

**Record of the Proceedings**  
**Skagit County Board of Commissioners**  
**Monday, November 18, 1996**

- T 10:00 a.m. - 11:00 a.m. Public Works Department - Jan Keiser, Director.
- 1) Public Hearing - Consideration of Vacation of Unopened County Right-of-Way Known as Franklin Road, No. 239.
  - 2) Adoption of 1997 Annual Construction Program for Roads, Bridges, and Ferry.
  - 3) Updates of Divisional Projects & Programs:
    - a) Surface Water Management Division.
    - b) Engineering Division.
    - c) Operations Division.
    - d) Solid Waste Division.
  - 4) Miscellaneous.

T 11:00 a.m. - 11:15 a.m. Presentation of 1997 Preliminary Budget and Call for Public Hearing.

**CONSENT AGENDA.**

**MISCELLANEOUS.**

1:30 p.m. - 2:30 p.m. Executive Session - Personnel, Litigation and Land Acquisition.

The Skagit County Board of Commissioners met in regular session with Commissioners Ted W. Anderson, Harvey Wolden and Robert Hart present.

**PUBLIC WORKS DEPARTMENT - Jan Keiser, Director.**

1. Public Hearing - Consideration of Vacation of Unopened County Right-of-Way Known as Franklin Road, No. 239.

Chairman Anderson opened the Public Hearing.

Linda Leonhart presented the above referenced consideration of vacation of unopened right-of-way known as Franklin Road. Ms. Leonhart stated that a petition was presented to the Public Works Department in this regard, mentioning that the right-of-way had never been opened or used as a road and the adjoining property owner would like the right-of-way vacated back to the original property. Ms. Leonhart stated that Public Works recommends approval of this vacation.

Mary Coker, 2169 Snowden Lane, stated that 60 feet the on railroad grade and if they can have an additional 10 feet they are not opposed to this vacation. This would give them 60 feet if they want to short plat. It was clarified that this is only regarding Section 29.

Commissioner Hart made a motion to close the Public Hearing. Commissioner Wolden seconded the motion and it passed unanimously.

Ms. Leonhart reviewed the dimensions of the property and again recommended approval of the vacation with the additional recommendation that Mr. Stanton pay for the costs of the Public Hearing only.

Commissioner Wolden made a motion to vacate this 40 feet which is a total of 84,000 square feet for the cost of the Public Hearing and the costs associated with the vacation because it adds two acres to the property. Commissioner Hart seconded the motion based on the condition that Mr. Stanton is picking up the cost of the right-of-way to be vacated and the cost of the Public Hearing.

Staff stated that they would provide the Board with a Resolution in this regard at a later date.

2. Adoption of 1997 Annual Construction Program for Roads, Bridges, and Ferry.

Dave Baltz presented the annual program, including the equipment purchases from the Equipment Rental and Revolving Fund. Mr. Baltz reviewed the projects included in this program and the differences between this program and the Six-Year TIP, looking at each project individually. Jan Keiser, Public Works Director, pointed out that the scope of the 1996 program is completed except for the Gear Bridge and two projects out at the ferry, delayed mostly because of the high rate of maintenance required. Commissioner Hart remarked on the tremendous amount of emergency work that had to take place this year and because of the high priority, there had been delays on other projects. Mr. Baltz reported that this year the County Road Project numbers will be included in the annual program, which will eliminate the need to have the County Road Project approved by the Board twice.

Commissioner Hart inquired about the E R & R budget increase. Charlie Sisson stated that records are being developed to allocate rentals and also reviewed the anticipated purchases. A brief discussion ensued in regard to the brush cutter, and Commissioner Hart suggested *looking at something a little more heavy duty than what they have now*. Mr. Sisson stated that he is looking into this and Commissioner Wolden concurred with Commissioner Hart.

Commissioner Hart made a motion to approve the 1997 Annual Construction Program, as presented. Commissioner Wolden seconded the motion and it passed unanimously. **(Resolution NO. 16361)**.

3. Updates of Divisional Projects & Programs.

a) Surface Water Management Division.

Sandy Corrion reported that the Sneeosh pump station went down over the weekend, the Hansen Creek dredging has been completed and also reported on last weeks tour of Ross Dam. Ms. Corrion discussed the tour, stating that it was very *informative in regard to gaining a lot of information that will be valuable in helping to educate the public*. The Board inquired as to the frequency of annual inspections on the dam and also whether we were provided with the results of those inspections. Ms. Corrion also reported on the recent National Flood Insurance Program convention that she and Joanne Ostland, Planning, attended. Ms. Corrion stated that they received a substantial amount of information and briefly reviewed the repetitive loss plan. Ms. Corrion discussed the process involved to reduce the Class of flood insurance.

Corey Schmidt, Planning, mentioned that Skagit County had been found to have 23 compliance violations, although there were only 4 violations in reality, and this has been proven to FEMA. Mr. Schmidt discussed the compliance violation of not addressing recreational vehicles and stated that this has been resolved and a letter from FEMA noting this compliance should be on its way. A discussion ensued in regard to construction in the flood plain.

b) Engineering Division.

There was no report today from the Engineering Department.

c) Operations Division.

Cliff Butler reported on the road crews activities, reporting that the Green Road project will start today. Mr. Butler reported that last Saturday's minor weather scare of snow and ice in the Alger area caused the dispensing of a few snowplows. Mr. Butler stated that *District Supervisors are now checking inclement weather supplies and machinery as it appears the winter weather may be approaching*.

d) Solid Waste Division.

Robin LaRue gave a brief report on the solid waste issues, mentioning that he will bringing a Request for Proposals for the Joint Recycling Program contract to the Board next week.

Miscellaneous.

1.

The upcoming Drainage Utility Rate Structure Call for Public Hearing was discussed and Commissioner Hart asked that this hearing be held in the evening or late afternoon, rather than morning, as indicated on the Resolution. Staff stated they would see that this be rescheduled for Wednesday, December 4, 1996, at the hour of 4:00 p.m. to 6:00 p.m. in Hearing Rooms B & C of the County Administration Building, if possible.

2.

Commissioner Hart discussed a recent letter received from Stan Omdal commending Public Works employee Jim Stranski's excellent work. Commissioner Hart concurred with this commendation. Another letter commending the employees of Public Works was also received from the Cascade Mall in regard to the flood awareness presentation. The Board was pleased with this information.

**PRESENTATION OF 1997 PRELIMINARY BUDGET AND CALL FOR PUBLIC HEARING.**

Mike Woodmansee, Budget Finance Director, reviewed the process which has lead to the presentation of the budget today. Mr. Woodmansee praised Alicia Huschka, Vicki Johnson, and Chris Stamey who have assisted with the preparation of the budget. Mr. Woodmansee explained that the front cover photograph was taken in District 3 of the Klawatti Glacier Icefall, which is basically an unvisited glacier.

Mr. Woodmansee proceeded to review the budget, which begins with the mission of the County and continues into the budget message. Mr. Woodmansee reported that current expense there is a 3.9 percent increase over 1996's budget, which is very close to the mandate of a no more than 3 percent increase. Mr. Woodmansee mentioned that elective offices

and departments responded very well in holding to the 3% request. Mr. Woodmansee announced that the total County budget is over the 1996 budget by roughly 7 million dollars, 3 million of which is the proposed project for E-911. Also, in that 7 million figure are the projects to finish courthouse foundation and remodel of administration building, Public Works new shop and those types of projects. Commissioner Anderson inquired as to what the total amount is for these projects and Mr. Woodmansee reviewed the projects involved, which total almost 6 million. Mr. Woodmansee also discussed the Personnel issues stating that there is one less full-time employee in 1997 than in 1996, also reporting that four positions were eliminated from mapping, five from general maintenance, that the Sheriff hired a correction deputy in 1996 to handle the home monitoring program, and added four new road deputies under a federal grant program. This is 15 less than the high point in 1994, and seven less than 1995. Mr. Woodmansee reminded the Board that they had said no to new positions at this time and will look at some of these requests. In regard to Technology, Mr. Woodmansee reported that Windows 95 will be completed and others linked to the network and that the financial system is being installed. The County will continue to pay part of community projects to construct playfields, and that the real estate excise tax will be used to continue improvements at the fairgrounds. Mr. Woodmansee also discussed other projects to be funded such as the fire arm range in County, improve Pressentin Park, and variety of road projects above and beyond regular road maintenance programs. Mr. Woodmansee also discussed the desire of the Board to house all E-911 dispatch operations in one facility. Mr. Woodmansee reported that the Growth Management Act is proceeding down paths towards plans and ordinances supporting regulations with a goal to approve the plan in 1997. In regard to property taxes, the levy rate is not available, as information not available at this time from assessor to determine the rate. The potential of property taxes being less was discussed. Mr. Woodmansee also reviewed the various graphs included in the budget showing ten years of information. Mr. Woodmansee continued to review the budget contents, stating that there are 110 pages of departmental information. The Public Hearing in regard to the 1997 Budget is scheduled for December 2, 1996, at 9:00 a.m.

Commissioner Hart announced that he was pleased with the format as it was very understandable.

Commissioner Hart made a motion to call for Public Hearing for 1997 budget at 9:00 a.m. on December 2, 1996. Commissioner Wolden seconded the motion and it passed unanimously. **(Resolution No. 16362)**.

#### **CONSENT AGENDA.**

- Commissioners Office:

1. Record of the Proceedings of November 12, 1996.
2. Personal Services Agreement with EnviroVision for the term of November 18, 1996, through January 1, 1998. Total compensation will not exceed \$29,045. The purpose of the contract is to accomplish various tasks as outlined in contract and completion of these elements shall conclude the 1996 Big Lake Weed Management Project. **(Contract No. 03258)**.
3. Memorandum of Agreement with the Skagit County Historical Society to distribute and reprint the museum brochures. The term of the agreement will be from January 1, 1996, through December 31, 1996. **(Contract No. 03259)**.
4. Resolution Calling for Public Hearing in regard to Amending the 1996 Budget in regard to Election Services Fund and the Public Health Fund. **(Resolution No. 16363)**.

- Health:

5. Personal Services Agreement with Patricia Sepulveda for the term of November 1, 1996, until terminated. The contractor will provide certified child care for the children of the four members of the Teen Parent Speakers Panel when they are doing presentations to Skagit County school groups. Compensation will be in the amount of \$5 per hour not to exceed a total of \$500. **(Contract No. 03260)**.

- Public Works:

6. Resolution Calling for Bids to Haul, Transport, and Discharge Leachate from Inman Landfill for the 1997 and 1998 calendar year. **(Resolution No. 16364)**.
7. Personal Services Contract with Unitec Corporation for computer/software maintenance support at transfer station scale house. The term of the contract will be from November 18, 1996, through December 31, 1998, and compensation will be as outlined in Exhibit B of the contract. **(Contract No. 03261)**.

8. Resolution Calling for Public Hearing regarding Drainage Utility Rate Structure. **(Resolution No. 16366).**

• Parks:

9. Addendum to Personal Services Agreement with Graham-Bunting & Associates to perform wetland delineation, wildlife site assessment and cultural resources survey due to the additional requirements of the Skagit County Critical Areas Ordinance and the requirements of the State Historic Preservation Officer. Compensation will be in the amount of \$5,444.14 in addition to the original contracted sum for the NEPA Environmental Assessment. **(Contract No. 03135).**

• Planning:

10. Plat Map of Parson Creek Acres for Owner/Developer Coast Pacific Trading, Inc. **Approved.**

**MISCELLANEOUS.**

1.  
Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080 and those expense reimbursement claims certified as required by R.C.W. 42.24.090 have been recorded on a listing which has been made available to the Board.

As of this date, November 18, 1996, by a majority vote, did approve for payment those vouchers included in the above mentioned list and further described as follows:

Vouchers #6007-436 through 6007-438, 6007-441 through 6007-452, 6010-722, 6010-725, 6010-727 through 6010-732, 6010-738 through 6010-747, 6010-749 through 6010-765, 6012335, 6014-555 in the total amount of \$1,093,535.19 with Warrants #163731 through #164622. **(Transmittal C52-96).**

Vouchers # PDRAWNO11185 through PDRAZWNO11378 and warrants #82436 through #82629 in the total of \$83,255.93. **(Transmittal #P-25-96).**

2.  
Staff presented a Resolution for Acceptance of Proposal for Collection Agency Service. Commissioner Hart made a motion to approve the Resolution, as presented. Commissioner Wolden seconded the motion and it passed unanimously. **(Resolution No. 16365).**

**ADJOURNMENT.**

Chairman Anderson made a motion to adjourn into Executive Session. Commissioner Wolden seconded the motion and it passed unanimously.

**MISCELLANEOUS.**

The Skagit County Board of Commissioners reconvened following Executive Session to consider the purchase of the Brakefield Gym and Fitness Center building located at 302 2<sup>nd</sup> Street in Mount Vernon. Commissioner Hart made a motion to proceed with the purchase of the building in the amount \$365,000. Commissioner Wolden seconded the motion and it passed unanimously.

BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON

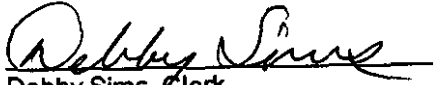
  
Ted W. Anderson, Chairman

  
Harvey Wolden, Commissioner

  
Robert Hart, Commissioner



ATTEST.



Debby Sims, Clerk  
Skagit County Board of Commissioners