

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
Monday, October 14, 1996**

- 8:00 a.m. - 9:00 a.m. Executive Session - Personnel, Litigation and Land Acquisition.

 Flag Salute.
- 9:00 a.m. - 10:00 a.m. Board of Health - Pat Pearce, Director.
 1) Update - Epidemiology and Assessment Functions.
 2) Update - Preventive Services Review.
 3) Update - Compost Facilities Compliance.
 4) Miscellaneous.
- 10:00 a.m. - 11:00 a.m. Public Works Department - Jan Keiser, Director.
 1) Update - Muddy Creek Flood Damage Repair Options.
 2) Updates of Divisional Projects and Programs:
 a) Surface Water Management Division.
 b) Engineering Division.
 c) Operations Division.
 d) Solid Waste Division.
 3) Miscellaneous.
- 11:00 a.m. - 11:30 a.m. Discussion - Possible Community Development Block Grant for Building
 Expansion at Chinook Enterprises.
- 11:30 a.m. - 11:45 a.m. Public Comment Period.
- CONSENT AGENDA.
 MISCELLANEOUS.
- T 2:30 p.m. - 3:30 p.m. Discussion - Capital Facilities Plan.

The Skagit County Board of Commissioners met in regular session with Commissioners Ted W. Anderson, Harvey Wolden and Robert Hart present.

BOARD OF HEALTH - Pat Pearce, Director.

1. **Update - Epidemiology and Assessment Functions.**

Andy Ross, Regional Epidemiologist, reported to the Board that Epidemiology is the study of patterns and causes of health problems in human populations. Mr. Ross stated that Epidemiology is concerned with both risk factors and health outcomes. He continued by reviewing the factors which place people at risk for developing health problems and reviewed the scope of these problems. Mr. Ross reported that the Northwest Washington Regional Epidemiology Partnership is administered by the Northwest Regional Council and reviewed the main program activities. Mr. Ross discussed the focus of Northwest Regional Epidemiology Partnership on collecting health data and providing comparisons for local health department staff.

The Board inquired as to Skagit County's rating on the Birth Rate Among 15 - 17 year Olds charts provided by Mr. Ross. Mr. Ross stated that there are a variety of factors in developing these graphs.

Dr. Alex von Cube, Health Analyst for the County Health Department, briefly presented an outline summary of the local health assessment. Dr. von Cube discussed the collaboration between regional and local epidemiology and the necessity of this collaboration on the local level. Dr. von Cube reported that Skagit County is growing at a slightly faster rate than the state average and discussed the effect this increase has on the health problems of the County. Dr. von Cube explained how local health jurisdictions help the State of Washington develop assessments. Dr. von Cube continued by discussing the Coalition Building Role in the community and various programs available at the local level, stating that it is up to the community to show an interest in these programs, with the Health Department providing the development and facilitation. Dr. von Cube explained the difference between quantitative and qualitative data.

Dr. von Cube identified four criteria which are crucial in evaluating and developing programs in the community as prevention, being community based, programs integrated in the community, and keeping the programs competitive and cost effective.

2. Update - Preventive Services Review.

Linda Wright, Health Education Coordinator with Affiliated Health Services, presented information on CHEPS, Coalition of Health Education Preventive Services, stating that they provide a healthier environment within the community. Ms. Wright discussed the importance of collaborative efforts to address the needs of the community. Ms. Wright stated that the 1996-1997 CHEPS initiatives are to increase health care access, reduce hunger, and provide cancer screening/education.

Joanne Hoover, Island Hospital Community Outreach, reported on the basic health plan education program. Ms. Hoover presented an update to the Board on this program. Ms. Hoover discussed that dis-enrollment must take place before additional adults will be able to be covered and reported that there is waiting list in this regard. Ms. Hoover presented statistics on uninsured Skagit County citizens and urged support of the basic health care program.

Pat Mahoney, CEO of Affiliated Health Services, reported on the hunger issue within our County and the role of the task force which was developed to address this issue. Mr. Mahoney stated that they work closely in many aspects with the local food banks. Mr. Mahoney reported that the task force is very committed to the issue and the Board commented on the importance of this task force and the volunteers who assist in the food banks.

Christine Kohnert, Regional Coordinator of the Breast Awareness Task Force, reported on the statistics of breast cancer, stating that age and being female are the greatest risk factors and reported that early detection is the preventative measure. Ms. Kohnert mentioned various activities that are being planned in regard to breast care awareness.

3. Update - Compost Facilities Compliance.

Britt Pfaff, Environmental Health, provided an update in regard to the compost facilities compliance. Ms. Pfaff stated that a compliance schedule has been in place to assist owners of compost facilities to upgrade their operations to meet existing minimum functional standards and reported on the compliance to this schedule.

PUBLIC WORKS DEPARTMENT - Jan Keiser, Director.

1. Update - Muddy Creek Flood Damage Repair Options.

Jan Keiser, Director, updated the Board on the Muddy Creek Flood situation. Ms. Keiser reviewed the background of the issue and stated that Dames & Moore has been contracted as a consulting firm to analyze this situation.

Mr. Cecil Ulrich, Dames & Moore, stated that he has worked in geotechnical applications of flood control and water storage his entire career. Mr. Ulrich recommended building the two roads higher and providing riprap so that the roads can also be used as flood control structures. Mr. Ulrich also reviewed his recommendations of rebuilding the bridge, installing culverts through the roads, and building a weak part of the road specifically to give way during flooding. Mr. Ulrich explained the theory and procedure of building anchor trenches. Mr. Ulrich stated these recommendations are provided after careful review and site visits. The costs of the proposed project were discussed and Mr. Brookings, stated that cost estimates for this portion of the project are \$150,000. Mr. Brookings mentioned that FEMA has verbally stated they will provide the funding on this part of the project. Mr. Ulrich announced that the report is available from Dames & Moore on this project.

Ms. Keiser stated that this project can be completed within the budget with assistance from FEMA. Mr. Brookings reported that the project will begin immediately. Ms. Keiser clarified that this will provide a reasonable level of protection, but that it is not a guarantee that there will not be flooding issues. Commissioner Anderson expressed his concurrence with proceeding with this project.

2. Updates of Divisional Projects and Programs:

a) Surface Water Management Division.

Mr. Brookings updated the Board on the current projects, including Cockreham Island, Jackman Creek, Wiseman Creek, Parker Creek, Brickyard Creek, and Muddy Creek.

b) Engineering Division.

Young Soo Kim updated the Board on the crushing project at the upper Samish pit, scour evaluations, Burlington Shop project, Allen Road project, and the proposed 200 unit development project near the Country Club.

c) Operations Division.

Cliff Butler reported on the Operations Division's various activities, stating that sign maintenance is taking place, striping for Whatcom County, brushcutting, and ditching are among some of the current jobs. Mr. Butler reported that the road crew s are now working five eight hour days. Mr. Butler also announced that Conrad Claybo's last working day before retirement is October 25, 1996. Mr. Butler announced that a celebration was planned on that evening at the Royal Fork, with cake and coffee will be served in the afternoon at the road shop at approximately 3:00 p.m.

d) Solid Waste Division.

Robin LaRue reported on solid waste issues. A discussion ensued in regard to the compaction quota not being met took place and Mr. LaRue reported that an amendment to the contract is currently being developed to eliminate the penalty clause.

3. Miscellaneous.

1. Dave Brookings presented the Change Order for Strider Construction Co., Inc. , for the Coal Creek Sedimentation Basin project, increasing the contract by \$24,740 to a total of \$143,466.80. This would allow the Muddy Creek Bridge Demolition to be completed by Strider Construction Co., Inc. Commissioner Wolden made a motion to approve the change order as presented. Commissioner Hart seconded the motion and it passed unanimously. **(Contract No. 03194).**

DISCUSSION - POSSIBLE COMMUNITY DEVELOPMENT BLOCK GRANT FOR BUILDING EXPANSION AT CHINOOK ENTERPRISES.

Rob Martin, Chinook Enterprises, presented the CDBG request, illustrating by schematic drawing the proposed Chinook Enterprises facility located on Skagit Valley property. Mr. Martin reviewed the role of Chinook Enterprises in the community and stated that the total estimated cost of the project is \$550,000., adding 4200 square feet of office space, and 1600 square feet of production space.

Paul Schissler, Grant Facilitator, stated that he will assist Chinook in developing this proposal and asked the Board for approval to proceed with this project, beginning with a Call for Public Hearing.

Commissioner Wolden made a motion to approve the Call for Public Hearing. Commissioner Hart seconded the motion and it passed unanimously. **(Resolution No. 16320).**

PUBLIC COMMENT PERIOD.

There was no Public Comment today.

CONSENT AGENDA.

Commissioner Wolden made a motion to approve the Consent Agenda with the exception of Item #5 which has been removed from today's Consent Agenda, and Item #6 which the Board requested further information.

• Commissioners Office:

1. Record of the Proceedings of October 7, 1996.
2. Record of the Proceedings of October 8, 1996.

• Health:

3. Amendment to the Contract (No. 02929) with Evergreen AIDS Foundation, amending the budget for the contract period of April 1, 1996, through March 31, 1997, which provides \$20,525 in Federal Funds for the specified time period. **(Contract No. 02929).**
4. Personal Services Agreement with Skagit Rape Relief and Battered Women's Services for the period of September 16, 1996, until terminated, to provide for arrangement for and fund a presentation of a county-wide educational offering on domestic violence. Compensation will be in the amount of \$500. **(Contract No. 03215).**

- Prosecuting Attorney:
 5. Contract with State of Washington Department of Community, Trade and Development Office of Crime Victims Advocacy, Violence Against Women Program Office, as funds in the amount of \$14,831.67 have been provided to improve the criminal justice and community response to violence against women in Washington State. These funds will be used to undertake a project which furthers the goals and objectives of the grants program in accordance with the program guidelines. This will involve hiring of a part-time legal liaison to provide services to female victims of violence whose offender's case is being pursued by the Skagit County Prosecutor's Office. The County local match will be in the amount of \$7,390 as outlined in Attachment B of the Contract for a project total of \$22,221.67 for the period of July 1, 1996 through June 30, 1997. **(Omitted)**.
- Parks:
 6. Quit Claim Deed for Roberta S. Shaw and Ralph W. Sawyer, for Centennial Trail property in the amount of \$2,296, for the westerly half of a portion of the 100 foot wide strip of land. **(Omitted)**.
 7. Instructional Services Contracts with Malcom B. Nelson to teach Adult Dance from October 1, 1996, through December 31, 1997. Payment for services will be in the amount of 75% of the program fees. **(Contract No. 03216)**.
 8. Instructional Services Contract with Hope Star to provide Sign Language instruction at Edison School beginning on October 7, 1996. Compensation will be 90% of the net after expenses are met. **(Contract No. 03217)**.
- Auditor:
 9. Out-Of-State Travel Request for John Radzewich to attend an SFG Technologies user conference in Vancouver, B.C. on October 17 & 18, 1996, to obtain a thorough preview of the new financial software prior to "FIT" Sessions. This will help in system and applications software migration. Total cost is \$230. **Approved**.
- Sheriff:
 10. Resolution and Interlocal Agreement authorizing Jail Services with Swinomish Indian Tribal Community to provide availability of the County jail to the Tribal law enforcement to use County facilities and personnel for confinement of Tribal prisoners. The Tribe will pay \$50 per detention day. This contract will be effective January 1, 1997, and annually renewed unless terminated. **(Resolution No. 16321 & Contract No. 03218)**.
- Public Works:
 11. State Participating Agreement with Washington State Department of Transportation for Jackman Creek Channel Cleaning (State Inspector Provision), specifying that WSDOT will provide a project inspector as their participation for the Jackman Creek Project. For estimate purposes, the State inspection hours will not exceed 240 hours and the amount is estimated to be \$7,500. **(Contract No. 033219)**.
 12. Resolution Regarding Sale of Surplus Property to the City of Burlington to allow the purchase of a 1981 Ford 1-Ton Flatbed Dump Truck, VIN No. 1GDJC34M1BV566647 in the amount of \$3,500. **(Resolution No. 16322)**.

MISCELLANEOUS.

1. Staff presented Out of State Travel Requests from four individuals to attend SFG Conference in Vancouver BC regarding the new financial system software. The costs are as follows: Budget/Finance, Mike Woodmansee - \$110, Alicia Huschka - \$225, Public Works, Peni Ramsey - \$301, Marcia Jaeger - \$301. Commissioner Hart made a motion to approve the Out of State Travel Requests as presented. Commissioner Wolden seconded the motion and it passed unanimously. **(Approved)**.
2. Staff presented an Out of State Travel Request for Paul Reilly to attend 14th Annual Institute on Telecommunications in Washington D.C. on December 12, and 13, 1996. The total cost will be \$2,555. Commissioner Wolden made a motion to approve the Request as presented. Commissioner Hart seconded the motion and it passed unanimously. **(Approved)**.

3. Staff presented Out of State Travel Requests for Lori Anderson and Tony Rees to attend the International Association of Fairs and Expositions Annual Convention in Las Vegas, Nevada. Total cost is \$643 each. Commissioner Hart made a motion to approve the Requests as presented. (Approved).
4. Staff presented a Personal Services Agreement with Herk Hancock Auction Co. for October 4, 1996, to conduct the surplus action. Commissioner Wolden made a motion to approve the Agreement, as presented. Commissioner Hart seconded the motion and it passed unanimously. (Contract No. 03220).
5. Staff presented a Bid Award Resolution awarding the bid for ADA Accessible Playground Equipment, Border Material and Safety Fall Surfacing at the Skagit Valley Playfields to SiteLines Park and Playground Products. Commissioner Hart made a motion to approve the Resolution, as presented. Commissioner Wolden seconded the motion and it passed unanimously. (Resolution No. 16323).

DISCUSSION - CAPITAL FACILITIES PLAN.

Dave Hough thanked all the County departments who participated in developing the capital facilities plan, the plan of which is required by the Growth Management Act. This draft will be available approximately the first part of November along with the three capital facilities plans for the non-municipal urban growth areas.

Randy Young, Henderson, Young and Company, discussed the growth management law and requirements in regard to the capital facilities plan. Mr. Young reviewed the issue of capital improvements, stating that this begins with a wish list of what one would like to have. Mr. Young discussed how it has since evolved into Master Planning, where engineering and architectural people have become involved. He explained how this has all led to the Growth Management Act requirements stating that the capital facilities plan must be adopted by the Board of County Commissioners and be a balanced plan. Mr. Young discussed four reasons why capital facilities are in the comp plan as 1) support development that is envisioned or authorized by land use, 2) maintain quality of life (level of service standards), 3) coordinate plan elements, master plans, special district plans, and 4) truth in planning. Mr. Young reviewed the changes of public facilities planning in regard to the new Growth Management Act requirements. Mr. Young emphasized that the new Growth Management Act states that there must be level of service standards and explained in detail the issue of level of service standards.

Commissioner Wolden commented on the fact that each county is different from Skagit County and inquired as to how comparisons could be used. Commissioner Hart commented that whether or not we use the information, it is useful to review.

Mr. Young stated that the Growth Management Act is quite clear that each County is in control of its own destiny in regard to the level of service standards. Mr. Young stated that it is up to each county to decide what level of service is appropriate and that each County is not held to the standards of others. Mr. Young continued by reviewing other requirements.

Mr. Young identified the options to balance revenues, costs and land as increase revenues, reduce cost of facilities, reduce development, reduce rate of demand, reduce levels of service, or a combination of these items.

Mr. Young discussed the financial capacity analysis and the issue of concurrency and explained how concurrency is determined. Mr. stated that you must provide public facilities at adopted level of service standard no later than 6 years. He reported that concurrency isn't just a 'slow down development' device and referred to seven techniques to help win at adequacy.

A discussion was held in regard to the numbers involved and the issue of asking the public whether they were willing to pay for higher level of service. Also discussed were annexation and proof of concurrence and it was explained that the growth management act did not require an analysis be done in regard to annexation and concurrence.

It was announced that this is a draft plan at this point in time and that it is currently out for department review. The Planning Commission review and public input will follow.

ADJOURNMENT.

Commissioner Ted W. Anderson made a motion to adjourn the proceedings. Commissioner Hart seconded the motion and it passed unanimously.



BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON

Ted W. Anderson
Ted W. Anderson, Chairman

Harvey Wolden
Harvey Wolden, Commissioner

Robert Hart
Robert Hart, Commissioner

ATTEST.

Debby Sims
Debby Sims, Clerk
Board of Commissioners