

RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
Monday, December 16, 1996

Flag Salute.

9:30 a.m. - 10:00 a.m. Discussion - Auditor's Office Voicemail System.

10:00 a.m. - 10:15 a.m. Public Comment Period.

CONSENT.
MISCELLANEOUS.

2:30 p.m. - 4:30 p.m. Executive Session - Personnel, Litigation and Land Acquisition.

The Skagit County Board of Commissioners met in regular session on Monday, December 16, 1996, with Commissioners Ted W. Anderson, Harvey Wolden and Robert Hart present.

DISCUSSION - AUDITOR'S OFFICE VOICE MAIL SYSTEM.

Kathy Hill, Auditor, explained that the voice mail system has assisted the Auditor's office by supplying five additional lines for customers to contact the Auditor's Office, as they were previously experiencing a busy signal when calling the Auditor's Office due to the lack of available incoming lines.

Ms. Hill discussed the volume of calls received in the Auditor's office and stated that customers who make an effort to come in for service at the counter get irritated when they are made to wait as the clerks answer incoming calls. Ms. Hill also reported that many people were being left on hold, when their questions could be answered if they were patient and listened to the recording. Ms. Hill reported that the recording and accounting departments have only a brief message and then a "real" person answers the call. Ms. Hill discussed the fact that there is not a receptionist or office manager in the Auditor's office to handle these calls and hoped to use the system to avoid making a request to the Board for additional staff. Ms. Hill reported that letters have been received in support of the voice mail system and provided copies for the Board to review.

Commissioner Hart questioned why the voice mail system provided the opportunity for five additional lines and further discussed the used of dedicated outside lines and other technical issues.

Ms. Hill stated that she has investigated the problems that were reported to her and that one of the things that seemed to be a problem is that County employees have not adhered to the new extension numbers that were provided via E-mail to every employee in the County. Ms. Hill stated that various extension numbers have been changed and this list is valuable in order to connect with the correct person. Ms. Hill also discussed a problem with "0" and "#" message and reported that she needs to talk to Ross Bailey in Maintenance about this problem. Ms. Hill briefly discussed the necessity to meet with Anna in the Health Department, Kathy in the Commissioners Office and Ross Baily, Maintenance, to try to resolve the current problems.

Ms. Hill requested a couple more weeks to resolve the problems with the voice mail system and stressed that it is also her intention to better assist the public. Ms. Hill emphasized that given a little more time to work the bugs out, the public would benefit.

Commissioner Wolden expressed his concern over the voice mail system and stated that the way the Auditors office is using this system is nct the intended policy. A discussion ensued in this regard as to the ease or difficulty of voice mail.

Commissioner Anderson discussed the fact that this is a matter of efficiency, rather than personal preference, and further discussed the increase in counter activity which makes answering the phones more difficult.

Ms. Hill stated that she does not want poor customer service, however, reiterated that she would like a couple weeks to work out the problems in the system.

Commissioner Hart stated that this needs to be resolved expeditiously as possible.

Commissioner Wolden stated that he thought it would be a good idea to find out from the public what they would like in phone service.

Commissioner Anderson asked for a commitment on the Auditor's office part to either find an acceptable solution in couple weeks or dissolve the system as it is being used now.

The possibility of televising an educational program in regard to what services the Auditor's office provides was discussed and also the idea of using the plaid hot line to provide information to the public.

Commissioner Wolden stated that he is not satisfied with this request for additional time to resolve the problems, however, Commissioner Anderson and Commissioner Hart concurred that Ms. Hill should be given the opportunity for a couple of weeks to try to resolve the problems they are experiencing at this time.

PUBLIC COMMENT PERIOD.

There was no one in attendance for today's public comment portion of the agenda.

CONSENT.

Commissioner Wolden made a motion to approve the consent agenda, as presented. Commissioner Hart seconded the motion and it passed unanimously.

• Commissioners Office:

1. Record of the Proceedings of December 9, 1996.
2. Record of the Proceedings of December 10, 1996.
3. Resolution for Transfer of Surplus Computer Equipment. This Resolution will authorize transfer of eight computer workstations to the Community Action Agency. **(Resolution No. 16387).**
4. Resolution Appointing Joel Carlson, 1287B Sunset Road, Bow, to the Skagit County Drainage District #16, for the term of December 16, 1996, until the next special district general election. **(Resolution No. 16388).**
5. First Amendment to the Community Development Block Grant Contract No. 1-96-745-050 between CTED and Community Action Agency/Skagit County. This amendment will provide additional CDBG Public Service funds to finance eligible public service activities in 1997, and extend the contract from December 31, 1996, through December 31, 1997. **(Contract No. ~~03257~~).**

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• Sheriff:

6. Resolution authorizing Interlocal Agreement between Whatcom County and Skagit County for prisoner shuttle transportation and Interlocal Agreement regarding the same. Compensation to Whatcom County will be \$30,000 for all transported inmates for the calendar year of 1997. The term of the agreement will be from January 1, 1997, through December 31, 1997. **(Resolution No. 16389).**

• Emergency Management:

7. Memorandum of Agreement with City of Anacortes using their established Public Service Answering Point and an established call routing procedure that can be adopted to a County-wide 911 emergency dialing system. The City would receive emergency calls from certain Anacortes prefixes and forward all 911 emergency calls to the proper dispatching entity for emergency response. The City will have at least two Telecommunications personnel on duty and the County will compensate one of these two Telecommunication employees. The term of this agreement will be from January 1, 1997, through December 31, 1997. **(Contract No. 03282).**

• Parks:

8. Real Estate Purchase and Sale Agreement with Charles R. Eacret in the amount of \$2,072 for property located near the Centennial Trail. **(Contract No. 03305).**

• Public Works:

9. Personal Services Agreement with Hinton's for the term of November 4, 1996, until terminated to provide service of a small dredging project in Hansen Creek. Compensation will be by the hour for actual number of hours worked. The Contractor previously submitted price quotes for equipment and was placed on a list of eligible suppliers by Resolution. **(Contract No. 03283)**.
10. Personal Services Agreement with Cascade Laundry, Inc. for the term of January 1, 1997, through December 31, 1998, to provide laundry coveralls and linens to four County sites. The contract value for this two year term shall not exceed \$24,000. **(Contract No. 03284)**.
11. State Participating Agreement #GCA0653, Reimbursable Work for Green Road Rail Grade Crossing Closure (Washington State Department of Transportation). The work to be performed will be the construction of a vehicular turn around on Green Road and elimination of roadway approaches to the Green Road Railway/Highway Grade Crossing. The total project cost is not to exceed \$12,900. WSDOT Rail Branch Share is \$6,000 and Public Works share is \$6,190. **(Contract No. 03285)**.
12. Amended Local Agency Agreement and Project Prospectus for the Lake Samish Road #2561, Bear Creek Bridge Rail F & S Grade Road #6250, Samish River Bridge Rail Hazard Elimination Projects. These replace the Local Agency Agreement and Project Prospectus signed on October 21, 1996 and November 6, 1996. **(Contract No. 03286 & Contract No. 03304)**.
13. Resolution regarding Notice of Road Closure on Kalloch Road, No. 90710 for culvert installation. The road will be closed to all through traffic, including emergency vehicles, beginning Monday, December 23, 1996, at 7:00 a.m. and will extend through Tuesday, December 24, 1996, at 4:30 p.m. **(Resolution No. 16390)**.

ARIS:

14. Personal Services Agreement with Skagit Mental Health for the period of January 1, 1997, through December 31, 1997, to provide individual and/or family therapy. Compensation will be \$40 per hour and \$20 per hour for travel time. **(Contract No. 03287)**.
15. Personal Services Agreement with Julian Byrd for the period of January 1, 1997, through December 31, 1997, to provide individual and/or family therapy, anger control and group counseling. Compensation will be \$55 per hour for therapy, \$60 per hour for education classes, \$70 per hour for groups and \$20 per hour for travel time. **(Contract No. 03288)**.
16. Personal Services Agreement with Ken Dunning, for the period of January 1, 1997, through December 31, 1997, to provide individual and/or family therapy. Compensation will be in the amount of \$50 per 50 minute session for therapy, \$20 per hour for travel and \$40 per hour for workshops, training and group therapy. **(Contract No. 03289)**.
17. Personal Services Agreement with United Karatedo Organization for the term of January 1, 1997, through December 31, 1997, to provide karate lessons two time per week to ARIS clients as part of their treatment plan. Compensation will be based upon the schedule attached to the contract as "Exhibit B." **(Contract No. 03290)**.
18. Personal Services Agreement with Channel Town Soo Bahk Do, for the period of January 1, 1997, through December 31, 1997, to provide karate lessons two time per week to ARIS clients as part of their treatment plan. Compensation will be based upon the schedule attached to the contract as "Exhibit B." **(Contract No. 03291)**.
19. Personal Services Agreement with Kathie Ketcham, M.A. for the period of January 1, 1997, through December 31, 1997, to provide individual and/or family therapy, group therapy, and staff consultation. Compensation will be \$45 per 50 minute session for individual and/or family therapy, \$70 per hour for group therapy and \$20 per hour for travel time. **(Contract No. 03292)**.
20. Personal Services Agreement with Bekky Love, M.A. C.M.H.C. for the period of January 1, 1997, through December 31, 1997, to provide individual and/or family therapy for ARIS referred clients. Compensation will be \$40 for individual therapy, family therapy for \$45 per hour and if the therapist travels to the home for individual or family therapy, \$50 per session. **(Contract No. 03293)**.

21. Personal Services Agreement with Chambers & Mortimer Counseling Services for the period of January 1, 1997, through December 31, 1997, to provide personal experience inventory scoring and interpretation and drug/alcohol intervention services including individual counseling, group counseling, substance abuse education and evaluation. Compensation will be \$50 per hour per each P.E.I. and \$25 per hour for drug/alcohol intervention services. **(Contract No. 03294)**.
22. Personal Services Agreement with Judith Bosworth, for the period of January 1, 1997, through December 31, 1997, for individual and/or family therapy. Compensation will be \$40 per hour for individual and family therapy and \$20 per hour for travel. **(Contract No. 03295)**.
23. Personal Services Agreement with Kees C. Hofman, Ph.D., for the term of January 1, 1997, through December 31, 1997, to provide individual and/or family therapy for ARIS referred clients, and psychological evaluation. Compensation will be at \$80 per therapy hour. **(Contract No. 03296)**.
24. Personal Services Agreement with Linda Jordan, for the term of January 1, 1997, through December 31, 1997, to provide individual and/or family therapy. Compensation will be \$65 per session for individual and family therapy. **(Contract No. 03297)**.
25. Personal Services Agreement with Elizabeth Sherman, for the term of January 1, 1997, through December 31, 1997, to provide individual and/or family therapy and school consultation which shall include school psychologist and/or counselor, principal, teacher and parents of client. Compensation will be \$40 per hour for individual therapy, \$20 per hour for group therapy, \$40 per hour for travel time and \$40 per hour for school consultations. **(Contract No. 03298)**.
26. Personal Services Agreement with Vanessa Soderberg Kleinman, MS/PSW for the term of January 1, 1997, through December 31, 1997, to individual and/or family therapy. Compensation will be \$65 per session for individual and/or family therapy. **(Contract No. 03299)**.
- Health:
 27. Renewal of Interagency Agreement with Department of Social and Health Services for the term of January 1, 1997, through December 31, 1997. This contract allows the County Health Department to bill for services for Medicaid eligible clients. This agreement is for the period of January 1, 1997, through December 31, 1997. **(Contract No. 03300)**.
 28. 1997 Consolidated Contract with Washington State Department of Health. This contract provide for \$386,579 for public health services. **(Contract No. 03301)**.
 29. Personal Services Agreement with Leticia Alaniz, for the term of January 2, 1996, until terminated, to provide oral health training sessions conducted by the Oral Health Coordinator. Compensation for services will be \$8 an hour for thirty hours a week. **(Contract No. 03302)**.
- Human Services:
 30. Personal Service Agreement with Skagit Community Mental Health Center for the period of January 1, 1997, through December 31, 1997, in the maximum amount of \$20,000 continues funding from County millage for assistance to both children's mental health services and staff support of a mental health residential project developed through the WA State Housing Trust Fund. **(Contract No. 03303)**.
- Budget/Finance:
 31. Resolution regarding Line Item Change to the County Road Fund in the amount of \$240,000. **(Resolution No. 16391)**.
 32. Resolution Authorizing Call for Public Hearing regarding Supplemental Budget in the approximate amounts as listed, general fund - \$1,000,000, Pulic Health - \$31,200, Emergency Management - \$1,790, Parks & Recreation - \$67,859, Solid Waste - \$1,200,000. **(Resolution No. 16392)**.

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080 and those expense reimbursement claims certified as required by R.C.W. 42.24.090 have been recorded on a listing which has been made available to the Board.

As of this date, December 16, 1996, by a majority vote, did approve for payment those vouchers included in the above mentioned list and further described as follows:

Vouchers #6007-478 through #6007-480, #6007-482 through #6007-495, #6010-771 through #6010-775, #6010-777, #6014-614 through #6014-635, #6014-637 through #6014-638, #6017-436, #6017-418 through #6017-419, #6017-421, #6017-430 in the total amount of \$1,205,951.76 and Warrants #165771 through #166582. **(Transmittal C56-96).**

2. Staff presented a Resolution appointing Dan Lefeber as Commissioner to Dike District No. 12 to serve until the next special district general election. Commissioner Wolden made a motion to approve the Resolution, as presented. Commissioner Hart seconded the motion and it passed unanimously. **(Resolution No. 16393).**

ADJOURNMENT.

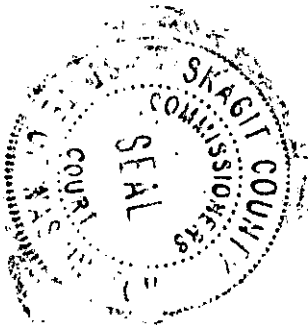
Commissioner Hart made a motion to adjourn the proceedings. Commissioner Wolden seconded the motion and it passed unanimously.

BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON


Ted W. Anderson, Commissioner


Harvey Wolden, Commissioner


Robert Hart, Commissioner



ATTEST.


Debby Sims, Clerk
Board of Commissioners