

RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
Tuesday, July 1, 1997

- 7:30 a.m. – 8:30 a.m. Commissioners' Staff Meeting.
- 8:30 a.m. – 9:00 a.m. Work Session – Operations Division Manager/District Maintenance Supervisors.
- *T 9:00 a.m. – 10:00 a.m. Public Works Department – Jan Keiser, Director.
1. Signature – Resolution Notice of Pending Road Closure Old Highway 99 North, No. 50510.
 2. Signature – Bid Award Resolution Lyman Hamilton Road, C.R.P. 9402-3E, Strider Construction Company, Incorporated.
 3. Signature – Bid Award Resolution Gear Bridge, C.B.P. 40110-1, RDS Construction, Incorporated.
 4. Presentation – “Engineering Construction Update”.
 5. Miscellaneous.
- *T 10:00 a.m. – 11:00 a.m. Planning & Permit Center – Roxanne Michael, Director.
1. Development Code Work Plan and Supplemental Budget Request.
 2. Miscellaneous.
- 11:00 a.m. – 11:30 a.m. Bid Opening – Catered Senior Meals.
- *T 11:30 a.m. – 11:45 a.m. Presentation by Economic Development Association of Skagit County regarding Washington Community Economic Revitalization Team (WA-CERT) Grant Funding.
- *T 11:45 a.m. – Noon Block Grant Discussion and Possible Action – Community Development Citizen Participation Strategy.
- 2:00 p.m. – 3:00 p.m. Ribbon-Cutting Ceremony of the Washington National Guard Organizational Maintenance Shop, 2260 Thompson Street, Sedro Woolley.

The Skagit County Board of Commissioners met in regular session on Tuesday, July 1, 1997, with Commissioners Harvey Wolden, Robert Hart and Ted W. Anderson present.

PUBLIC WORKS DEPARTMENT – Jan Keiser, Director.

1. **Signature – Resolution Notice of Pending Road Closure Old Highway 99 North, No. 50510.**

Young-Soo Kim, Engineering Division Manager, asked for the Board's approval for a road closure regarding the Gear Bridge construction project. Commissioner Hart moved to approve a Resolution noticing a Road Closure on Old Highway 99 North, No. 50510. Commissioner Anderson seconded the motion. The motion passed unanimously. **(Resolution No. 16593)**

2. **Signature – Bid Award Resolution Lyman Hamilton Road, C.R.P. 9402-3E, Strider Construction Company, Incorporated.**

Luis Ponce, Public Works Staff, recommended awarding the bid for the Lyman-Hamilton Road project to Strider Construction, as the low bidder, VandeZalm Construction, had submitted an erroneous bid. Commissioner Anderson moved to award the bid to Strider Construction as described by Mr. Ponce in the amount of \$198,614.40. Commissioner Hart seconded the motion, and it passed unanimously. **(Resolution No. 16594)**

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3. Signature – Bid Award Resolution Gear Bridge, C.B.P. 40110-1, RDS Construction, Incorporated.

Young-Soo Kim presented a bid award for the Gear Bridge project, awarding the bid to RDS Construction in the amount of \$181,236. Commissioner Hart moved to approve the bid award for the Gear Bridge project CBP 40110-1, to RDS Construction in the amount of \$181,236. Commissioner Anderson seconded the motion, which passed unanimously. **(Resolution No.16595)**

4. Presentation – “Engineering Construction Update.”

Ed Hawes, Road Engineer, reviewed the engineering construction progress for this summer. Mr. Hawes first reviewed the status of the project on the Cascade River Road. Mr. Hawes reviewed a schedule of events now being done in qualifying bidders for construction projects. The focus is on more planning up-front, and in staggering the work to allow better usage of County personnel. Mr. Hawes reviewed the progress being made on asphalt overlay projects on Fir Island Road and McLean Road. Mr. Hawes advised that Lake Samish Road construction will begin around the end of October. The Allen-West Road project is being coordinated with Surface Water Management Division to help further define the scope of the project, and the best way to perform the work will be recommended to the Board at a later date. Mr. Hawes reviewed the Cook Road repair project, which will begin in September. The Reservation Road construction date is scheduled mid to late September, and the project is almost 2 miles of rebuild. The Gear Bridge, Muddy Creek, Burlington-Sedro Woolley Trail and the Realignment of SR536 at the Bennett Road intersection projects were briefly discussed.

5. Miscellaneous.

Mr. Kim advised that the Guemes Ferry span project has been completed. Jan Keiser, Director, advised that the Guemes Ferry haul-out was completed successfully.

PLANNING & PERMIT CENTER – Roxanne Michael, Director.

1. Development Code Work Plan and Supplemental Budget Request.

Roxanne Michael, Planning & Permit Center Director, opened the discussion regarding the work plan for the development code. Ms. Michael advised that the ambitious work plan will identify and prioritize the revisions to the Skagit County Code required by the Growth Management Act, reduce County dependency on professional legal and planning consultants for future revisions, and temporarily address the impact of GMA and related local regulations on staffing needs and levels of service.

Tom Karsh, Assistant Director, explained that the development codes need to be updated to comply with the Growth Management Act and the recently adopted Comprehensive Plan. There are over 20 individual chapters including the zoning ordinance, building codes, sewage regulations, etc. Additions to the Code include, but are not limited to Conservation and Reserve Development ordinances, provisions for condominiums, communication towers, and urban growth areas.

Commissioner Anderson commented that this is a monumental task that needs to be completed in a short period of time.

Mr. Karsh reviewed a prioritized development code strategy. These consist of adopting ordinances regarding a CaRD (Cluster subdivision) regulation including rural character standards, concurrency, SEPA, and regulatory reform. The second priority is revising ordinances regarding Resource Land Conservation Easements/Covenants and transfer and/or purchase of development rights. Interlocal agreements and ordinances adopting development standards within city urban growth areas will be the next area of concentration. The remainder of the County Development Code with intermediate priorities will then be set by the Board.

Mr. Karsh asked the Board's input on the recommendation that individual chapters not become effective until all codes have been reviewed later this year. Commissioner Hart suggested that interim ordinances could be put in place as the work progresses, that nothing will be perfect and amendments are inevitable.

Chairman Wolden stated that he would not support interim ordinances as this leaves a window of opportunity for appeals. He stated that there is already too much intervention by government due to the Growth Management Act.

Mr. Karsh indicated that prioritized ordinances could come forward for the Board's approval as they are developed. The Board concurred that this would be an acceptable method to them.

Commissioner Anderson stated that this is a complex issue, and that County residents have been delayed enough. He stated that it is time the County put the CARD ordinance in place and let the appeals come forward.

Mr. Karsh reviewed the development code revisions and level of service maintenance strategy. He outlined the utilization of senior staff rather than consultants to come up with the draft development codes, with a follow-up review by professionals. The plan is to provide four hours for the staff to break away. This core "break-a-way" work group will include the Planning Director, three senior staff coordinators, and an administrative assistant. Other County staff will be utilized as their expertise is needed. The break-a-way staff will continue to be available for phone calls, meetings, and appointments and other activities associated with "normal" business during the morning hours. Mr. Karsh further indicated that the level of service at the permit counter will remain the same.

The particulars of a supplemental budget request were reviewed by Ms. Michael. After a brief discussion, Commissioner Anderson moved to approve proceeding with the staffing plan and additional activities as presented by Ms. Michael and a formal supplemental budget request. Commissioner Hart seconded the motion and it passed unanimously.

A discussion ensued regarding the formation of a citizen oversight committee to review the development code.

Mike Woodmansee, County Administrator, stated that the current Planning Department budget would cover the proposed additional activities, and that there is no danger of the department going over their budget until December. There would be a gap by the end of the year if their budget is not supplemented.

Mr. Woodmansee further indicated that the County expended in excess of \$500,000 in 1996 relative to the Growth Management Act, and is trying to wean that amount to \$250,000 in 1997.

Commissioner Anderson indicated that Planning Staff have gone the extra mile and that it is appropriate to lend additional support at this point in time.

Mr. Karsh stated that the Prosecuting Attorney's office will also be impacted by the legal review of the development code.

Garl Long, Prosecuting Attorney, stated that there will also be impact from an additional code compliance assistant and possible additional cases for his office to prosecute. Consequently, his office may be asking for additional budgetary considerations in the development of the 1998 budget.

2. Miscellaneous.

A brief update of the status of the amendments to the Critical Areas Ordinance was given to the Board by Jim Cahill, Planning Staff. Mr. Cahill asked the Board for additional comments they may have on the proposed amendments.

Commissioner Anderson indicated that he would have comments for Mr. Cahill by the first of next week.

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MISCELLANEOUS.

Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the Board.

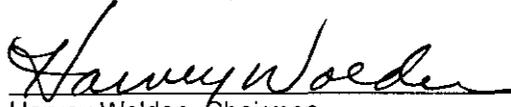
As of this date, July 1, 1997, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Voucher numbers 166955 through 167995 and PW9700001456 through PW9700001758 (Payroll warrants numbered 90547 through 91505) in the total of \$1,209,088.87 (Transmittal No. P-12-97).

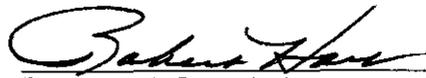
ADJOURNMENT.

Chairman Wolden made a motion to adjourn the proceedings. Commissioner Hart seconded the motion and it passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**



Harvey Wolden, Chairman



Robert Hart, Commissioner



Ted W. Anderson, Commissioner



ATTEST:



Patti J. Chambers, Clerk of the Board
Skagit County Board of Commissioners