

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
Monday, November 4, 1996**

- Flag Salute.
- 8:45 a.m. - 9:00 a.m.                    Public Comment Period.
- 9:00 a.m. - 10:00 a.m.                Board of Health.
- 1) Hepatitis B School Immunization Update.
  - 2) Skagit County Health Department Laboratory Status.
  - 3) Proposed Revisions to Schedule of Charges.
  - 4) Miscellaneous.
- 10:00 a.m. - 11:00 a.m.                Public Works Department - Jan Keiser, Director.
- 1) Updates of Divisional Projects & Programs:
    - a) Surface Water Management Division.
    - b) Engineering Division.
    - c) Operations Division.
    - d) Solid Waste Division.
  - 2) Miscellaneous.
- 11:00 a.m. - 11:30 a.m.                Facilities Projects Update.
- CONSENT AGENDA.**
- MISCELLANEOUS.**
- 1:30 p.m. - 1:45 p.m.                Bid Opening - Fencing for Cook Road Playfield Project.
- 2:00 p.m. - 3:30 p.m.                Budget Work Session.
- 3:30 p.m. - 4:30 p.m.                Executive Session - Personnel, Litigation and Land Acquisition.

The Skagit County Board of Commissioners met in regular session on Monday, November 4, 1996, with Commissioners Ted W. Anderson, Harvey Wolden and Robert Hart present.

**PUBLIC COMMENT PERIOD.**

There was no public comment today.

**BOARD OF HEALTH.**

1. Hepatitis B School Immunization Update.

Linda Speck, Health Department Nurse, reported on the Hepatitis B project. Ms. Speck stated that this project has been very successful, with 85% of 6<sup>th</sup> grade students in the immunization program. Ms. Speck mentioned that offering this vaccine for 7<sup>th</sup> and 8<sup>th</sup> graders is the goal of the Skagit County Immunization Action Coalition, and thanked the Board for their support of this effort. The Board in response commended the Health Department on the success of this program, stating that it has become recognized state wide.

2. Skagit County Health Department Laboratory Status.

Cheri Fox, Water Laboratory Supervisor, reviewed the function of the Skagit County Water Lab, stating that the lab was opened in 1977 to provide testing services on drinking water. Ms. Fox stated that drinking water is tested for coliform bacteria and E.Coli. Ms. Speck reported that samples are also tested for Concrete and San Juan County. Raw waters are also tested and swim beaches are tested during the summer months. Ms. Fox also discussed the sanitary surveys that are conducted. Ms. Fox reported on the gradual decline in volume of the testing and the reduction of microbiologist hours from 40 to 32 per week.

A discussion ensued in regard to educating the public as to the importance of testing drinking water sources.

3. Proposed Revisions to Schedule of Changes.

John Thayer, Health Department, discussed the proposed revisions to the Schedule of Charges, reminding the Board that even though some changes were made in 1996, the last major revision was in 1992. Mr. Thayer reviewed the proposed changes with the Board.

The Board supported the proposed charges and Commissioner Wolden made a motion to Call for Public Hearing in this regard. Commissioner Hart seconded the motion and it passed unanimously.,

4. Miscellaneous.

Sandy Paciotti, Communicable Disease, Health Department, gave the Board a brief update on the recent E. Coli outbreak, stating that 17 cases have been confirmed in the same with one case confirmed in Skagit County. Ms. Paciotti reported that the E. Coli. source has been identified as Odwalla Juice. Ms. Paciotti reported that there are still 6 - 8 suspect and pending cases. Ms. Paciotti also discussed the possibilities of how the contamination began and urged the drinking of only pasteurized juice. Ms. Paciotti mentioned that that the Health Department is providing much information and stool sample kits that are sent to the state lab for testing.

Ms. Paciotti stated that the FDA is still investigating this recent outbreak. Corinne Story, Food and Living Environmental Program Coordinator, in regard to the recent outbreak, mentioning that E. Coli. is destroyed at 155 degrees in a matter of seconds and that it appears that there may be future labeling requirements of unpasteurized products.

**PUBLIC WORKS DEPARTMENT - Jan Keiser, Director.**

1. Updates of Divisional Projects & Programs:

a. Surface Water Management Division.

Dave Brookings provided an update on the above division, mentioning that the Muddy Creek project is proceeding and that they are wrapping up the Flood Awareness Week issues. The Board commended Mr. Brookings on the Cascade Mall flood display and Mr. Brookings likewise acknowledged Sandy Corrión and Ryan LaPosa for their efforts and the success of the display.

b. Engineering Division.

Dave Sheridan briefly updated the Board on the various projects mentioning that project teams are being developed, a road list is being comprised, road project resolutions and contracts are being streamlined, and Mr. Brookings also reported that RAP funding was not received for the Farm To Market Road. The status of this road project on the priority list was discussed. Mr. Sheridan also provided the Board with the Washington State Department of Transportation project list for anticipated projects in Skagit County.

c. Operations Division.

Cliff Butler reported that the road districts are all running ditching crews with the exception of District 3, which is working on the Muddy Creek project, which is the current priority. Mr. Butler also mentioned the various projects that Special Operations are involved. Mr. Butler also stated that brush cutters are busy this time of year.

d. Solid Waste Division.

Robin LaRue reported that operations are proceeding well at the transfer station and also reported that there are several board positions that will soon be vacant on the Solid Waste Advisory Committee and asked the Board for names of interested individuals.

**FACILITIES PROJECTS UPDATE.**

Courthouse Foundation System Upgrade.

Roger Howard, Facilities Manager, presented photo slides of the progress of the work under the Courthouse for the Board's review and discussed various issues involved with this project.

Blade Parking Lot Project.

Mr. Howard discussed his recent meeting with the City of Mount Vernon, reporting that the construction of a new parking lot on the Blade site issues were discussed. Mr. Howard discussed this project with the Board. Mr. Howard recommended retaining the services of Leonard, Boudinot and Skodje for this project.

Burlington Vehicle Maintenance Facility.

Mr. Howard mentioned that they are on schedule for a call for bids for this project.

Timelines on Projects.

Mr. Howard presented a chart showing timelines of various Facilities projects. Mr. Howard stated that he would finalize the plan and offer it to the Board for their review.

Resolution.

Mr. Howard presented a Resolution declaring of an emergency and waiving bidding requirements for the removal of the asbestos material under the Skagit County Courthouse. Commissioner Wolden made a motion to approve the Resolution as presented. Commissioner Hart seconded the motion and it passed unanimously. **(Resolution No. 16345).**

CONSENT AGENDA.

Commissioner Wolden made a motion to approve the Consent Agenda, as presented. Commissioner Hart seconded the motion and it passed unanimously.

• Commissioners Office:

1. Record of the Proceedings of October 28, 1996.
2. Record of the Proceedings of October 29, 1996.
3. Resolution Creating Skagit County's Insurance Cost Assessment Policy modifying the plan to provide an equitable pro-ration of costs associated with the Insurance Services Fund #503. **(Resolution No. 16346).**
4. Resolution authorizing Request for Proposals for a feasibility study for the Eastern Skagit County Family Resource Center CDBG Planning-Only Project. **(Resolution No. 16347).**

• Facilities:

5. Resolution terminating contracts for custodial services with Jeff's Janitorial Services and Authorizing Negotiations with American Building Maintenance who was the second most competitive bidder through a competitive bid process for Publics Works facilities. **(Resolution No. 16348).**
6. Vendor Services Agreement with Alpine Fire & Safety Systems for the inspection and maintenance of all fire extinguishers at Skagit County facilities under the direction of the Operations Supervisor. Compensation will not exceed \$10,000 and this is for the term of November 4, 1996, until terminated. **(Contract No. 03242).**
7. Vendor Services Agreement with Sound Elevator Company, Inc. for all materials and labor necessary to provide quarterly examination and lubrication service to all elevator equipment located at Skagit County Facilities under the direction of the Operations Supervisor. Compensation will not exceed \$5,000 and this is for the term of November 4, 1996, until terminated. **(Contract No. 03243).**

• Human Services:

8. Standard Work Order between Skagit County and DSHS - DASA for the period ending 12/31/96 to provide for client education/training regarding the loss of DASA SSI/SSDI benefits effective January 1, 1997. Payment to the County is \$30 per client per orientation and is funded federally. **(Contract No. 03244).**

• Health:

9. Guest Speaker Contract with Judith A. Billings to present Personal Perspectives on HIV/AIDS during 1996. Compensation for the presentation will be \$200. **(Contract No. 03245)**.
10. Guest Speaker Contract with Diane Olson to present Personal Perspectives on HIV/AIDS during 1996. Compensation for the presentation will be \$25. **(Contract No. 03246)**.
11. *Interagency Agreement between Affiliated Health Services and Skagit County, through the Skagit County Health Department, for the period of October 1, 1996, through September 30, 1997. Compensation will be in an amount not to exceed \$4,000. This will allow the Contractor to provide heart health services in Skagit County. (Contract No. 03247).*

• Planning:

12. Plat Maps for the Plat of Estates at Summit Park Div. 1 in the SW ¼, NE ¼, Section 9, Township 34 North, Range 2 East, W.M. County of Skagit. **Signed and Approved**.

**MISCELLANEOUS.**

1.

Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080 and those expense reimbursement claims certified as required by R.C.W. 42.24.090 have been recorded on a listing which has been available to the Board.

As of this date, November 4, 1996, by a majority vote, did approve for payment those vouchers included in the above mentioned list and further described as follows:

Vouchers #P1-099001 through P1-099021, P1-100001, P1-254001 through P1-254041, P1-255001 through P1-255005, #6011564, #6014-540 through #6014-544, #6014-546 through #6014-554, #6021-773, #6021-817, #6021-868 through #6021-913 in the total amount of \$1,202,435.26. Warrants #163041 through #163183. **(Transmittal #C51-96)**.

Vouchers #159090 through #160016 and #PW9600002651 through #PW9600002951 and Warrants #81499 through #82401 in the total of \$1,178,960.58. **(Transmittal #P-23-96)**.

Vouchers #6007-420 through #6007-435, #6010-716 through #6010-717, #6010-719 through 6010-720, #6014-545 through #6014-554, #6014-556, #6017-327, #6017-347, #6017-364 through #6017-370, #6017-372 through #6017-377, #6017-379 through #6017-385 in the total amount of \$836,094.84. Warrants #163184 through #163730. (Transmittal #C51-96).

2.

Staff presented a Personal Services Agreement with ABM Janitorial Services, for the term of November 4, 1996, through November 3, 1997, to provide janitorial services to the buildings of Public Safety, Administration, Moen, Public Defender's, Skagit County Courthouse and Courthouse Annex. Compensation will not exceed \$134,633. Commissioner Hart made a motion to approve the Agreement, as presented. Commissioner Wolden seconded the motion and it passed unanimously. (Contract #03248).

3.

Staff presented an Addendum to Vendor Services Agreement #03204 with Blythe Plumbing & Heating, Inc. to provide services of removing asbestos encountered in creating the new heating zone. Compensation will be increased to \$14,371.90 in this regard. Commissioner Hart made a motion to approve the Addendum, as presented. Commissioner Wolden seconded the motion and it passed unanimously. **(Contract No. 03204)**.

**BID OPENING - FENCING FOR COOK ROAD PLAYFIELD PROJECT.**

Jon Aarstad, Parks Director, opened the three bids were received for fencing for the Cook Road Playfield Project, as follows:

Puget Sound Fence Co.  
Bellingham  
\$32,331.00

Guyline Construction Inc.  
Burlington  
\$38,096.52

Washington Fence Company  
Burlington  
\$33,741.40

Mr. Aarstad stated that he would review the bids received and bring a recommendation back to the Board at a later date.

**ADJOURNMENT.**

Chairman Ted Anderson made a motion to adjourn the proceedings. Commissioner Wolden seconded the motion and it passed unanimously.

BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON

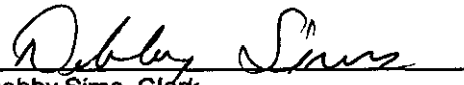
  
Ted W. Anderson, Chairman

  
Harvey Wolden, Commissioner

  
Robert Hart, Commissioner



ATTEST.

  
Debby Sims, Clerk  
Skagit County Board of Commissioners