

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
Tuesday, June 17, 1997**

- 7:30 a.m. – 8:30 a.m. Commissioners' Staff Meeting.
- 8:30 a.m. – 9:00 a.m. Work Session – Operations Division Manager/District Maintenance Supervisors.
- *T 9:00 a.m. – 10:30 a.m. Public Works Department – Jan Keiser, Director.
1. Signature – Interlocal Agreement with the Town of Hamilton.
 2. Signature – Personal Services Agreement with Culbertson Marine Construction (Guemes Ferry Facility Transfer Span Repair – Guemes Island Dock).
 3. Signatures – Summary of Offer and Right-of-Way Plans for Reservation Road (CRP #4021)
 4. Discussion – Enhanced Quality Assurance – Construction Projects.
 5. Resolution – 1997 Skagit County Flood Control Assistance Program Grant Projects.
 6. Discussion – Proposed Drainage Utility Appeals Process.
 7. Presentation – "Operations Division Chip Sealing Program."
 8. Miscellaneous.
- 10:30 a.m. – 11:30 a.m. Executive Session – Personnel, Litigation and Land Acquisition.
- Noon – 1:00 p.m. Commissioners' Brown Bag Lunch Hour with Employees (Hearing Room "B").
- 2:00 p.m. – 3:00 p.m. Work Session – Cook Road Transportation Study.
- 3:00 p.m. – 4:00 p.m. Work Session – Addressing Task Force Update.

The Skagit County Board of Commissioners met in regular session on Tuesday, June 17, 1997, with Commissioners Harvey Wolden and Ted W. Anderson present. Commissioner Robert Hart's absence was excused.

PUBLIC WORKS DEPARTMENT – JAN KEISER, DIRECTOR.

1. Signature – Interlocal Agreement with the Town of Hamilton.

Young-Soo Kim briefed the Board on a proposed Interlocal Agreement between Skagit County and the Town of Hamilton for engineering, permitting, inspecting and personnel to complete the proposed Fire Hall building, to be located off Pettit Road. Commissioner Anderson moved to approve the Interlocal Agreement and Resolution as presented by Staff. Chairman Wolden seconded the motion, which passed unanimously. **(Resolution No. 16597, Contract No. 003528)**

2. Signature – Personal Services Agreement with Culbertson Marine Construction (Guemes Ferry Facility Transfer Span Repair – Guemes Island Dock).

Young-Soo Kim advised the Board that the Guemes Ferry will be in drydock and this will be an opportune time to repair the Dock Transfer Span hinge pins, hinge sleeves, flaps and flexible grease hose. The pins are worn out and flaps are bent and may cause a safety risk. Mr. Kim advised that there should be very little disruption to commuters. Commissioner Anderson moved to approve a Personal Services Agreement with Culbertson Marine Construction to perform the repairs necessary while the main ferry boat is in drydock. Chairman Wolden seconded the motion, indicating that the contract will not exceed \$20,000. The motion passed unanimously. **(Contract No. 003529)**

3. Signatures – Summary of Offer and Right-of-Way Plans for Reservation Road (CRP #4021).

Ed Hawes, Road Engineer, presented a Summary of Offer and Right-of-Way Plans for Reservation Road. Mr. Hawes advised that the budget is still on target and that progress continues to be made on this project. Chairman Wolden signed the necessary documentation as presented by Staff.

Commissioner Anderson moved to approve a summary of offer for the Reservation Road #4021 Improvement Project for a total of \$58,125. Chairman Wolden seconded the motion, which passed unanimously. The Board signed the necessary documentation for Public Works.

4. Discussion – Enhanced Quality Assurance – Construction Projects.

Mr. Hawes updated the Board on the newly improved procedures being implemented to ensure selection of a responsive/responsible bidders for Public Works Construction Projects.

5. Resolution – 1997 Skagit County Flood Control Assistance Program Grant Projects.

Dave Brookings presented to the Board resolutions regarding the 1997 Skagit County Flood Control Assistance Program Grant Projects. Mr. Brookings reviewed the history of these grants, including that the Board designates \$200,000 each year for flood control projects throughout the County. Mr. Brookings explained that this year there were two requests from individuals in addition to the usual requests from diking/drainage districts and cities. Mr. Brookings reviewed with the Board the historical criteria for these monies, i.e. that the funds are eligible to all cities, towns, diking districts, drainage districts and sub-flood control zones. The ultimate goal of the use for the monies is to provide 25 year flood protection and that the financial capability of each entity requesting monies is closely scrutinized.

Commissioner Anderson questioned if this is primarily a dike district grant program, as the list presented was comprised mostly of dike districts. Chairman Wolden queried Staff as to whether individuals had ever received a grant of monies in the past. Mr. Brookings replied that no individual had ever received monies.

Mr. Brookings stated that this program was set up years ago to supplement the dike districts in order to prevent flood damage to county roads, and to work cooperatively with the various diking districts and sub-flood control zones.

Commissioner Anderson queried Mr. Brookings on whether or not these funds are general fund monies, and that perhaps providing them to a select group of entities may not be to the best interest of all Skagit County taxpayers.

Mr. Brookings indicated that there needs to be further discussion and possible modification of this entire program. Mr. Brookings stated that the Board sets these monies aside every year, and that if the program needs to be changed, the Board can make those changes. It was determined that the Drainage Utility Commission could request funds from this grant.

Mr. Brookings stressed the need to sign the Resolution to allow projects to proceed this summer.

Commissioner Anderson indicated his support for the proposed Resolution, but asked that work begin to change this program. He indicated that he did not want to stall the whole process, but would like to achieve more equity in this program.

Commissioner Anderson moved to approve the 1997 Flood Control Assistance Program, funding items 1-10 and item 12. Commissioner Wolden seconded the motion, which passed unanimously. **(Resolution No. 16578)**

6. Discussion – Proposed Drainage Utility Appeals Process.

Mr. Brookings reviewed with the Board a draft Skagit County Drainage Utility Appeal Process and explained the intent of the process.

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Commissioner Anderson queried Staff on the effects of the zoning designations and aggregation of parcels on the tax rates. A discussion ensued.

Mr. Brookings indicated that this procedure has not been reviewed with the Drainage Utility Commission, and noted that there are still some vacancies on the Commission.

Commissioner Anderson indicated the need to have the Drainage Utility Commission review this document and come back to the Board with their input.

Mr. Brookings indicated that he will proceed with the appeals, and would look to the Board for a recommendation for an additional person to serve on the Drainage Utility Commission.

7. Presentation – “Operations Division Chip Sealing Program.”

Cliff Butler, Maintenance Road Supervisor, reviewed with the Board the chip sealing program for Skagit County.

Chairman Wolden thanked Mr. Butler for his informative presentation. Commissioner Anderson indicated that Skagit County does a great job of maintaining County roads.

8. Miscellaneous.

There were no miscellaneous items for discussion by the Public Works Department.

MISCELLANEOUS.

Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date, June 17, 1997, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Voucher numbers PDRAWJU12580 through PDRAWJU12780 and payroll warrants numbered 90330 through 90530 in the total of \$88,567.85 (Transmittal No. P-11-97).

ADJOURNMENT.

Chairman Wolden made a motion to adjourn the proceedings. Commissioner Anderson seconded the motion and it passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Harvey Wolden

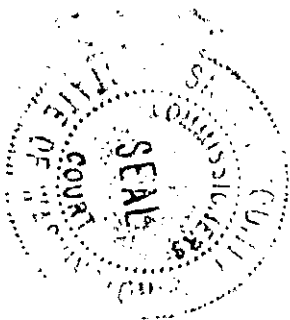
Harvey Wolden, Chairman

Robert Hart

Robert Hart, Commissioner

Ted W Anderson

Ted W. Anderson, Commissioner



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ATTEST:



Patti J. Chambers, Clerk of the Board
Skagit County Board of Commissioners