

RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
Wednesday, July 9, 1997

9:00 a.m. – 10:00 a.m. Executive Session – Personnel, Litigation & Land Acquisition.
10:00 a.m. – 11:00 a.m. 1998 Budget Call.
11:00 a.m. – Noon Work Session – Lake Cavanaugh Fish Passage Project.

The Skagit County Board of Commissioners met in regular session on Wednesday, July 9, 1997, with Commissioners Harvey Wolden, Robert Hart and Ted W. Anderson present.

1998 BUDGET CALL.

Kathy Hill, County Auditor, thanked the departments for their efforts in putting together last year's budget and utilizing the upgraded technology that was made available. Ms. Hill reviewed several specifics and areas of concern in this year's budget preparation. Ms. Hill indicated that questions may be directed to David Cunningham via e-mail at "DAVIDEC". Details of submitting this year's budget documents were briefly outlined by Ms. Hill. Ms. Hill indicated that the training room computers will be available to those departments who are not currently on the network. Ms. Hill reviewed the enclosures in the packets distributed to each department. The budget documents are available in formats other than WORD. The deadline for submittal of budget information is August 18 at 5:00 p.m.

Jill Scott clarified that specific individuals in each department need to be identified for access to the SFG system for budget preparation.

Alicia Huschka, Budget Manager, reviewed a memorandum distributed to those present from the Commissioners regarding guidelines for budget preparation. Ms. Huschka advised that once again increases are limited to a 3% increase over last year's budget. Budget Work Sessions will be scheduled starting the third week of September and will be coordinated by Patti Chambers in the Commissioners' Office.

Mike Almvig, Information Services, reviewed a document intended to foster thought on using the technology available to departments, including projects requested during the budget process. There is a survey at the back of the document that Mr. Almvig requested all departments to complete. These materials should be returned to Mr. Almvig by August 4. Mr. Almvig has blocked out Fridays to assist departments as needed.

Mike Woodmansee, Budget/Finance Director, discussed the need for innovation in how we accomplish assigned tasks. Mr. Woodmansee explained the concept of rewarding employees for doing tasks better with less expense.

Commissioner Hart indicated that once again, if a department comes in under budget, the department is entitled to 50% of the savings to the County.

Chairman Wolden thanked those present for attending.

ADJOURNMENT.

Chairman Wolden made a motion to adjourn the proceedings. Commissioner Hart seconded the motion and it passed unanimously.



BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON

Harvey Wolden

Harvey Wolden, Chairman

Robert Hart, Commissioner

Ted W Anderson

Ted W. Anderson, Commissioner

ATTEST:

Patti J. Chambers

Patti J. Chambers, Clerk of the Board
Skagit County Board of Commissioners