

**RECORD OF THE PROCEEDINGS**  
**SKAGIT COUNTY BOARD OF COMMISSIONERS**  
**Wednesday, March 5, 1997**

- 7:30 a.m. - 8:30 a.m. Commissioner's Staff Meeting.  
Flag Salute.
- T 9:00 a.m. - 10:00 a.m. Board of Health - Peter Browning, Director.  
1) Update - Tobacco Free Youth for Skagit County.  
2) Update - Moderate Risk Waste.  
3) Update - East County Teen Pregnancy Prevention Outreach.  
4) Miscellaneous.
- T 10:00 a.m. - 10:30 a.m. Planning & Permit Center - Roxanne Michael, Director.  
1) Discussion & Possible Action - Interim Ordinance Adopted Under the Authority of RCW 36.70A.390 Readopting Section 3 of Ordinance No. 16211 Relating to SCC 14.04.065, the Neighborhood Business Zoning District.  
2) Miscellaneous.
- T 10:30 a.m. - 11:00 a.m. Facilities Projects Update.  
11:00 a.m. - 11:15 a.m. Public Comment Period.  
11:15 a.m. - 11:30 a.m. Recommendation by Personnel Policy Committee for Internet Policy.
- CONSENT AGENDA.**  
**MISCELLANEOUS.**
- 1:30 p.m. - 2:00 p.m. Annual Asset Inventory Certification.  
2:00 p.m. - 3:00 p.m. Work Session - Waste to Energy Equipment at Transfer Facility.  
3:00 p.m. - 4:00 p.m. Executive Session - Personnel, Litigation and Land Acquisition.

The Skagit County Board of Commissioners met in regular session on Wednesday, March 5, 1997, with Commissioners Harvey Wolden, Robert Hart and Ted W. Anderson present.

**BOARD OF HEALTH - Peter Browning, Director.**

Peter Browning, the newly hired Board of Health Director, was introduced. Mr. Browning stated that he has an extensive career in public health and mentioned that he strongly believes prevention is essential to good public health.

1. Update - Moderate Risk Waste.

Britt Pfaff, presented an update on the moderate risk waste plan. Ms. Pfaff explained that they are nearly complete in developing an ordinance in this regard and briefly reviewed the issues that are addressed in this ordinance. Ms. Pfaff also outlined the enforcement issues and ramifications of non-compliance. Ms. Pfaff mentioned that examples of moderate risk waste are paint thinners, unused paints, oils, and other items.

A discussion was held in regard to the resource recovery facilities part in this process. The committee membership that is in the process of reviewing the moderate risk waste ordinance was briefly discussed. Ms. Pfaff explained that education is a crucial part of controlling moderate risk waste and also discussed some other entities that the Health Department works with to control the moderate risk waste.

A discussion ensued in regard to the need for re-useable containers and Ms. Pfaff reported on the attempt to deal with manufacturers to address this problem.

Ms. Pfaff stated that a draft ordinance will be presented to the Board in a few months

2. Update – East County Teen Pregnancy Prevention Outreach.

Pat Jorgenson presented an update on the East County Teen Pregnancy Prevention Outreach program. Ms. Jorgenson stated that she hopes that this will soon be a combined program with the Tobacco-free Youth program and mentioned that she and Tom Weidemann are currently working on this. Ms. Jorgenson stated that the goal of this program is to impact certain life decisions being made by current teen parents. Ms. Jorgenson stated that the Teen Parents Speakers Panel has made many presentations and has made quite an impact on the communities. Ms. Jorgenson reported on the future plans in regard to a mobile outreach. Angela Johnson, student at Skagit Valley College and part of the Teen Parent Panel was introduced. Ms. Johnson briefly discussed her situation, stating that she has a two-year daughter and explained how the programs offered by the Health Department have helped her. Ms. Johnson mentioned that she would have benefited greatly if this information was offered in her earlier teen years. Ms. Johnson stated that this will be of great use to teens and will provide urgent information and education for teens as to what services are available. Ms. Jorgenson stated that the continuation of these programs will be greatly successful and thanked the Board for their contribution to making these programs available.

3. Tobacco-free Youth for Skagit County.

Tom Wiedemann explained the activities of the Tobacco-free Youth for Skagit County. Mr. Wiedemann presented slides in regard to "operation store front" where they looked at various stores, counting the tobacco advertising which could effect teens and reviewed the results of a recent survey of these stores. Mr. Wiedemann reported that the average for tobacco ads in Skagit County was very high. Mr. Wiedemann discussed that the location of this advertising was such that kids buying candy, or using video machines were certain to be impacted by the displays. It is very clear from the results of the survey that Skagit County is targeted by the industry for this type of advertising. Mr. Wiedemann stated that in the future, the *finer collected from illegal sales of tobacco will fund further compliance checks* Mr. Wiedemann also reported that they are working closely with the FDA on the compliance issues and reviewed some anticipated future requirements of the tobacco industry. Mr. Wiedemann stated that the County is required to do eight compliance checks per year.

Mr. Wiedemann also presented a video of a public service announcement that was produced by Mount Vernon High School students for anti-tobacco use.

4.

In conclusion of the Board of Health agenda, Chairman commended Alicia Huschka, Budget/Finance Manager, for her contribution to the Health Department.

PLANNING & PERMIT CENTER – Roxanne Michael, Director.

1. Discussion & Possible Action – Interim Ordinance Adopted Under the Authority of RCW 36.70A.390 Readopting Section 3 of Ordinance No. 16211 Relating to SCC 14.04.065, the Neighborhood Business Zoning District.

Tom Karsh, Assistant Director, stated that this is a continuation of a discussion of an item that was brought to the Board last week. Mr. Karsh stated that interim ordinances had a life of six months, and explained that Ordinance No. 16211 of June 1996 effective date was to be upon lifting of invalidity by the Growth Hearings Board and that took effect basically after the Growth Hearings Board heard the Ordinance and decided that of all the things we were doing, they did like the proposal to amend the neighborhood business zone ordinance. A resolution was passed stating our intention to amend the neighborhood business zone. Mr. Karsh stated that March 10<sup>th</sup> is six months from adoption of that resolution and that legal counsel has requested that we re-adopt the zoning ordinance or it would revert back to what it was originally and therefore be invalid. Mr. Karsh stated that the recommendation from staff is to consider the new interim ordinance. This ordinance states that sometime within the next 60 days the County would pass a resolution to Call for Public Hearing in this regard.

Commissioner Hart made a motion to adopt the Ordinance as presented. Commissioner Anderson seconded the motion. A discussion ensued and Commissioner Anderson inquired as to how this would effect existing businesses, and if projects would be held in limbo. Mr. Karsh reported that there is very little land in Skagit County that is zoned neighborhood business, and with the adoption of this Ordinance, it would give one option for folks to pursue a rural neighborhood business venture. The motion passed unanimously. (Ordinance no. 16470).

Chairman Harvey Wolden's absence was excused for the following portion of the agenda.

**FACILITIES PROJECTS UPDATE.**

Roger Howard, Facilities Manager, reported on various Facilities projects, as follows:

Courthouse Foundation – Mr. Howard mentioned that this project is progressing well. He did, however, report an unexpected slight change in regard to the location of exterior forms of the mat foundation, as more room was necessary for placement of reinforcement concrete and reported that this will impact the cost of the project. Mr. Howard will be meeting with the engineers to determine the exact cost of this revision. Mr. Howard updated the Board on the progress of this project and stated that it looks as though the elevator will not be shut down as long as was previously anticipated. Mr. Roger mentioned that an employee who accesses the building by wheelchair will be temporarily relocated to Administrative Services.

Mr. Howard updated the Board on other future impacts during this foundation work and discussed the removal of the small stairs near the law library. Mr. Howard mentioned that he would like these stairs to be permanently replaced with a ramp which would provide wheelchair access, as the lift was not always dependable.

Third Floor – Mr. Howard mentioned that there is a third floor area that was previously used as mechanical room and left unfinished. Mike Woodmansee, County Administrator, asked Mr. Howard to look into the possibility of finishing this area, removing some of the mechanical units and creating some additional space for the ARIS program. Mr. Howard stated that there is approximately \$26,000 of work to be done for the remodel and an estimated \$5,000 to \$10,000 would be necessary for electrical work and such and that this would provide an additional 6,000 square feet of office space. Mr. Howard stated he would put a contract together for the Board's review.

Burlington Shop - Mr. Howard reported that it was discovered that there is a lack of structural bearing capacity for the building and that it will be necessary to do some ground work to eliminate this problem. Mr. Howard stated that currently structural fill is being hauled in and that a change order will be brought to the Board for this additional work. Mr. Howard announced that construction of the building frame should be completed by mid-April, that the work is still on schedule and that the Contractor is comfortable with the progress of the work so far.

Mr. Howard discussed the issue of underground fuel tanks, reporting that the Department of Ecology requires that we replace or upgrade all tanks installed prior to 1988 and that there are two at the Burlington Shop. Mr. Howard stated that the only practical solution is to close those two tanks. Mr. Howard mentioned that it will be necessary to have some work sessions on this topic in the next few months and at that time the Board can review the option of installing a fueling station or other options.

Commissioner Hart briefly mentioned that it makes no sense for SKAT and the County to each have a fueling site. Mr. Howard announced that he would gather cost information on options and stated that they have until December of 1998 to come up with a solution. The wash rack was also discussed.

Parking Lot construction - Mr. Howard met with the Masonic Hall people to review our project and discuss the impact on the Mason Hall parking. Several options were discussed that Mr. Howard will look into and discuss further with the City. Mr. Howard assured the Masons that construction would not be started until after the Tulip Festival.

Brakefield Building Remodel - Mr. Howard updated on the remodel project stating that Semrau and Lisser will be ready to submit the plan to the City Planning Commission next week. A brief discussion took place on the impact to the City in regard to parking places.

Miscellaneous Projects - Mr. Howard mentioned that he has received 12 responses for architectural firms for various County remodel projects. He is also working with Paul Schissler on the CDBG funded Family Resource Center and Chinook Enterprises for their CDBG project. There is a Public Hearing scheduled for March 18<sup>th</sup> for the lease of the Marblemount county owned facility.

**PUBLIC COMMENT PERIOD.**

Harriet Smith, 771 Fredrickson Road, Sedro Woolley, expressed concern with the growth management issue and the planning commission decisions in regard to intermediate growth areas outside of city limits. She also briefly discussed the fact that PUD is pumping tanks of water up to Basset Road and asked the Board where the water goes and inquired about the runoff? Ms. Smith also discussed zoning issues.

Mary Coker, Mount Vernon, inquired about 5 acre zoning, mentioning that it seems we went from 2 ½ to 10 acres. Ms. Coker expressed concern about clustering.

**RECOMMENDATION BY PERSONNEL POLICY COMMITTEE FOR INTERNET POLICY.**

Stephanie Wood, Personnel Director, discussed several changes to the Personnel policy and reviewed the changes indicating as stated on the Resolution that they would establish a policy for the use of the Internet by Skagit County employees, revise employee discipline policies, and establish a new method for reimbursing employees for meal expenses while travelling on Skagit County business. Ms. Wood stated that this has been reviewed by the personnel policy committee and Bruce Schroeder. Steve Klienbart, Information Services, was present to represent Mike Almvig, if the Board had any concerns regarding the technical area of the Internet. A brief discussion ensued in regard to violations of privacy, compliance, and rights to privacy issues.

Ms. Wood also discussed meal reimbursement changes in the personnel policy, stating that limits have now been set for what can be spent for each meal and meals will be reimbursed on a per diem basis. Ms. Wood mentioned that a comprehensive travel manual is being developed. The Board applauded the personnel committee on developing this manual.

A discussion on the proposed reimbursement system ensued. Commissioner Anderson agreed with the concept and implementation of this system, however, Commissioner Hart expressed concern that this type of system could be abused.

Commissioners Hart and Anderson commended the personnel committee on their efforts. Commissioner Anderson made a motion to adopt the Resolution as presented. Commissioner Hart seconded the motion and it passed unanimously. **(Resolution No. 16471).**

**CONSENT AGENDA.**

Commissioner Anderson made a motion to approve the Consent Agenda as presented with the exception of item #7, which would not be presented today. Commissioner Hart seconded the motion and it passed unanimously.

• Commissioners Office:

1. Record of the Proceedings of February 24, 1997.
2. Record of the Proceedings of February 25, 1997.
3. Resolution Appointing David French as an alternate member to the LaConner Rural Partial County Library Board of Trustees. **(Resolution No. 16472).**
4. Resolution regarding Commissioners' Reimbursement for Use of Personal Vehicles. **(Resolution No. 16473).**
5. Resolution Delegating Authority to Sign Documents Regarding Purchase of Real Property by Skagit County to the Risk Manager and Rescinding Resolution No. 15360. **(Resolution No. 16474).**
6. Out-Of-State Travel Request for Mike Woodmansee to attend the National Labor Relations Conference in San Francisco, California, on March 16 – 20, 1997. Total cost is \$1,290. **(Approved).**
7. Out-Of-State Travel Request for Stephanie Wood to attend the National Labor Relations Conference in San Francisco, California, on March 16 – 21, 1997. Total cost is \$1,665. **(Omitted).**

• Planning:

8. Resolution of the Skagit County Board of Commissioners Appointing Members to the Conservation Futures Program Advisory Committee. **(Resolution No. 16475).**
9. Personal Services Agreement with Kinko's, Inc. to provide copying services. Compensation will be as per Attachment A of the contract. **(Contract No. 03398).**
10. Addendum #1 to Amend the Consultant Services Agreement #02815 to Compensate for Additional Count Reporting Services Rendered to include the additional scope of work of Key Word Indexing at a competitive rate of \$2.29 per page. **(Contract No. 02815).**

11. Addendum #2 to Personal Services Agreement #002989 with David Nemens Associates, Inc. Relating to the Preparation of a Supplemental Environmental Impact Statement on a Revised Comprehensive Plan with Related Studies and Plans for the period. (Contract No. 02989).

• Senior Services:

12. Agreement for Computer Network Access with Northwest Regional Council for the term of January 1, 1997, through December 31, 1997. The Council will be totally responsible for all fees. (Contract No. 03399).

13. Out-Of-State Travel Request for Wendy Weyer, Debbie Blunt, Margaret Harris, Mary Anderson, Carolyn McManus and Sara Pritchard to attend the National Association of Meal Programs – Region X Biennial Conference on May 12 – 14, 1997, in Corbett, Oregon. The total cost of travel, meals and registration will be \$1,872 for all six people. (Approved).

• Facilities:

14. Personal Services Agreement with Asplund for the term of March 30, 1997, until terminated, to perform services of pruning trees, and the cleanup and removal of the pruning debris, within the Court House complex. The contractor will be compensated a total not to exceed \$2,000. (Contract No. 03400).

• Prosecuting Attorney:

15. Resolution Providing a Defense to Paul Arroyos in Lawsuit by Rosalinda Gonzalez. (Resolution No. 16476).

• Parks:

16. Personal Services Agreement with John Gold & Company, Consulting Foresters, to provide services of timber cruising and appraisal services for the term of February 18, 1997, until terminated. Compensation will be paid as identified in Exhibit "B" of the Agreement. (Contract No. 03401).

17. Personal Services Agreement with Skagit Adult Day Center to provide for continuation of day activity services by the Skagit Adult Day Center to people with developmental disabilities. The term of this agreement is from January 1, 1997, until terminated. Compensation will be in the amount of \$30 per day for five hours per day, not to exceed \$5,000 during the period of January 1, 1997, through December 31, 1997. (Contract No. 03402).

18. Personal Services Agreement with Sea Mar Counseling Social Services which allows for an Hispanic Pilot Project funded through DSHS – Division of Alcohol & Substance Abuse. This contract is for the period of January 1, 1997 through June 30, 1997, in the maximum amount of \$4,500. (Contract No. 03403).

• Assessor:

19. Interagency Agreement with the Department of Revenue to provide assistance with placing new construction on the 1997 tax rolls. The agreement is effective March 3, 1997, and will expire on June 30, 1997. The Department of Revenue will compensate the County for the costs as outlined in the agreement. (Contract No. 03404).

MISCELLANEOUS.

1.  
Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080 and those expense reimbursement claims certified as required by R.C.W. 42.24.090 have been recorded on a listing which has been made available to the Board.

As of this date, March 5, 1997, by a majority vote, did approve for payment those vouchers included in the above mentioned list and further described as follows:

Vouchers #P1-106001 through P1-106017, #P1-107001, #P1-2710001 through #P1-271003, #7007-84, #7001385 through #7001390 in the amount of \$1,154,208.04 and Warrants #170765 through #170814. (Transmittal #C90-97).

Vouchers #PW9700000302 through #PW700000593 and #163100 through #163990 and Warrants #86079 through #86957 in the total amount of \$1,159,350.89. (Transmittal No. P-04-97).

2.  
Staff presented a Personal Services Agreement with Ruth Mulvihill for the period of January 1, 1997, through December 31, 1997, to provide therapy service for ARIS clients at the rate of \$40 per 50 minute hour. Commissioner Hart made a motion to approve the agreement as presented. Commissioner Anderson seconded the motion and it passed unanimously. (Contract No. 03406).

3.  
Staff presented a Probation Services Agreement with the City of Sedro Woolley to provide probation services to the City for the period of January 1, 1997, through March 1, 1997. The City will pay the County \$2,500 for probation services. Commissioner Anderson made a motion to approve the agreement as presented. Commissioner Hart seconded the motion and it passed unanimously. (Contract No. 03405).

4.  
Staff presented a Resolution authorizing a Call for Public Hearing Supplemental Budget in regard to the Attorney General's Office making the last transition of Family Support cases to local Prosecuting Attorney offices. This Resolution will authorize a supplemental budget in the approximate amount of \$93,660. Commissioner Hart made a motion to approve the Call for Public Hearing. Commissioner Anderson seconded the motion and it passed unanimously. (Resolution NO. 16477).

Commissioner Wolden returned for the following portion of the agenda. Commissioner Anderson was not present.

ANNUAL ASSET INVENTORY CERTIFICATION.

Chris Stamey, Administrative Services, presented the annual asset inventory for 1996 for certification by the Board. Mr. Stamey explained the inventory list which shows all items of \$150 or more, stating that the disposition of all County inventory is now accounted for. Mr. Stamey reported that items which were not previously tagged, that were acquired before 1960, have now been tagged 1960 in order to add them to the list.

Commissioner Hart made a motion to certify the annual asset inventory as presented. Chairman Wolden seconded the motion and it passed unanimously.

ADJOURNMENT.

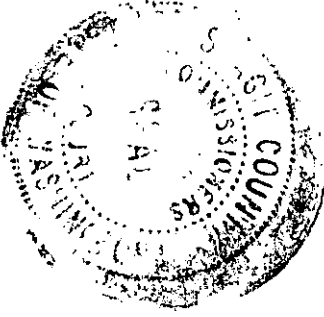
Chairman Harvey Wolden made a motion to adjourn the proceedings. Commissioner Robert Hart seconded the motion and it passed unanimously.

BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WA

*Harvey Wolden*  
Harvey Wolden, Chairman

Robert Hart, Commissioner

*Ted W Anderson*  
Ted W. Anderson, Commissioner



ATTEST.

*Debby Sims*  
Debby Sims, Clerk  
Board of Commissioners