

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, OCTOBER 21, 1996**

Flag Salute.

7:45 a.m. - 8:00 a.m.

Public Comment Period.

T 8:00 a.m. - 9:00 a.m.

Discussion - Community Resource Center .

T 9:00 a.m. - 10:00 a.m.

Parks & Recreation Department - Jon Aarstad, Director.

- 1) Discussion - Snowmobile Program.
- 2) Discussion - Chuckanut Mountain Trails Master Plan.
- 3) Miscellaneous.

10:00 a.m. - 11:00 a.m.

Public Work Department - Jan Keiser, Director.

- 1) Introduction of New Moderate Risk Hazardous Waste Employee.
- 2) Presentation of Certificate of Commendation to Conrad Claybo for 25 Years of Service.
- 3) Updates of Divisional Projects & Programs:
 - a) Surface Water Management Division.
 - b) Engineering Division.
 - c) Operations Division.
 - d) Solid Waste Division.
- 4) Miscellaneous.

CONSENT AGENDA.

MISCELLANEOUS.

3:30 p.m. - 4:30 p.m.

Executive Session - Personnel, Litigation and Land Acquisition.

The Skagit County Board of Commissioners met in regular session on Monday, October 12, 1996, with Commissioners Ted W. Anderson, Harvey Wolden and Robert Hart present.

PUBLIC COMMENT PERIOD.

There was no public comment today.

DISCUSSION - COMMUNITY RESOURCE CENTER.

Leslie Gilkey, Facilitator, spoke on behalf of the Skagit Family Resource Center, and introduced Joan Martin, Executive Director of SPARC, who reported on the proposed Community Resource Center. Ms. Martin stated that several agencies are interested in being housed in the proposed facility in an effort to better coordinate available assistance to low to moderate income persons who apply for various services. Ms. Martin discussed the status of the GTE Building, reporting that the owner of the building does not seem interested in selling at this time.

Margy Miller, Skagit Valley College Head Start Program Director, updated the Board on several other building options that are currently being researched, in the event that the GTE Building is not available.

Paul Schissler, Grant Consultant, indicated to the Board that the grant contract is in process and that the Board should proceed as originally intended, and then if the property site changes, amend the contract at that time, if necessary.

Cheryl Hymes, State Representative for the 40th District, stated support of this project and the goal of providing a one-stop facility for applicants.

Larry Farr, Catholic Community Services, described a number of property options that have been researched in regard to this facility. Mr. Farr expressed concern that the grant funds could be relinquished if not used as anticipated on the GTE Building.

Commissioner Hart suggested that the Skagit County Facility staff be approached as to the availability of property or a facility. Commissioner Wolden inquired as to whether a bank has been approached in the event that it becomes necessary to obtain additional funding for a building. Commissioner Wolden discussed the stability of government agencies in the future and the ramifications of these agencies signing a contractual agreement in this regard, stating that additional funding from other sources might be necessary.

A discussion ensued in regard to the options available for the use of the grants funds and time constraints were discussed.

Dave Patterson, Windemere Real Estate, reported that he has just briefly worked on this issue, as he did not have a clear idea of what funds would be available. Mr. Patterson stated that with some direction, he would proceed in looking for a workable solution for this type of facility.

Ms. Martin stated that 20,000 square feet are necessary and discussed the need to parking for a facility of this size.

Commissioner Anderson suggested that the group present today, meet with Roger Howard, Facilities Manager, to review the issue. It was determined that an officer from one of the local banks also be included in order to keep the group abreast of what types of financing might be available.

A discussion was held in regard to the income the agencies would generate and it was clarified that the \$7,000 figure was based on 25 center per foot.

Karen Pamell, Deputy Director, Skagit Community Action Agency, updated the Board on the proposed policies. Ms. Pamell reported that a steering committee has been developed to approve memberships. Ms. Pamell briefly reviewed the goal that all agencies would collaborate to make this conducive to the applicants.

Ms. Gilkey asked for clarification as to whether the Board would agree that payment to the Realtor would come from grant funds. Commissioner Anderson mentioned that he supported this project, however, the taxpayers interest must be considered and urged the group to identify exactly what was necessary for this project to proceed. Commissioner Hart stated his support of private, non-profit and volunteer organizations utilizing public funds and addressing these issues more economically. Commissioner Hart briefly discussed the concept of the County co-signing for financial support.

Ms. Martin mentioned that people who come into this community are very impressed by the collaborated attempt of all the agencies and programs to strengthen families and prospects of children in this community.

Commissioner Wolden commended this unified effort to consolidate the agencies in one facility and discussed the economic benefits of doing so.

Ms. Gilkey also clarified that the Board would like to research the Mount Vernon building property. Commissioner Wolden stated that he would like all properties to be researched. Commissioner Anderson reiterated that Mr. Howard should be consulted about properties.

Mr. Patterson mentioned again that at this point, without any parameters, he has not been able to do a lot of research on available properties for this project. It was clarified that the County would be the owner of the property as set forth in the grant.

Ms. Gilkey announced that everyone is welcome to attend the meetings and that the next one would be held at the Skagit Valley College library. It was also discussed when and how to report back to the Board on this issue and it was determined that this issue should move ahead, keeping the Board informed by phone how things are transpiring.

PARKS & RECREATION DEPARTMENT - Jan Keiser, Director.

1. Discussion - Snowmobile Program.

Jon Aarstad, Parks Director, discussed the grooming of trails for snowmobiling, and introduced Jim Scidmore, from the local snowmobile group, who presented a video showing some of the beautiful trails that are currently being groomed in this area.

Mr. Scidmore presented a brochure to the Board identifying the location of the area snowmobile trails and also briefly reviewed his role in the grooming process. Mr. Scidmore stated that there are seven main trails in the County, with Schriebers Meadows is the most popular trail.

Mr. Scidmore invited the Board to join him for a day of trail grooming, as it would be an excellent way for the Board to see exactly what is being done.

2. Discussion - Chuckanut Mountain Trails Master Plan.

Mr. Aarstad provided an overview of the Chuckanut Mountain Master Plan, mentioning what agencies are involved in this plan, the funding sources, and the location of the trails and reviewing the ownership of the properties. Mr. Aarstad also presented information on the goals and objectives of the trail system. Mr. Aarstad stated this is a proposed management plan at this point in time and that public hearings will be held in the future to address public concern. Mr. Aarstad emphasized that Skagit County is not a landowner in this area.

A Resolution will be forwarded to Skagit County by Whatcom County Parks & Recreation stating encouragement of the development of the trails by the agencies involved.

A brief discussion ensued in regard to the management of the trail system.

3. Miscellaneous.

1. Mr. Aarstad stated that in continuing the Customer Service program, there is a national program available which focuses on identifying the traits that Parks and Recreation Departments can provide on a personal basis and presented a video in regard to this issue. The video emphasized the benefits the Parks & Recreation Department provides to ensure the opportunity for a good quality of life.

PUBLIC WORKS DEPARTMENT - Jan Keiser, Director.

1. Introduction of New Moderate Risk Hazardous Waste Employee.

Jan Keiser, Director, introduced Robin LaRue, Solid Waste, who introduced Kevin Renz, who is the new Moderate Risk Hazardous Waste Employee. Mr. LaRue reviewed Mr. Renz' credentials as he introduced him to the Board.

2. Presentation of Certificate of Commendation to Conrad Claybo for 25 Years of Service.

Commissioner Anderson presented the Certificate of Commendation to Conrad Claybo and thanked him for his years of commendable service. Commissioner Anderson expounded on Mr. Claybo's outstanding worth as a dedicated employee of the County.

3. Updates of Divisional Projects & Programs:

a. Surface Water Management Division.

Dave Brookings, updated the Board on the activities of this division, reviewing the progress with the Army Corps of Engineers, the Muddy Creek project, and the Sauk Prairie Road Project.

b. Engineering Division.

Ed Hawes and Nick Tuttle, updated the Board on the projects within the Engineering Division. Mr. Hawes also discussed the anticipated plans of the division. Mr. Hawes presented example displays of some new technology available to the department, which has the ability to show by photograph exactly what the new design of a road project will look like after completion of the project. Mr. Hawes emphasized the value of the assistance this will lend to explaining to the residents the potential impact the project will have.

c. Operations Division.

Cliff Butler provided an update to the Operations Division and also personally thanked Conrad Claybo for his dedication as an employee for the past 25 years. Mr. Butler reported that ditching crews were out in force, pipe replacement was taking place, patching was moving forward in all three districts, and the cleaning of culverts is proceeding.

d. Solid Waste Division.

Robin LaRue reported on volumes of leachate that have been generated at the landfill, illustrating by graph the aggregate totals which showed the leachate volumes going down. Mr. LaRue also illustrated the methane gas production, stating that the graphs show that the recovery system is working.

4. Miscellaneous.

1. Jan Keiser commended Conrad Claybo on his years of service.
2. Ms. Keiser also briefly discussed the Inman Landfill, stating that a goat herd would be brought in to keep grass and weed growth down.
3. Ms. Keiser reported that a gallery has been implemented in the stairwell at the Public Works Department and invited everyone to view the artwork.

CONSENT AGENDA.

Commissioner Wolden made a motion to approve the Consent Agenda, as presented. Commissioner Hart seconded the motion and it passed unanimously.

• Commissioners Office:

1. Record of the Proceedings of October 14, 1996.
2. Record of the Proceedings of October 15, 1996.
3. Resolution regarding Acceptance of Proposal for Collection Agency Service accepting Skagit Bonded Collectors to provide collection agency service to the County. **(Resolution No. 16326)**.
4. Contract (F96-745-075) with the Department of Community, Trade and Economic Development (CTED) for the Skagit County Community Development Block Grant for Skagit County to conduct a feasibility study to analyze the options for a family resource center in the eastern rural area of Skagit County. The contract award is in the amount of \$17,800 and will start upon signature. **(Contract No. 03222)**.
5. Contract (F96-745-015) with the Department of Community, Trade and Economic Development (CTED) to authorize the County to use CDBG funds to acquire property and construct a Community Resource Center targeting low-income persons. The contract award is in the amount of \$750,000 and will start on May 13, 1996. **(Contract No. 03223)**.

• Facilities:

6. Vendor Services Agreement with Jesus Padilla for provide janitorial services for offices #105, 106 and 107 located in the Riverview office complex at 227 N. 4th Street, Mount Vernon, WA. Compensation will not exceed \$1,000 and will commence upon signature and continue until termination. **(Contract No. 03224)**.
7. Quit Claim Deed No. 1 in regard to a boundary line adjustment between Skagit County and the Vasa Lodge. **(Deed No. 00431)**.

• Parks:

8. Cooperative/Collection Agreement with the State of Washington State Parks and Recreation Commission regarding Snowmobile and Winter Recreation Programs. For 1996 - 1997. This is an annual contract for funding of trail grooming. The agreement will terminate on May 31, 1997. The maximum total of all projects costs is \$26,250. **(Contract No. 03225)**.
9. Quit Claim Deed with Roberta S. Shaw and Ralph W. Sawyer, in regard to Centennial Trail property in consideration of \$2,296. **(Deed No. 00432)**.
10. Resolution Calling for Bids for materials to construct little league and full sized baseball backstops, wing fences, dugouts and gates at the Cook Road Playfield facility. **(Resolution No. 16327)**.
11. Services Contract with Catch the Beat to provide Teen Dances beginning October 25, 1996, through December 31, 1997, in Mount Vernon. Compensation will be in the amount of \$600. **(Contract No. 03226)**.

• Mapping:

12. Personal Services Agreement with Ackermann Electric Co. for the period of September 30, 1996, until terminated to provide electrical services/products at such time and in such manner as directed by the signatory Department Head. Compensation shall not exceed \$50 per hour and the entire project shall not exceed \$2,500. (03227).

• Public Works:

13. Amendment No. 1 to Renewal and Extension to Inman Lease Agreement regarding Lease Agreement with Island View Farms, Inc. for the Inman Landfill. This amendment is a result of the previously agreed upon appraisal determining the fair market lease rate of the properties. The total payment for term of lease is \$41,040. (Contract No. 00691).
14. Interlocal Agreement and Resolution with the City of Anacortes for the County to provide reimbursable work, provide materials, and equipment rental to the City of Anacortes for five calendar years. (Contract No. 03228 & Resolution No. 16328).
15. Interlocal Agreement and Resolution with Dike District No. 25 for the County to provide reimbursable work, provide materials and equipment rental to Dike District No. 25 for five calendar years. (Contract No. 03229 & Resolution No. 16329).
16. Agreement with CMI to provide services of pick up, delivery and mailing of 43,450 Flood Warning Brochures. These brochures will be distributed during the Flood Awareness Week for flood awareness education. The total cost will not exceed \$6,250. (Contract No. 03230).
17. Personal Services Agreement with Hinton's for a small dredging project in Britt Slough. Compensation will be at \$60 per hour for the Cat D3 Dozer and \$75 per hour for the B.R. 30B Dragline. The term of this agreement is from October 14, 1996, until terminated. (Contract No. 03231).
18. Local Agency Agreement and Federal Aid Project Prospectus for the F & S Grade Road #6250 - Samish River Bridge Rail for the installation of Thrie Beam rail on bridge, install approach railing including transitions and widen shoulders to provide for terminal sections. The estimated total project funds are \$13,000, estimated agency funds, \$1,300, and estimated federal funds, \$11,700. (Contract No. 03232).
19. Local Agency Agreement and Federal Aid Prospectus for the Lake Samish Road #2561 - Bear Creek Bridge Rail for the installation of Thrie Beam rail on bridge, install approach rail including transitions and widen shoulders to provide for the terminal sections. The estimated total project funds are \$13,000, the estimated agency funds, \$1,300 and estimated federal funds, \$11,700. (Contract No. 03233).

• Senior Services:

20. 1996 Contract Amendment with NWRC requesting changes in this revised budget including a shift in Title III Older American Act funds between the Congregate and Home-delivered meal Program and a reduction in our expected USDA revenue for 1996. The previous budget amount totaled \$179,364 and it is now \$177,578. (Contract No. 02753).

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080 and those expense reimbursement claims certified as required by R.C.W. 42.24.090 have been recorded on a listing which has been made available to the Board.

As of the date, October 21, 1996, by a majority vote, did approve for payment those vouchers included in the above mentioned list and further described as follows:

Vouchers #PDRAWOC11001 through PDRAWOC11184 and Warrants #81299 through #81482 in the total amount of \$78,822.01. (Transmittal No. P-22-96).

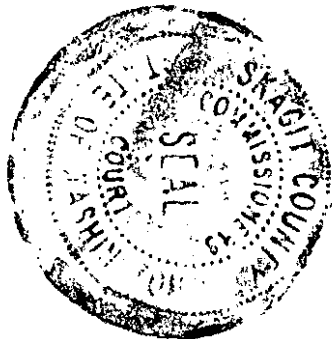
Vouchers #6007-388 through #6007-389, #6007-392 through #6007-419, #6010-531, #6010-569, #6010-627, #6010-635, #6010-656, #6010-661 through #6010-665, #6010-667 through #6010-671, #6010-673 through #6010-690 in the total amount of \$1,140,800.25 and Warrants #162220 through #163038. (Transmittal No. C-48-96).

- 2. Staff presented a Contract that was previously on the October 14, 1996, Consent Agenda, which has now been further clarified. This contract is with the State of Washington Department of Community, Trade and Development Office of Crime Victims Advocacy, Violence Against Women Program Office, as funds in the amount of \$14,831.67 have been provided to improve the criminal justice and community response to violence against women in Washington State. Commissioner Hart made a motion to approve the Contract, as presented. Commissioner Wolden seconded the motion and it passed unanimously. (Contract No. 03221).
- 3. Staff presented a Resolution concerning the approval of Variance Request #PL-96-0126.VAR of Mount Vernon Christian School. (Resolution No. 16330).
- 4. Staff presented a Resolution Calling for Bids for materials to construct little league and full-sized baseball backstops, wing fences, dugouts and gates at the Cook Road Playfield facility as per specifications.

ADJOURNMENT:

Chairman Anderson made a motion to adjourn the proceedings into Executive Session. Commissioner Hart seconded the motion and it passed unanimously.

BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON



Ted W Anderson

Ted W. Anderson, Chairman

Harvey Wolden

Harvey Wolden, Commissioner

Robert Hart

Robert Hart, Commissioner

ATTEST.

Katley Brown 10/28/96

Debby Sims, Clerk
Board of Commissioners