne Michael, Planning & Permit Center Director, reviewed the progress being made on the Development Code. Ms. Michael outlined the proposed structure and work on the Development Code and the existing Critical Area Ordinance. The Development Code Team consists of Roxanne Michael, Kendra Smith, Bill Dowe, Daniel Downs and Tricia Wright.

Kendra Smith, Senior Planner, outlined her meeting with John Moffat and the necessity to amend SEPA and other regulations to comply with the adopted Comprehensive Plan. All land division regulations will be included in one chapter of the Code to make it more accessible and readable.

A discussion ensued on several aspects of the Development Code and the Comprehensive Plan. The development of Citizens Advisory Committees to review and assist with the codes was discussed.

Ms. Michael briefly discussed the progress being made in the "Right to Mine" ordinances. Commissioner Anderson commented on the need to carefully review the Right to Mine, Right to Farm and Right to Forest ordinances, and the effect on neighboring properties. Telecommunications ordinances are forthcoming as many applications for the construction of towers are pending.

Ms. Smith outlined the work being done on the zoning map and the coordination with the County Mapping Department.

Commissioner Anderson noted the importance to maintain good customer service regarding the changes being made to the Development Code and Zoning Maps. Chairman Wolden concurred with the need to maintain high levels of customer service and to understand how the person across the counter feels. The Board indicated that it appears that the department is on track in progressing on the implementation of the various Development Codes.

2. Update on the Hazard Mitigation Grant Program.

Corey Schmidt, Assistant Building Official, discussed the Hazard Mitigation Grant Program and the implementation measures regarding the grant and methods to purchase properties eligible for buy-out. Mr. Schmidt discussed his various conversations with FEMA and the Department of Emergency Management. There are 61 property owners who have applied for funds. Mr. Schmidt has met with Dave Brookings from Surface Water Management, and is planning to meet with Tom Sheahan from the County Department of Emergency Management. Funds have been obligated and notification received.

Mr. Schmidt reviewed the matrix that has been developed to assess these properties. These monies were applied for from the State Department of Emergency Management.

Commissioner Anderson complimented Mr. Schmidt on his dogmatic approach in attempting to obtain these funds. Mr. Schmidt thanked the property owners who have been extremely patient while this program is being established.

The use of the properties once purchased by the County was discussed

3. Miscellaneous.

There were no miscellaneous items for discussion.

MISCELLANEOUS.

1. Staff presented a Personal Services Agreement with Rick Neumann Co., Inc. for the construction and installation of a replacement drainfield system for a public restroom/shower facility at Howard Miller Steelhead Park. Compensation shall not exceed \$8,731.80 and runs from July 16, 1997 until Terminated. Commissioner Anderson moved to approve the Agreement as presented by Staff. Commissioner Hart seconded the motion, and it passed unanimously. (Contract No. 003574)
2. Staff presented a Resolution Amending Resolution #16609, dated July 14, 1997, for Approval of Sick Leave Transfer for John Hadman. Commissioner Hart moved to approve the Resolution as presented by Staff. Commissioner Anderson seconded the motion, and it passed unanimously. (Resolution No. 16614)
3. Staff presented an additional resolution for the Approval of Sick Leave Transfer for John Hadman, as Mr. Hadman has had to undergo additional surgery. Commissioner Hart moved to approve the Resolution as presented by Staff. Commissioner Anderson seconded the motion, and it passed unanimously. (Resolution No. 16615)

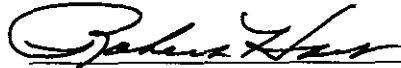
ADJOURNMENT.

Chairman Wolden made a motion to adjourn the proceedings. Commissioner Anderson seconded the motion and it passed unanimously.

BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON



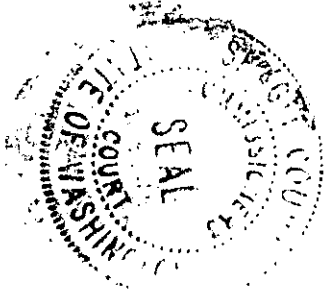
Harvey Wolden, Chairman



Robert Hart, Commissioner



Ted W. Anderson, Commissioner



ATTEST:



Patti J. Chambers, Clerk of the Board
Skagit County Board of Commissioners